

The Regular Meeting of Council was held on Monday, May 30th, 2016 at 7:00 pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Candow, Anderson, Dohey, Jameson, Maher & Coakwell

Staff: Scotty Edgerton – Senior Administration Officer, Stacey Barnes – Executive Assistant, Ross Potter – Director of Protective Services, Ruth Boden – Director of Finance, Ian Frankton – Director of Recreation and Community Services & Earle Dumas – Director of Projects and Planning

Public: Colin (Public Health Officer), Mark Benoit, Myrtle Graham, Paul Bickford (Hub)

1. CALL TO ORDER:

This Meeting was called to order at 7:00 pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

**#16-202 MOVED BY: CLLR ANDERSON
 SECONDED BY: CLLR DOHEY**

CARRIED

-Add 13b) Contracts – DSRC RFP

3. DECLARATION OF INTEREST

**CLLR JAMESON – 13a) Company involved
MAYOR MAPES – 13b) Sub Contractor**

4. DELEGATION – GNWT ENR - no show

5. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Councillor Coakwell – Congrats to the girls AWG hockey team, they received team of the year.

Councillor Dohey – Thank you to the volunteers for the Lobster Do last Saturday night, few minor hiccups, but everyone had a great time.

6. ADMINISTRATIVE ENQUIRIES

SAO – Dealing with the NFTI project, just waiting on the auditor's part to be cleared by the GNWT

Dumas – WTP Chlorine Injection RFP closes on June 8th, 2 local companies came to the site meeting.

- RFP for the replacement of waterline from Northmart to McRorie road will be going out.
- RFP for McRorie roadwork to go out as well.
- Camera work is done of downtown core sidewalks
- Ecoliner to come line sewer lines as needed.
- Looking at a crack sealer, a pull behind unit would cost \$25,000, this hasn't been done in about 5 years.

DM Jungkind – would the airport rent us their unit?

Dumas – Guys would have to be trained to use it – takes 35-40 days

Cllr Jameson – Budget for this unit? Shop around

Cllr Coakwell – Patching as well? no hot tar

DM Jungkind – Chip seal/Asphalt?

Dumas – Mostly chipseal

Mayor Mapes – Administration can make it work, need to get it done though, shocking we don't have the equipment to do the work. Would Council see as an item to move forward on?

Cllr Dohey – Brand new asphalt gets put down, then tore up. Find the money to get the equipment.

Cllr Coakwell – I agree – Capital purchase for maintenance

Dumas – Patching is budgeted for 200K, a lot is needed to get done this year

Boden – Working with Vadim to get property taxes done, levies and penalties from 2015 was a problem, 10-14 days to work on 2016

Cllr Candow – Late getting statements out this year? Extend deadline

Chief Potter – Worked with ENR to do blood pressure, HRFD also did the course training, cross trained with working on woodland fire & house fires.

- Was a recent fire in the bush we put out

- \$25,000 in budget for fire breaks, working with ENR on fire break from bridge to new hospital, 2 cat blades wide, and ENR will help to pay for this.

Cllr Candow – Extend to Corridor? Grown in out there.

Chief Potter - taking baby steps, lots more to be done

DM Jungkind – Porritt Landing, can we get the picnic tables, BBQ's and dock out

Frankton – this week

7. ADOPTION OF MINUTES

a) April 5th, 2016 – Recreation Board Minutes

#16-203

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR ANDERSON

CARRIED

b) May 16th, 2016 – Recreation Board Minutes

#16-204

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR ANDERSON

CARRIED

8. **BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes for this Regular meeting of Council on Monday, May 30th, 2016.

9. **COMMITTEE REPORTS**

a) Emergency Services Monthly Activity Report for April

RECOMMENDATION:

#16-205

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR CONDOW**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of April, 2016 as presented.

BACKGROUND:

Summary:

Major focus for the month of April was the annual Breakup of the Hay River. The first trip to Chinchaga was on the 15th of April and we found that the ice was still intact but levels were low. There was still quite a bit of snow in ditches at that time. A second trip was made on April 20th to confirm that what we were seeing on the water office website was a breakup on the Chinchaga on the 17th of April. We found that this was the case and that there had been a lot of changes in snow levels in the 5 days between trips. Most of the snow had melted in the ditches and the Chinchaga was definitely open. At that time we were forecasting that the start breakup in Hay River would be somewhere around the 29th of April. As it turned out the ice released thru to the West Channel at about 03:30 on the 30th of April and the East Channel cleared on May 2 at 23:31.

This month's training was focused on NFPA 1001 skills which included Search and Rescue both theory and practical. We also did a tour of the new Heath Center as a familiarization and preplanning exercise.

Sadly we put one of our honorary members to rest Roger Readman, Roger had 38.5 years of active service with our department and become an Honorary Member in September of 2010. Roger was a great mentor to members of the department and also very active in Breakup Activates. His sense of humor and guidance will be missed greatly by all members of the department. Services for Roger were held at the Emergency Services Building which was attended by over 300 persons.

Meetings:

PWS Committee Meeting
Council Meetings
Municipal Services Meeting
NWT Fire Chiefs Association Meeting
Fire Meetings

During the month of March 340 Volunteer hours were served by the members of the HRFD for a year to date total of 1379 hours.

STATISTICS

	2014	2015	2016	2016 YTD
Patient Transfers	20	8	22	83
Medical Emergency Local	10	5	13	47
Medical Emergency Reserve	0	1	2	6
Medical Emergency Highway	0	0	0	3
Medical Emergency Out of Town Patients	3	0	3	7
Body Transfer	0	0	1	3
Fires & Rescues	10	0	3	10
False Alarms	0	2	0	4
Training	3	5	4	15
Special Training	1	5	0	0
Cleanup & Maintenance	3	3	6	16
Fire Permits	5	4	3	4
Fireworks Permits	0	0	0	0
Public Safety	3	0	0	7
Inspections	5	0	4	28

MAINTENANCE

Ambulance 1	Weekly Checks, Full Service
Medic 1	Weekly Checks
Pump 1	Weekly Checks, Full Service
Pump 2	Weekly Checks, Full Service
Pump 3	Weekly Checks, Full Service
Tanker 1	Weekly Checks, Full Service
Rescue 1	Weekly Checks, Full Service
Rescue 2	Weekly Checks, Full Service
Rescue 5	Weekly Checks, Full Service

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter



Director Protective Services

Date: May 16, 2016

b) Cash Requirement Report

RECOMMENDATION:

#16-206

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR CANDOW**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report as presented.

BACKGROUND:

In response to a request from Council at the General Meeting April 11, 2015, Administration is pleased to provide the attached Cash Requirement Report as at May 11th, 2016 for a total of \$114,992.47.

COUNCIL POLICY / STRATEGY OR GOAL:

To achieve sound financial management and accountability in relation to municipal finances.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Code of Conduct for Members of Council

FINANCIAL IMPLICATIONS:

Prompt payment of commitments on behalf of the Town ensures efficient and effective use of funds.

ALTERNATIVES TO RECOMMENDATIONS:

N/A.

ATTACHMENTS:

Town of Hay River – Cash Requirements Report to May 11, 2016.

Prepared by:
Ruth Boden – Director of Finance

Reviewed by:
Scotty Edgerton - SAO

Date: 11 May 2016

Date: May 12, 2016

c) Excused Absence

RECOMMENDATION:

**#16-207 MOVED BY: CLLR MCKAY
 SECONDED BY: DEPUTY MAYOR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Jameson from the Municipal Services Committee, Monday, May 16th, 2016.

BACKGROUND:

Councillor Jameson has request to be excused from the Municipal Services Committee, Monday, April 18th, 2016.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A


ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Stacey Barnes
Executive Assistant

Date: May 12, 2016

d) RCMP Monthly Mayors Report

RECOMMENDATION:

**#16-208 MOVED BY: DEPUTY MAYOR JUNGKIND
 SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Mayor's Policing Reports for April 2016 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.

BACKGROUND:

N/A

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

A copy of the Monthly Mayor's Policing Reports for April 2016 from the Hay River RCMP Detachment "G" Division Northwest Territories is attached for the information of Council

Prepared by:



Stacey Barnes
Executive Assistant
Date: May 12th, 2016

Reviewed by:

10. NEW BUSINESS

a) Recommendation to Council – Paradise Valley Appeal – Greg Haist

RECOMMENDATION:

#16-209

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR JUNGKIND**

That the Council of the Town of Hay River direct Administration to Enforce Bylaw 2322/GEN/13 and levy the appropriate fine in regard to the property at 426 Paradise Road.

DEFEATED

BACKGROUND:

On April 25th council heard testimony from the owner of the property at 426 Paradise Road in regard to an appeal of Bylaw 2322/GEN/13. At said meeting it was decided that the Chicken Excrement could be left where it was and that the material was to be worked into the soil rather than haul it away as hauling it away would create even more of a nuisance than what we already had.

The materials in question still presents a nuisance in the area by way of odor and flies due to the extremely high amount of raw excrement. If we do not act on this contravention to the Bylaw we feel that it will be setting a precedent in the event of future occurrences.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2322/GEN/13

FINANCIAL IMPLICATIONS:

Fine in the amount of \$200.00 as per Schedule A of Bylaw 2322/GEN/13

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Unsightly Cleanup Order Report

Prepared by:



Director Protective Services/Fire Chief

Date: May 30, 2016

b) Report to Council – Local Improvement Bylaw

RECOMMENDATION:

#16-210

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR JAMESON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the report as presented and directs Administration to schedule a Public Meeting on June 8th and a Special Meeting during the week of June 13 – 17th.

CARRIED

BACKGROUND:

At the **May 9th, 2016** Regular Meeting of Council the above mentioned bylaw was given 1st reading.

The next steps moving forward are as follows;

Before 2nd Reading

- 14 days' notice for a public meeting – advertised in the local paper and on our website
- Notice of Intent Letters must be sent to each rate payer effected by the local improvement
- Public Meeting – target date to be **June 8th**. 2nd Reading can be given following the Public Meeting.

Before 3rd Reading

- The taxpayers in attendance at the meeting will be asked sign a consent form. 60% consent of the affected landowners representing 50% of the assessed property values must be obtained to move forward with the local improvement bylaw.
- If further consent is required to achieve the prescribed permission, a hand delivered consent form can be distributed to the remaining voters. Target date for 3rd Reading could be scheduled during the week of **June 13 – 17th** at Council's discretion.

It was Administration's understanding that we would need to have a plebiscite vote however, upon further communication with MACA in Fort Smith and Yellowknife, this is not the case providing Council has conducted the public meeting and obtained written consent from the affected property owners.

It should be noted that all government owned properties are an automatic consent to the Bylaw.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure efficient and effective management of Town of Hay River finances and capital projects.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

2016 Capital Budget
2017 Tax Roll

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ruth Boden – Director of Finance

Reviewed by:

Scotty Edgerton - SAO

Date: 2 May 2016

c) Recommendation to Council – Communication Process

RECOMMENDATION:

#16-211

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

THAT THE MAYOR and COUNCIL OF THE TOWN OF HAY RIVER receive timely information, recommendations and communication from Administration on issues that may be important or crucial to the Town's wellbeing.

CARRIED

BACKGROUND:

After meeting with the Mayor and Council, the SAO has been instructed to provide information to the Mayor and Council regarding any issues that could cause change to the customer service levels or create an issue with public safety or damage to town owned equipment or property.

A detailed written report of the issue will be prepared by the Director of the department affected in the incident and sent first to the SAO and cc'd to the Directors. The SAO in turn will forward to the Mayor and Council in a timely manner.

Public reporting may be then issued by the Mayor. Items may be first posted on the town controlled social media and website.

A few examples of important newsworthy items are/but not limited to:

- a) Large scale damage to Town buildings and vehicles
- b) Closure of Town run operations (swimming pool as example)
- c) Closure of roads (flooding, etc.)
- d) Fire of any nature that may involve lives
- e) Wildfires concerning public safety to our community
- f) Any major road work
- g) Shooting of firearms, etc.
- h) Dangerous handling of Town owned vehicles
- i) Items or deeds that may affect our community

This is to ensure the Mayor, Council, SAO and senior management are informed in a timely manner and to empower our elected officials to provide informed responses to queries.

COUNCIL POLICY / STRATEGY OR GOAL:

Ensure that the Mayor and Council are well informed on matter of concern to residents.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

To be a well-informed community

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

There are no alternatives that will be more effective.

ATTACHMENTS:

N/A

**Prepared by: Scotty Edgerton, SAO
Town of Hay River**

**Reviewed by: Ruth Boden
Finance**

Let it be noted that Councillors Maher, McKay & Candow were opposed.

d) Chase the Ace Report

RECOMMENDATION:

#16-212

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to invoke Bylaw 2349 – Lottery License Bylaw, Section 15 (a), (c), (f) and ensure that only one (1) licensee be allowed to hold “Chase the Ace” lotteries at any given time.

CARRIED

BACKGROUND:

The Mayor and Council would like to ensure that the “Chase the Ace” lottery license distribution is fair and profitable to the organizations using it as a fund raising source.

To accomplish this, it was recommended that only one license be issued at a time. After issuance, the holder will have exclusive rights to the lottery license until a winner has been declared.

At that time, Administration will review the list of applicants to determine the next holder of the license.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure efficient and effective and equitable management of Town of Hay River lottery licenses.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2349 – Lottery License Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

There are not alternatives that will be more effective.

ATTACHMENTS:

Excerpt of Bylaw 2349

Prepared by:

Scotty Edgerton - SAO

Date: 30 May 2016

Reviewed by:

Ruth Boden – Director of Finance

Date: 30 May 2016

Let it be noted that Councillor Candow was opposed.

e) Bylaw 1811 "N" and 1812 "U" Report

RECOMMENDATION:

#16-213

**MOVED BY: CLLR JAMESON
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the report as presented and give 1st reading to By-Law 1811"N" and 1812"U".

CARRIED

BACKGROUND:

The above noted By-Laws are being brought to Council to repeal and replace By-Law 1811"M" and 1812"T".

The original by-laws were intended to subdivide and re-zone 3 acres of Lot 545, Group 814, Plan 185. Instead, the wording created the subdivision and zoned both parcels as Country Residential (RC).

The new by-laws now refer to the "*westerly 5.83 acre portion of the subdivided lot which is now zoned Country Residential (RC) being amended to Market Garden (MG).*"

The previous by-laws were worded incorrectly and did not reflect the original intent of the report to committee, October 6, 2014 whereby landowner Evelyn Coleman requested the above mentioned subdivision and rezone.

The error occurred when, after a long delay brought about by the labour disruption, change in senior management and the change in distribution of responsibilities, the proposed by-laws came to Council with incorrect information.

The planner's report provided by Dave Klippenstien & Associates Ltd., and the development plan process reviewed and recommended by Randy Froese in the fall of 2014 are still valid and can be used for this process.

At this point, Administration recommends:

- That Council give 1st reading to both above mentioned by-laws which have been reworded to correctly reflect the intent of the landowner. Once 1st reading is given,

Administration will then proceed with public notice for 2 weeks at which time, barring any dissention, the by-laws will be brought back to Council for 2nd reading.

- After 2nd reading the by-law will be sent to the Minister of Municipal and Community Affairs for review and approval. I am told by staff in Yellowknife that it should take approximately 1 week for this process.
- Upon Ministerial approval, Council may give 3rd and final reading.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure efficient and effective management of Town of Hay River finances and capital projects.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns and Villages Act S.N.W.T. 2003 c. 22, Section 73
Planning Act, R.S.N.W.T. 1988, c. P-7

FINANCIAL IMPLICATIONS:

None

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Ruth Boden – Director of Finance

Reviewed by:

Scotty Edgerton - SAO

Date: 30 May 2016

11. BYLAW

a) Bylaw 2354/TEX/16 – Mill Rate Bylaw –Third and Final Reading

3rd Reading
#16-214

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

CARRIED

b) Bylaw 1811 "N" – General Plan Bylaw – First Reading

1st Reading
#16-215

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

CARRIED

c) Bylaw 1812 "U"

1st Reading
#16-189

**MOVED BY: DM JUNGKIND
SECONDED BY: CLLR ANDERSON**

CARRIED

12. NOTICES OF MOTIONS

There were no notices of motions for this Regular meeting of Council on Monday,
May 30th, 2016.

13. IN CAMERA

a) RFP for Landfill – Pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section
23 (3) (e) Contracts

b) DSRC – Pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23 (3) (e)
Contracts

#16-217 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR MCKAY

That the Council of the Town of Hay River move to In Camera at 8:00pm.

CARRIED

#16-218 **MOVED BY: CLLR MCKAY**
 SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River move out of In Camera at 9:45pm.

CARRIED

14. DON STEWART RECREATION CENTRE MOTION

#16-219 **MOVED BY: CLLR MCKAY**
 SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to continue negotiating with Clark Builders on a new build at existing site.

Furthermore;

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to review the 10 year capital plan for relocation of funds.

Let it be noted that Councillor Dohey was opposed.

14. ADJOURNMENT

#16-220 **MOVED BY: CLLR CANDOW**

That the Regular Meeting of Council be adjourned at 9:47pm.

CARRIED

Certified Correct as Recorded on the 30th day of May, 2016.

These minutes were accepted by motion # 16-261.



Mayor

Senior Administrative Officer