

The Special Meeting of Council was held on Thursday, September 7th, 2017 at 12noon in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Anderson, Jameson (by phone) & Coakwell

Staff: Judy Goucher – Senior Administrative Officer & Stacey Barnes – Council Administrator & Recording Secretary

Public: Anne Peters (MLA North Assistant)

1. CALL TO ORDER:

This Meeting was called to order at 12:00pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

#17-236

MOVED BY: CLLR ANDERSON

SECONDED BY: DEPUTY MAYOR JUNGKIND

CARRIED

3. DECLARATION OF INTEREST

There are no Declarations of Interest for the Special Meeting of Council, Thursday, September 7th, 2017.

4. NEW BUSINESS

a) CCN #42 Recreation Centre Sidewalks

RECOMMENDATION:

#17-237

MOVED BY: DEPUTY MAYOR JUNGKIND

SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves CCN #42 Sidewalks and Plaza in the amount of \$205,009.55 for inclusion in a formal Change Order with Clark Builders.

CARRIED

BACKGROUND:

As the new recreation centre project proceeds some design decisions are necessary. With this project these changes take the form of Contemplated Change Notices (CCN's). The attached report includes CCN #42 that has been through the process for approval outlined below and the prices are fixed for inclusion in a change order to be prepared once all desired design changes are established.

The process being used by the Build Committee, Project Manager and Clark Builders is roughly as follows;

- 1) As requests come forward from stakeholder and user group, their cost is roughly estimated and considered for feasibility by the contractor. This information is sent to the Build Committee who then determine if it is reasonable to consider the request.
- 2) Once the Committee determines the reasonableness of the item, a formal request is sent to Clark Builders for scope definition and finalized budget amounts.
- 3) This information is then reviewed by the Project Manager and Build Committee for reasonableness and will be proposed to Council for their input/approval.
- 4) Once Council is satisfied that the change is acceptable and within budget parameters, it will be formalized in a Change Order and acted upon by the Contractor.

Funds for this portion of the project have been identified in the Road and Sidewalk Rehabilitation Project set out during the 1st Quarter Review and Revision of the Capital Budget, May 20, 2017.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

2017 – 2027 Capital Plan

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2017 in the amount of \$ 205,009.55

ALTERNATIVES TO RECOMMENDATIONS:

- 1) Council may choose to not approve the CCN.
- 2) Council may choose another decision-making process.

ATTACHMENTS:

Clark Builders CCN #42
New Recreation Centre billing summary

Prepared by:

Ruth Boden
Director of Finance & Administration

Reviewed by:

Judy Goucher
Senior Administrative Officer

5. IN CAMERA

#17-238

MOVED BY: CLLR ANDERSON
SECONDED BY: DEPUTY MAYOR JUGNKIND

That the Council of the Town of Hay River move to In Camera at 12:02pm.

CARRIED

#17-239

MOVED BY: CLLR ANDERSON
SECONDED BY: DEPUTY MAYOR JUNGKIND

That the Council of the Town of Hay River move out of In Camera at 12:17PM.

CARRIED

6. ARCTIC WINTER GAMES AGREEMENT

#17-240

MOVED BY: CLLR MCKAY
SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER agrees to approve the senior Administrative Officer sign the current agreement.

CARRIED

7. ADJOURNMENT

#17-241

MOVED BY: CLLR ANDERSON

CARRIED

That the Special meeting of Council be adjourned at 12:18pm.

Certified Correct as Recorded on the 7th Day of September, 2017

These minutes were accepted by motion # 17-244.



Mayor

Senior Administrative Officer