

The Regular Meeting of Council was held on Monday, June 26th 2017 at 7:00 pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Candow, Anderson, Dohey, Jameson & Coakwell

Staff: Stacey Barnes – Executive Assistant, Ross Potter – Director of Protective Services, Ruth Boden – Director of Finance and Administration, Jim Darby – Director of Recreation and Community Services, Judy Goucher – Senior Administrative Officer

Public: Anne Peters (MLA North Assistant)

1. CALL TO ORDER:

This Meeting was called to order at 7:00 pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

Add 9d) Presentation of Porritt Landing

#17-177

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR DOHEY**

CARRIED

3. DECLARATION OF INTEREST

There were no Declarations of Interest during the Regular Meeting of Council, Monday, June 26th, 2017.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Councillor Dohey – Congratulations to all the grads this week.

Councillor Anderson – Happy Canada Day, hope everyone gets out to enjoy the parade

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a) May 29th, 2017 – Regular Meeting of Council

#17-178

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

CARRIED

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7. ADMINISTRATIVE ENQUIRIES

- Goucher**
- Meetings regarding taxes, ATV's, bylaws, unsightly properties, animals, business owners, roadwork on McBryan and McRorie
 - Website work continues
 - Half a dozen legal issues on going, including AWG Host Society Agreement
 - Policy/Finance/Hiring Committee meeting on July 5th
 - Wright Crescent plans through RFP going out this week
 - Patching around Town has started
- Boden**
- All but 3 out of 14 summer student positions have been filled
 - Ongoing property tax/Sr rebates inquiries
 - Working on the General Plan Review
- Darby**
- Triathlon went really well this past weekend
- Potter**
- 18 Unsightly properties in Vale Island, letters went out
 - More complaints coming in for properties in Town
 - 8 more Firefighters completed 1001 with Hazmat
- Jungkind**
- Thanks for the unsightly notices going out, we need to lead by example, our properties need to be cleaned as well. The old Town Hall lawn needs work and watering
- Candow**
- Road conditions in the Corridor needs addressing, want a date of when that could be done.
- Dohey**
- Park Maintenance in the Old Town needs to be addressed
- Goucher**
- There is a green space schedule, which is very busy. Old Town and West Channel have been contracted out
- Jungkind**
- Does it include Porritt Landing as well?
- Goucher**
- Lots of work happening there over the next 2 months
- Jungkind**
- What about the parking at Porritt Landing? Do we have a bylaw?
- Potter**
- No bylaw for Porritt Landing
- McKay**
- Can we send reminders to housing regarding the lawns?
- Goucher**
- Already done

8. COMMITTEE REPORTS

a. Public Works Monthly Report for May

RECOMMENDATION:

#17-179

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the monthly report from Public Works for the month of May 2017.

CARRIED

BACKGROUND:

- Water Treatment Plant, Lagoon and Lift Stations operations and inspections
- Vehicle and equipment maintenance on going
- Flushing of sewer mains in troubled areas
- Water main break, Caribou Cres
- Ongoing street sweeping
- Annual Spring Clean. -Up beginning
- Design Survey of Wright Cres.
- Preliminary designs for 2017 Capital Projects on-going

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: **Earle Dumas**
Director of Projects and Planning

Reviewed by:

May 24/17	D17-026, B17-010	69 Woodland Drive	Add Bathroom to Thrift Store
May 25/17	D17-027	42 Dean Drive	Widen Driveway
May 26/17	D17-028	132 Miron Drive	Rear Fence Replacement
May 30/17	D17-029	8 Ptarmigan Crescent	New Fence as per Sketch
May 31/17	D17-030, B17-011	31 Cranberry Crescent	14'X24' Shed Rear Yard

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Randy Froese
Development Officer

Reviewed by:
Judy Goucher
SAO

Date: June 1, 2017

Date: June 1, 2017

c) Canada 150 Update

RECOMMENDATION:

#17-181 **MOVED BY: DEPUTY MAYOR JUNGKIND**
SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled Canada 150 weeklong event update.

CARRIED

BACKGROUND:

The 150th anniversary of Canada, also known as the 150th anniversary of Confederation and promoted by the Canadian government as Canada 150, occurs in 2017 as Canada marks the sesquicentennial anniversary of Canadian Confederation.

This year, the Celebrate Canada festivities will be bigger than ever! Including a Multicultural Day on July 7th and Airshow on July 8th.

We are working with other organizations this year to make the week long festivities memorable for all, to attract tourism to our Town.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Grants have been applied with the Government of Canada in the amount of \$6000, Sports and Recreation Fund in the amount of \$5000 and \$3500 remains left from last year's contributions.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Canada 150 Event Poster

Prepared by:

Stacey Barnes
Executive Assistant
Date: June 1st, 2017

d) Excused Absence

RECOMMENDATION:

#17-182 **MOVED BY: DEPUTY MAYOR JUNGKIND**
 SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Dohey from the Public Works Committee Meeting on Monday June 5th, 2017.

CARRIED

BACKGROUND:

Councillor Dohey have asked to be excused from the Public Works Committee Meeting, June 5th, 2017

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Executive Assistant
Date: June 5th, 2017

e) Emergency Services Monthly Report for May

RECOMMENDATION:

#17-183 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of May, 2017 as presented.

CARRIED

BACKGROUND:

Summary

The beginning of May efforts were focused on Breakup patrols and information sessions with the public. This year was another great year for breakup with no threats to Public Safety. All EMO equipment worked very well throughout the event.

Efforts this month were also dedicated to public education. We provided Fire Extinguisher training for the Hospital plus we worked with the Recreation Department by providing instructors and a training room for their Home Alone Course.

The members of the HRFD offered their services to ENR for taking Blood Pressures of the Firefighters doing their fitness testing. This is a yearly event and gives us the opportunity to work with agencies to build strong relationships. ENR supplies us with some training regarding Wildfires and supplies us with fire hose for Wildfire which is considerably lighter than our structural hose. They also clean and recharge the fire hose when it is used.

It has been an extremely busy month for training in preparation for the first round of testing for our NFPA 1001 Students. Topics covered were Search and Rescue, Ladders, Forcible Entry, Ropes and Hoisting, SCBA, more Search and Rescue and Ladder Rescue. I am extremely pleased to report that our students did extremely well in their skills testing which shows the commitment of the Students and the hard work put in by the Instructors.

On the Safety side of things we had most of the staff complete their WHMIS 2015 and have set a goal of having everyone on staff completely CSTS certified, WHMIS certified and with Supervisor's Safety training by the end of June.

The Fire Department also had the opportunity to perform Fire Drills at the NTPC Main Office and at their Warehouse. We found that the management and staff at NTPC are extremely well organized and committed to their safety programs.

Meetings:

PWS Committee Meeting
Council Meetings
Municipal Services Meeting
Fire Meetings
Management Meetings
NWTFCFA Meetings
JOH&S Meeting
JOH&S Meeting

During the month of May 438 Volunteer hours were served by the members of the HRFD for a year to date total of 2,173.5 hours.

STATISTICS

	2015	2016	2017	2017 YTD
Patient Transfers	8	22	21	58
Medical Emergency Local	5	13	18	55
Medical Emergency Reserve	1	2	0	5
Medical Emergency Highway	0	0	0	3
Medical Emergency Out of Town Patients	0	3	2	7
Body Transfer	0	1	2	4
Fires & Rescues	0	3	0	9
False Alarms	2	0	2	11
Training	5	4	4	17
Special Training	5	0	0	4
Cleanup & Maintenance	3	6	4	19
Fire Permits	4	3	0	0
Fireworks Permits	0	0	0	2
Public Safety	0	0	4	9
Inspections	0	4	3	15

MAINTENANCE

Ambulance 1	Weekly Checks
Medic 1	Weekly Checks
Pump 1	Weekly Checks
Pump 2	Weekly Checks
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Reviewed By:



Ross Potter
Director Protective Services/Fire Chief
Date: June 12, 2017

Judy Goucher
Senior Administrative Officer
Date: June 12, 2017

f) Municipal Services Monthly Activity Report for May

RECOMMENDATION:

#17-184

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for May 2017 as presented.

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	3	2	
ANIMAL CONTROL	3	2	
NOISE CONTROL			
BUSINESS LICENSE			
UNSIGHTLY LAND	1	1	
LOTTERY LICENSE			
TAXI LICENSE			
SMOKING REGULATION			
STREET CLEARING			
GARBAGE COLLECTION			

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	N/A	N/A	N/A

Dog Attack Complaints Received	2
Cat Attack Complaints Received	0

Number of Dogs Caught	0
Number of Cats Caught	0

Unightly Properties: 1

There were 3 complaints lodged dealing with the Traffic Bylaw. All three of these complaints were dealing with parking. We did a verbal warning for one of them and a written warning for another. We are still working on the final complaint dealing with the Traffic Bylaw.

3 complaints were lodged in regard to the Animal Control Bylaw, one for a loose dog that is chasing people and attacked an individual. A warning letter was sent out in regard to this dog. There were also a couple of complaints in regard to cats on the prowl and spraying...a warning letter was sent to an individual in regard to this and the other complaint is still being investigated.

1 unightly complaint has been lodged and an warning letter was sent out.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Ross Potter
Date: June 12, 2017

Reviewed By:

Judy Goucher
Date: June 12, 2017

g) Excused Absence

RECOMMENDATION:

#17-185 **MOVED BY: CLLR ANDERSON**
SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Deputy Mayor Jungkind from the Municipal Services Committee Meeting on Monday June 12th, 2017

CARRIED

BACKGROUND:

Deputy Mayor Jungkind has have requested to be excused from the Municipal Services Committee Meeting on Monday, June 12th, 2017

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Executive Assistant
Date: June 8th, 2017

h) Mayors Monthly Report for May

RECOMMENDATION:

#17-186 **MOVED BY: CLLR CANDOW**
 SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Mayors Report for May 2017 as presented.

CARRIED

BACKGROUND:

<u>Mayor's May 2017 Meetings</u>		
<u>Date</u>	<u>Meeting With</u>	<u>Location</u>
May 1/2017	Meeting with Brian Willows Discussion on Family Support Issues	Mayor Office
May 1/2017	Meeting with Mattie McNeil Soup Kitchen	Mayor Office
May 4/2017	Meeting with Erin Griffith from the Hay River Hospital health centre concerns	Mayor Office
May 4/2017	Meeting with Tom Makepeace Seniors concerns	Mayor Office
May 9/2017	Meeting with Phil Cyr RCMP update	Mayor Office
May 16/2017	Meeting with Darnley Bay President Jamie Levy Update on their project	Mayor Office
May 17 /2017	Meeting with South Slave Regional Officer of the RCM Discusion around RCMP issues within the region	Mayor Office

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Brad Mapes

Mayor

Date: June 5th, 2017

i) Summer Meetings

RECOMMENDATION:

#17-187 **MOVED BY: CLLR DOHEY**
SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves to change the Committee and Council meetings days from Mondays at 7pm to Tuesdays at 6:30 pm for July and August.

CARRIED

BACKGROUND:

Council has asked to bring forth a motion to change the summer meeting days to change from Mondays to Tuesdays starting at 6:30pm rather than 7:00pm for the months of July and August.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Executive Assistant
Date: June 12th, 2017

9. NEW BUSINESS

a) Recreation Centre Progress Claim #11

RECOMMENDATION:

#17-188

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR CANDOW**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the payment of Progress #11 in the amount of \$701,726.7878 plus GST.

CARRIED

BACKGROUND:

The Town of Hay River has entered into an agreement with Clark Builders on the Don Stewart Recreation Centre Renovation.
The eleventh (11) Progress Claim has been presented for payment. This includes work up to and including May 31, 2017 less the 10% holdback.
Attached is a copy of the Claim including a schedule of values showing progress to the cutoff date.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property and Procurement By-Law No. 1574/GEN/2016.

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2017 \$701,726.78

ALTERNATIVES TO RECOMMENDATIONS:

N/A.

ATTACHMENTS:

Don Stewart Recreation Centre Progress Claim #11

Prepared by:

Ruth Boden
Director of Finance and Administration

Reviewed by:

Judy Goucher
Senior Administrative Officer

b) CCN #26

RECOMMENDATION:

#17-189

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR COAKWELL**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves CCN #26 purchase and install Magnetic hold opens in the amount of \$3,739.20 for inclusion in a formal Change Order with Clark Builders.

CARRIED

BACKGROUND:

As the new recreation centre project proceeds some design decisions are necessary. With this project these changes take the form of Contemplated Change Notices (CCN's). The attached report includes CCN #26 that has been through the process for approval outlined below and the prices are fixed for inclusion in a change order to be prepared once all desired design changes are established.

The process being used by the Build Committee, Project Manager and Clark Builders is roughly as follows;

- 1) As requests come forward from stakeholder and user group, their cost is roughly estimated and considered for feasibility by the contractor. This information is sent to the Build Committee who then determine if it is reasonable to consider the request.
- 2) Once the Committee determines the reasonableness of the item, a formal request is sent to Clark Builders for scope definition and finalized budget amounts.
- 3) This information is then reviewed by the Project Manager and Build Committee for reasonableness and will be proposed to Council for their input/approval.
- 4) Once Council is satisfied that the change is acceptable and within budget parameters, it will be formalized in a Change Order and acted upon by the Contractor.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

2017 – 2027 Capital Plan

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2017 in the amount of \$ 3,739.20

ALTERNATIVES TO RECOMMENDATIONS:

- 1) Council may choose to not approve the CCN.
- 2) Council may choose another decision making process.

ATTACHMENTS:

Clark Builders CCN #26
New Recreation Centre billing summary

Prepared by:

Stacey Barnes
Director of Finance & Administration

Reviewed by:

Judy Goucher
Senior Administrative Officer

c) Recreation and Community Services Monthly Report

RECOMMENDATION:

#17-190

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for May 2017 as presented

CARRIED

BACKGROUND:

Summer is here and the Recreation Department has increased its labour force through the addition of ten summer students in order to deliver the best service possible to the Town. The Visitors Information Centre (VIC) continues to make an impact, which can be seen in their impressive statistics attached to this report. Administration is preparing a contribution funding application to fully winterize the VIC.

Following a slow start, the parks and greenspaces in the town are starting to take shape. It is hoped that over the next 2 weeks we will see a significant improvement to all the greenspace areas, in both the Old & New towns.

Administration will be presenting the Porritt Landing development plan under a separate agenda item included in the Council package. This project is funded through a combination of the Town of Hay River capital program for 2017/18 and a contribution agreement with ITI.

The Recreation Committee is moving forward and the Director Recreational & Community Services has instigated a new Records of Decisions (RODs) process that will hopefully give better direction to future committee meetings.

Planning is now in place to confirm the best date to close the swimming pool as part of the annual shutdown. Although not officially confirmed, the dates for the annual shutdown are the first 2 weeks in Sept. Once dates have been confirmed, every effort will be made to ensure we advertise this to all residences.

An application for funding for the Seniors Society Walking Club has been submitted as part of the Horizons for Seniors funding. The Director Recreational & Community Services has been working very closely with the Seniors Society in creating this exciting initiative. The plan will be to utilize the new Recreation Centre walking track and provide equipment that will see an all-inclusive Seniors walking club in Hay River.

Finally, we look forward to the Hay River Triathlon which takes place on Sat 24th Jun. A lot of work and effort has gone into this event and it is hoped that it will be supported.

AQUATIC SUPERVISOR REPORT - May 2017: Month-End Activity Report Department Statistics

- Pool: Regular Scheduled Pool Hours

Programs

- Private Lessons: 12
- Weekday Swimming Lessons: 10
- Spring Saturday Swim Lesson Set: 20
- Aqua Fit: avg. 6 participants, 2 classes/week, afternoon weekdays
- Total Aqua: 3-5 participants, Tuesday nights
- Junior Lifeguard Club: Hasn't started yet
- Spring PLAY Camp: 8 kids (ages 5-9yrs)
- Water Polo Club: 6-10 consistently

Events

- Toonie Tuesdays – First Tuesday of each month admission is \$2 (for everyone).

- Maui Wowi Luau Party – May 2nd at 1pm & 7pm during the Aquafit times, refreshments provided afterwards, with leis to go with the Hawaiian theme. Popular event. Offered on Toonie Tuesday.
- New Swim to Survive lessons being delivered to both local & schools from outlying communities
- New sets of weekday & Saturday swimming lesson sets starting up this month

Variance Report and Monthly Tracking

Pool Attendance:

May	2016	2017
Birthday Parties	4	4
Aquafit	20	48
Schools	208	228
General	985	1088

RECREATION PROGRAMMER REPORT - May 2017: Month-End Activity Report Department Statistics:

Programs

- PHAB: 15 participants; 1 student volunteer – May 3/10/24/31st
- 101 things to do before you grow up – 10 participants, partner with library
- Mukluk making – partner with library – full 8
- Home Alone – May 5 and 6th 10 participants
- Creative Artists Club – May 12th and May 26th – 10 participants
- Upcoming Programs: Exercise class, aqua fit, floor hockey, baseball, seniors walking/biking, ball hockey, Summer Heat, spring after school program – month of June, social paddle, archery, flag football, beach volleyball, track walking, parks program

Events

- Mother's day Paint night – May 12th, 20 participants
- Upcoming: Canada day, Canada 150

Programmer Meetings

- May 9th – Staff meeting
- Weekly: Supervisors meeting
- May 16 – 18 – Mackenzie Recreation Association meetings and training in Fort Providence

Other achievements:

- Organizing and planning for Summer Heat – filled registration parameters (20 youth), emergency action plan, what age groups to have, what sort of schedule, in midst of looking at available spaces
- Organizing and planning after school program, taking in registration (full 10 participants)
- Program planning for the summer – organizing and picking dates for various recreation programs over July and August.
- Partnering with Growing Together and the Library.

VISITORS INFORMATION CENTRE REPORT - May 2017: Month-End Activity Report

Department Statistics;

- Number of visitors: **223** (June 1st to June 19th)

Breakdown: (of the 148 signed into the guest book)

Canada		USA		Other	
AB	37	Alaska	4	Czech Republic	11
BC	36	Colorado	4	Germany	8
ON	12	Virginia	2	Vietnam	3
NT	12	Mass	2	Netherlands	2
SK	8	Georgia	1	Brazil	1
NB	4				
PQ	1				

Gift Shop Sales

- We have seven artists displaying their crafts
- We have sold 23 items for a total of \$133.50.

Other tasks

- Completed cleanup of the upstairs area in preparation for offices.
- Swept the paved area of winter dirt and gravel.
- Sewer line blocked and had plumber in to fix.
- Dirt pile moved so staff raked and planted grass seed.
- Will continue to water the lawn and flowers.
- Reviewed/updated inventory & financial accounting with help from Finance Department.
- Gary, Jared and Kendra completed the ACSA training.
- Hot water tank fixed. Heating element was faulty.

LEAD MAINTAINER REPORT - May 2017: Month-End Activity Report

Operations:

- All ball diamonds have been set-up and are operational. Lining has begun on a daily basis to accommodate the schedule provided by various baseball leagues.
- Town flowers in place and being watered daily
- Outhouses have been installed at Bob McMeekin Park, Tri-Service Park, Porritt Landing, The twin ball Diamonds and Don Wright ball Diamond. A pump out schedule has begun they are being serviced by Rec staff

- The Visitors Information Center has been opened and a bulk bin installed. It required the water line and the sanitary water line to be thawed prior to use.
- New planters have been installed at the old town playground.
- We have now recruited all Summer Students for Parks & Fields.
- All mowers and small equipment are in service.
- A work plan has been created and every effort is being made to meet the Director Recreation & Community Services inspection deadlines.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
James Darby
Director of Community Services

Reviewed by:
Judy Goucher
Senior Administration Officer

Date: June 22nd 2017

Date: June 22nd 2017

D) Porritt Landing Presentation to Council

****Power Point Presentation to Council****

10. NOTICES OF MOTIONS

There were no Notice of Motions at the Regular Meeting of Council on Monday, June 26th, 2017.

