

**The Regular Meeting of Council was held on Monday, March 24<sup>th</sup>, 2014 at 7:00 pm in the Council Chambers.**

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors McKay, Candow, Mapes, Dohey, and Coakwell

Staff: Ian Frankton - Director of Recreation and Community Services, Stacey Barnes– Recording Secretary/Executive Assistant, David Steele – Senior Administration Officer & Jordan Stackhouse – Economic Coordinator

Other: Warren Nekurak, Sarah Ladik (Hub), Jean Locke

**1. CALL TO ORDER:**

This Meeting was called to order at 7:05 pm with Mayor Cassidy presiding.

**2. ADOPTION OF AGENDA**

**#14-089            MOVED BY: CLLR CANDOW  
                              SECONDED BY: CLLR DOHEY**

**CARRIED**

Let it be noted that agenda item #7) Mayors Report was removed and item 9k) Excused Absence was added to the agenda

**3. DECLARATION OF INTEREST**

Councillor Mapes declared an interest in agenda item #9 d) Fire Hall Update Report, as his company is a subcontractor.

Councillor Dohey declared an interest in agenda item #12a) In Camera Contract, as it pertains to his employer.

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

**Mayor Cassidy**– Traveled to Fairbanks, Alaska to attend the 2014 Arctic Winter Games. Congratulations to all NWT participants. Hay River Figure Skating Clubs annual carnival this Saturday at 7pm.

**Councillor Dohey**– Congratulations to the athletes from Hay River that attend the AWG.

**5. MINUTES**

a) Minutes of the Regular Meeting of Council, March 10<sup>th</sup>, 2014

**#14-090            MOVED BY: CLLR CANDOW  
                              SECONDED BY: DEPUTY MAYOR JUNGKIND**

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, March 10<sup>th</sup>, 2014 as presented.

**CARRIED**

b) JOH&S Committee Minutes for February 19<sup>th</sup>, 2014

**#14-091      MOVED BY: CLLR M<sup>C</sup>KAY  
                  SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River accepts the JOH&S Committee Minutes, February 19<sup>th</sup>, 2014 as presented.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes of the Regular Meeting of Council, March 10<sup>th</sup>, 2014 and the Minutes of the JOH&S Committee for February 19<sup>th</sup>, 2014.

**7. ADMINISTRATIVE ENQUIRIES**

***Councillor Dohey:***

Just wondering about the legal opinion on the letter we sent to MACA re: cutting off services. My concern is the emergency services, Why is there no interest in getting a legal opinion? The reasoning being, if we have the legal opinion then we are covered by insurance.

***Mayor Cassidy:***

Answer directed to Councillor Dohey, This is being worked on this week. Should have something by the end of the week.

**8. NOTICES OF MOTIONS**

Councillor Dohey brought forward a Notice of Motion re: Council Lunch Policy.

**#14-092      MOVED BY: CLLR DOHEY  
                  SECONDED BY: CLLR M<sup>C</sup>KAY**

Opposed - Deputy Mayor Jungkind, Cllrs Candow & Mapes  
In Favor – Cllrs Coakwell, M<sup>C</sup>Kay, & Dohey  
Deciding vote to Mayor Cassidy, who is opposed

**DEFEATED**

**9. NEW BUSINESS**

a) Emergency Monthly Report for February

**RECOMMENDATION:**

**#14-093      MOVED BY: CLLR M<sup>C</sup>KAY  
                  SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of February 2014 as presented.**

**CARRIED**

**BACKGROUND:**

February started off with the Fire Chief working with the RCMP to provide GPS training for their members attending the Winter Indoctrination Course. This helps build good relationships between the town and the RCMP and helps both groups get to know each other better.

We lost a couple of members this month due to moves from the community both members we lost work for CNR as full time employees.

Public Health requested that the Fire Department members provide a training session on the installation of car seats to a prenatal class. This was extremely well received by the participants and will hopefully aid the new parents in protecting their children in the event of a Motor Vehicle Collision.

We also attended a meeting at the Airport to discuss the upcoming Live Exercise which is required to maintain certification of our Airport. The live exercise is planned for this fall and will be a great test for our Emergency Measures Operations, as well as Fire and Emergency Medical Services. This year we will be exposing our EMR/EMT's to assisting the hospital staff in the hospital during the event, something that has not happened in the past and should be a good learning experience for all. The Fire Department will be receiving free training provided by the Transportation department on On Scene Command. We will be putting as many members as we can through the training so that everyone has a good understanding of what the On Scene Commander deals with in the event of a large scale incident. This also makes our department more flexible as far as command roles are concerned.

Diamond Jenness School held a Career Fair this month which gave the department the ability to talk to the youth about Emergency Services as a career. There seems to be a little bit of interest from the youth which could be a major help to succession planning and recruitment to the department.

**Meetings:**

- PWS Committee Meeting
- Council Meeting
- Municipal Services Meeting
- Management Meetings
- ENR Fire Smart Meeting
- Eagle 88 Fire Smart Meeting
- Airport Live Exercise Meeting
- Bio Treatment Pad RFP Meeting

During the month of February 259 Volunteer hours were served by the members of the HRFD for a year to date total of 753 hours.

Item	Level of Activity 2013/2014
Patient Transfers	8/12

Medical Emergencies Local	15/12
Medical Emergency Village	0/4
Medical Emergency Highway	1/0
Medical Emergency Out of Town	1/1
Body Transfers	0/2
Fires	1/0
Rescues	0/1
False Alarms	1/1
Ambulance Training	1/1
Fire Training	3/3
Special Training	10/0
Cleanup & Maintenance	5/3
Fire Permits	2/1
Fireworks Permits	0/0
Public Safety Sessions	5/4
Inspections	0/3
Child Seat Inspections	0/3
Recruitment	0/0
Emergency Plan	
Special Projects	SCBA Cylinder Recertification's
Active Membership at Month End	30/29
<b>Equipment Maintenance</b>	
Ambulance 1	Weekly Checks
Medic 1	Weekly Checks, Install Light Bar
Pump 1	Weekly Checks
Pump 2	Weekly Checks, Replace Batteries
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Fire Prevention Bylaw

**FINANCIAL IMPLICATIONS:**

N/A

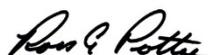
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

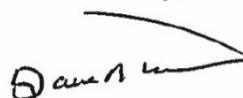
**Prepared by:**



Ross Potter  
Fire Chief

Date: March 3<sup>rd</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: March 20<sup>th</sup>, 2014

b) Municipal Services Monthly Report for February

**RECOMMENDATION:**

#14-094

**MOVED BY: CLLR M<sup>C</sup>KAY  
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for February 2014 as presented.**

**CARRIED**

**BACKGROUND:**

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	1	28 (parking offences)	0
ANIMAL CONTROL	14	20	9
NOISE CONTROL	0	0	0
BUSINESS LICENSE	1	0	0
UNSIGHTLY LAND	2	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	1	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints	Warnings Issued	Tickets Issued
--------------	------------	-----------------	----------------

	Received		
Motor Vehicle Act	1	1	0
"ATV" Act	1	0	0

Dog Attack Complaints Received	2
--------------------------------	---

Number of Dogs Caught	0
-----------------------	---

**Unsightly Properties:**

There are currently eleven properties under investigation.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaws as applicable

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Dave Ryan  
Bylaw Officer

Date: March 3<sup>rd</sup>, 2014

**Reviewed by:**



Ross Potter  
Fire Chief

Date: March 3<sup>rd</sup>, 2014

c) RCMP Monthly Report for January 2014

**RECOMMENDATION:**

**#14-095**

**MOVED BY: CLLR CANDOW  
SECONDED BY: CLLR M<sup>C</sup>KAY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Mayor's Policing Reports for February 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.**

**CARRIED**

**BACKGROUND:**

N/A

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

A copy of the Monthly Mayor's Policing Reports for February 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories is attached for the information of Council

**Prepared by:**



Stacey Barnes  
Executive Assistant

Date: March 20<sup>th</sup>, 2013

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: March 20<sup>th</sup>, 2013

d) Fire Hall Project Update Report

**RECOMMENDATION:**

**#14-096**

**MOVED BY: CLLR M<sup>C</sup>KAY  
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled “Fire Hall Project Update Report” as presented.**

**CARRIED**

**#14-097**

**MOVED BY: CLLR M<sup>C</sup>KAY  
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER issues payment to Arcan as per the Stantec February 10, 2014 Certificate for Payment.**

**CARRIED**

**BACKGROUND:**

- The new Fire Hall construction project was awarded to Arcan on May 15, 2012, without change to the original tender documents. These tender documents stated that the new Fire Hall was to be substantially complete by January 15, 2013.
- On July 17, 2012, the Town received a draft construction schedule. This schedule indicates that the new Fire Hall will be substantially complete on March 30, 2013, a two and a half month delay from the tender requirements.
- Stantec issued a letter to Arcan dated December 18, 2012, requesting confirmation of project completion date. On March, 18, 2013, Arcan advised that completion is anticipated August, 29, 2013; this schedule is still under review by Stantec.
- On June 18, 2013, Stantec performed a site inspection. Progress is quickly advancing on this project and inspection reports are pending from Stantec.
- On July 30<sup>th</sup>, 2013 Stantec performed a site inspection. Progress is quickly advancing on this project and inspection reports are pending from Stantec. We also received the schedule for the project and the commissioning and inspection of the Fire Hall is scheduled for October 28<sup>th</sup> thru 30<sup>th</sup>, 2013.
- To date, Arcan has submitted fifteen Progress Applications, all of which have been reviewed by Stantec and Certificates for Payment issued:
  - September 06, 2012, in the amount of \$486,995.22 plus GST.
  - October 04, 2012, in the amount of \$465,742.80 plus GST.
  - November 01, 2012, in the amount of \$753,458.58 plus GST.
  - December 11, 2012, in the amount of \$318,630.51 plus GST.
  - February 26, 2013, in the amount of \$234,745.33 plus GST.
  - March 15, 2013, in the amount of \$57,884.68 plus GST.
  - April 03, 2013, in the amount of \$159,014.25 plus GST.
  - May 07, 2013, in the amount of \$396,566.17 plus GST.
  - July 31, 2013, in the amount of \$330,721.88 plus GST.
  - August 21, 2013 in the amount of \$257,071.28 plus GST.
  - September 12, 2013 in the amount of \$218,709.79 plus GST
  - October 11, 2013 in the amount of \$248,191.50 plus GST
  - November 18, 2013 in the amount of \$275,752.12 plus GST
  - February 5, 2014 in the amount of \$576,988.88 plus GST
  - February 10, 2014 holdback in the amount of \$570,875.54 plus GST
- These Progress Applications and Holdback Release for Arcan total \$5,708,755.35 which

leaves a Final Progress payment of \$30,000.00 when deficiencies have been completed in May of 2014.

- Arcan provided Holdback Release No. 16 to Stantec on January 14, 2014 (Appendix A). This application was reviewed by Stantec and a Certificate for Payment issued on February 10, 2014, in the amount of \$570,875.74 plus GST.
- Change Orders represented on this invoice are 1.8 % of original contract amount.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

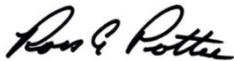
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

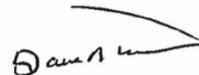
- Appendix A - Progress Application No. 16

Prepared by:



Ross Potter  
Fire Chief

Reviewed by:



David Steele  
Senior Administrative Officer

Date: March 19<sup>th</sup>, 2014

Date: March 20<sup>th</sup>, 2014

Let it be noted that Councillor Mapes departed the Chambers and did not take part in the discussion or vote re: agenda item #9d.) Fire Hall Project Update because his Company is a subcontractor.

e) Edmonton Boat and Sportsman Show Report

**RECOMMENDATION:**

#14-098

**MOVED BY: CLLR M<sup>C</sup>KAY  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "2014 Edmonton Boat and Sportsmen Show" as presented.**

**CARRIED**

**BACKGROUND:**

**For Information Only:**

In 2014, The Town of Hay River expanded upon its attendance of consumer shows. We are registered for Red Deer, Edmonton and Grande Prairie for 2014 and in partnership with Fort Smith, we will also be represented at the Vancouver, Calgary and High Level shows.

The Town was able to leverage funding from the GNWT which covered %100 of the cost of registration for these events as well as %70 of the costs associated with attending the event – essentially, for the same budgeted amount as 2013, we are able to attend 3 shows as opposed to 1.

The Edmonton Boat and Sportsmen Show was held March 13<sup>th</sup> – 16<sup>th</sup> in Edmonton Alberta. The Town of Hay River attended and it was the 3<sup>rd</sup> consecutive year of attendance for the Town. The show was well attended with over 50,000 people viewing the exhibits.

I was able to speak personally to over 300 people about visiting the Town of Hay River and there was lots of interest in fishing in camping in the area. Given the fact that %80 of visitors to the area travel from Alberta, this show provides a great target audience for our Tourism product.

We will continue to evaluate the value of attending these shows and measure the specific inputs and outputs of our efforts. After the last show is attended (Grande Prairie), a full report will be made to council including budgets and figures.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Hay River Tourism Plan 2012

**FINANCIAL IMPLICATIONS:**

- Expense Claims - \$425 (meals, gas, parking)
- Salaries - \$1,380
- Travel - \$1,350 (flight & car rental)
- Vender Admission – cost covered by NWTT
- Freight - \$225
- Promotional Materials - \$500

Total of \$3,880 (ITI pays 70% and Town pays 30% \*except wages)

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

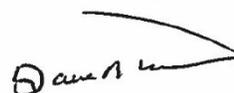
**Prepared by:**



Jordan Stackhouse  
Economic Coordinator

Date: March 19<sup>th</sup>, 2014

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: March 20<sup>th</sup>, 2014

f) Visitor Information Centre Improvements Report

**RECOMMENDATION:**

**#14-099**

**MOVED BY: CLLR M<sup>C</sup>KAY (Option B)  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER provide direction to administration to pursue option (A) (B) or (C)**

**#14-100**

**MOVED BY: CLLR M<sup>C</sup>KAY  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct administration to apply to the GNWT for a grant under the Community Tourism Infrastructure Funding program for the preferred option**

**CARRIED**

**BACKGROUND:**

The Town of Hay River was made aware of funding available that could be used to renovate the Visitor's Information Centre and allow it to be used as a year-round operation.

The renovating of the VIC would allow the Economic Coordinator to have an office in that facility and it would become a central point of contact for tourism related activities not only in Hay River but also the South Slave region.

The ultimate goal of the Visitor's Information Centre in Hay River would be a year-round "regional" tourism centre that promotes the South Slave as a destination and provides support to South Slave communities and tourism businesses.

**Option (A)** Attached

**Option (B)** Attached

**Option (C)** Leave as is

**COUNCIL POLICY / STRATEGY OR GOAL:**

Supporting Hay River as a Regional Centre

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Hay River Tourism Plan 2012

**FINANCIAL IMPLICATIONS:**

**Funds can be sourced from the economic opportunities reserve**

**Option A)** \$32,000 Approx (GNWT will fund up to %75 of project costs to \$50k)

**Option B)** \$94,000 - \$112,000 Approx (GNWT will fund up to %50 of project costs to \$100k)

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Drawings and Cost Estimates

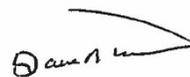
Prepared by:



Jordan Stackhouse  
Economic Coordinator

Date: March 10<sup>th</sup>, 2014

Reviewed by:



David Steele  
Senior Administrative Officer

Date: March 20<sup>th</sup>, 2014

g) Recreation Centre Monthly Report

**RECOMMENDATION:**

**#14-101**

**MOVED BY: DOHEY**

**SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for February 2014 as presented.**

**CARRIED**

**BACKGROUND:**

**Department Overview:**

- Arena RFP Issued
- Meetings regarding RFP for TCT
- Acting Economic Development Manager
- Docking Quoted and Purchased
- Review of Reno for Visitor Information Centre
- Recruitment Initiated for Summer Student Positions

**Department Statistics:**

- **Recreation Centre Rentals**
  - **Arena Surface:** Initiation Hockey Tournament (Feb7-9), Women's Hockey Tournament (Feb14-16), AWG Camp (Feb21-23), Novice Hockey Tournament (Feb28-Mar2)  
Smaller Rentals = 0hr
  - **Pool:** Regular Scheduled Programming
  - **Community Hall:** Old-Timer Wet Dance (Feb1), Brendan Green Race Show (Feb 8 & 22), Chamber Gala (Feb20-21), South Slave Skill Camp (Feb 26-28)  
Smaller Rentals = 2hr
  - **Doug Wieterman:** Initiation Hockey Tournament (Feb7-9), Women's Hockey Tournament (Feb14-16) AWG Camp (Feb21-23), Novice Hockey Tournament (Feb28-Mar2)  
Smaller rentals = 7hr
- **Programs**
  - **Junior Lifeguard Club:** avg. 13 participants, 1 class/week
  - **Adult Swimming Lessons:** 2 Participants 2 class/week
  - **Private Lessons:** 8 in February
  - **Aqua Fit:** avg. 14 participants, 2 classes/week
  - **Aqua Fusion:** avg. 3 participants, 2 class/week
  - **Aqua Therapy:** avg. 10 participants, 1 class/week
  - **Swim Lessons:** 6 participants, 3 in Lessons
  - **Morning Swim Club:** 1 signed up yearly, 2 Seasonal, 3 Monthly
  - **First Aid:** 10 Participants, 2 days
  - **Cancelled Programs:** None
  - **Upcoming Programs: Bronze Medallion Cross, National Lifeguard, Adult Stroke Improvement Classes**
  - **Beginner Hatha Yoga:** 19 registered participants (2 class – 2 sessions/week)
  - **Happy Baby Yoga (Mom & Baby Yoga):** 8 registered participants (1 class – 1 session/week)
  - **Prenatal Yoga:** 3 registered participants (1 class – 1 session/week)
  - **Drop – In Basketball:** Approx. 14 participants (1 session/week)
  - **Senior Ice Hockey (Shinny):** Avg. 6 participants per session (2 sessions/week)
  - **Junior Ice Hockey (Shinny):** Avg. 8 participants per session (2 sessions/week)
  - **Public Skating:** Avg. 6 participants per session (1 session/week)
  - **Technology Training Classes:** 32 out of 64 possible sessions filled (8 sessions per week – 4 weeks)
  - **Seniors Fitness Classes:** 6 participants per session (2 sessions/week)
  - **PHAB:** 18 participants; 2 volunteers (2 session)
  - **Cancelled Programs:** 2<sup>nd</sup> Set of Prenatal Yoga (minimum participant registration not met), 2<sup>nd</sup> Set of Happy Baby Yoga (minimum participant registration not met).
  - **Upcoming Programs: PHAB** (Mar 5 & Mar 19), **Drop-In Basketball** (Sundays), **Senior Fitness** (Mondays & Wednesdays), **Senior Strength and Balance** (Monday & Fridays), **Sr. Shinny Ice Hockey** (Wed & Fri), **Jr. Shinny Ice Hockey** (Mon & Thurs), **Public Skating** (Tues), **Irish Cooking Workshop** (March 18).

**Grants/Funding:**

- Received assistance from NWT Recreation and Parks Association to pay for new Aqua fitness equipment for the Aquatic Physiotherapy and Aqua Fit.
- Receiving Assistance from NWT Recreation and Parks Association to pay for the Bronze Medallion/Cross to be free of charge for participants. (10 spots)

**Projects:**

- Update on the NWT Water Smart Program. Program has been completed, report showed we had 314 students in the NWT learn the importance of Lifejacket, Boat, Ice and the Swim to Survive Standard set by the Lifesaving Society NWT/AB.
- First Aid Instructors. We had 2 lifeguards complete the course and are now certified First Aid Instructors and 1 completed their First Aid Instructor Trainer.
- Lifesaving Instructors Course for Town of Fort Smith
- Swim and Lifesaving Instructor Course for the Town of Inuvik

• **Events**

- **Family Snow Sculptures (Feb 22):** Cancelled due to weather.
- **Brendan Green Olympics Race Viewing Parties (Feb 8 & Feb 22):** Approximately 80 people came out for a pancake breakfast and to watch Brendan Green race.
- **Olympic Viewing Parties (Throughout the Olympics – Feb 7 through Feb 23)**
- **Green Day – Feb 7: Show your support for Brendan Green and join the rest of the territory by wearing “Green”**
- **Upcoming Events:**
  - **Family Bigfoot Snowshoe (March 16)**

**Personnel Updates:**

- **Departures:** Travis Darling (Recreation Programmer) – End of Term (February 22<sup>nd</sup>)
- **Returning:** Emma Harper (Recreation Programmer) – February 24<sup>th</sup>
- **Vacancies:** None
- **New Hires:** None

**Variance Report and Monthly Tracking:**

Pool Attendance:

February	2012	2013	2014
Birthday Party	2	2	7
Aquasize	64	82	172
Schools	172	251	283
General	1384	1381	1230

Arena Ice Attendance:

February	2012	2013	2014
Public Skate	86	47	31
Jr Shinny	42	52	13
Sr Shinny	102	56	25

Aquatic Revenue:

February	2012	2013	2014
Admissions	\$3,156.77	\$4,040.08	\$3,534.48
Kids Lessons	\$919.06	\$590.48	\$625.00
Adult Lessons	\$95.24	\$395.24	\$600.00
Miscellaneous	\$588.75	\$654.58	\$718.94
Hourly Rental	\$528.57	\$39.90	\$120.00
Swim Club	\$1,265.16	\$1,310.16	\$1,240.16

Arena Revenue:

February	2012	2013	2014
Ice Rental	\$24,869.24	\$19,250.64	\$18,756.61
Miscellaneous	\$1,662.78	\$220.72	\$139.90
Hall Rental	\$1,591.58	\$2,759.19	\$1,217.77
Ball Park	\$0.00	\$0.00	\$0.00
Noon Shinny	\$260.70	\$231.87	\$36.70
Other Rec	\$935.92	\$40.47	\$51.19

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

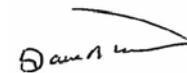
N/A

**Prepared by:**



Ian Frankton  
Director of Recreation  
and Community Services

**Reviewed by:**



David Steele  
Senior Administrative Officer







**BACKGROUND:**

The Town issued a tender call for the supply and delivery of granular materials to the Town of Hay River on an as and when basis. The tender closed Wednesday, March 19<sup>th</sup>, 2014 at 3:00PM local time. Three submissions were received and they are as follows:

Crushed

851791 NWT Ltd. O/A Rowe's Construction	\$72,000
Carter Industries Ltd.	\$66,000
ProCore Drilling Ltd.	NO BID

Pit Run

851791 NWT Ltd. O/A Rowe's Construction	\$63,000
Carter Industries Ltd.	\$60,000
ProCore Drilling Ltd.	\$96,600

Sand

851791 NWT Ltd. O/A Rowe's Construction	\$30,000
Carter Industries Ltd.	\$31,000
ProCore Drilling Ltd.	\$36,850

Economic Option

851791 NWT Ltd. O/A Rowe's Construction	\$57,000
Carter Industries Ltd.	\$60,000
ProCore Drilling Ltd.	\$86,740

The tender unit prices will be in effect from April 1<sup>st</sup>, 2014, 2014 through March 31<sup>st</sup>, 2015. These prices do not include all applicable taxes.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

The combined value of this contract will result in a total cost increase of 15% from 2013.

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

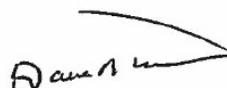
**ATTACHMENTS:**

N/A

Prepared by:



Reviewed by:





**10. BYLAWS**

a) ByLaw No. 2327/TAX/14 – Taxation – First and Second Reading

**#14-108      MOVED BY: CLLR DOHEY  
                  SECONDED BY: CLLR M<sup>c</sup>KAY**

**That the Council of the Town of Hay River give First Reading to ByLaw No.  
2327/TAX/14 – Taxation 2014**

**CARRIED**

**#14-109      MOVED BY: CLLR DOHEY  
                  SECONDED BY: CLLR M<sup>c</sup>KAY**

**That the Council of the Town of Hay River give Second Reading to ByLaw No.  
2327/TAX/14 – Taxation 2014**

**CARRIED**

Let it be noted that Councillor Mapes was opposed to both first and seconded reading.

**11. COMMITTEE OF THE WHOLE**

**#14-110      MOVED BY: CLLR DOHEY  
                  SECONDED BY: CLLR M<sup>c</sup>KAY**

**That the Council of the Town of Hay River moves to Committee of the Whole at  
7:43pm.**

**CARRIED**

**#14-111      MOVED BY: CLLR CANDOW  
                  SECONDED BY: CLLR M<sup>c</sup>KAY**

**That the Council of the Town of Hay River move out of Committee of the Whole  
at 7:47pm.**

**CARRIED**

**12. IN CAMERA**

**#14-112      MOVED BY: CLLR CANDOW  
                  SECONDED BY: CLLR M<sup>c</sup>KAY**

**That the Council of the Town of Hay River move to In Camera at 7:50pm.**

**CARRIED**

**#14-113      MOVED BY: CLLR M<sup>c</sup>KAY  
                  SECONDED BY: CLLR DOHEY**

**That the Council of the Town of Hay River move out of In Camera  
at 8:35pm.**

**CARRIED**

Let it be noted that Councillor Dohey departed the Chambers and did not take part in the discussion or vote re: agenda item #12 a.) In camera - Contract because it involves his employer.

**16. ADJOURNMENT**

**#14-114      MOVED BY: CLLR CANDOW**

**That the Regular Meeting of Council be adjourned at 8:37pm.**

**CARRIED**

**Certified Correct as Recorded on the 24<sup>th</sup> day of March, 2014.**

**These minutes were accepted by motion #14-116.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer

---

The Joint Occupational Health and Safety Committee meeting was held Wednesday, February 19, 2014, at 1:23 PM in the Fire Hall.

---

Present: Ross Potter, Steve Campbell, Harald Kauhausen, Ian Frankton, Dave Ryan

Absent:

**1. Call to Order**

- a. Meeting was called to order by Ross Potter at 1:23 pm

**2. Adoption of Agenda**

Moved by: Ian Frankton

Seconded by: Steve Campbell

**3. Adoption of Minutes**

Moved by: Ian Frankton

Seconded by: Steve Campbell

**4. Business Arising**

- a. Asbestos exhaust lagging has not been removed at the reservoir as of yet. Ross is meeting with Northland Plumbing & Heating to put together a plan for the removal of asbestos lagging and replacing it with a non-asbestos lagging.
- b. Safety meetings were discussed during the JOH&S meeting; these must be held and recorded on a monthly basis. Minutes to be sent to Ross Potter for filing.
- c. Safety Tips going out on a bi-weekly basis, we are trying to ensure they include items that are relevant to both the job and home to aid in keeping employees informed on safety.

**5. New Business**

- a. Discussed the new Asbestos Management Plan
- b. Fire Lane Signs @ Arena – do we need start and end signs
- c. CSTS for Summer Students – it is required and could be done as a condition of employment (course to be taken prior to starting work)
- d. MSDS have been updated at Public Works and Services, all departments to do an inventory of what is still being used and cull any inapplicable MSDS sheets and add new as required.

**6. Issues**

- a. Administration
- i. Concerns about office in basement of Town Hall, is it dangerous to have an office that is attached to a furnace room.
- b. Public Works
- i. None reported
- c. Recreation
- i. Working alone protocol

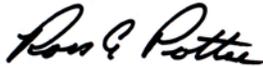
**7. Inspection**

- a. West Channel Pump House

**8. Adjournment**

Steve Campbell moved adjournment at 1:50 PM

**Certified correct as recorded on February 19, 2014 and accepted by Motion  
March 19, 2014:**



---

**Ross Potter, Chair & Recording Secretary**

**Town of Hay River  
MONTHLY  
MAYOR'S / CHIEF'S  
POLICING REPORT  
February 2014**

**Hay River Detachment  
“G” Division  
Northwest Territories**



The Hay River RCMP Detachment received 166 calls for service in the Town of Hay River during the month of February 2014.

<b>OCCURRENCES</b>	<b>Feb. 2014</b>	<b>Year to Date</b>	<b>Feb. 2013</b>	<b>Year Total 2013</b>
Assaults (all categories)	22	27	7	103
Break and Enters (Residence & Business)	1	1	0	21
Theft of Motor Vehicle	0	1	0	2
Theft Under \$5000.00	4	7	2	31
Theft Over \$ 5000.00	0	0	0	1
Drugs ( Possession )	1	1	2	26
Drugs ( Trafficking )	1	2	0	9
Liquor Act	12	26	15	168
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	55	79	25	434
Impaired Driving	6	13	7	59
Other Complaints	68	148	74	942
<b>Total Violations</b>	229	365	132	1894
<b>Total Calls for Service</b>	166	301	123	2583

<b>CATEGORY</b>	<b>Feb. 2014</b>	<b>Year to Date</b>	<b>Feb. 2013</b>	<b>Year Total 2013</b>
<b>Prisoners</b>	<b>42</b>	<b>100</b>	<b>67</b>	<b>901</b>
<b>Intermittent Prisoners</b>	<b>3</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>Other Detachment's Prisoners</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>8</b>
<b>Total Prisoners (mth)</b>	<b>47</b>	<b>107</b>	<b>68</b>	<b>901</b>

<b>JUSTICE REPORTS</b>	<b>Feb. 2014</b>	<b>Year to Date</b>	<b>Year Total 2013</b>
<b>Victim Service Unit Referrals</b>	<b>3</b>	<b>3</b>	<b>9</b>
<b>Youth Alternative Measures (YCJA Warnings)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Youth Diversion (Community Justice Referrals)</b>	<b>1</b>	<b>2</b>	<b>5</b>
<b>Adult Diversion (Community Justice Referrals)</b>	<b>0</b>	<b>0</b>	<b>7</b>
<b>Emergency Protection Orders (Detachment Initiated)</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>ODARA Reports</b>	<b>2</b>	<b>3</b>	<b>14</b>

**Annual Performance Plan (A.P.P.'S) Community Priorities**

Community approved APP'S are

- (1) Organized Crime-Drug Trafficking
- (2) Substance Abuse -Alcohol and Drugs
- (3) Youth and Crime Prevention
- (4) Community Policing/Aboriginal Awareness

- (1) This month the detachment addressed the issue of Substance abuse by being highly visible, approachable, and available to enforce laws in respect to substance abuse. Members of the Hay River detachment are committed to intelligence gathering, which contributes to, not only in

Hay River, Enterprise and the KFN Dene Reserve but the entire Northwest Territories Drug and Crime strategy. Of note, a significant target involved in the drug trade in the Hay River area was arrested and charged in the month of February as a result of the intelligence gathering effort to date.

- (2) This month the detachment addressed the issue of Domestic Violence by continuing to respond and investigate complaints of domestic violence. These investigations are carefully scrutinized to ensure as always, a high level of service.
- (3) This month the detachment was involved with youth by continuing to make contact with the youth in the Hay River, KFN and Enterprise area. Please see S/Cst. BECK's reports for these activities
- (4) As always, the Hay River RCMP remain vigilant in attempting to maintain a high level of Community Policing. Please see below reports for these activities

**Update on work being performed by ACCP S/Cst. Beck:**

S/Cst. BECK is currently operating his "On the Land" program near Enterprise, NT. S/Cst. BECK started the first course in mid February and is liaising with local schools to run courses where local school children are taught traditional trapping/hunting techniques. This program has been running for nearly twenty years and continues to be popular with the children. S/Cst. BECK takes this initiative every year volunteering his family cabin, land and trapping line to organize a fun week on the land for the children. S/Cst. BECK will be continuing this program until the end of March and upon its completion, will be implementing the D.A.R.E program at two local schools.

**Notable Occurrences for the Month:**

2014-02-05: Hay River RCMP responded to an impaired driving complaint near the Hay River Legion. After making patrols, Members located and arrested a female for impaired driving. The female provided breath samples that were over three times the legal limit. The female was released to appear in Court at a later date. (File: 2014134915)

2014-02-09: Hay River RCMP responded to a complaint of a male and female fighting at the Highrise. Upon attending, Members arrested the female for Assault with a Weapon. She was released on conditions and will appear in Court at a later date. (File: 2014152234)

2014-02-22: Hay River RCMP responded to a "fight in progress" at a local residence in Hay River. Upon attendance, this report was deemed to be false. As a result of investigation, Members arrested and charged a female with Public Mischief for the false report. She will appear in Court at a later date. (File: 2014202683)

2014-02-27: As a result of months of intelligence gathering, the Hay River RCMP prepared and executed a Search Warrant under the Controlled Drugs and Substances Act on a residence located on the KFN Reserve. As a result, the Hay River RCMP located and seized a large amount of crack/powder cocaine, marijuana and cash. As a result, a 47 year old male is being charged with Possession of a Controlled Substance for the purpose of Trafficking and is currently in custody awaiting a court appearance. (File: 2014221217)

**New Community Concerns**

None identified at this time.

**Community Policing Activities or Events (if not identified in the APP's)**

None to report this month.

A handwritten signature in blue ink, appearing to read 'Greg Morrow', with a long horizontal line extending to the left.

Cpl. Greg Morrow  
Acting NCO i/c ; Operations NCO  
(867)874-1111  
email: [greg.morrow@rcmp-grc.gc.ca](mailto:greg.morrow@rcmp-grc.gc.ca)

**External Distribution List:**

OIC District  
District Advisory NCO  
Sue Vogt – “G” Division Criminal Operations  
Sgt. Warren Gauchier – “G” Division Client Services

Document created 2012-01-24  
Amended 2012-03-02 RWS  
Amended 2012-08-28 WRG

February 10, 2014  
File: 144201375/08-10

The Town of Hay River  
73 Woodland Drive  
Hay River, NT X0E 1G1

**Attention: Ross Potter,  
Fire Chief**

Dear Sir:

**Reference: The Town of Hay River  
Hay River Fire Hall  
Holdback Release Invoice**

We are enclosing herewith one (1) copy of Arctic Canada Construction Ltd - ARCAN's Holdback Release Invoice, dated January 14, 2014, together with a Statutory Declaration of Progress Payment Distribution by Contractor and our Certificate for Payment No. 16 (Holdback Release) in the amount of \$570,875.54 plus GST.

**This claim has been reviewed by this office and is approved for payment after a span of 45 days from the date of "Substantial Completion" of January 13, 2014 if a respective property search at that time has confirmed that no lien has been filed.**

Sincerely,

**STANTEC ARCHITECTURE LTD.**



**Todd Beaumaster**  
Architectural Technologist  
Stantec Architecture Ltd.  
Ph: (403) 716-7912  
Fx: (403) 716-8019  
[tbeaumaster@stantec.com](mailto:tbeaumaster@stantec.com)  
[stantec.com](http://stantec.com)

TB/tb

Enclosure

# CUSTOMER INVOICE

Town of Hay River  
 73 Woodland Drive  
 Hay River, NT  
 X0E 1G1

**Invoice Date:** Jan 14, 2014

**Invoice #:** J001204

**Our Reference #:** TOWHAY

**Job Location:**

S A M E

**Customer Contract #:**

**Our Job #:** 12-023

**Job Description:** Hay River Fire

Description				Amount
Date	Invoice#	Reference	Amount	
Aug31, 2012	J000709		54,110.58	
Sep26, 2012	J000733		51,749.20	
Oct25, 2012	J000755		83,717.62	
Nov30, 2012	J000820		35,403.39	
Jan28, 2013	J000846		26,082.82	
Feb28, 2013	J000887		6,431.62	
Mar31, 2013	J000952		17,668.25	
Apr30, 2013	J000992		44,062.91	
May31, 2013	J001022		39,711.88	
Jun27, 2013	J001038		36,746.87	
Jul30, 2013	J001057		28,563.48	
Aug30, 2013	J001097		24,301.09	
Sep30, 2013	J001110		27,576.83	
Oct29, 2013	J001137		30,639.12	
Jan14, 2014	J001203		64,109.88	
----- HOLDBACK RELEASE				570,875.54

**Terms:**

Net 30. 2% per month over 30.

**Please submit payment to:**

**Finance Office** (see address below)

<b>Subtotal</b>	570,875.54
<b>GST (#140597311RT0001)</b>	28,543.78
<b>TOTAL</b>	599,419.32

**Head Office**  
 112 Taltheilei Drive  
 Box 2484  
 Yellowknife, NT X1A 2P8  
 Phone: (867) 873-2520  
 Fax: (867) 669-9596

**South Slave District Office**  
 13 Industrial Drive  
 Hay River, NT X0E 0R6  
 Phone: (867) 874-2303  
 Fax: (867) 874-3806

**Finance Office**  
 #209 – 40 Elizabeth Street  
 Box 958  
 Okotoks, AB T1S 1B1  
 Phone: (403) 938-3131  
 Fax: (403) 938-3188

# Statutory Declaration of Progress Payment Distribution by Contractor

Standard Construction Document

## CCDC 9A - 2001

To be made by the Contractor **prior to payment** when required as a condition for either:

- second and subsequent progress payments; or  
 release of holdback.

The last application for progress payment for which the Declarant has received payment is No. 14  
dated the 29 day of October,  
in the year 2013.

### Identification of Contract

Name of Contract (Location and description of the Work as it appears in the Contract Documents)

Hay River Fire Hall  
General Contracting

Date of Contract: 28 May 2012  
*Day Month Year*

Name of Owner

Town of Hay River

Name of Contractor

Arctic Canada Construction Ltd.

### Identification of Declarant

Name of Declarant

Margaret Nickel

Position or Title (of office held with Contractor)

Controller

### Declaration

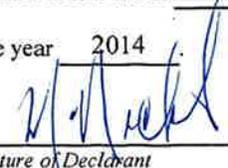
I solemnly declare that, as of the date of this declaration, I am an authorized signing officer, partner or sole proprietor of the Contractor named in the Contract identified above, and as such have authority to bind the Contractor, and have personal knowledge of the fact that all accounts for labour, subcontracts, products, services, and construction machinery and equipment which have been incurred directly by the Contractor in the performance of the work as required by the Contract, and for which the Owner might in any way be held responsible, have been paid in full as required by the Contract up to and including the latest progress payment received, as identified above, except for:

- 1) holdback monies properly retained,
- 2) payments deferred by agreement, or
- 3) amounts withheld by reason of legitimate dispute which have been identified to the party or parties, from whom payment has been withheld.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me in Okotoks, AB this 14 day of January,  
*City/Town and Province*

in the year 2014.

  
Signature of Declarant

  
(A Commissioner for Oaths, Notary Public, Justice of the Peace, etc.)

BEV FRANZEN  
Commissioner for Oaths in and  
for the Province of Alberta  
Expiry Date: May 26, 2014

**The making of a false or fraudulent declaration is a contravention of the Criminal Code of Canada, and could carry, upon conviction, penalties including fines or imprisonment.**

This agreement is protected by copyright and is intended by the parties to be an unaltered version of CCDC 9 - 2001 except to the extent that any alterations, additions or modifications are set forth in supplementary conditions.

CCDC  
**9**  
2001

Use of this form without a CCDC 9 copyright seal constitutes an infringement of copyright. Use of this form with a CCDC 9 copyright seal demonstrates that it is intended by the parties to be an accurate and unamended version of CCDC 9A - 2001.

CCDC

Copyright 2001

Canadian Construction Documents Committee



**Stantec**

Stantec Architecture Ltd.  
Suite 200, 325 – 25th Street SE  
Calgary, Alberta  
Canada T2A 7H8  
Tel: (403) 716-8000  
Fax: (403) 716-8019

# CERTIFICATE FOR PAYMENT

To: The Town of Hay River  
73 Woodland Drive,  
Hay River, NT X0E 1G1

Project: The Town of Hay River  
Hay River Fire Hall

Attention: Ross Potter,  
Fire Chief

Project No: 144201375/08-10

Certificate No: 16 (Holdback Release)

We hereby certify that in accordance with your contract dated May 15, 2012

with Arctic Canada Construction Ltd. - ARCAN

The Contractor is entitled to payment in the amount of \$ FIVE HUNDRED AND SEVENTY THOUSAND,  
EIGHT HUNDRED AND SEVENTY-FIVE – 54/100 DOLLARS (\$ 570,875.54) PLUS GST

For work performed and/or holdback releases for the period ending December 31, 2013

Original Contract Sum .....	\$	5,633,000.00	
Change Orders .....		105,755.35	
Contract Sum to Date .....		5,738,755.35	\$ 5,738,755.35
Value of Work Completed to Date .....	\$	5,708,755.35	
Holdback 10% .....		570,875.54	
Holdback Release - Previous Claims .....		0.00	
Holdback Release - This Claim .....		570,875.54	
Net Holdback .....		0.00	0.00
Value of Work to Date, Less Net Holdback .....		5,708,755.35	
Amount of Previous Certificates .....		5,137,879.81	5,137,879.81
AMOUNT OF THIS CERTIFICATE .....		570,875.54	\$ 570,875.54
Goods & Services Tax @ 5% .....		28,543.78	
Value of Work to be Done .....		30,000.00	30,000.00
			\$ 5,738,755.35

**STANTEC ARCHITECTURE LTD.**

Per Todd Beaumaster  
Todd Beaumaster, Architectural Technologist

Date: February 10, 2014

TB/tb

This certificate is not negotiable. It is payable only to the payee named in it. Its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their contract.

Land Titles Act  
**Writ Book and General  
 Register Certificate**  
 NORTHWEST TERRITORIES  
 REGISTRATION DISTRICT



Loi sur les titres de bien-fonds  
**Certificat du Livre des brefs et  
 du Registre général**  
 CIRCONSCRIPTION D'ENREGISTREMENT  
 DES TERRITOIRES DU NORD-OUEST

**THIS IS TO CERTIFY** that

**LES PRÉSENTES ATTESTENT** que

on  
le 2014-03-06

at  
à 9.20

hours,  
heures,

no registration is in force in the **WRIT BOOK** or  
**GENERAL REGISTER** in the Northwest  
 Territories Registration District against the name

*aucun enregistrement n'est en vigueur dans le **LIVRE DES  
 BREFS** ou le **REGISTRE GÉNÉRAL** de la circonscription  
 d'enregistrement des Territoires de Nord-Ouest contre le nom.*

**ARCTIC CANADA CONSTRUCTION LTD.**

in respect of land in this District, except the following:

*relativement à des biens-fonds situés dans la présente  
 circonscription, à l'exception des suivants:*

- I. A Certificate of Amalgamation registered on February 25<sup>th</sup>, 2009 as daybook # 163,268 from DOYCON NORTHERN INC. and ARCAN CONSTRUCTION LTD. to ARCTIC CANADA CONSTRUCTION LTD.



REGISTRAR  
 REGISTRATEUR

Land Titles Act  
**Writ Book and General  
 Register Certificate**  
 NORTHWEST TERRITORIES  
 REGISTRATION DISTRICT



Loi sur les titres de bien-fonds  
**Certificat du Livre des brefs et  
 du Registre général**  
 CIRCONSCRIPTION D'ENREGISTREMENT  
 DES TERRITOIRES DU NORD-OUEST

THIS IS TO CERTIFY that

LES PRÉSENTES ATTESTENT que

on 2014-03-18  
le

at 13:10 hours,  
à heures,

no registration is in force in the WRIT BOOK or  
GENERAL REGISTER in the Northwest  
Territories Registration District against the name

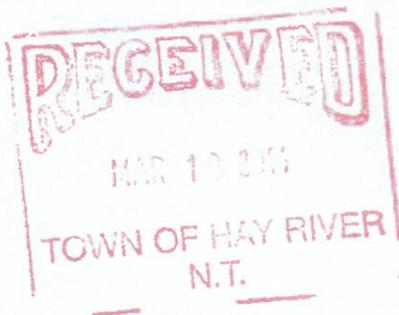
aucun enregistrement n'est en vigueur dans le LIVRE DES  
BREFS ou le REGISTRE GÉNÉRAL de la circonscription  
d'enregistrement des Territoires de Nord-Ouest contre le nom.

**TOWN OF HAY RIVER**

in respect of land in this District, except the following:

relativement à des biens-fonds situés dans la présente  
circonscription, à l'exception des suivants:

NIL



*EPAT*  
 \_\_\_\_\_  
 NORTHWEST TERRITORIES REGISTRATION DISTRICT  
 CIRCONSCRIPTION D'ENREGISTREMENT DES TERRITOIRES DU NORD-OUEST

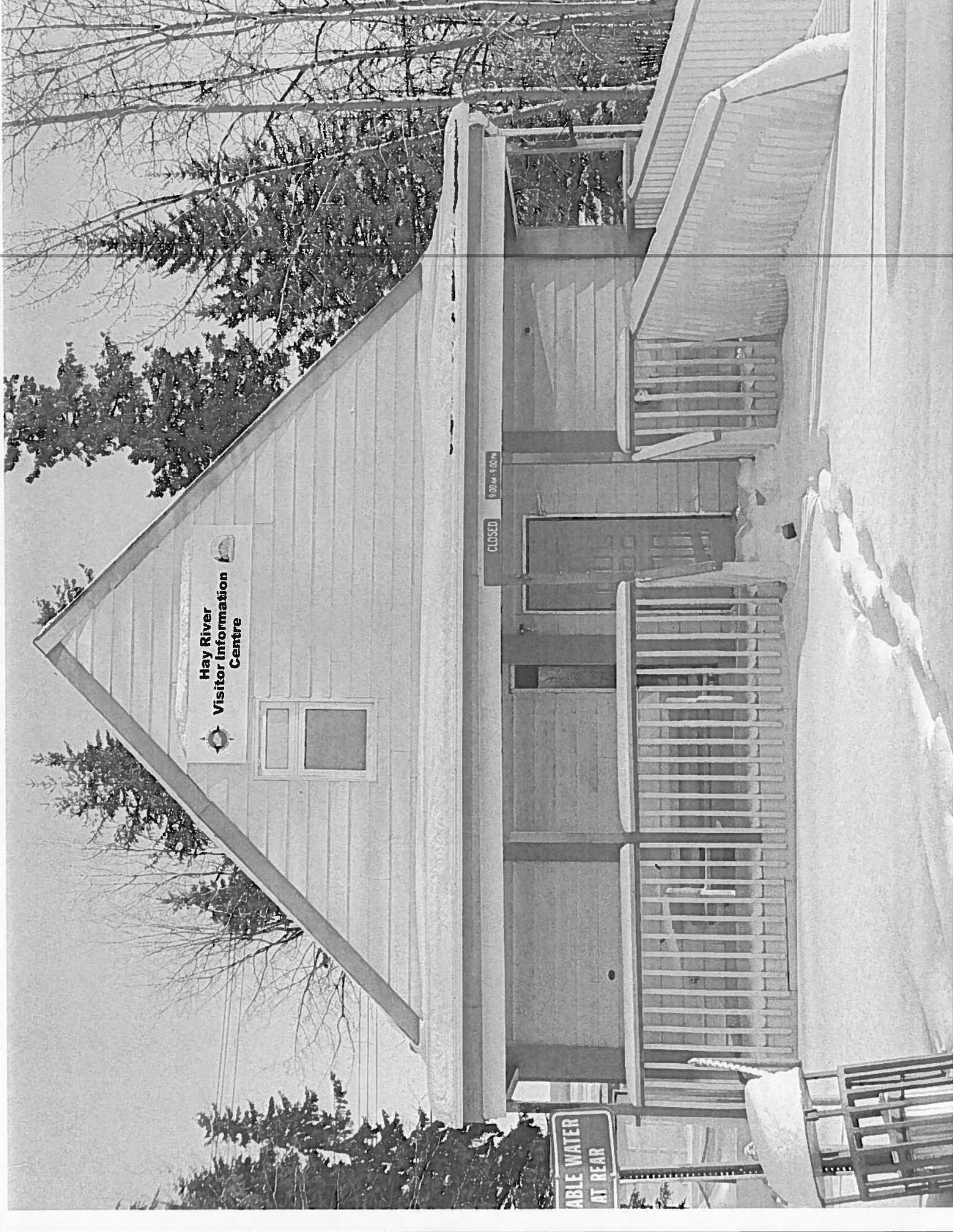
D REGISTRAR  
 REGISTRATEUR

---

# **DRAWINGS AND COSTS**

---

**EXISTING BUILDING**



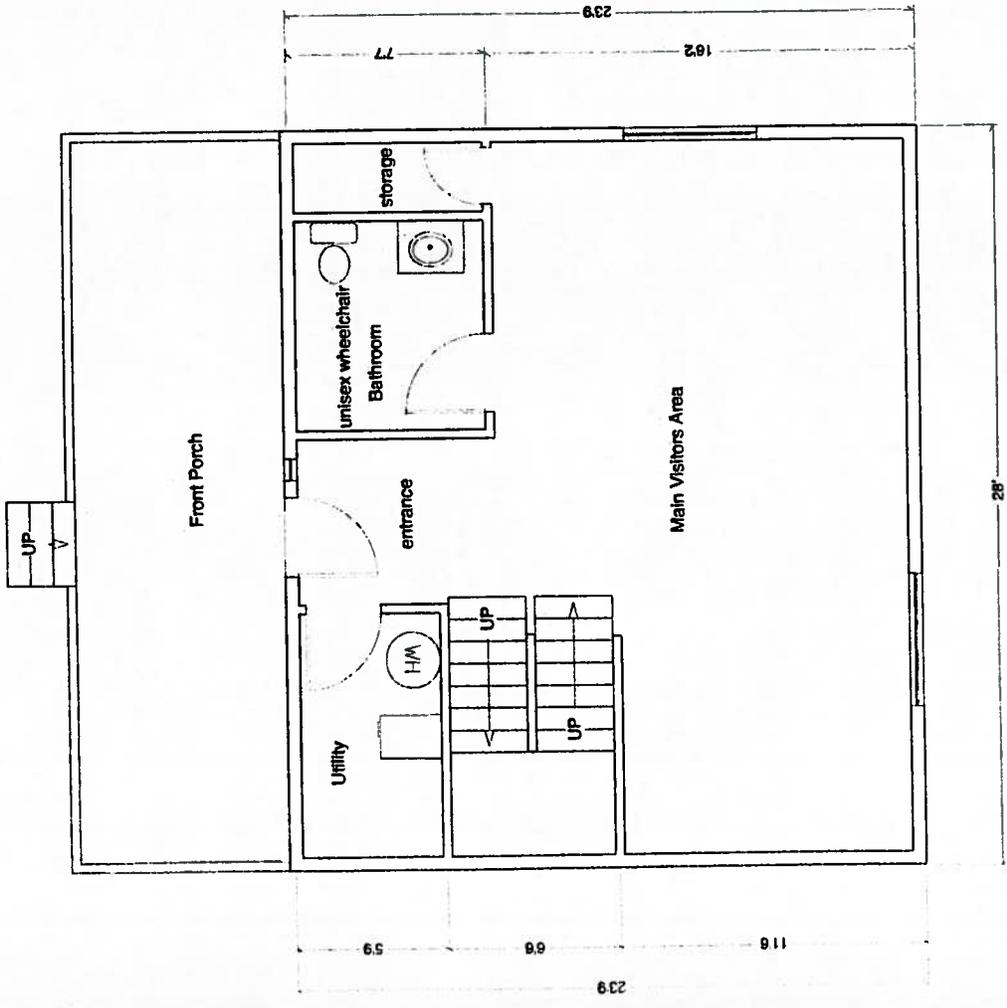
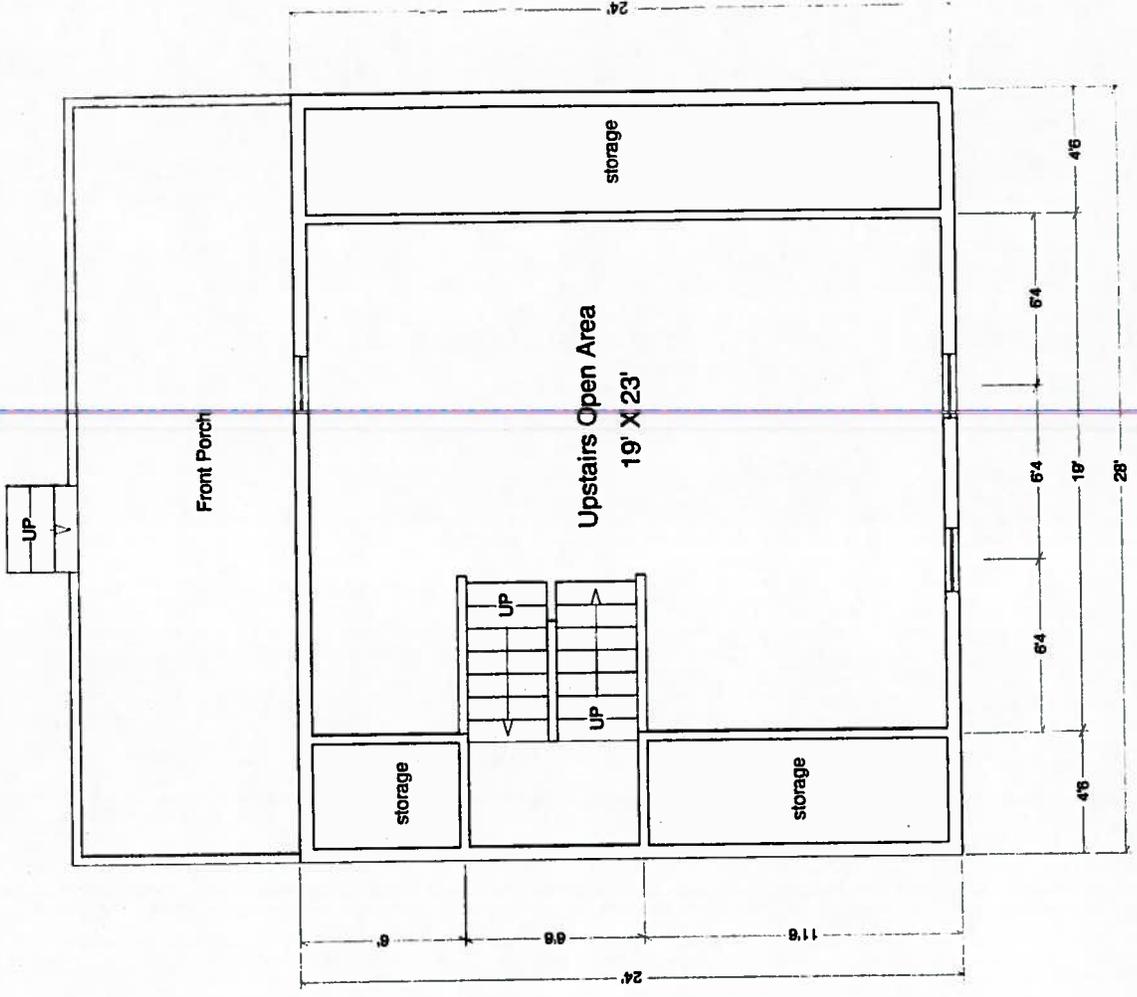
**Hay River  
Visitor Information  
Centre**

9:00 AM - 5:00 PM

CLOSED

ABLE WATER  
AT REAR

# EXISTING FLOOR PLANS



---

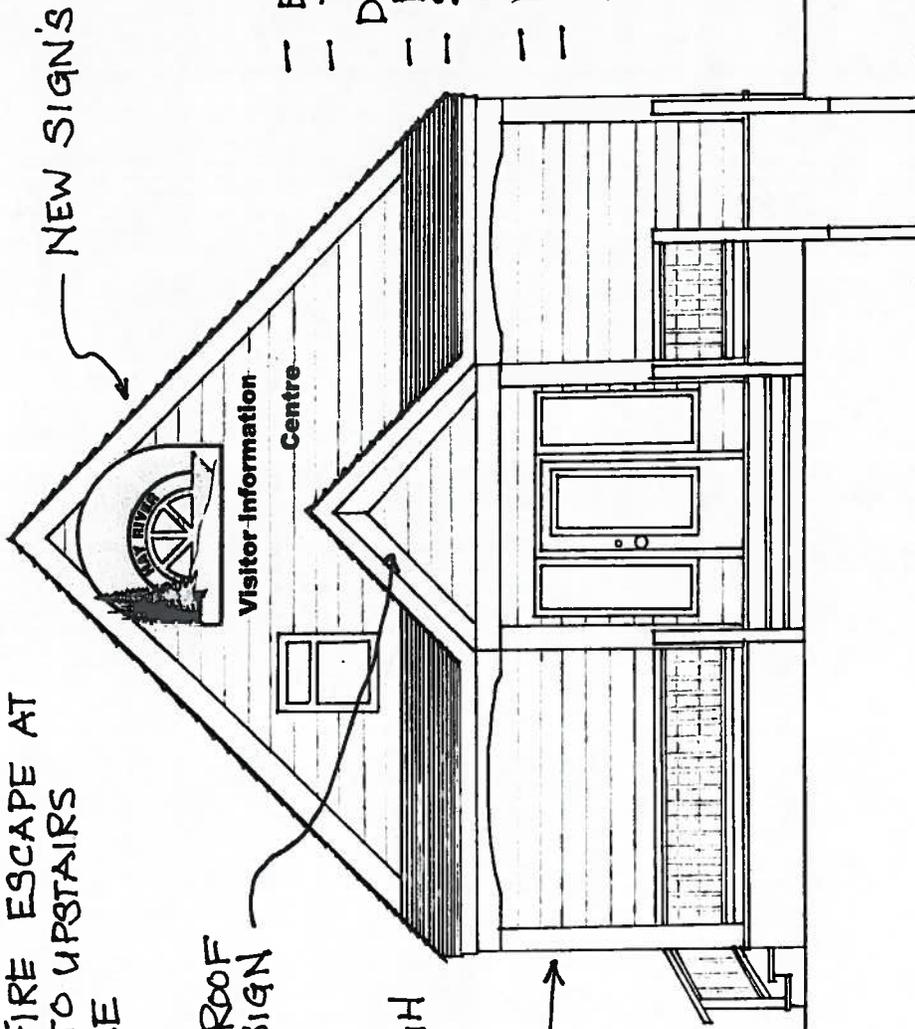
**OPTION 1**  
**APPROX \$32,000**

# PLAN ONE

- NEW FIRE ESCAPE AT REAR TO UPSTAIRS OFFICE

- OPEN ROOF DESIGN

- 8"x8" ROUGH TIMBER FRAMES



- ENTIRE NEW FRONT DECK WITH TALLER ROOF, NEW MORE OPEN DESIGN.
- NEW ENTRANCE, 8' WIDE STEPS SIDE STAIRS TO SEWAGE PUMP OUT, TO ACCESS WATER TAP.
- NEW RAMP AND RAILINGS.
- REMOVE SOME TREES FROM ROAD SIDE TO OPEN UP VISIBILITY TO BUILDING.

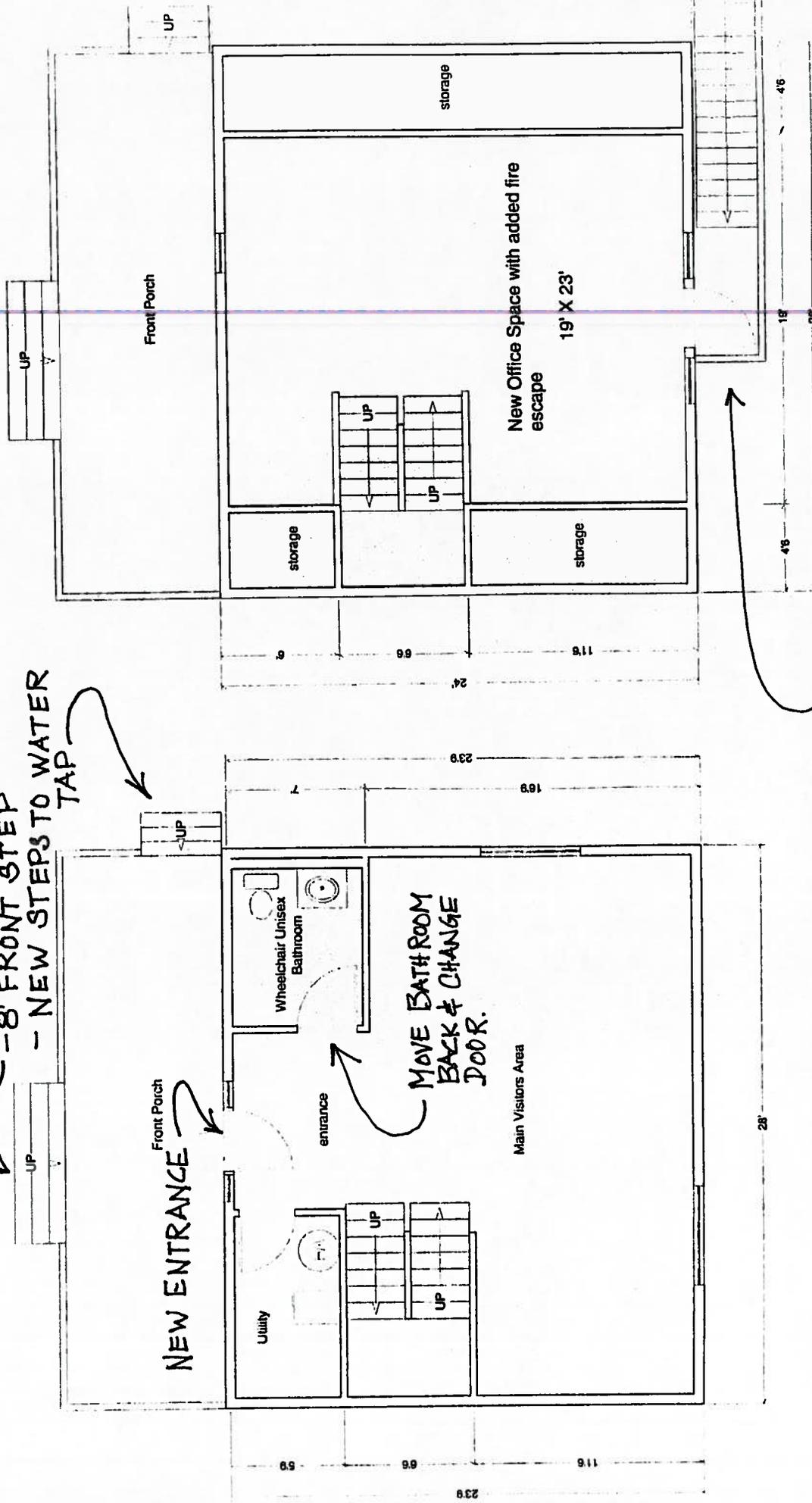
## PLAN ONE

- NEW SIGN AT ROAD, NO LONGER CHAMBER. MUST BE A TALLER SIGN, HARD TO SEE.

TOURIST BOOTH UPGRADES  
 FEB. 18, 2014 R.FROESE

# FLOOR PLAN ONE

- NEW FRONT DECK
- 8' FRONT STEP
- NEW STEPS TO WATER TAP



- NEW FIRE ESCAPE TO UPPER OFFICE
- NEW LANDING/STEPS & DOOR

Feb. 18 2014, R.F.

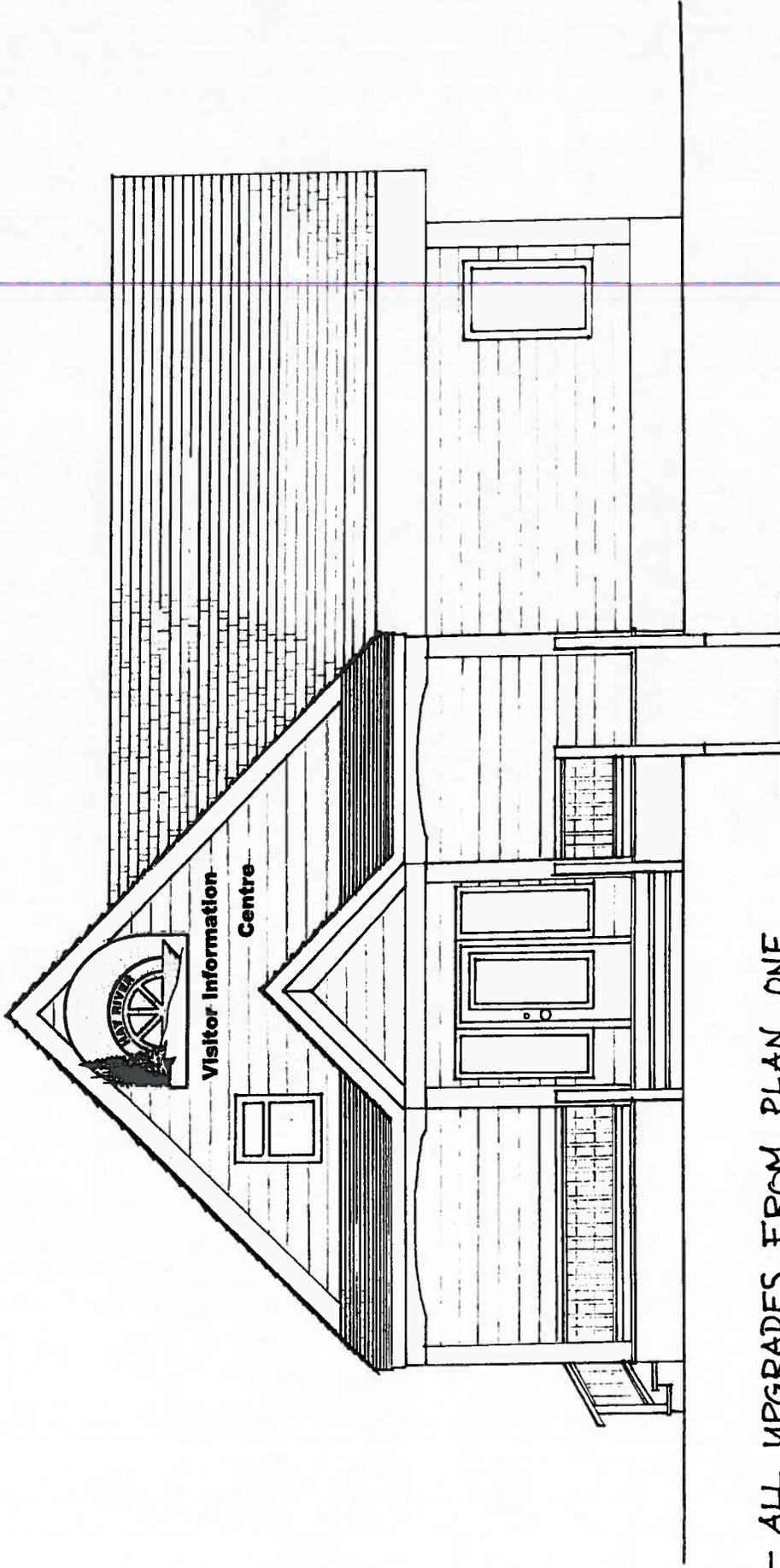
---

## **OPTION 2**

**APPROX \$94,000 - \$112,000**

---

PLAN TWO



- ALL UPGRADES FROM PLAN ONE PLUS NEW 20'X16' GIFT SHOP/ DISPLAY ROOM. NEW CANEXEL 25 YR. WOOD GRAIN SIDING. NEW 35 YR. SHINGLED ROOF. NEW INSULATION UPGRADE & WINDOWS

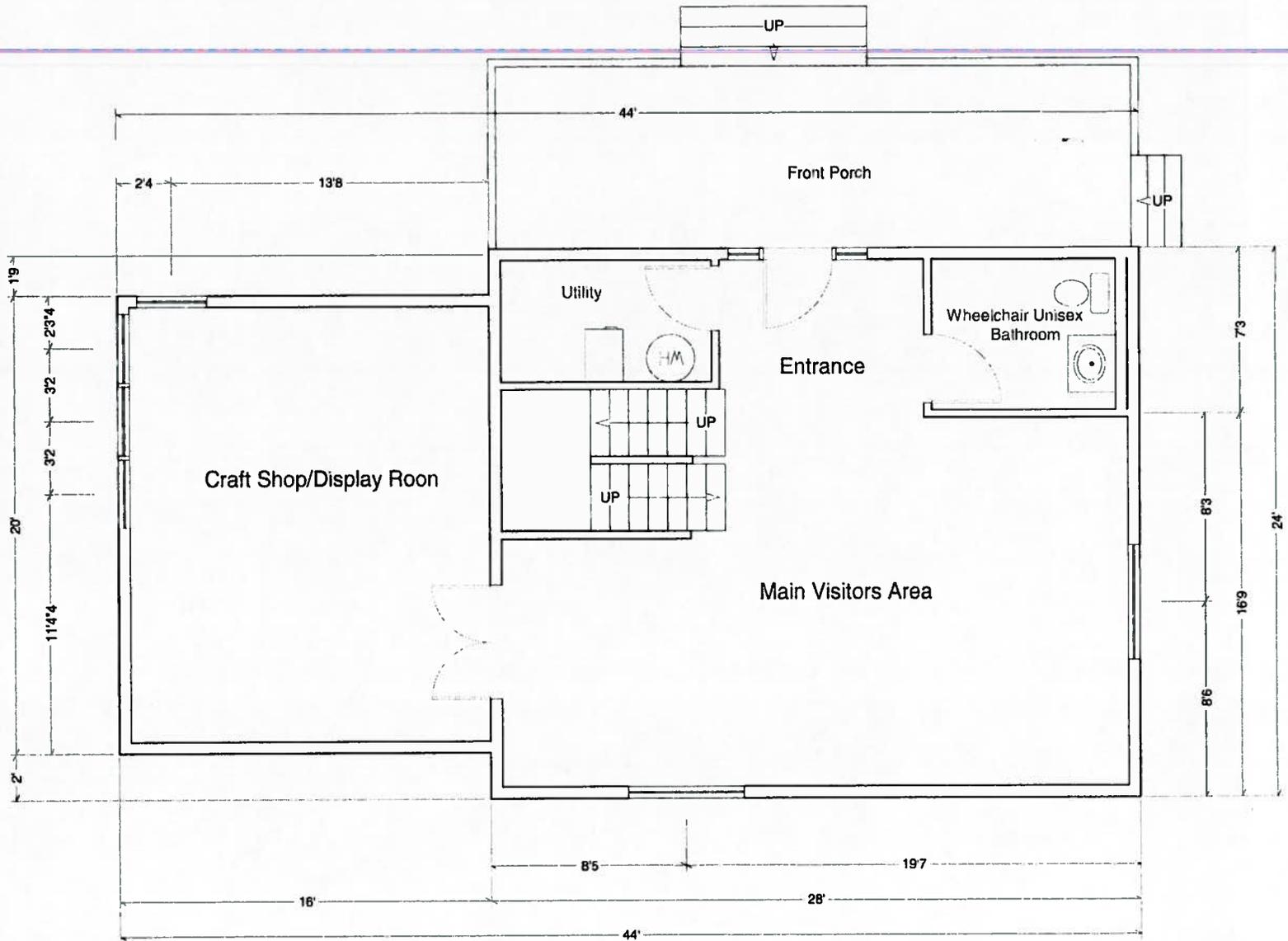
PLAN TWO

TOURIST BOOTH UPGRADES & ADDITION

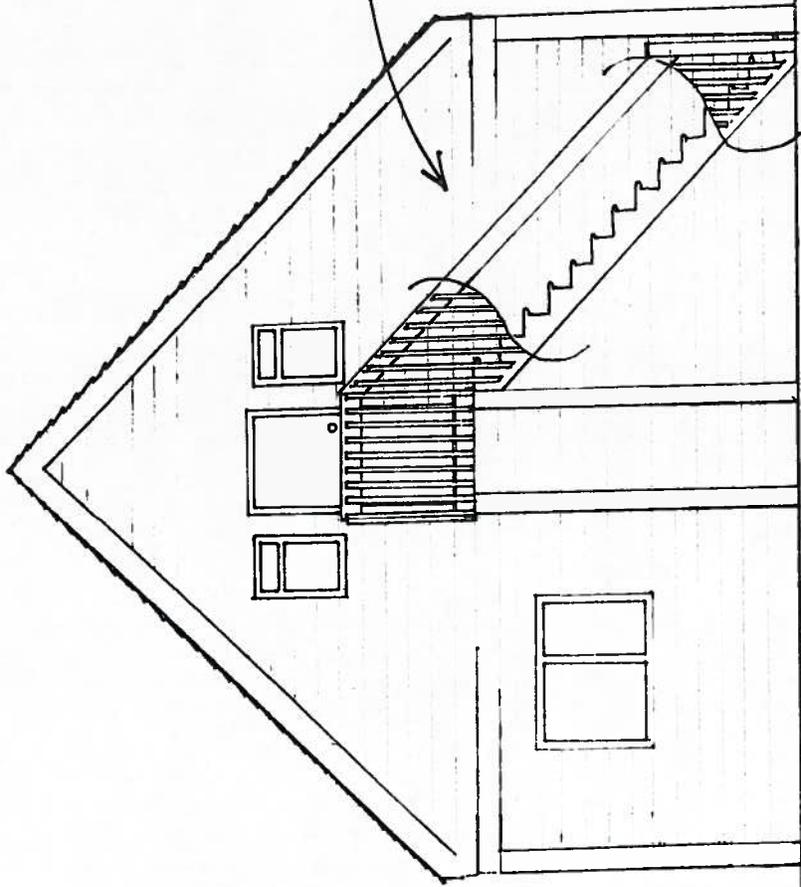
FEB. 18, 2014 R.FROESE

# FLOOR PLAN TWO

-RENO. ON MAIN BUILDING SAME AS PLAN ONE  
WITH NEW 20'x16' CRAFT SHOP ADDITION  
NEW INSULATION, SIDING, WINDOWS & NEW  
SHINGLED ROOF.



FEB 18, 2014 R.F.



- NEW REAR FIRE ENTRANCE
- TO UPSTAIRS c/w
- LANDING & STAIR CASE

FEB 18, 2014 R. FROESE

---

# **BACKGROUND ON OPTION 1 & 2**

## Proposed Renovations to the Hay River Visitor Information Centre

### Plan One

Replace entire front deck and roof.

#### Problems:

- Deck boards are starting to rot.
- Roof on deck is very low and uninviting.
- Main stairs are only 3 feet wide and very steep room for one person.
- No way to turn on water without coming around to front step.

#### Solution:

Construct a new deck as per **drawing one** with a taller roof with an open design and the use of rough 8X8 timbers. Change front steps to an 8 foot wide low slope stair, wheel chair ramp, new small stair on the sewage pump out side of deck for access to the water hose, add new style rail, new door with two side lights to brighten up the entrance, New sign on the front of building showing off our Hay River logo and Information Centre.

### Upstairs of Building

#### Problem:

- Cannot be used as Office or Public space due to only one entrance (Fire Code).

#### Solution:

Install new entrance door, landing and stair case using the same rough cut 8X8 timbers and all pressure treated lumber at rear of building (see stair sketch).

### Addition ideas

Add new Smart Trim to all windows and doors, there is no trim on some of the windows, water could cause a problem.

Take down some of the trees on the road side of the building to open it up and make the building visible.

Possibly a new sign at the road as it is the Town of Hay River now not the Chamber, and raise the sign up so it is more visible off of the Highway, Add "water and sewage pump" out to the signs to help the tourists.

Have an artist paint the unattractive round heating duct inside the building to look like a large tree?

Add gravel or pavement behind building where campers fill up with potable water, there is a large mud hole in that area.

We could widen the entrance at the back where the campers pull in, little tight for larger units.

Estimated price for above work, **Plan One** excluding Signs and Landscaping is at approximately  
without going to bid. **\$ 32,000.00**

**Thirty Two Thousand Dollars**

### **Plan Two**

Add new 20'X16' Gift Shop/Display Room as per **Drawing Two**. Construct new addition, tie in large roof, remove old siding and tin roof, sheet roof and shingle entire roof with 35 year sculptured shingles, add overhangs to roof, insulate entire building with 1 1/2" Styrofoam strap and install new Canxel 25 Year siding, Add double French doors to inside to access gift shop, Drywall painted interior.

Does not include driven piles or work already done in Plan One,

Do not know the type of foundation without going under building, plans show pressure treated wood foundation, included in plan two price.

Estimated price for all work listed in **Plan Two** is approximately **\$ 94,000.00 to \$ 112,000.00**

**Ninety Four Thousand to One Hundred Twelve Thousand.**

For any additional information, contact:

Randy Froese, Public Works Tec.

Town of Hay River