

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Andrew Cassidy
Mayor

Date: March 12th, 2015

b) February 2015

RECOMMENDATION:

#15-073 **MOVED BY: CLLR DOHEY**
SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Mayors Report for February 2015 as presented.

CARRIED

BACKGROUND:

Formal Meetings:

- Doug Tenney – ATCO
- Joe Melanson/Steve Anderson – Hay River Chamber of Commerce
- Duncan Cook – Arctic Canada Construction
- Robert C McLeod – Minister of Municipal and Community Affairs

- Aleta Fowler – CanNor
- Collective Bargaining Negotiations
- Emanuel DaRosa - NWTPC

Informal Meeting:

- Citizen of the Year selection committee
- Ice User groups

Formal Events:

- Chamber of Commerce Gala
- GNWT 2015 Budget Address

Administration Meeting

As required

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Andrew Cassidy
Mayor

Date: March 12th, 2015

8. **ADMINISTRATIVE ENQUIRIES**

Director of Protective Services – Potter – Please to announce EMR course started this past weekend, 4 member are taking it. We also have 2 more nurses joining the ambulance team.

Director of Finance – Harris – I would like to inform Council that January's water bills are set to go out, and Februarys will be in the next couple weeks.

Councillor Dohey – Just wondering about M^oBryan Drive going out to the engineers?

SAO – Steele – Director of Public Works is discussing a number of projects with our engineering firm, not sure of the status of these projects at this time.

Councillor Dohey – Can we get it done soon, would like to put emphasis on it and get a follow up.

9. **PUBLIC WORKS COMMITTEE REPORTS**

a) Public Works & Planning report

RECOMMENDATION:

#15-074

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR COAKWELL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled “Public Works & Planning Monthly Report” for February 2015 as presented.

CARRIED

BACKGROUND:

- Normal operation and maintenance activities were completed throughout the month of February.

Item	Level of Activity	
	Report Title / Action Required	Timeline for Submission
Water License	Annual Report	March 31 each year
	Identify Surveillance Network Program station(s) with signage.	At all times
	Identify Water Supply and Waste Disposal Facilities with signage.	At all times
	Copies of Water License in the Town of Hay River office(s), Solid Waste Disposal Facilities, and Water Supply Facilities	At all times
	Notify Inspector prior to conducting maintenance work on lagoon cells.	Prior to maintenance activities
	Biochemical Oxygen Demand and Carbonaceous Biochemical Oxygen Demand trend analysis	Submitted
	Sludge Management Plan	Submitted
	Solid Waste Disposal Facility Drainage Study	Submitted

	Solid Waste Disposal Facilities Operations Report to measure, define, and identifies the remaining lifespan of the facilities and volumes of Waste the facilities can accept.	Submitted
	Snow Disposal Plan	Within 90 days of issuance of the Water License (Submitted)
	Review of the Snow Disposal Plan and submission of updates/revision.	Annually – Annual Reporting Requirement
	Inspection of constructed berms, dykes, and dams within the Sewage Disposal Facility.	Once every two years during the summer season by an Engineer
	As-built plans and Record Drawings of the Sewage Disposal Facilities, lagoon and associated structures, sludge storage area, Solid Waste Facilities, and Biotreatment Pad.	Within six months of issuance of the Water License (Submitted)
	A surveyed description of the wetland and associated structures that comprise part of the Sewage Disposal Facilities	Within six months of the water Licence (Submitted)
	Notification of Modification	60 days prior to the proposed Modification
	Modifications to Water Supply Facilities and Waste Disposal Facilities	
	Interim Closure and Reclamation Plan for the Solid Waste Disposal Facility	Within 90 days of completion of the Modifications
	Final Closure and Reclamation Plan	At least six months prior to abandoning any Waste Disposal Facilities
	Final design drawings for the construction of any dams, dykes, or control structures	Prior to construction
	As-built plans and Record Drawings	Within 90 days of completion
	Updated plan for the operation and maintenance of the Waste Disposal Facilities (Note that this can be one plan or one plan for each Facility.)	Within three months of issuance of the Water License (Under Revision)
	Review of Operation and Maintenance Plan and submission of updates/revision	Annually – Annual Reporting Requirement
	Spill Contingency Plan in accordance with Indian and Northern Affairs Canada's 2007 "Guidelines for Spill Contingency Planning"	Submitted
	Review of Spill Contingency Plan and submission of updates/revision	Annually – Annual Reporting Requirement
ecoEnergy Funding Agreement	<p align="center"><u>HRC 1407 - Water Treatment Plant (WTP) Biomass Heating Feasibility Study RFP</u></p> <p>One joint submission was received from Williams Engineering & Arctic Energy Alliance.</p>	

Lift Stations #1 & #2	<u>Lift Station #2</u> Lift Station #2 has been commissioned and is now online; continuing to resolve some small deficiency items.
Servicing Standards	Public Works servicing standards are currently being reviewed and revised internally.
Development and Building By-Law	The development standards used by the Town are currently being reviewed and revised.
Capital Program:	Currently meeting with Maskwa Engineering with respect to providing support for the implementation of the Capital Plan.

- The February 2015 O&M report is as follows:

Item	Level of Activity
Road Maintenance/Repairs	Sanding roads, snow clearing as required, management of the snow dumps.
Vehicle and Equipment Maintenance	Regular vehicle maintenance Rebuild the circle lift system on the 140H Motor Grader.
Sewer Inspection/Repairs	Operate Lift Stations Twice Daily Inspections Flush sewer mains
Water Inspection/Repairs	Operate Water Treatment Plant Service Connects/Disconnects As Required Meter Reading Weekly Sampling and Testing Twice Daily Inspection of Facilities Investigating possible breach in the intake to the Water Treatment Plant.

Facilities Inspections/Repairs and miscellaneous updates	Maintenance as required Compressor at the Water Treatment Plant failed. Temporary repair was made using parts from the compressor in the Public Works Garage. Parts were ordered and permanent repairs completed.
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COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Canadian Council of Ministers of the Environment (CCME)
- Mackenzie Valley Land and Water Board (MV2009L3-0005)
- Environment and Natural Resources Waste Management Guidelines
- Alberta Environment. (2010). *Standards for Landfills in Alberta*. Government of Alberta.
- EBA Engineering Consultants Ltd. (2010). *Town of Hay River Solid Waste Management Facility, Operations Plan*. Yellowknife, NT: EBA Engineering Consultants Ltd.
- Guidance Document on Federal Interim Groundwater Quality Guidelines for Federal Contaminated Sites, May 2010
- Bylaw 619 Garbage Collection
- Bylaw 1516 Collection of Tipping Fees
- Bylaw 1574 Town of Hay River Purchasing Policy

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

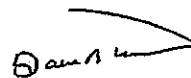
N/A

Prepared by:



Todd Pittman, P. Eng.

Reviewed by:



David Steele

Director of Public Works & Planning

Senior Administration Officer

Date: March 5th, 2015

Date: March 5th, 2015

b) Development & Building Permit Report

RECOMMENDATION:

#15-075

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of February 2015.

CARRIED

BACKGROUND:

SUMMARY

- No permits were issued in February 2015.
- 5 Permits were issued in February 2014.

Background

- The February Development and Building Permit Report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
No permits issued			

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

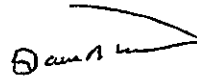


Todd Pittman
Director of Public Works & Planning

Date: March 5, 2015

c) Ice User Groups Report

Reviewed by:



David Steele
Senior Administration Officer

Date: March 5, 2015

RECOMMENDATION:

#15-076

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to shut down the ice plant for Hockey Arena the week of March 9th.

CARRIED

BACKGROUND:

On March 4th Mayor Cassidy hosted an Ice User Group meeting to assess the need to continue providing refrigeration to the arena slab. The user groups agreed that until the strike ends, the facility will not be in use and all except figure skating were in favor of removing the ice. Figure Skating maintained that 3 weeks of ice time would still provide adequate time to prepare for their annual skating carnival scheduled for the end of March. This timeline gives until the end of the week (of March 2nd) for the strike to be resolved or the ice plant shut down will proceed. All groups understood and were fine with this action.

During the meeting there was discussion around the potential of opening the ice season at the beginning of September in an effort to host ice-breaking tournaments and clinics to show support to user groups for the 2015/16 season.

Representation:

Recreation Board
Minor Hockey
Figure Skating
Old Timers
Recreation Hockey
Women's Hockey

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Savings on energy costs for the month of March 2015

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

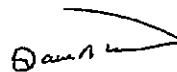
Prepared by:



Ian Frankton
Recreation Director

Date: March 5th, 2014

Reviewed by:



David Steele
Senior Administrative Officer

Date: March 5th, 2014

10. NOTICES OF MOTIONS

There were no Notices of Motions for the Regular Meeting of Council, March 16th, 2015.

11. NEW BUSINESS

a) NFTI Lease

Verbal report from SAO David Steele

12. BYLAWS

a) ByLaw No. 2335/TAX/15 Taxation Bylaw – First and Second Reading

#15-077

MOVED BY: CLLR MAHER

SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give First Reading to ByLaw No. 2335/TAX/15 – Taxation Bylaw

CARRIED

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#15-078 **MOVED BY: CLLR MAHER**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give second Reading to ByLaw No. 2335/TAX/15 – Taxation Bylaw

CARRIED

Let it be noted that Councillors Mapes and Coakwell were opposed to both readings

b) ByLaw No. 2336 NFTI Lease – First and Second Reading

#15-079 **MOVED BY: CLLR MAHER**
 SECONDED BY: CLLR M^CKAY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give First Reading to ByLaw No. 2336 – NFTI Lease Bylaw

CARRIED

#15-080 **MOVED BY: CLLR MAHER**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give second Reading to ByLaw No. 2336 – NFTI Lease Bylaw

CARRIED

Let it be noted that Councillors Mapes to both readings.
Mayor Cassidy left the room.

13. IN CAMERA

#15-081 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR M^CKAY

That the Council of the Town of Hay River move to In Camera at 7:30pm.

CARRIED

#15-082 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR JAMESON

That the Council of the Town of Hay River move out of In Camera
at 8:12pm.

CARRIED

14. **ADJOURNMENT**

#15-083 **MOVED BY: CLLR DOHEY**

That the Regular Meeting of Council be adjourned at 8:13pm.

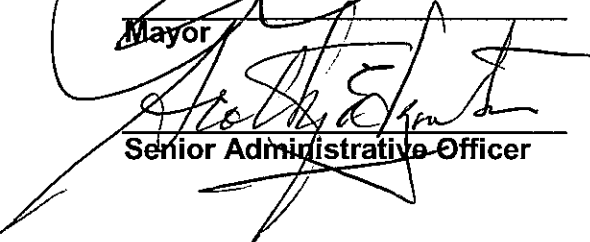
CARRIED

Certified Correct as Recorded on the 16th day of March, 2015.

These minutes were accepted by motion # 15-082



Mayor



Senior Administrative Officer

