

**MEMORANDUM**

**TO: Judy Goucher – Senior Administrative Officer**  
**FROM: Mayor Mapes**  
**DATE: Thursday, July 5<sup>th</sup>, 2018**  
**RE: SPECIAL MEETING OF COUNCIL**

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Pursuant to Section 27 (1) of the Cities, Towns and Villages Act, we have called a Special Meeting of Town Council to be held on:  
**Monday, July 9<sup>th</sup>, 2018**

**5 Minutes after Public Works Committee Meeting**

**TOWN HALL COUNCIL CHAMBERS**

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. NEW BUSINESS**
  - a. Procurement Approval
  - b. Cannabis Plebiscite
  - c. Courtoreille Street Redesign
  
- 7. ADJOURNMENT**

Pursuant to the Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, Section 27(1), Mayor Mapes has called a Special Meeting of Council.

Dated at the Town of Hay River this 5<sup>th</sup> day of June 2018.



Mayor Brad Mapes



## **NOTICE**

### **SPECIAL MEETING OF COUNCIL**

**Monday, July 9th, 2018**

**5 Minutes after Public Works Committee Meeting**

**TOWN HALL COUNCIL CHAMBERS**

### **NATURE OF MEETING**

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### **7. ADJOURNMENT**

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Dated at the Town of Hay River this 5<sup>th</sup> day of July 2018.

Glenn Smith  
Assistant Senior Administrative Officer

**AGENDA**

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- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. NEW BUSINESS**
  - a. Procurement Approval – page 4-6
  - b. Cannabis Plebiscite – page 7-10
  - c. Courtoreille Street Redesign – page 11-12
  
- 7. ADJOURNMENT**



# REPORT TO COUNCIL

DEPARTMENT: FINANCE

DATE: July 9<sup>th</sup>, 2018

SUBJECT: APPROVAL FOR PROCUREMENT

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the expenditure totaling \$46, 620.25 as outlined in the attached list.

## BACKGROUND:

In accordance with Bylaw No. 1574/GEN/2016 sec. 4, and Schedule "A" of the bylaw which states:

*Council delegates to the SAO the authority to commit or expend funds from the operations budget of the Town to a limitation of \$25,000.00. the SAO may, in writing, delegating his authority to commit or expand funds to other Town Staff at his discretion, up to \$5,000.00 such delegation will enable staff to initiate expenditures against the budget for which they are accountable.*

*For expenditures in excess of \$25,000.00 a resolution of Council authorizing the expenditure shall be required.*

Administration has compiled a listing of expenditures exceeding the SAO authorization limit and is requesting Council approve the attached listing of expenditures for payment.

All items have been verified for accuracy, validity and budget inclusion by Administration.

## COUNCIL POLICY / STRATEGY OR GOAL:

Town of Hay River Purchasing Policy

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

## FINANCIAL IMPLICATIONS:

2018 O&M Budget.

## ALTERNATIVES TO RECOMMENDATIONS:

N/A



# REPORT TO COUNCIL

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DEPARTMENT: FINANCE

DATE: July 9<sup>th</sup>, 2018

SUBJECT: APPROVAL FOR PROCUREMENT

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**ATTACHMENTS:**

Expenditures in Excess of \$25,000 listing

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**Prepared by:**

Ruth Boden  
Director of Finance and Administration  
July 4<sup>th</sup>, 2018

**Reviewed by:**

Glenn Smith  
A/Senior Administrative Officer  
July 4<sup>th</sup>, 2018



# REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: JULY 9<sup>th</sup>, 2018

SUBJECT: CANNABIS PLEBISCITE

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER elects to forgo a plebiscite on the sale of cannabis and confirms the local Liquor Store as a cannabis retail sales location until the territorial government completes the criteria for private sector cannabis retail and other retail options are available for consideration.**

## BACKGROUND:

On June 5<sup>th</sup>, the Mayor of Hay River received a letter from the Minister of Finance regarding Designation of a Cannabis Store: Restriction and Prohibition Options. The letter is attached for reference. The Minister is asking if the Town is electing to hold a plebiscite to prohibit or restrict the sale of cannabis. The plebiscite option is available to a community until a cannabis store is designated for that community. If such as store is operating in a community then a plebiscite relating to prohibition or restriction of cannabis sales is no longer possible.

While criteria are developed for private sector sale of cannabis, the territorial government has identified the local liquor retailer (where present) or mail order as the retail mechanism for the sale of cannabis. It is anticipated that cannabis will be legalized in Canada by mid-August to mid-September 2018.

## COUNCIL POLICY / STRATEGY OR GOAL:

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

*Northwest Territories Cannabis Products Act*

## FINANCIAL IMPLICATIONS:

## ALTERNATIVES TO RECOMMENDATIONS:

## ATTACHMENTS:

Letter dated Jun 5, 2018 from Honourable Robert C. McLeod, Minister Finance to May Mapes

## Prepared by:

Judy Goucher  
SAO  
June 28<sup>th</sup>, 2018



JUN 05 2018

sao@hayriver.com

His Worship Mayor Bradley Mapes  
Town of Hay River  
73 WOODLAND DRIVE  
HAY RIVER NT X0E 1G1

Dear Mayor Mapes:

**Designation of Cannabis Store; Restriction and Prohibition Options**

As you are likely aware, the Legislature of the Northwest Territories has passed Bill 6, the *Cannabis Legalization and Regulation Implementation Act*. The enactment of Bill 6 allows the *Cannabis Products Act* to take effect the same day as the coming into force of the main provisions of the federal *Cannabis Act*. That date has not yet been determined, but we anticipate a date between mid-August and mid-September 2018.

Part 4 of the Northwest Territories *Cannabis Products Act* gives your community the option to hold a plebiscite to decide whether to prohibit or restrict cannabis sales and distribution. This option became available June 1, 2018 - the day Bill 6 received Assent - and it parallels the option available for prohibiting or restricting liquor.

The cannabis plebiscite option is available to a community until a cannabis store is designated for that community. If such a store is operating in a community, then it is no longer possible to hold a plebiscite with a question relating to the prohibition or restriction of the sale of cannabis at the cannabis store.

The *Cannabis Products Act* gives the Liquor Commission the authority to regulate the legal commercial cannabis market in the Northwest Territories and to sell cannabis through the existing liquor stores and mail order system. The Liquor Commission/liquor stores/mail order system ensures that Northwest Territories residents will have access to legal cannabis at prices that are competitive with the illegal market, so that we can curtail it and restrict youth access.

.../2

The Liquor Commission has recommended that I designate the Liquor Shop, at 1-100 Borden Drive, as a cannabis store, and I am therefore requesting your views in accordance with both subsection 6(1) of the *Cannabis Products Act* and subsection 35(2) of the *Liquor Act*, bearing in mind that once a cannabis store has been established there will be no further ability to prohibit or restrict sales in that store through the community control provisions of Part 4 of the *Cannabis Products Act*.

We anticipate that cannabis will be legalized in Canada by mid-August to mid-September 2018. Recognizing that a community may want to prohibit or restrict cannabis sales immediately, the Department of Finance, in collaboration with the Department of Justice, is committed to conducting a plebiscite within 30 days of the Minister of Finance receiving a resolution from a municipal or band council.

We ask for your council's views concerning the proposal to designate the Liquor Shop as a cannabis store, and further suggest that any resolutions requesting a plebiscite to prohibit or restrict cannabis sales be submitted to me as Minister of Finance before July 16, 2018 to provide the necessary time to conduct a plebiscite, and should it be approved, to reflect the results in regulations before legalization day.

The steps for this community prohibition/restriction process are:

- Step 1 – a community government makes a resolution requesting that the Minister of Finance hold a plebiscite on the establishment of a cannabis restriction or prohibition system,
- Step 2 – the Minister orders a plebiscite, sets the question, fixes the date, and appoints a returning officer,
- Step 3 – the plebiscite is held,
- Step 4 – assuming majority of voters approve the restriction or prohibition system, the Minister makes regulations to implement the system.

I look forward to hearing your community's intentions.

Sincerely,



Robert C. McLeod  
Minister, Finance

c. Distribution List



**Distribution List**

Honourable Alfred Moses  
Minister, Municipal and Community Affairs

Honourable Louis Sebert  
Minister, Justice



# REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: JULY 9<sup>th</sup>, 2018

SUBJECT: Courtoreille Street redesign to one-way

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve a budget of up to \$20,000 for Stantec to complete a redesign of Courtoreille Street roadworks project to turn Courtoreille Street into a one-way street with angle parking on both sides and widened sidewalks.**

## BACKGROUND:

The Town has been working to improve curb appeal in the downtown core to make the Town more attractive to visitors and residents. In discussing the Courtoreille Street project the concept was raised to make the street one-way with parking on both sides, wider sidewalks that would accommodate benches and potentially grated trees and planters.

There is little we can do in our downtown core to improve the look and feel of the area. Courtoreille as a one-way street would promote what is referred to as traffic calming and is proven to improve the character of a neighborhood.

The design engineers have confirmed that a one-way design would work for Courtoreille Street. The flow would be from Woodland to Capital Drive.

The Wright Centre, Jensen building and Drugstore building owners were consulted and support the concept in principle.

The current plan includes replacement of the existing sidewalk at Town's expense as they are already in place. The new design followed by discussion with the contractor would identify the incremental cost of widening the sidewalks on both sides of the street.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A



# REPORT TO COUNCIL

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**DEPARTMENT:** ADMINISTRATION

**DATE:** JULY 9<sup>th</sup>, 2018

**SUBJECT:** Courtoreille Street redesign to one-way

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## FINANCIAL IMPLICATIONS:

\$20,000 additional design expense. Potential incremental construction costs to be presented to Council once design is complete and new design is costed.

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

N/A

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### Prepared by:

Judy Goucher  
SAO  
June 28<sup>th</sup>, 2018