

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the Special Meeting of Council, September 19th, 2016, and the Regular Meeting of Council September 19th, 2016

7. DELEGATION

Arctic Winter Games Committee

8. ADMINISTRATIVE ENQUIRIES

SAO – The Rec Centre is getting foundation dug.

- 4 Ices surfaces are being prepped for the winter season – 553, old town, by skate park and Ashtons Property.
- The Town Office will be having a Christmas Open House on December 9th

9. COMMITTEE REPORTS

- a) Excused Absence

RECOMMENDATION:

#16-351

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Maher, Councillor Coakwell and Deputy Mayor Jungkind from the Municipal Services Committee Meeting on Tuesday, October 11th 2016

CARRIED

BACKGROUND:

Councillor Maher, Councillor Coakwell and Deputy Mayor Jungkind from the Municipal Services Committee Meeting, October 11th, 2016

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Corinna Ozolins
Executive Assistant
Date: October 4th, 2016

b) Mayors Monthly Report

RECOMMENDATION:

#16-352 **MOVED BY: CLLR ANDERSON**
SECOND BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Mayors Report for September 2016 as presented.

CARRIED

BACKGROUND:

Mayor's September 2016 Meetings

<u>Date</u>	<u>Meeting With</u>	<u>Location</u>
Sept. 1	Meeting with Premier Cabinet with whole of council attending	chamber room
Sept. 7	Meeting with Greg Whitlock and transportation staff Discussion on the cross walk by the hospital	chamber room
Sept. 13	Meeting with RCMP New Sargeant Phillip Cyr updating our town needs	Back eddy

Sept. 13	Meeting with Coast Guard Mangement from Victoria update on coast guard for the coming year	Mayors office
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Sept. 13	Minister Lou Serbert Update on issues within our town	Mayors office
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COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Brad Mapes
Mayor

Date: October 22nd, 2016

c) Report to Council – Winter Ice Surfaces

RECOMMENDATION:

#16-353

MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR MCKAY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the following report for information purposes.

CARRIED

BACKGROUND:

Working with our Recreation Committee and staff, a winter plan for ice surfaces is being addressed.

Being without an Arena for winter of 2016 we have had to come up with an alternative plan in order to meet the needs of the community for the winter (Ice) recreation season. Currently we aim to meet the needs for hockey and other ice skating activities. We have researched alternative facilities, such as covered and heated facilities in our town and unfortunately this is no longer an option. Our current options only include outdoor, open ice surfaces that our town has used in the past.

For the 2016 winter season our goal is to provide three ice surfaces in town for our users. We will upgrade and improve the structure at the 553 location over the course of the next month. We plan to put in more lighting, a heated and improved gate (dressing) room for 553 and to increase the maintenance of the surface. The second rink will be in the old town and the third behind the Fire Hall.

The next step, in the coming weeks will be to put a call out to our Recreational community to assist us in creating a schedule for the use of these rinks.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Gloria Murdock-Smith
SAO

Reviewed by: Same

d) Finance Committee Report – Lottery License

RECOMMENDATION:

#354

**MOVED BY: CLLR JAMESON
SECONDED BY: DEPUTY MAYOR JUNGKIND**

THE COUNCIL OF THE TOWN OF HAY RIVER accepts the attached report for information and discussion.

CARRIED

BACKGROUND:

The Finance Committee met at Noon on September 14, 2016 to discuss the Lottery License By-Law as it pertains to multiple raffle lotteries, i.e. the Chase the Ace Lottery.

The minutes of the meeting are attached for Council discussion with the By-Law being brought forward for consideration of the proposed amendments later in the agenda.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure legislation is current and effective for the needs of the community.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Lottery License By-Law #2349

FINANCIAL IMPLICATIONS:

Increased funding for application to municipal borrowing. This will assist in reducing the debt of the Town of Hay River.

ALTERNATIVES TO RECOMMENDATIONS:

- 1) Council can decide to use a different approach.
- 2) Council can decide to disregard the request.

ATTACHMENTS:

Minutes of the Finance Committee Meeting – September 14, 2016

Prepared by:
Ruth Boden
Director of Finance

Reviewed by:
Gloria Murdock-Smith
SAO

Prepared by:
Earle Dumas
Director of Projects and Planning

Reviewed by:
Gloria Murdock-Smith
SAO

f) NTCL Restructure Report

RECOMMENDATION:

#16-356 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: CLLR JAMESON

THE COUNCIL OF THE TOWN OF HAY RIVER accepts the attached Briefing Report to the SAO on the NTCL Restructure and related impact on the Town of Hay River property taxes and lease fees for information purposes.

CARRIED

BACKGROUND:

Administration has been working with our legal counsel, Steve Livingstone of McLennan Ross LLP over the past 6 months to protect the interests of the Town in the matter of NTCL Restructuring.

A report in the form of a Briefing Note to the SAO is attached outlining the background, considerations and recommendations on steps moving forward.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure the stability of the financial structure of the Town.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River 2016 O&M Budget and related cash flows.
Property and Assessment Taxation Act of Northwest Territories

FINANCIAL IMPLICATIONS:

\$780,000 will be deferred until the properties change hands at which time they will be collected as part of the sale:

- 2014 Property Tax arrears consisting of penalties and interest (\$35,000).
- 2015 Property Tax levies & lease fees (\$705,000).
- 2016 Penalties and Interest on outstanding 2014 and 2015 amounts (\$40,000)

\$670,000 current year Property Tax levies and lease fees will be paid on an on-going monthly basis as they occur as long as NTCL has use of the properties.

ALTERNATIVES TO RECOMMENDATIONS:

- 3) Council can decide to use a different approach.
- 4) Council could actively seek out a purchaser for the properties.

ATTACHMENTS:

NTCL Briefing note

Prepared by:
Ruth Boden
Director of Finance

Reviewed by:
Gloria Murdock-Smith
SAO

g) Water Meter Reading Project

RECOMMENDATION:

#16-357

MOVED BY: CLLR ANDERSON
SECONDED BY: DEPUTY MAYOR JUNGKIND

THE COUNCIL OF THE TOWN OF HAY RIVER accepts the following report for information purposes.

CARRIED

BACKGROUND:

Administration was directed to install and implement a new Automatic Meter Reading system for the Town of Hay River resident's utilities.

Installation commenced in August with 2 teams of 2 staff each starting with the south end of Miron Drive.

Total Meters to be replaced	870
Meters installed to date	<u>459</u>
Meters remaining	409

Installation appointments have slowed down since the initial push during August and September due to some difficulties gaining access to people's residences. Staffing is now reduced to 1 staff member.

Administration has now implemented the following contact methods;

1. Notices on water bills sent out on a monthly basis
2. Door tags have been obtained and when the meter is read at the beginning of the month a tag is placed on the door asking the resident to contact us to setup an appointment.
3. We are looking into doing some installs in the evening to accommodate those residents who aren't able to allow access during the day.

Anticipated completion for the installs that don't require water shutoff will be the end of the year. Some meter replacements require water shut off at the curb stop and will be deferred to the early summer when the risk of freezing is no longer a threat.

for Payment.

CARRIED

BACKGROUND:

- As part of the Design Builders monthly update, the Recreation Complex will be substantially complete on December 12, 2017, 5 days ahead of the RFP requirements, and shows a recovery of approximately 2 weeks since the last update. This is not a detailed schedule and Clark Builders will update that shortly.
- Another key date is that the actual build of the Recreation Complex will start October 11, 2016. This is also considered the "Breaking Ground" portion of the build. It is recommended that council take this opportunity to get a good news story out and to take some pictures, while we break the ground with shovels (albeit with red bows on it!).
- Previously, Clark Builders submitted two Progress Claims which were reviewed by and approved by TJ Technical Services.
 1. August 23, 2016, in the amount of \$741,740.38 plus GST.
 2. August 31, 2016, in the amount of \$379,359.16 plus GST.
- The current progress claim (#3) is in the amount of \$420,564.89 plus GST. This application was reviewed by TJ Technical Services and a Certificate for Payment issued.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Progress Application No. 3

Prepared by:

Reviewed by:

i) Emergency Services Activity Report

RECOMMENDATION:

#16-359

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR MCKAY

That the Council of the Town of Hay River accepts the Emergency Services Activity Report for the month of September 2016 as presented.

CARRIED

BACKGROUND:

Summary:

The radio antenna tower that was part of the Ground Ambulance Highway Rescue Funding from 2015/2016 has finally been installed on the Emergency Services Building. The tower now supports both the communications for the Fire Department and the Wireless Network for the Town of Hay River. We should see much better connectivity in the future.

The siding project was started as was the completion of the last of the deficiencies on the Emergency Services Building. We expect to see total completion of both items by mid-October.

Training this month involved live exercises at both the new Medical Center and the High Rise. These exercises included hose lays from the Hydrant to Pumper and from Pumper to Siamese connections on the buildings. We also accomplished simulated fire attack on the inside of the High Rise by hooking up to standpipes and advancing hose lines into one of the apartments.

Winter Preventative Maintenance program has started for all Fire and Medical apparatus which will be complete prior to the end of October.

Meetings:

PWS Committee Meeting

Council Meeting

Municipal Services Meeting

Fire Meetings

AWG 2018 Medical Meetings

WSSC Meeting – Safe Advantage and Return to Work

During the month of September 287 Volunteer hours were served by the members of the HRFD for a year to date total of 4073 hours.

STATISTICS

	2014	2015	2016	2016 YTD
Patient Transfers	9	20	13	162
Medical Emergency Local	3	7	12	114
Medical Emergency Reserve	1	3	2	17
Medical Emergency Highway	0	2	1	4
Medical Emergency Out of Town Patients	1	0	1	15
Body Transfer	0	0	0	9
Fires & Rescues	1	0	2	36
False Alarms	0	2	0	10
Training	3	4	4	36
Special Training	0	0	0	18
Cleanup & Maintenance	1	4	4	32
Fire Permits	2	0	0	5
Fireworks Permits	0	3	0	4
Public Safety	3	0	1	22
Inspections	0	3	3	54

MAINTENANCE

Ambulance 1	Weekly Checks
Medic 1	Weekly Checks, Full Service, Replace NOX Sensor
Pump 1	Weekly Checks
Pump 2	Weekly Checks
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

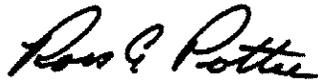
N/A

ATTACHMENTS:

None

Prepared by:

Ross Potter



Director Protective Services

Date: October 11, 2016

j) Municipal Enforcement Report

RECOMMENDATION:

#16-360

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR MCKAY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal
Enforcement Report for September 2016 as presented.**

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	0	0	0
ANIMAL CONTROL	2	2	1
NOISE CONTROL	0	0	0
BUSINESS LICENSE	0	0	1
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	N/A	N/A	N/A

Dog Attack Complaints Received	1
Cat Attack Complaints Received	0

Number of Dogs Caught	0
Number of Cats Caught	0

Unightly Properties: 0

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Ross Potter
Director Protective Services/Fire Chief

Date: October 11, 2016

10. NEW BUSINESS

a) Audited Financial Statements

RECOMMENDATION:

#16-361 **MOVED BY: CLLR JAMESON**
 SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the 2015 Audited Financial Statements as presented.

CARRIED

BACKGROUND:

Ashton Chartered Accountants presented the Draft 2015 Financial Statement on October 24, 2016 to Council. With the exception of one qualifying item their findings state that the report presents fairly the financial position of the Town of Hay River and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

The one exception on which Ashton Chartered Accountants qualify their statement is that of valuation of land transferred between Government of Northwest Territories and the Town of Hay River. Canadian Public Sector Accounting Standards require that contributed assets be valued at fair market value and we are recording them at cost. The cost benefit of performing a valuation is too great to warrant the Town making those provisions.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ruth Boden
Director of Finance
Date: October 20, 2016

11. BYLAW

a) Bylaw 2357/LND/16 – Sale of Land – Third and Final Reading

#16-362

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

CARRIED

b) Bylaw 2359/LND/16 – Sale of Land – First and Second Reading

#16-363

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR JUNGKIND**

CARRIED

#16-364

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR MCKAY**

CARRIED

c) Bylaw 2359/LND/16 – Sale of Land – First and Second Reading

#16-365

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

CARRIED

#16-366

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR MCKAY**

CARRIED

12. NOTICES OF MOTIONS

There were no notices of motions for this Regular meeting of Council on Monday, October 24th, 2016.

