

The Regular Meeting of Council was held on Monday, May 11<sup>th</sup>, 2015 at 7:00 pm in the Council Chambers.

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors McKay, Candow, Mapes, Maher, Coakwell

Staff: David Steele – Senior Administration Officer, Harvey Harris – Director of Finance & Administration, Ross Potter – Director of Protective Services.

1. **CALL TO ORDER:**  
This Meeting was called to order at 7:00 pm with Mayor Cassidy presiding.

2. **ADOPTION OF AGENDA**

#15-129 **MOVED BY: DEPUTY MAYOR JUNGKIND**  
**SECONDED BY: CLLR CANDOW**

Amend to add agenda item #5 Delegation – WearEm Out Association, and #10a) Excused Absence

**CARRIED**

3. **DECLARATION OF INTEREST**

There are no Declarations of Interest for May 11<sup>th</sup>, Regular Meeting of Council.

4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

Mayor Cassidy – NWTAC AGM meetings well attended, great meetings all around, will follow up with a report to Council.

5. **DELEGATION** - Dejah Clarke, WearEm Out Association

6. **MINUTES**

a) Minutes of the Regular Meeting of Council, April 13<sup>th</sup>, 2015

#15-130 **MOVED BY: CLLR MAHER**  
**SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, April 13<sup>th</sup>, 2015 as presented.

**CARRIED**

b) Minutes of the Regular Meeting of Council, April 27<sup>th</sup>, 2015

**#15-131      MOVED BY: CLLR JAMESON  
                  SECONDED BY: CLLR MAHER**

**That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, April 27<sup>th</sup>, 2015 as presented.**

**CARRIED**

**7. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes of the April 13<sup>th</sup> & 27<sup>th</sup>, 2015 Regular Meeting of Council.

**8. ADMINISTRATIVE ENQUIRIES**

**Councillor Maher** – Wondering if the calcium is being laid by Diggerz area?

**Mayor Cassidy** – it starts usually after May long weekend, but will get water on asap. Carters has the contract for calcium, they are waiting on the supply to arrive.

**Councillor Jamson** – the road to the off lease area and water treatment plant needs some work.

**Mayor Cassidy** – we are looking into it, may be laying gravel on it this year.

**SAO, David Steele** – we will have to do a report, some work is needed on the road.

**9. COMMITTEE REPORTS**

a) Community Cleanup Report

**RECOMMENDATION:**

**#15-132      MOVED BY: DEPUTY MAYOR JUNGKIND  
                  SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled “User Group Town Clean-Up.”**

**CARRIED**

**BACKGROUND:**

The Community Services department will be accelerating the clean-up schedule by one (1) month this year as spring has transitioned very quickly. This year, we will be working out of the Fire Hall, but the program will run under the usual parameters.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

\$500 to each service group x 10 designated areas = a total of \$5000.00

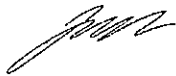
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Schedule of location

**Prepared by:**



Ian Frankton  
Acting SAO

Date: May 4, 2015

b) Joint Trade & Tourism/Chamber of Commerce Meeting Report

**RECOMMENDATION:**

#15-133      **MOVED BY: DEPUTY MAYOR JUNGKIND**  
**SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled  
"Joint Trade/Tourism & Chamber"**

**CARRIED**

**BACKGROUND:**

A joint Trade/Tourism & Chamber meeting was held on Tuesday, April 28<sup>th</sup>, 2015. The meeting was called to ensure that both parties had an accurate understanding of current projects scheduled within each group (as a separate entity) as well as looking into potential possibilities of joint projects for the 2015 year.

Current Projects:

The Trade and Tourism group is looking into a few initiatives for the upcoming season including major renovations to the Visitor Information Centre. These renovations include a fully accessible new deck area, expansion of the original site to open a local gift shop, and

improvements to the roofing and siding. The Trade and Tourism board also sees several advantages to creating a new town display.

The Chamber has been working on a signage program for the last few years and is hoping to implement the project in 2015. In addition, the Chamber has looked at possible designs for new trail maps that will incorporate the gaps in the current trail system.

Both groups have come to an agreement that they would like to explore the option to create and develop a branding strategy to effectively implement the town's tourism plan. Once the town has implemented a strategy, both groups agree that the mines should be a primary area of focus.

The round table session(s) were deemed to be beneficial by both groups, and they would like to meet on a quarterly basis going forward to ensure commitment to the same message for further community development and future growth.

Lastly, there was a briefing regarding the Arctic Winter Games including discussion of the economic opportunities that would be involved with the successful South Slave Bid. Also discussed was the letter of expressions and the overall society makeup.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

**ALTERNATIVES TO RECOMMENDATIONS:**

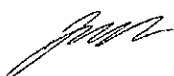
N/A

**ATTACHMENTS:**

N/A

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**Prepared by:**



Ian Frankton  
Acting SAO

Date: May 4, 2015

c) McBryan Drive Upgrades Report

**RECOMMENDATION:**

#15-134      **MOVED BY: CLLR JAMESON**  
**SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the report entitled  
"McBryan Drive Upgrades"**

**CARRIED**

**BACKGROUND:**

**TENDER SERVICES:**

Stantec has been selected to assist the Town with tendering of the work and be available to answer technical questions that arise. Tendering assistance will include:

- Preparation of tender advertisement to the municipality's standard;
- Technical clarifications to bidders during the tender period;
- Preparation of addenda;
- Evaluation of tenders;
- Recommendation of tender award; and
- Updating / preparing contract documents for final signing.

***Deliverables:***

- Issued for Tender Drawings*
- Issued for Tender Specifications*
- Pretender Opinion of Probable Cost*

**SCHEDULE:**

We will complete the work within the following milestone schedule:

**Item Date**

Engineering Contract Award April 28, 2015  
Startup Meeting April 30, 2015  
75% Design Submission May 22, 2015  
Town Review & Teleconference May 25, 2015 (with Council)  
Issued for Tender Submission June 8, 2015  
Tender Period June 9 – 30, 2015  
Construction Contract Award July 3, 2015

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

Design Services      \$32,500  
Tendering Services    \$3,900

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Total Contract Value \$36,400

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Ian Frankton  
Acting SAO

Date: May 4, 2015

d) Building & Development Permit Monthly Report - FEBRUARY

**RECOMMENDATION:**

#15-135

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of February 2015.**

**CARRIED**

**BACKGROUND:**

**SUMMARY**

- 1 Development Permits have been approved for the month of February 2015.

**Background**

- The February Development and Building Permit Report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Feb 6/15	DH15-002	18 Balsam Drive	Home Occupation

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**CONSIDERATIONS OR FINANCIAL IMPLICATIONS:**

N/A

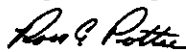
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Ross Potter  
Acting Development Officer

Date: May 4th, 2015

**Reviewed by:**



Ian Frankton  
Acting SAO

Date: May 4th, 2015

- e) Building & Development Permit Monthly Report – APRIL

**RECOMMENDATION:**

#15-136

**MOVED BY: CLLR CANDOW  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of April 2015.**

**CARRIED**

**BACKGROUND:**

**SUMMARY**

- Development Permits have been approved for the month of April 2015.

**Background**

- The April Development and Building Permit Report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Apr 13/15	DH15-005	#15 47031 Mackenzie Hwy	Home Occupation
Apr 13/15	D15-006	910 Mackenzie Hwy	Establish Fitness Center
Apr 13/15	D15-007	910 Mackenzie Hwy	Establish Laundromat
Apr 13/15	D15-008	910 Mackenzie Hwy	Establish Bistro
Apr 13/15	D15-009	103 Riverview Drive	Establish Mobile Bakery
Apr 13/15	D15-010	37 Pine Crescent	Replace Mobile Home
Apr 13/15	DH15-011	23 John Mapes Cr	Home Occupation
Apr 27/15	D15-012	117 Riverview Drive	Enlarge Kitchen & Deck
Apr 27/15	D15-013	44B Woodland Drive	Build Garage
Apr 27/15	DH15-014	41 Garden Road	Home Occupation
Apr 27/15	DH15-015	#602 3 Capital Drive	Home Occupation
Apr 27/15	D15-016	148 Wildrose Drive	Build 20' x 40' Extension On House
Apr 27/15	D15-017	Lot 1163 Plan 4386	Build Buildings NFTI
Apr 13/15	D15-018	37 & 39 100 St.	Demolition Above Ground Tank
Apr 13/15	D15-019	Fairway Drive	Install Electrical Service
Apr 29/15	DH15-020	40 Rose Hill	Home Occupation

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**CONSIDERATIONS OR FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

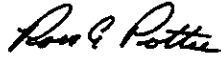
N/A



**ATTACHMENTS:**

N/A

**Prepared by:**



Ross Potter  
Acting Development Officer

Date: May 4th, 2015

**Reviewed by:**



Ian Frankton  
Acting SAO

Date: May 4th, 2015

f) Excused Absence

**RECOMMENDATION:**

#15-137      **MOVED BY: DEPUTY MAYOR JUNGKIND**  
**SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Mapes from the Public Works Committee Meeting, Monday, May 4<sup>th</sup>, 2015.**

**CARRIED**

**BACKGROUND:**

Councillor Mapes has requested to be excused from the Public Works Committee Meeting on May 4<sup>th</sup>, 2015.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

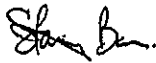
N/A

**ATTACHMENTS:**

N/A

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Prepared by:



Stacey Barnes  
Executive Assistant

Date: May 4<sup>th</sup>, 2015

10. **NEW BUSINESS**

a) Excused Absence

**RECOMMENDATION:**

#15-138      **MOVED BY: CLLR JAMESON**  
**SECONDED BY: CLLR M<sup>C</sup>KAY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Dohey from the Regular Meeting of Council, Monday, May 11<sup>th</sup>, 2015**

**CARRIED**

**BACKGROUND:**

Councillor Dohey has requested to be excused from the Council Meeting for the Regular Meeting of Council, May 11<sup>th</sup>, 2015

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

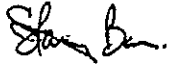
N/A

**ATTACHMENTS:**

N/A

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Prepared by:

  
Stacey Barnes  
Executive Assistant

Date: May 11<sup>th</sup>, 2015

**11. NOTICES OF MOTIONS**

There were no Notices of Motions for the Regular Meeting of Council, May 11<sup>th</sup>, 2015.

**12. IN CAMERA**

**#15-139      MOVED BY: CLLR M<sup>c</sup>KAY  
                    SECONDED BY: CLLR CANDOW**

**That the Council of the Town of Hay River move to In Camera at 7:25pm.**

**CARRIED**

**#15-140      MOVED BY: CLLR M<sup>c</sup>KAY  
                    SECONDED BY: CLLR CANDOW**

**That the Council of the Town of Hay River move out of In Camera  
at 8:51pm.**

**CARRIED**

**12. ADJOURNMENT**

**#15-141      MOVED BY: CLLR CANDOW**

**That the Regular Meeting of Council be adjourned at 8:52pm.**

**CARRIED**

**Certified Correct as Recorded on the 11<sup>TH</sup> day of May, 2015.**

**These minutes were accepted by motion # 15-153**

  
Mayor

Senior Administrative Officer

