The Special Meeting of Council was held on Wednesday, January 11th, 2016 at 12:02pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Candow (phone in), , Jameson, Coakwell

Staff: Gloria Murdock-Smith – Senior Administrative Officer, Ruth Boden – Director of Finance, Ross Potter – Director of Protective Services, Stacey Barnes – Executive Assistant & Recording Secretary,

1. CALL TO ORDER:

This Meeting was called to order at 12:02pm pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

#17-001 **MOVED BY: CLLR MCKAY**
SECONDED BY: DEPUTY MAYOR JUNGKIND
CARRIED

3. DECLARATION OF INTEREST

Deputy Mayor Jungkind and Cllr Coakwell have a Declaration of Interest in agenda item 4b) as it involves their employer.

4. NEW BUSINESS

a) Clark Builders Payment for DSRC

RECOMMENDATION:

#17-002 **MOVED BY: CLLR COAKWELL**
SECONDED BY: CLLR CANDOW

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the payment of Progress Claim #5 to Clark Builders in the amount of $1,340,215.90 GST included.

CARRIED

BACKGROUND:

The Town of Hay River has entered into an agreement with Clark Builders on the Don Stewart Recreation Centre Renovation which provides for monthly progress payments and reporting. The attached report provides the details of the work completed and billed as at November 30, 2016 along with a Project Status Report up to November 30, 2016.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration By-Law No. 2252/FIN/11 8.

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2016 $1,276,395.80 plus GST of $63,819.79

ALTERNATIVES TO RECOMMENDATIONS:

Council may require some other form of reporting.

ATTACHMENTS:

Don Stewart Recreation Centre Progress Claim #5 and Certificate For Payment from TJ Technical Services.

Prepared by:
Ruth Boden
Director of Finance/Acting SAO

Reviewed by:

b) Aurora Heavy Trucks Pumper Payment

RECOMMENDATION:

#17-003 **MOVED BY: CLLR JAMESON**
SECONDED BY: CLLR MCKAY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the payment of Invoice #0360 from Aurora Heavy Truck in the amount of $460,909.05 GST included for the purchase of a 2017 Freightliner M2016.

CARRIED

BACKGROUND:

The Town of Hay River approved capital spending to a maximum of $450,000 for a Triple Combination Pumper during the Capital Budgeting process for 2016. The Town of Hay River took possession of the equipment on December 13, 2016.
In accordance with Town of Hay River By-Law #1574/GEN/2016 Council approval is required for all expenditures in excess of $25,000.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Procurement By-Law No.1574/GEN/2016.

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2016 $438,961 plus GST of $21,948.05

ALTERNATIVES TO RECOMMENDATIONS:

Council may require some other form of reporting.

ATTACHMENTS:

Invoice #0360 Aurora Heavy Truck $460,909.05.

Prepared by:
Ruth Boden
Director of Finance/Acting SAO

Reviewed by:

c) 2016 Funds Transfer

RECOMMENDATION:

#17-004 MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR MCKAY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the transfer of

a)$1,234,221 from the Gas Tax Reserve Account to the General Operating Account and

b)$1,133,509 from the CPI Reserve Account to the General Operating Account and

c)$$438,961 from the General Reserve Account to the General Operating Account to cover the costs of capital expenditures paid from operating funds.

CARRIED

BACKGROUND:

During the period April 2016 to September 2016 capital costs related to the Gas Tax and CPI funding were covered using operating funds.
The Town took delivery of the new Pumper for the Fire Department in December and the bill is being paid this month. These transfers will put the General Operating Account back to its correct position for that period.

COUNCIL POLICY / STRATEGY OR GOAL:

To provide clear direction to Administration for the provision of good stewardship of Town assets and services and to achieve the planned goals and objectives as set out in the 2016 Capital Budget.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns and Villages Act S.N.W.T 2003,c.22 Section 95

FINANCIAL IMPLICATIONS:

Total transfer of funds from Reserves to Operating $2,806,691

ALTERNATIVES TO RECOMMENDATIONS:

Council can direct Administration to reconsider the proposed items.

ATTACHMENTS:

Prepared by:
Ruth Boden
Director of Finance

Date: January 10, 2017

Approved by:
Gloria Murdock-Smith
Senior Administrative Officer

5. IN CAMERA

#17-005 **MOVED BY: DEPUTY MAYOR JUNGKIND**
SECONDED BY: CLLR MCKAY

That the Council of the Town of Hay River move to In Camera at 12:08pm.

CARRIED

#17-006 **MOVED BY: CLLR MCKAY**
SECONDED BY: DEPUTY MAYOR JUNGKIND

That the Council of the Town of Hay River move out of In Camera at 12:30PM.

CARRIED

6. REPEAL BYLAW

#17-007 **MOVED BY: DEPUTY MAYOR JUNGKIND**
SECONDED BY: CLLR COAKWELL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER repeal Bylaw 2361/ADMIN/16

****Let it be noted that Councillor Candow abstained from voting****

7. SENIOR ADMINISTRATIVE OFFICER POSITION

#17-008 MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER remove Gloria Murdock-Smith from the Senior Administrative Officer Position effective immediately.

****Let it be noted that Councillor Candow abstained from voting****

8. ADJOURNMENT

#17-009 MOVED BY: CLLR CANDOW

CARRIED

That the Special meeting of Council be adjourned at 12:35pm.

Certified Correct as Recorded on the 11th day of January, 2017.

These minutes were accepted by motion # 17-014.

Mayor

A/ **Senior Administrative Officer**