

The Special Meeting of Council was held on Monday, May 26th, 2014 at 12:00 pm in the Council Chambers.

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors M^cKay, Candow, Mapes, Jameson, Maher and Coakwell

Staff: Stacey Barnes– Recording Secretary/Executive Assistant, Ross Potter – Director of Protective Services, Todd Pittman – Director of Public Works & Planning, David Steele – Senior Administration Officer & Ian Frankton – Director of Recreation & Community Services.

Other: Sarah Ladik (Hub), Jean Locke, Jackie Milne, Greg Morrow (RCMP), Brian Willows, Franziska Ulbridt, Kim Rapati, Francois Lamy

1. CALL TO ORDER:

This Meeting was called to order at 12:00pm with Mayor Cassidy presiding.

2. ADOPTION OF AGENDA

**#14-163 MOVED BY: CLLR CANDOW
 SECONDED BY: CLLR JAMESON**

CARRIED

3. DECLARATION OF INTEREST

There is no Declarations of Interest for the Special Meeting of Council, Monday, May 26th, 2014.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Councillor Coakwell– Annual Lobster Do this weekend.

Mayor Cassidy– There will be a public consultation this evening for the recreation centre at 6-8:30. Looking forward to the public taking part in this open house, as well as tomorrow evening.

5. MINUTES

a) Minutes of the Regular Meeting of Council, May 12th, 2014

**#14-164 MOVED BY: DEPUTY MAYOR JUNGKIND
 SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, May 12th, 2014 as presented.

CARRIED

b) JOH&S Committee Minutes for April 16th, 2014

**#14-165 MOVED BY: DEPUTY MAYOR JUNGKIND
 SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River accepts the JOH&S Committee Minutes, April 16th, 2014 as presented.

CARRIED

c) Recreation Board Minutes for April 2nd, 2014

**#14-166 MOVED BY: CLLR COAKWELL
 SECONDED BY: CLLR JAMESON**

That the Council of the Town of Hay River accepts the Recreation Board Minutes, April 2nd, 2014 as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes of the Regular Meeting of Council, May 12th, 2014, Minutes of the JOH&S Committee for April 16th, 2014 and the Minutes of the Recreation Board for April 2nd, 2014.

7. DELEGATION

a) Cpl Greg Morrow (RCMP)

b) Jackie Milne – Presentation to follow minutes.

8. MAYORS MESSAGE

There is no Mayor's Message at this time.

9. ADMINISTRATIVE ENQUIRIES

There was no Administration Enquiries for Special Meeting of Council, Monday, May 26th 2014.

10. COMMITTEE REPORTS

a) Emergency Monthly Report for March

RECOMMENDATION:

**#14-167 MOVED BY: CLLR M^CKAY
 SECONDED BY: CLLR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of April 2014 as presented.

CARRIED

BACKGROUND:

Training this month was focused on NFPA 1001 Firefighting training and the first set of exams were written and passed by 11 members. This first set of exams covered History and Orientation to the Fire Service, Fire Fighter Safety, PPE and SCBA, Fire Behavior and Ropes and Knots. Class average for this set of exams was in the high 80's which indicates that we are headed in the right direction with our training and that our 1041 Fire Service Instructors are doing a great job.

Emergency Measures was the major focus of the department this month in preparation for Breakup 2014. Updates were done to the Emergency Plan to ensure contact lists were up to date and that they included the right people. Meetings were held with the EMO Agency, EMO Volunteers and Vale Island residents to ensure that everyone was up to speed with what was happening. A number of trips were done checking snow loads and river conditions as things developed over the month. Daily reporting of the progress of Breakup 2014 started on April 28th via email.

As part of our Preventative Maintenance program all apparatus were serviced and inspected by Licensed Mechanics to ensure that all units are up to par. This goes above and beyond our own weekly inspection program and covers items such as brakes, slack adjusters, electrical systems and the like. This is our first step in spring/summer maintenance and will be followed by Pump Certification on our Pumps and Tanker in June of this year.

Meetings:

- PWS Committee Meeting
- Council Meeting
- Municipal Services Meeting
- Management Meetings
- RCMP Meeting
- EMO Agency Meeting
- EMO Volunteer Meeting
- EMO Vale Island Residents Meeting
- DoT Meeting
- JOH&S Meeting

During the month of April 344 Volunteer hours were served by the members of the HRFD for a year to date total of 1526 hours.

STATISTICS

	2013	2014	2013 YTD	2014 YTD
Patient Transfers	14	16	52	51
Medical Emergency Local	9	10	43	37
Medical Emergency Reserve	2	0	6	9
Medical Emergency Highway	2	0	4	0
Medical Emergency Out of Town Patients	0	1	2	2
Body Transfer	2	1	3	3
Fires	2	1	6	4
Rescues	0	0	1	2
False Alarms	5	1	10	8

Ambulance Training	1	1	3	2
Fire Training	3	2	10	11
Special Training	0	1	23	3
Cleanup & Maintenance	4	4	21	15
Fire Permits	0	2	2	3
Fireworks Permits	0	0	0	0
Public Safety	2	0	11	15
Inspections	2	3	20	12
Child Seat Inspections	1	0	1	3

MAINTENANCE

Ambulance 1	Weekly Checks, Full Service
Medic 1	Weekly Checks,
Pump 1	Weekly Checks, Full Service
Pump 2	Weekly Checks, Full Service
Pump 3	Weekly Checks, Full Service
Tanker 1	Weekly Checks, Full Service
Rescue 1	Weekly Checks, Full Service
Rescue 2	Weekly Checks, Full Service
Rescue 5	Weekly Checks, Full Service

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

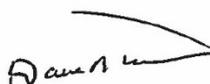
N/A

Prepared by:



Ross Potter
Director Protective Services/Fire Chief

Reviewed by:



David Steele
Senior Administrative Officer

Date: May 15th, 2014

Date: May 15th, 2014

b) Municipal Services Monthly Report for March

RECOMMENDATION:

#14-168

**MOVED BY: CLLR M^cKAY
SECONDED BY: CLLR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for April 2014 as presented.

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	3	33 (parking offences)	0
ANIMAL CONTROL	14	12	8
NOISE CONTROL	0	0	0
BUSINESS LICENSE	0	1	0
UNSIGHTLY LAND	1	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	2	0	0

Note: A tablet computer has now been installed in the Municipal Enforcement Truck to aid in the ability to enforce Traffic Offences while on scene. This will increase the number of tickets issued.

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	2	0	0
“ATV” Act	1	2	0

Dog Attack Complaints Received	2
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Number of Dogs Caught	2
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Unsightly Properties:

There are currently nine properties under investigation.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Dave Ryan
Bylaw Officer

Date: May 5, 2014

Reviewed by:



Ross Potter
Director Protective Services/Fire Chief

Date: May 5, 2014

c) Recreation and Community Services Monthly Activity Report

RECOMMENDATION:

#14-169

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled
"Recreation and Community Services Monthly Report" for April 2014 as presented.
CARRIED**

BACKGROUND:

Department Overview

- Review of Canada Day Celebrations
- Summer Staff Hiring Opportunities
- Arctic Winter Games Bid Preparations
- Review of Capital Funding
- Review of RFP1402 internal/external
- Acting SAO

Department Statistics:

- Recreation Centre Rentals
 - Arena Surface: Ice Season is over for the year
- Smaller Rentals = 0hr

- Pool: Regular Scheduled Programming
- Community Hall: Funeral Service (Apr 9), Hay River Swim Club Bingo (Apr 11),
- Hay River Swim Club Bingo (Apr 25)
- Smaller Rentals = 6hr
- Doug Wieterman: None
- Smaller rentals = 0hr

Programs

- Private Lessons: 12 in April
- Aqua Fit: avg. 16 participants, 2 classes/week
- Aqua Therapy: avg. 15 participants, 1 class/week
- Swim Lessons: 15 Participants in 6 lessons
- Morning Swim Club: 1 signed up yearly, 1 Seasonal, 2 Monthly
- Cancelled Programs: None
- Upcoming Programs: National Lifeguard, Lessons,
- Total Aqua: avg. 6 participants, 1 class/week
- Senior Exercise: avg. 5 participants, 2 classes/week
- PHAB: avg. 12 participants, 1 class/week
- Babysitting Course: 11 participants, 4 weeks
- Running Clinics: 12 participants, April 16 & 29
- Youth Ball Hockey: avg. 3 participants, 2 class/week
- Adult Ball Hockey: avg. 15 participants, 2 classes/week
- Cancelled Programs: Happy Baby Yoga Workshop (low enrollment), Body Blast Xpress (low enrollment)
- Upcoming Programs: Relaxation Yoga (Tues/Thurs/Sat), Energizer Yoga (Mon/Wed/Fri), Sun Salutations Yoga (Sunday), Bootcamp Series 1 & 2 (Mon/Wed), Roller Derby (Wed), Happy Baby Yoga (May 7), Family Bucket Drumming (May 10)

Grants/Funding:

- ENR Earth Day Funding: Running Clinics & Bike Workshop (received \$350)
- Mackenzie Recreation Association: Mother's Day Yoga (received \$225)
- MACA Youth Contribution Grant: After School Nature Club 2014-15 (applied)
- MACA Youth Regional Sport Contribution: Paintball Program (applied)

Projects:

- Developing a new MOU with the NWT Recreation and Parks Association for the new fiscal year

Events:

- Spring Break Free Swim (Apr 23): Approximately 30 youth came out for a free swim during Spring Break.
- Upcoming Events: Bike Maintenance & Fun Ride (May 3), Mother's Day Yoga Workshop (May 7), PHAB & Fearless Fashion Show (May 22), Paintball Season Opener (May 24)
- Easter Eggstravaganza – Approx. 40-50 people there. Held on Sunday there were crafts in the lobby and Easter Egg Hunt in the pool with a free swim.

Programmer Meetings:

- Paintball Planning Meeting (Apr 1)
- Canada Day Meeting (Apr 3)
- Interagency Meeting (Apr 10)
- Bike Maintenance Event Meeting (Apr 23): Ecology North Partnership
- After School Nature Club Meeting (Apr 28): Soaring Eagle Friendship Centre Partnership

Personnel Updates:

- Departures: None
- Vacancies: None
- New Hires: None

Variance Report and Monthly Tracking:

Pool Attendance:

April	2012	2013	2014
Birthday Party	7	8	10
Aquasize	73	79	162
Schools	161	197	154
General	1269	1500	1161

Arena Ice Attendance:

April	2012	2013	2014
Public Skate	0	0	0
Jr Ball Hockey	0	5	1
Sr Ball Hockey	0	27	52

Aquatic Revenue:

April	2012	2013	2014
Admissions	\$3,662.83	\$4,196.89	\$6,306.92
Kids Lessons	\$1,109.52	\$848.10	\$1,495.00
Adult Lessons	\$571.41	\$690.48	\$50.00
Miscellaneous	\$522.46	\$474.25	\$206.58
Hourly Rental 0.00	\$11.40	\$420.00	
Swim Club	\$628.65	\$1,350.17	\$1,545.19

Arena Revenue:

April	2012	2013	2014
Ice Rental	0.00	0.00	0.00
Miscellaneous	\$905.42	\$574.94	\$2,591.25
Hall Rental	\$1,934.18	\$726.34	\$1,933.37
Ball Park	0.00	0.00	0.00
Noon Shinny	\$458.67	\$119.72	\$165.00
Other Rec	\$278.93	0.00	0.00

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

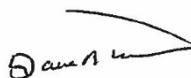
Prepared by:



Ian Frankton
Director of Recreation
& Community Services

Date: May 15th, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 15th, 2014

d) Finance & Administration Report

RECOMMENDATION:

#14-170

**MOVED BY: CLLR JAMESON
SECONDED BY CLLR MAHER**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the report titled Finance & Administration Activity Report.

CARRIED

BACKGROUND:

The Town of Hay River has four departments; Public Works & Planning, Recreation & Community Services, Protective Services & Fire Chief, and Finance & Administration. Three of the four departments provide monthly activity reports to Council through the formal committee structure. It is felt that there is information available through the Finance & Administration Department of significant interest and value to both Council and residents that should also be shared on a regular basis. Effective with the next Municipal Services Committee on June 16, 2014, the Finance & Administration Department will start presenting a monthly activity report. Content of this report will evolve over time.

COUNCIL POLICY / STRATEGY OR GOAL:

Fostering improved understanding and communication.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

No incremental costs.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

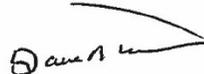
Prepared by:



Harvey Harris
Director of Finance
& Administration

Date: May 15th, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 15th, 2014

e) Youth Centre – Disposal of Land

RECOMMENDATION:

#14-171

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR MAPES**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to sell lot 1470, plan 2191 as per the Property Procedure ByLaw 1574.

CARRIED

BACKGROUND:

The Hay River Youth Centre has been on this lot for a number of years. The Hay River Ministerial Association had a lease with the Town of Hay River for the Youth Centre that expired on October 31, 2005. The Youth Centre applied to lease the land in 2009, but was denied due to zoning regulations that do not meet the proposed use of the land; According to the Zoning and Building ByLaw 1812, the land is classed as a C1 – Core Area Commercial. However they are paying the property tax on said land.

Administration would be required to come back to Council to recommend a selling price and the associated process for disposition.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property Procedure ByLaw 1574
Zoning and Building ByLaw 1812

FINANCIAL IMPLICATIONS:

A sale will provide revenue to the Town to use for pressing land development projects.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

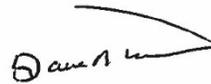
Prepared by:



Stacey Barnes
Executive Assistant

Date: May 15th, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 15th, 2014

g) Capital Budget

RECOMMENDATION:

#14-172

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled 2014
Capital Budget.**

CARRIED

BACKGROUND:

A capital budget is required to be prepared and approved in respect to each year. As is typically the case the demands for community infrastructure, both upgraded and new, far exceed the available resources for capital projects and therefore these demands need to be prioritized within the context of the resources available.

In preparation for the initial plan for 2014 completion of the previously prioritized and uncompleted projects for 2013 remains a priority. In preparation of the 2013 capital budget extensive work was under taken by both Administration and Council to evaluate and rank all identified potential projects for the next 5 year period, and much of this investment can be relied upon as the basis for further decisions, albeit updated where required to reflect a few changing circumstances. In addition to the carry-over projects as described, there are a few smaller projects that require immediate approval to respond to emergency infrastructure upgrades pertaining to water & sewer.

Prior to the flow of capital funds allocated by the GNWT under formula for the current year, the Town has to submit their approved capital plan. In addition to approval by Council, a second requirement is that Administration has to ensure that both historical and planned capital activity is updated within the GNWT’s capital planning system. This latter aspect is accomplished with the assistance of a GNWT employee.

The attached schedule reflects the initial 2014 capital budget that was presented to Council in December of 2013, and recently updated to reflect current circumstance. It is recommended that this budget be considered for approval as presented, with a view to bringing an amended 2014 capital budget to Council this July after updating capital related activity based upon events of the first half of the current year, and more accurate information on carry-over balances from the preceding year as reflected in the audited financial statements for the year ending December 31, 2013 that are approaching finalization.

In the matching of projected capital expenditures with available resource, the recommended strategy is to utilize funds received from other government sources first, rather than unnecessarily tapping into various reserves established at the discretion of Council.

Further, with consideration to major projects such as the Don Stewart Recreation Centre and replacement of aging infrastructure throughout the Town, significant attention needs to be given to exploring and developing long-term strategic financing through various partnerships in order that all these required projects can successfully be undertaken over time. In some instances, by necessity, there may need to be a “local improvement charge” element, whereby those properties directly benefiting from the infrastructure upgrade help to finance the cost of the respective project..

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Planned capital expenditures of \$..... for the 2014 year, fully financed through available resources.

ALTERNATIVES TO RECOMMENDATIONS:

Modify recommended plan.

ATTACHMENTS:

[Unapproved] 2014 Capital Budget (as at May 20, 2014).

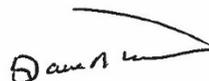
Prepared by:



Harvey Harris
Director of Finance
& Administration

Date: May 20th, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 20th, 2014

h) Use of Old Town Fire Hall

RECOMMENDATION:

#14-174

**MOVED BY: CLLR M^CKAY
SECONDED BY: CLLR COAKWELL**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the continued use of the Old Town Fire Hall for the Fire Department with the ability to share the space with other departments as required.

DEFEATED

BACKGROUND:

During the council meeting on February 17th the Fire Department was tasked with exploring other options such as the old Carpenter Shop for storage of equipment now being stored at the Old Town Fire Hall.

Measurements were taken of the MCU Trailer and compared to the old Carpenter Shop and it was found that the Carpenter Shop is not suitable for storing the unit due to height and depth restrictions.

When we worked on the needs assessment for the new Fire Hall it was indicated that we required a facility that would be 6 bays wide and 2 deep so that we would be able to house our present equipment and be prepared for future development. The 2 bays would have given us the space to store equipment and consumable items. When the hall was cut back to 5 bays wide by 2 deep to save money on the firehall project it was indicated at that time that the Fire Department would still need to use the Old Town Firehall for storage of equipment and supplies. The council of the time was fully aware of the situation and there were no concerns voiced about us using the Old Town Firehall when the bays were cut from the project.

The following equipment is presently being stored at the Old Town Firehall:
Mass Casualty Trailer, 2 Skidoos c/w toboggans and 4 up trailer.
Other items such as spare bunker gear, fire boots, forestry pumps, foam, hose appliances, car seats, flooring material for burn tower, and other miscellaneous goods are also being kept in the Old Town Firehall as there is no space for that equipment in the new facility.

The mass casualty trailer contains things such as blankets, bandages, stretchers and other miscellaneous supplies. Due to the construction of the trailer it is adversely affected by weather even after attempts at sealing it properly. We find that we are ending up with moldy blankets, bandages and other supplies which have to be replaced on a yearly basis when it is stored outdoors. If the trailer was stored indoors this would not be the case and the trailer would be ready for response at all times. As the Mass Casualty Trailer could be needed at a moment's notice for a response to an Airport Incident or a Highway Accident involving school buses or multiple vehicles it is impractical operationally to load the trailer with equipment when it might be tasked.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

Alternative 1: Fire Department use of facility for the storage of Mass Casualty Trailer, Skidoos and Consumable items.

Alternative 2: Shared use of the facility for Fire Department/Recreation Department/PWS Department.

Alternative 3: Turn building over to another department within the town.

Alternative 4: Sell present building

ATTACHMENTS:

N/A

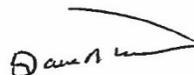
Prepared by:



Ross Potter
Director Protective Services/Fire Chief

Date: May 15th, 2014

Reviewed by:



David Steele
Senior Administrative Officer

Date: May 15th, 2014

Let it be noted that Deputy Mayor Jungkind & Councillors Candow, Mapes, Jameson, Maher Coakwell was opposed.

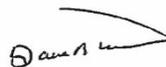
Prepared by:



Stacey Barnes
Executive Assistant

Date: May 22nd, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 22nd, 2014

11. NOTICES OF MOTIONS

There were no Notices of Motions for the Special Meeting of Council, May 26th, 2014.

12. NEW BUSINESS

a) RCMP Monthly Report for April 2014

RECOMMENDATION:

#14-177

**MOVED BY: CLLR CANDOW
SECONDED BY: DEPUTY MAYOR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Mayor's Policing Reports for April 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.

CARRIED

BACKGROUND:

N/A

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

A copy of the Monthly Mayor's Policing Reports for April 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories is attached for the information of Council

Prepared by:

Reviewed by:



Stacey Barnes
Executive Assistant

Date: May 22nd, 2014

b) 2014 Capital Budget

RECOMMENDATION:

#14-178

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR CANDOW**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2014 Capital Budget prepared as at May 26, 2014 reflecting total expenditures of \$5,310,575.

CARRIED

BACKGROUND:

The 2014 Capital Budget has gone through a couple of iterations since it was originally discussed by Council in December 2013. This latest version in significant part is comprised of carry over projects from 2013, with some minor updates reflecting events over the first 5 months of the current year.

The intent is to review this budget in two months and update as may be required based upon year to date progress and the extent of available funds to undertake any additional priority projects during the balance of the 2014 year.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

The value of the list of capital projects totaling, \$5,310,575 are funded from external sources. There is no requirement to tap into the limited resources of any of the Town's reserves at this particular time.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2014 CAPITAL BUDGET (at May 26, 2014)

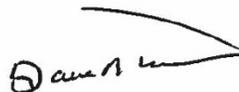
Prepared by:



Harvey Harris
Director, Finance & Administration

Date: May 22nd, 2014

Reviewed by:



David Steele
Senior Administration Officer

Date: May 22nd, 2014

c) Waste Reduction & Recycling Initiative

RECOMMENDATION:

#14-178

**MOVED BY: CLLR CANDOW
SECONDED BY: DEPUTY MAYOR JUNGKIND**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER enters into a funding agreement with the Department of ENR of GNWT for \$25,000 for the purpose of Decommissioning of White Goods and Removal of Scrap Steel at the Hay River Landfill.

CARRIED

#14-179

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR COAKWELL**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER along with the Town of Fort Smith and the City of Yellowknife enter into a funding agreement with the Department of ENR of GNWT for \$25,000 for the purpose of Tire Shredding.

CARRIED

BACKGROUND:

Recently the Town of Hay River submitted two grant applications to ENR under the Waste Reduction and Recycling Initiative. Under this program municipalities are eligible for up to \$25,000 per project forwarded. The requests sent are summarized as follows:

1. **Decommissioning of White Goods and Removal of Scrap Steel** – The total cost of this initiative is estimated to be \$36,300 of which ENR has indicated they will provide \$25,000. The balance of \$11,300 will come from the 2014 capital budget identified for 'landfill improvements'.
2. **Tire Shredding** – This application was forwarded as a co-operative initiative by Hay River, Fort Smith and Yellowknife. The initiative has been estimated at a total cost of \$108,000 for all three communities of which ENR has indicated they will provide \$25,000. The balance of the estimated costs will be shared between the three

The Joint Occupational Health and Safety Committee meeting was held Wednesday, April 16, 2014, at 1:23 PM in the Fire Hall.

Present: Ross Potter, Steve Campbell, Dave Ryan

Absent: Harald Kauhausen

1. Call to Order

- a. Meeting was called to order by Ross Potter at 1:23 pm

2. Adoption of Agenda

Moved by: Ian Frankton
Seconded by: Dave Ryan

3. Adoption of Minutes

Moved by: Ian Frankton
Seconded by: Dave Ryan

4. Business Arising

- a. Smoking in Town Buildings and Vehicles, it has been reported that there is Smoking happening within Town Buildings and Vehicles. Ross to send a memo reminding staff that Smoking is Prohibited within Town Buildings and Town Vehicles
- b. Confined Space SOG, Ross has been working with WSCC updating the Confined Space Standard Operating Guideline. We have now received approval from the Chief Safety Officer from WSCC.

5. New Business

None

6. Issues

- a. Administration - None
- b. Public Works & Services - None
- c. Recreation – None

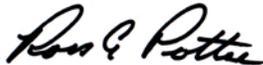
7. Inspection

- a. Town Hall

8. Adjournment

- a. Steve Campbell moved adjournment at 1:50 PM

Certified correct as recorded on April 16, 2014 and accepted by Motion May 21, 2014:



Ross Potter, Chair & Recording Secretary

A Meeting of the Recreation Board of the Municipal Corporation of the Town of Hay River was held Wednesday, April 2, 2014 at 12:00 pm in the Community Hall.

MEMBERS PRESENT: Colleen Ahenakew, Mark Horton, Nikki Ashton, Alison Hopkins, Cllr. Jason Coakwell, Cllr. Donna-Lee Jungkind, Cory Strang

EXCUSED ABSENCE: Greg Rowe, Wayne Korotash

OTHERS PRESENT: Director of Recreation – Ian Frankton, Emma Harper

CALL TO ORDER: The meeting was called to order at 12:05 pm

ADOPTION OF THE AGENDA: That the agenda be adopted as presented.

MOVED BY: CORY STRANG
SECONDED BY: DONNA LEE JUNGKIND

CARRIED

ADOPTION OF THE MINUTES DATED FEBRUARY 19, 2014: That the minutes be adopted as presented.

MOVED BY: CORY STRANG
SECONDED BY: COLLEEN AHENAKEW

CARRIED

OLD BUSINESS:

A) Arctic Winter Game 2018 Bid Update

Ian discussed the Fairbanks Arctic Winter Games. Some of the main areas that will need to be addressed include catering, accommodation, security, medical reporting, entertainment, software, and facilities. The food catered for participants will need to reflect substantial meals required by athletes. There were approximately 2500 volunteers, and security was a main focus. Medical reports were completed each day outlining issues such as influenza outbreaks and injuries. Entertainment will need to be organized for participants every night. Gem Software was used to report results and medical issues. This software could also be used as our point of sale system. The largest challenge for the Hay River/Fort Smith bid will be the facilities. Fairbanks has a university campus as well as eight gymnasiums, two NHL hockey rings, a speed skating oval, etc. The logistics here will need to be tighter in order to move athletes through facilities more quickly. Fairbanks also provided a letter of support and their bid proposal from the last games.

Jason asked whether there was definite support from the councils and stressed the need to turn this over to the bid committee once support is in place. Ian is having a joint council meeting with Fort Smith shortly. Town Council also wanted to know financial commitments that are needed. Greg Rowe will chair the bid committee, and community members interested in helping out can be forwarded to him.

Donna Lee also thanked Ian on behalf of the mayor for all his hard work and promotion of Hay River at the Games in Fairbanks.

B) RFP Arena Reno Update

The independent report is complete and going to council for review. The board will have clear direction from council at the next meeting. The RFP had interest from many businesses with most working together to submit joint RFPs.

C) TCT RFP Update

Ian contacted Maskwa March 7, 11, and 31 to discuss some questions. Maskwa has all the documents needed to separate the bid into two sections for two separate tenders. As of this meeting, he has still not heard back from them.

D) Off Leash Dog Park

The creation of an additional off leash dog park is an action item on council and was brought back to the board for recommendation. Council is considering an off leash dog park in Old Town near the old Fire Hall facility. Currently, there are parks by the Lagoon, Oxbow Trail, and Pine Point Ball Diamond. The board discussed the need for fencing if a dog park is near residential or park areas. Promotion of current dog parks was also discussed. The board also felt that the area near Pine Point Ball Diamond is too close to residential and park area. Ian will check bylaws in other municipalities. Ian will also promote the current dog parks through the Town Hall Newsletter, Facebook, website, and advertising in the Hub.

Recommended that the dog parks at the Lagoon and Oxbow Trail are adequate. Additionally, the current dog parks should have highly visible signage and increased promotion to make community members aware of their location.

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: NIKKI ASHTON**

CARRIED

NEW BUSINESS:

A) 2013-14 Ice Bookings

Ian presented a comparison of ice usage and revenue in 2012-13 and 2013-14. This season there were shortened Christmas hours, no NHC, and lieu time for AWG preparation causing a slight decrease in revenue. This document will also be presented at council for review.

Ian is also interested in working with the schools to develop a joint use agreement. This agreement would stipulate some revenue for the Recreation Centre to help offset costs.

The board asked about public skating numbers. The numbers are higher this season. Tracking is done by the maintenance staff and is an approximation.

B) Summer Heat

Emma discussed the upcoming Summer Heat camp. This camp will run as two separate camps this year with 9-12 year olds in one camp of 20 children and 6-8 year olds in another camp of 40 children. This is being done to alleviate waitlist numbers and to encourage older age children to register. Registration will open in late May once the coordinators have started. Funding was also secured through the Community Wellness Funding for one coordinator and one play leader wages.

C) Lobsterfest

Jason explained to the board that the numbers have decreased for the past three years of the event. Additionally, while the dance makes a profit, the lobster dinner only breaks even. Jason asked the board for suggestions to improve the event. The board felt that increased promotion and earlier planning would help. Donna Lee and Nikki agreed to work on advertising. There was also discussion about the need to improve entertainment by having it run more smoothly and securing a big headliner. The group also agreed that a lobster dinner was still a good draw. A meeting will be held with volunteers before Spring Break and Jason will book the event for Saturday May 31.

D) Grant in Lieu: Track & Field Opening Ceremonies

Ian presented a grant in lieu application from the schools to hold the Track & Field opening ceremonies in the arena on June 4.

Recommend that grant in lieu be given for amount of \$735.00.

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: CORY STRANG**

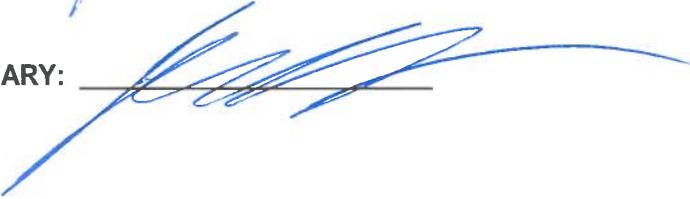
CARRIED

NEXT MEETING: May 14, 2014

ADJOURNMENT: 12:54pm

MOVED BY: NIKKI ASHTON

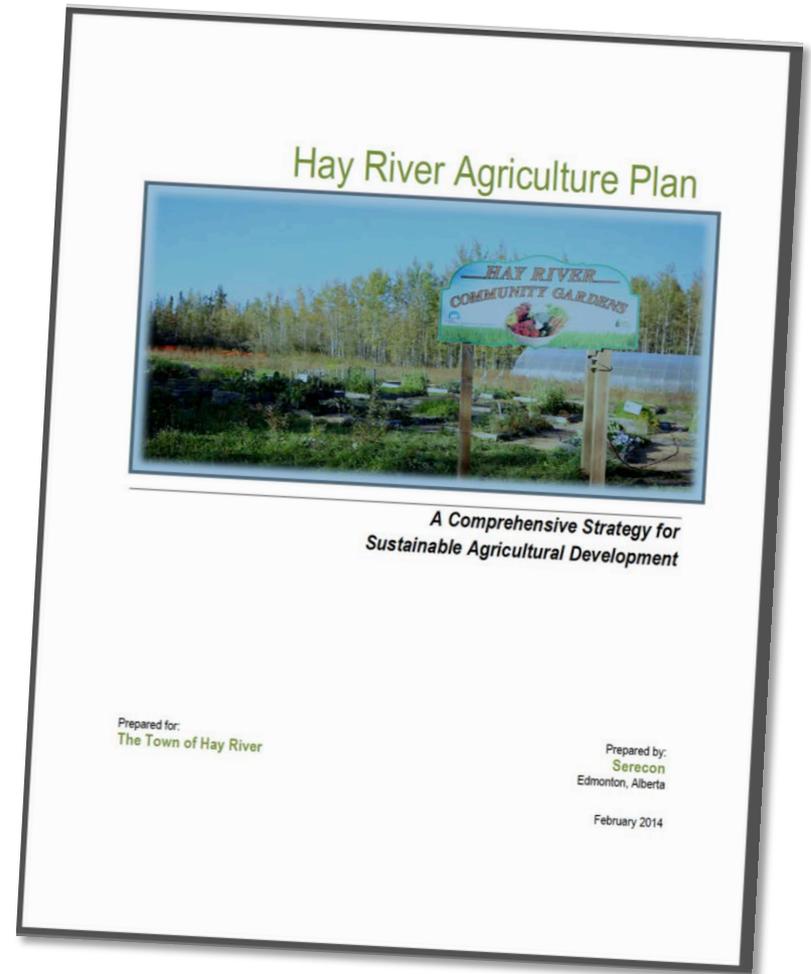
CHAIRPERSON:  _____

SECRETARY:  _____

Hay River Agriculture Plan

Highlighting Opportunities
and Action Items

May 26th, 2014



Jackie Milne, President
Territorial Farmers Association

Hay River Agriculture Plan

A Comprehensive Strategy for Sustainable Agriculture Development

Prepared by
Serecon for the
Town of Hay
River, February
2014



Public roundtable workshop on Hay River Agriculture

Highlights from the Hay River Agriculture Plan

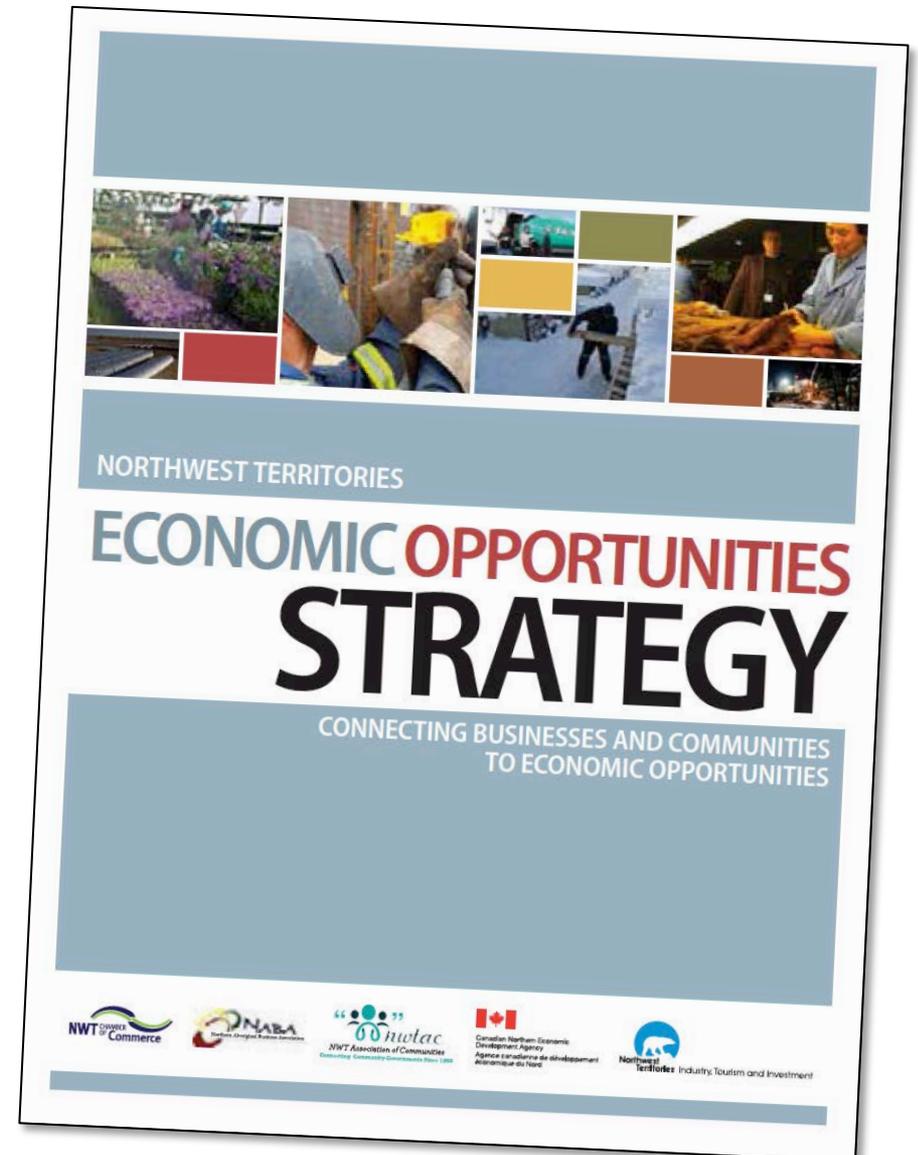
From page 2:

The Northwest Territories Economic Opportunities Strategy 2012-13 and agriculture in the NWT was summarized in this fashion:

“Agriculture in the Northwest Territories is a small but emerging sector of the economy [...] the local food production sector has grown dramatically over the past decade. The agricultural sector generates approximately \$8 – 10 million in income per annum in the NWT.”

“Opportunities for future growth are broad and diverse and could include unique NWT products like birch syrup or herbal teas.”

(NWT Economic Opportunities Strategy, page 64)



Highlights from the Hay River Agriculture Plan

From page 4:

“Hay River is well positioned to capitalize on this potential, given the production experience that has developed in the region, the land resources available, and the strong demand for locally-grown food.”

From Hay River Hub August 7, 2013: Market gardener Helen Green, left, says she sees the interest in locally-produced, fresh, organic food grow every week. Her stall at the Wharf sells out every Saturday.

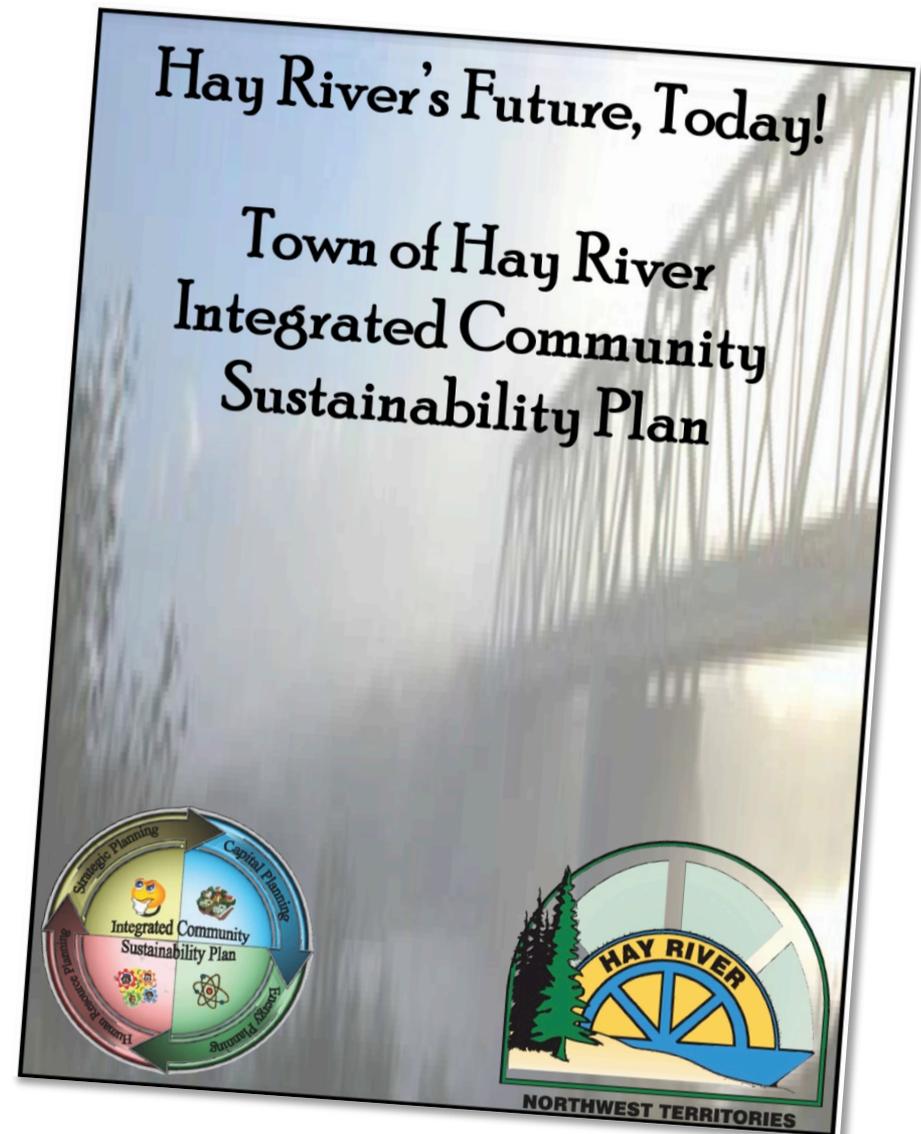


Highlights from the Hay River Agriculture Plan

From page 5:

The Town of Hay River, as part of its Integrated Community Sustainability Plan, has adopted the following as one of its Principle statements:

“Hay River will seek out ways to advance traditional harvesting aspects of our Town such as hunting, fishing and farming as well as fostering our business community and recognizing the contribution by all of Hay River’s residents.”



Highlights from the Hay River Agriculture Plan

From page 19:

DEMAND FOR LOCAL FOOD

The average NWT household expenditure on food continues to increase. [...] As of 2009, the estimated annual territorial expenditure on food was \$143.7 million. Given large travel distances, almost all of this food is purchased by consumers locally. However, given the lack of infrastructure for the agriculture industry, only a negligible amount of that food is grown locally.



Hay River local harvests

Highlights from the Hay River Agriculture Plan

- High volume of potentially arable land
- Distance from other crops reduces some environmental risks
- History of low input, low impact agricultural production
- Long farming background -- skills & knowledge

Land
Stewardship

- Large variety of vegetables can be grown here
- Traditional foods available, diets relatively high in meats
- Relatively predictable demographics
- Transportation hub by land, water, and air

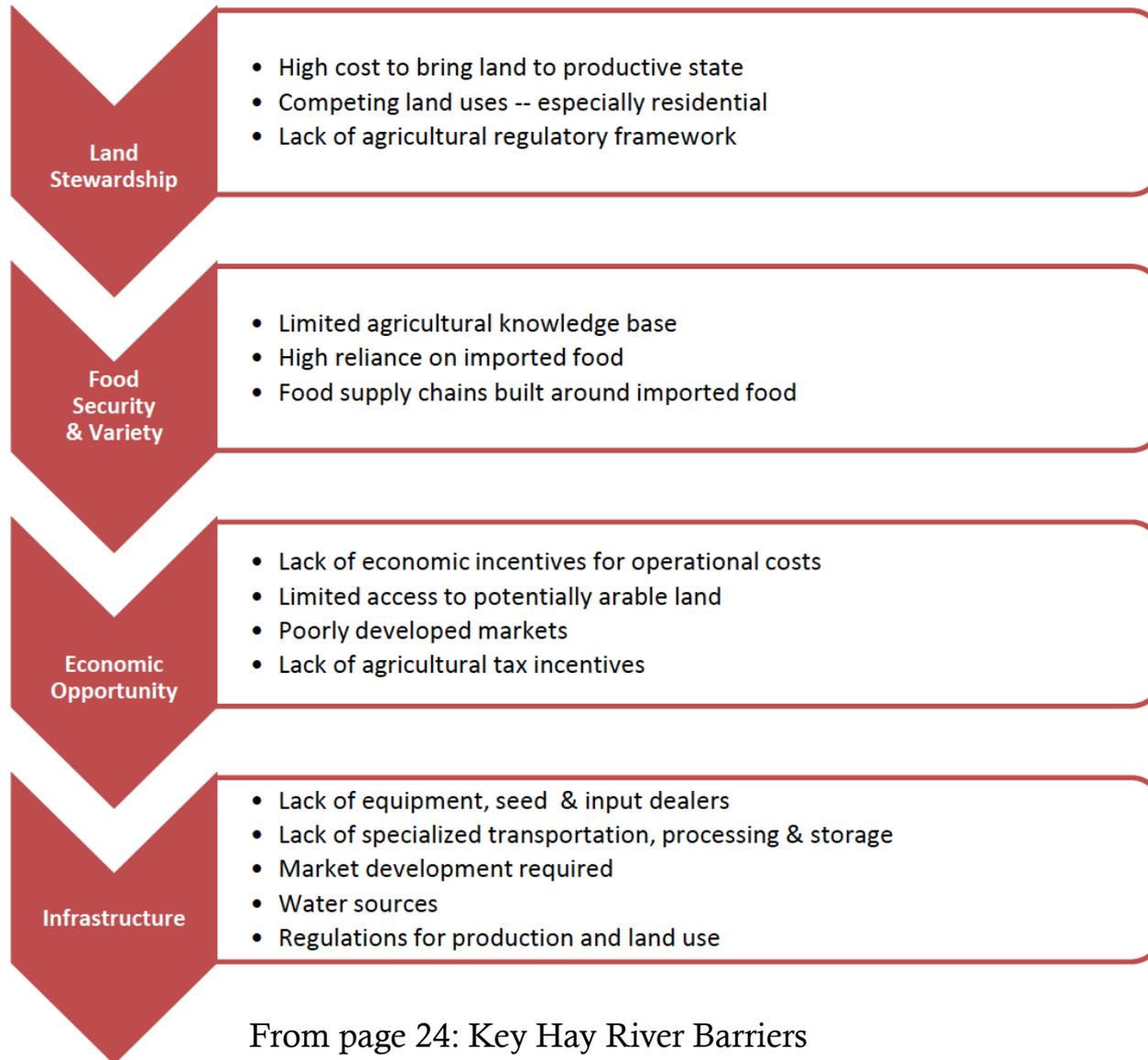
Food
Security
& Variety

- High, relatively price insensitive demand for NWT-grown food
- Good capital sources for startup (from governments)
- Few regulatory barriers to agribusiness
- Well-established consumer belief in direct-to-market channels

Economic
Opportunity

From page 23: Key Hay River Opportunities / Advantages

Highlights from the Hay River Agriculture Plan



From page 24: Key Hay River Barriers

Highlights from the Hay River Agriculture Plan

Vision

“A sustainable, economically-viable agriculture industry providing the Town of Hay River and surrounding regions of the Northwest Territories with greater food security and variety, while ensuring stewardship of its lands. “

Strategic Goals

It is recommended that in pursuing implementation of its Vision, the Town of Hay River should pursue three primary strategic goals, each of which could be supported by a number of individual objectives. The three key strategic goals would be to:

- 1. Enable urban agriculture**

Policies to remove barriers to the small-scale production of food within built-up areas of the Town, in ways that do not unreasonably interfere with other uses.

- 2. Designate agricultural lands**

Policies to actively support the use of the land with the highest agricultural potential and protect its use so that it is used primarily (or exclusively) for the production of food.

- 3. Support agricultural industry development**

Policies that promote access to additional land and other resources for the agriculture industry, both within and adjacent to the Town.

Highlights from the Hay River Agriculture Plan

From page 33:

Create an Agricultural Advisory Committee to facilitate implementing the Strategic Goals proposed.

Other Municipalities' Agriculture Committees

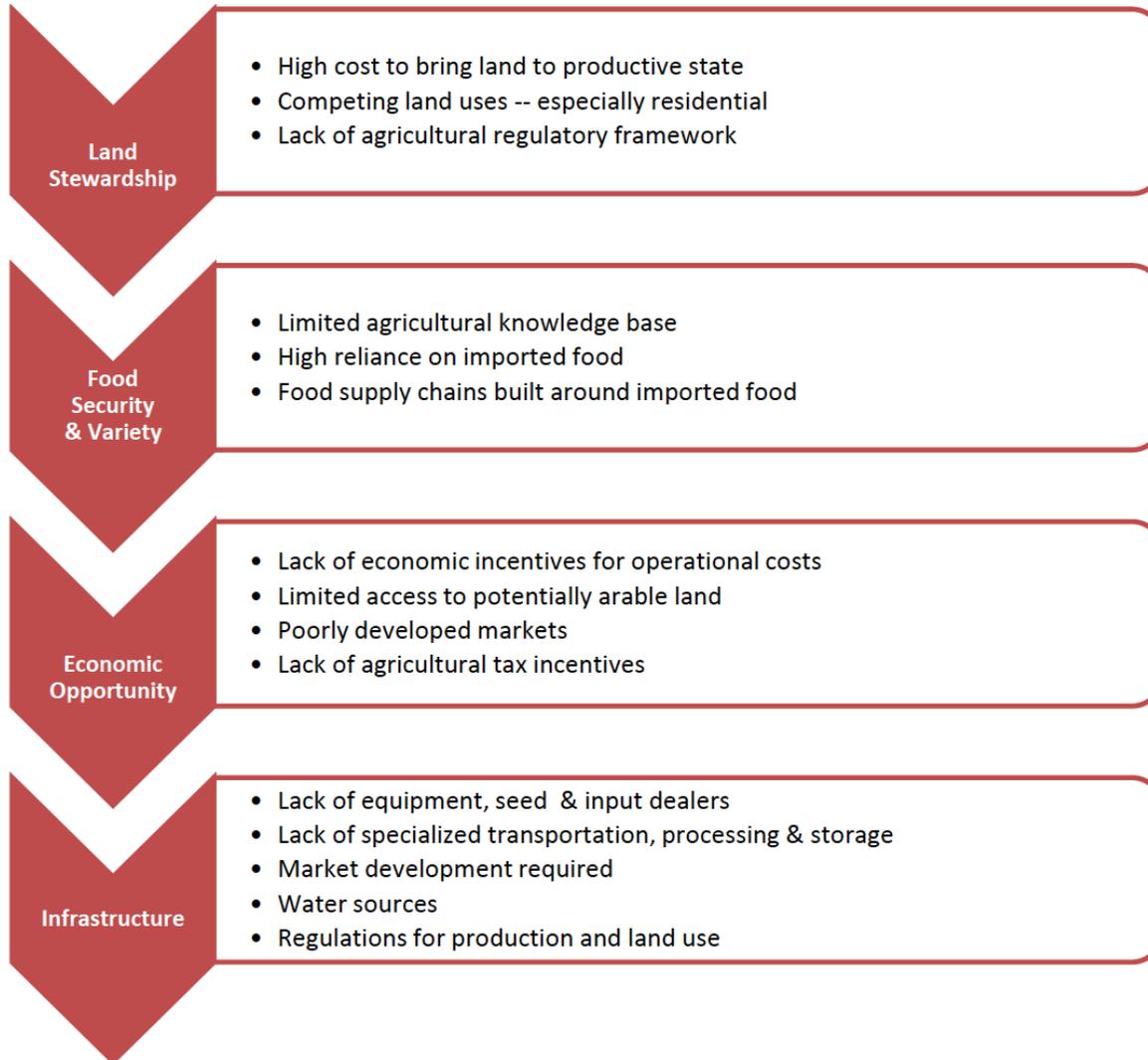
As of December 2013, there were 46 Agricultural Advisory Committees (AAC's) in British Columbia. The BC government has also developed Bylaw Standards in a Guide for Bylaw Development in Farming Areas. Good examples are Kelowna's AAC, or the detailed Terms of Reference of the AAC for the District of West Kelowna.

Alberta has a history of Agricultural Service Boards, though these are for rural municipalities (counties), not urban centres. While their functions come from a history around controlling weed infestations, many now also serve other functions.

Many larger urban centres have created councils to coordinate implementation of new food and urban agriculture policies. A recent example is Edmonton's Food Council.

Plans of the Territorial Farmers Assoc.

How can we help address the barriers to agricultural development?



Northern Farm Training Institute

Successful program of the TFA in 2013 providing on-farm training in Hay River to potential farmers from around the NWT.



NFTI 
Northern Farm Training Institute
Hay River, Northwest Territories

NFTI 2013: Hands-on farm experience



TFA long-term vision

Building on the successes of NFTI we would like to see in addition to the weekend modules,

the development of a fully functioning farm campus

to foster and support the implementation of sustainable ecological farming systems in the NWT and other northern areas of Canada as recommended by the UN.

This campus would be the catalyst for building resilient and multifunctional community food systems able to cope with various coming challenges and stresses.



NFTI Farm Campus

Development of the Farm Campus would allow for:

- ✧ Expanded programming from week-end classes to year round research and education.
- ✧ Increased capacity would allow for **supporting summer intern and apprentice positions**, giving seasonal training with crop choice, timing, production and harvesting.
- ✧ Greater capacity could **support students from other northern Canadian areas** as well.



NFTI Farm Campus

The NFTI Farm Campus and Research Farm would showcase:

- ✧ Appropriately scaled & achievable farming models
- ✧ Soil fertility improvements & appropriate land clearing techniques
- ✧ Small & large livestock systems
- ✧ Northern Greenhouse operations
- ✧ Hardy fruit and vegetable production
- ✧ Grain & field crops for the north
- ✧ Various 'valued added' farm products & northern produce storage handling
- ✧ Farm business management



NFTI Farm Campus – One Possible Site



- ✧ A prime 300 plus acre site on a oxbow river bend 18km from Hay River
- ✧ Utilizing infrastructure in place, road access, power, old foundation, good water.



Plans of the Territorial Farmers Assoc.

We are looking at various opportunities for partnerships for creating the Northern Farm Training Institute farm campus!



FSC
RAD

Food
Secure
Canada
Réseau
pour une alimentation
durable



Agriculture et
Agroalimentaire Canada Agriculture and
Agri-Food Canada

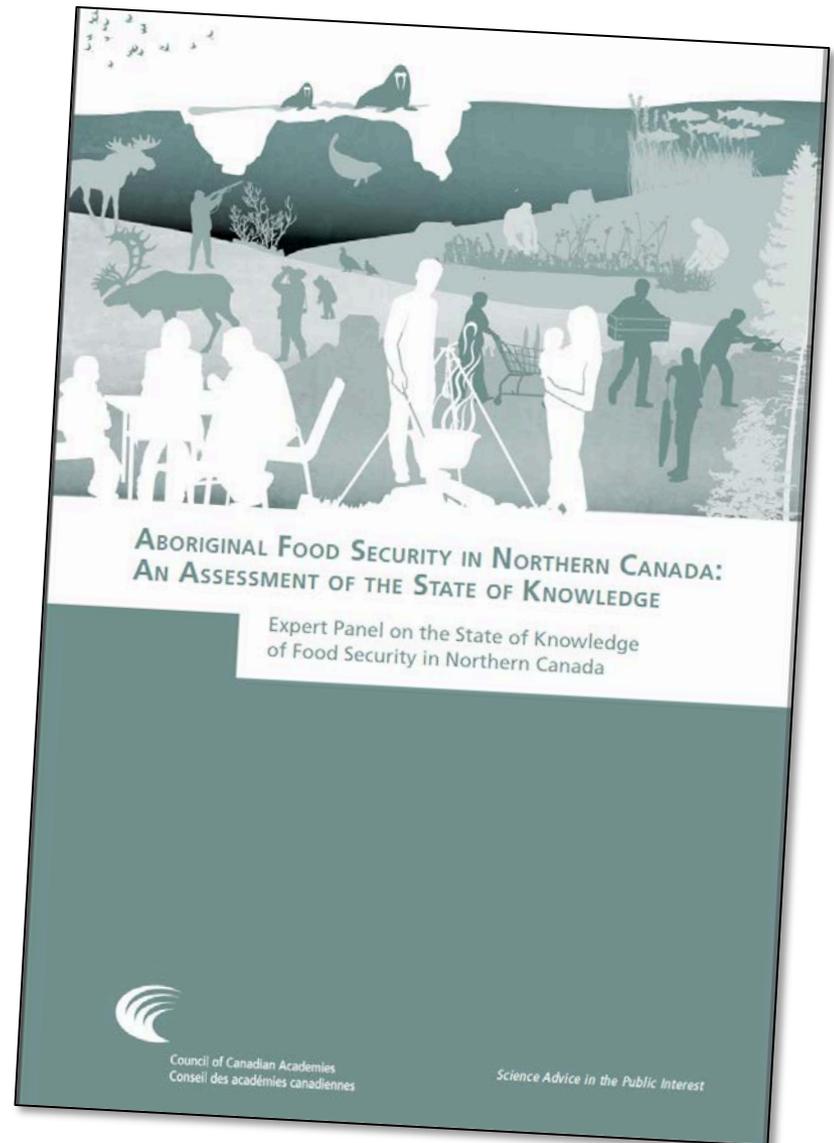
Canada

Some recent National networking successes:

- ✓ NFTI presented in a **Food Secure Canada** national webinar June 2013
- ✓ Jackie Milne was flown to Ottawa to present the farm campus vision at **Agriculture Canada's AgriRisk Conference** March 2014
- ✓ NFTI was mentioned as one of the solutions to food security in the North in a recent report commissioned by the Canadian Minister of Health "**Aboriginal Food Security in Northern Canada: An Assessment of the State of Knowledge**" (March 2014)

Available here:

<http://www.scienceadvice.ca/en/assessments/completed/food-security.aspx>



Thank you, mahsi cho,
merci beaucoup!



NFTI

Northern Farm Training Institute
Hay River, Northwest Territories



Territorial Farmers Association, Hay River NT

farmnwt@yahoo.com

(867) 874-4706

For more information, www.farmnwt.com

2014 CAPITAL BUDGET (at May 20, 2014)

	FUNDS			<u>Notes</u>
	GENERAL	UTILITY	TOTAL	
REVENUES				
Opening Balances January 1, 2014 [Estimate]	\$ 4,190,000	\$ 3,420,000	\$ 7,610,000	
Community Public Infrastructure Contribution	1,260,000	-	1,260,000	
Gas Tax Contribution	-	1,016,000	1,016,000	
Trails Canada Trail Partnership	190,200	-	190,200	
GNWT contribution to Canada Trail Project	125,000		125,000	
GNWT - ITI for Visitor Information Centre Upgrade	50,000		50,000	
Estimated Earned Interest	20,000	5,000	25,000	
	<u>\$ 5,835,200</u>	<u>\$ 4,441,000</u>	<u>\$ 10,276,200</u>	
CARRY FORWARD PROJECTS FROM 2013				
General Plan	50,000		50,000	
Town Hall	43,500		43,500	
Vale Island Drainage Work	66,335		66,335	
Development Standards	25,000		25,000	
Downtown Accessibility	50,000		50,000	
Landfill Improvements	76,940		76,940	
Seacan Storage	3,000		3,000	
Recreation Centre	2,000,000		2,000,000	Reduced from \$4,000,000
Zamboni Apron	10,000		10,000	
Zamboni	75,000		75,000	
Twin Ball Diamond (Pine Point)	50,000		50,000	
Skate/BMX Park	100,000		100,000	
Trans Canada Trail	100,000		100,000	
Hearse	25,000		25,000	
Lift#1 Upgrade		1,138,000	1,138,000	
Lift#2 Upgrade		1,152,700	1,152,700	
Pre-Engineering Services		50,000	50,000	
Emergency Mains Repair		200,000	200,000	Reduced by \$800,000
Water Treatment Plant Upgrades		95,100	95,100	
	<u>\$ 2,674,775</u>	<u>\$ 2,635,800</u>	<u>\$ 5,310,575</u>	
REVENUES LESS CARRY FORWARD PROJECTS	\$ 3,160,425	\$ 1,805,200	\$ 4,965,625	
<u>Less:</u>				
2014 CAPITAL OBLIGATIONS				
Principal Payment on Debentures	- 151,485		- 151,485	
Increase scope of TCTrail Partnership	- 280,400		- 280,400	Net cost to Town \$65,200
Visitor Information Centre Upgrade	- 112,000		- 112,000	Net cost to Town \$62,000
Miscellaneous Administrative Capital	- 50,000		- 50,000	
BALANCE AT DECEMBER 31, 2014	<u>\$ 2,566,540</u>	<u>\$ 1,805,200</u>	<u>\$ 4,371,740</u>	

2014 CAPITAL BUDGET (at May 26, 2014)

	-----GENERAL-----+		INFRA---	TOTAL	Notes
	CPI	Other	Gas Tax		
REVENUES					
Opening Balances January 1, 2014 [Estimate]	\$ 4,164,000		\$ 2,128,000	\$ 6,292,000	
Community Public Infrastructure Contribution	1,260,000		-	1,260,000	
Gas Tax Contribution	-		1,016,000	1,016,000	
Trans Canada Trail Partnership		\$ 190,200		190,200	
GNWT contribution to TCTrail Project		125,000		125,000	
GNWT - ITI for Visitor Information Centre Upgrade		50,000		50,000	
Estimated Earned Interest	40,000		8,000	48,000	
	\$ 5,464,000	\$ 365,200	\$ 3,152,000	\$ 8,981,200	
EXPENDITURES					
CARRY FORWARD PROJECTS FROM 2013					
General Plan	\$ 50,000			\$ 50,000	
Town Hall	43,500			43,500	
Vale Island Drainage Work	66,335			66,335	
Development Standards	25,000			25,000	
Downtown Accessibility	50,000			50,000	
Landfill Improvements	76,940			76,940	
Seacan Storage	3,000			3,000	
Recreation Centre	2,000,000			2,000,000	2013 CPI Reduced from \$4,000,000
Zamboni Apron	10,000			10,000	
Zamboni	75,000			75,000	
Twin Ball Diamond (Pine Point)	50,000			50,000	
Skate/BMX Park	100,000			100,000	
Trans Canada Trail	65,200	\$ 34,800		100,000	2013 CPI Reduced from \$100,000
Hearse	25,000			25,000	
Lift#1 Upgrade			\$ 1,138,000	1,138,000	
Lift#2 Upgrade			1,152,700	1,152,700	
Pre-Engineering Services			50,000	50,000	
Emergency Mains Repair			200,000	200,000	2013 Reduced by \$800,000
Water Treatment Plant Upgrades			95,100	95,100	
2014 CAPITAL OBLIGATIONS					
Principal Payment on Debentures	151,485			151,485	
Increase scope of TCTrail Partnership	-	280,400		280,400	
Visitor Information Centre Upgrade	62,000	50,000		112,000	
Miscellaneous Administrative Capital	50,000			50,000	
	\$ 2,903,460	\$ 365,200	\$ 2,635,800	\$ 5,310,575	
BALANCE AT DECEMBER 31, 2014	\$ 2,560,540	\$ -	\$ 516,200	\$ 3,670,625	

**Town of Hay River
MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
April 2014**

**Hay River Detachment
“G” Division
Northwest Territories**



The Hay River RCMP Detachment received 146 calls for service in the Town of Hay River during the month of April 2014.

OCCURRENCES	Apl. 2014	Year to Date	Apl. 2013	Year Total 2013
Assaults (all categories)	14	50	7	103
Break and Enters (Residence & Business)	2	4	2	21
Theft of Motor Vehicle	1	3	0	2
Theft Under \$5000.00	1	9	3	31
Theft Over \$ 5000.00	0	0	0	1
Drugs (Possession)	2	3	2	26
Drugs (Trafficking)	4	6	1	9
Liquor Act	6	46	16	168
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	29	155	56	434
Impaired Driving	1	18	2	59
Other Complaints	62	345	107	942
Total Violations	117	634	196	1894
Total Calls for Service	146	693	165	2583

CATEGORY	Apr. 2014	Year to Date	Apr. 2013	Year Total 2013
Prisoners	49	221	60	901
Intermittent Prisoners	0	9	0	0
Other Detachment's Prisoners	2	6	2	8
Total Prisoners (mth)	0	236	62	901

JUSTICE REPORTS	Apr. 2014	Year to Date	Year Total 2013
Victim Service Unit Referrals	4	8	9
Youth Alternative Measures (YCJA Warnings)	0	0	0
Youth Diversion (Community Justice Referrals)	0	3	5
Adult Diversion (Community Justice Referrals)	0	0	7
Emergency Protection Orders (Detachment Initiated)	0	0	1
ODARA Reports	3	14	14

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are

- (1) Organized Crime-Drug Trafficking
- (2) Substance Abuse -Alcohol and Drugs
- (3) Youth and Crime Prevention
- (4) Community Policing/Aboriginal Awareness

- (1) This past month saw the Detachment focusing on the Alcohol and Drug Trafficking side of our initiatives. Work continued to be completed on gathering information for future use. The Detachment was successful in executing a drug search warrant in town. As a result three adults are facing various drug related charges.
- (2) This month the detachment addressed the issue of Domestic Violence by continuing to respond and investigate complaints of domestic violence. These investigations are carefully scrutinized to ensure as always, a high level of service.

- (3) This month the detachment was involved with youth by continuing to make contact with the youth in the Hay River, KFN and Enterprise area. Please see S/Cst. BECK's reports for these activities
- (4) As always, the Hay River RCMP remains vigilant in attempting to maintain a high level of Community Policing. Please see below reports for these activities

Update on work being performed by ACCP S/Cst. Beck:

S/Cst. BECK did not have any youth programs running during the month of April as he has just concluded his winter programs. S/Cst. BECK did lay the ground work for completing a D.A.R.E. program at two schools which will begin in the next month. S/Cst. BECK also was away on much deserved leave for two weeks of this past month. The upcoming month is expected to be a busy month for S/Cst. BECK.

Notable Occurrences for the Month:

The Detachment was successful in executing a drug search warrant in town. As a result three adults are facing various drug related charges.

The Detachment is investigating a house fire that occurred on Saskatoon Drive on April 7th. The cause of the fire is still under investigation. If anyone has any information on this or any other matters, they are urged to contact the Hay River Detachment of Crime Stoppers.

New Community Concerns

None identified at this time.

Community Policing Activities or Events (if not identified in the APP's)

None to report this month.

Cst. Justin Taylor
Acting NCO i/c ; Operations NCO
(867)874-1111
email: justin.taylor@rcmp-grc.gc.ca

External Distribution List:

OIC District
District Advisory NCO
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Sgt. Warren Gauchier – “G” Division Client Services

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Amended 2012-08-28 WRG