

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, December 8th, 2014 as presented.

CARRIED

b) Recreation Board Committee, November 5th, 2014

#14-422 **MOVED BY: CLLR COAKWELL**
 SECONDED BY: DEPUTY MAYOR JUNGKIND

That the Council of the Town of Hay River accepts the Minutes of the Recreation Board Committee, November 5th, 2014 as presented.

CARRIED

7. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes of the Regular Meeting of Council, December 8th, 2014 and the Recreation Board Committee, November 5th, 2014

8. **ADMINISTRATIVE ENQUIRIES**

Ross Potter; Director of Protective Services – I called the Lawyers re: MOU, received a document back at 6:22 tonight, will put together a report for Council for the New Year, also working on the agreement with HRHSS for Ground Ambulance and Highway Rescue - Served a 60 day notice for negotiations.

Todd Pittman; Director of Public Works – We have located a hearse in Ontario, will finalize arrangements tomorrow for the new one and do a report to Council.

Councillor Brad Mapes – On the farm program, I have a issue with going ahead not knowing how much land, and what the program is. Should we be doing anything until a report/agreement with the Town and them is done? They have done things with no permits, needs to be clearer what we are getting, and should it be in the budget whatever money we do get? Money is being funneled through the Town, but not going with the purchasing policy.

Mayor Andrew Cassidy – We will something in place before signing off on any invoices.

Councillor Brad Mapes – As a Council we should agree to meet with them, figure out what we are getting and add to budget.

Councillor Keith Dohey – NIFI followed all guidelines by CanNor to get the check.

Councillor Kandis Jameson – They need to make sure to have proper permits, they are working out there.

Mayor Andrew Cassidy – They have no permits, but are not doing any work right now.

9. **BYLAWS**

a) ByLaw No. 2331/GEN/14 Fees and Charges ByLaw – First and Second Reading

#14-423 **MOVED BY: CLLR CANDOW**
 SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give First Reading to ByLaw No. 2331/GEN/14 Fees and Charges ByLaw

CARRIED

#14-424 **MOVED BY: CLLR COAKWELL**
SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give Second Reading to ByLaw No. 2331/GEN/14 Fees and Charges ByLaw

CARRIED

ByLaw No. 2331/GEN/14 Fees and Charges ByLaw – Consent for Third Reading

#14-425 **MOVED BY: CLLR DOHEY**
SECONDED BY: DEPUTY MAYOR JUNGKIND

That the Council of the Town of Hay River give consent to Third and Final reading to ByLaw No. 2331/GEN/14 Fees and Charges ByLaw

CARRIED

ByLaw No. 2331/GEN/14 Fees and Charges ByLaw – Third and Final Reading

#14-426 **MOVED BY: CLLR CANDOW**
SECONDED BY: CLLR COAKWELL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER give Third and Final Reading to ByLaw No. 2331/GEN/14 Fees and Charges ByLaw

CARRIED

10. NOTICES OF MOTIONS

There were no Notices of Motions for the Special Meeting of Council, December 15th, 2014.

11. NEW BUSINESS

a) Emergency Services Monthly Activity Report

RECOMMENDATION:

#14-427 **MOVED BY: CLLR M^CKAY**
SECONDED BY: CLLR CANDOW

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of November 2014 as presented.

CARRIED

BACKGROUND:

November was a relatively quiet month for the department as we only had 36 responses for Fire and Ambulance services. We did have one serious fire where the building ended up being a total loss due to the length of time the building was burning prior to us being notified.

Upon our arrival at the scene the building was totally involved and extending into a neighbouring building. We were able to protect the exposure with only minor burning on the exterior of the second building.

Training this month included a continuation of our NFPA 1001 Certifications and 4 of our members also participated in a 1041 Level 1 Fire Service Instructors course in Yellowknife. The 1041 course brings us up to 5 Level 1 Instructors and 2 Level 2 instructors which will help greatly in continuing with our training by lightening the load on the present instructors.

Final results have been sent out in regard to the Airport Live Exercise that was held earlier this year.

Observation

Recommendation

It was noted that there was great cooperation between the responding agencies, fire, ambulance, airport, RCMP and OSC. All agencies demonstrated proficiency in their response and emergency scene organization.

The Town of Hay River Fire Department and Ambulance Service should be commended for their response capabilities and team work on scene in response to the incident.

It is nice to see comments such as above coming from agencies outside of the Fire Department. We do have to do more work on our communications with other agencies such as the RCMP so they know exactly what we are doing when responding to large incidents. This has been identified as a priority of the departments and will be addressed as soon as possible.

Meetings:

- PWS Committee Meeting
- Council Meeting
- Municipal Services Meeting
- Northwest Territories Fire Chiefs Association Meeting
- Management Meetings
- JOH&S Meeting
- Meeting with MACA & Fire Marshal's Office regarding High Rise deficiencies.

During the month of September 382.5 Volunteer hours were served by the members of the HRFD for a year to date total of 4337.5 hours.

STATISTICS

	2013	2014	2013 YTD	2014 YTD
Patient Transfers	18	13	142	145
Medical Emergency Local	19	12	135	94
Medical Emergency Reserve	0	2	13	18
Medical Emergency Highway	0	0	5	3
Medical Emergency Out of Town Patients	0	4	11	20
Body Transfer	2	1	14	6
Fires	2	3	25	21
Rescues	2	1	7	10
False Alarms	2	0	29	21

Ambulance Training	1	1	8	7
Fire Training	3	2	29	31
Special Training	0	3	26	8
Cleanup & Maintenance	3	3	48	32
Fire Permits	2	1	25	9
Fireworks Permits	1	0	4	2
Public Safety	0	6	31	43
Inspections	5	2	59	55
Child Seat Inspections	0	0	1	3

MAINTENANCE

Ambulance 1	Weekly Checks
Medic 1	Weekly Checks
Pump 1	Weekly Checks
Pump 2	Weekly Checks
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

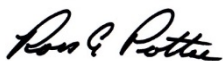
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Ross Potter
Director Protective Services/Fire Chief

Date: December 11th, 2014

b) Municipal Enforcement Monthly Activity Report

RECOMMENDATION:

**#14-428 MOVED BY: CLLR M^CKAY
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2014 as presented.

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	9	10 (parking offences)	4
ANIMAL CONTROL	16	12	1
NOISE CONTROL	0	0	0
BUSINESS LICENSE	2	0	0
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	1	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	1	1	1
“ATV” Act	N/A	N/A	N/A

Dog Attack Complaints Received	2
--------------------------------	---

Number of Dogs Caught	1
-----------------------	---

Unsightly Properties:

There are currently four (4) properties under investigation.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

- Doug Wieterman: Speed Skating Camp (Oct 4-5), Figure Skating Camp (Oct 25-26) Smaller rentals = 6hr

Programs:

- Nature Club: avg. 10 participants, Thursday once a month
- PHAB Girls program: avg. 14 participants, Wednesdays
- Light's On Cultural Cooking: avg. 25 participants, Saturdays
- Back to Basics: 10 participants, Wednesdays
- Bootcamp: 18 participants, Tues & Thurs
- Zumba: avg. 10 participants, Tues & Thurs
- Total Aqua: avg. 6 participants, Tuesdays
- Senior Fitness: avg. 8 participants, Mon & Fri
- Senior Mitten Making: 6 participants, Wednesdays
- Private Lessons: 6 in October
- Aqua Fit: avg. 15 participants, 2 classes/week
- Aqua Therapy: avg. 15 participants, 2 class/week
- Total Aqua : avg. 7 participants, 1 class/week
- Junior Lifeguard Club: 8 participants
- Swim Lessons: 6 Participants in 4 lessons
- Morning Swim Club: 1 signed up yearly, 1 Seasonal, 1 Monthly
- Bronze Cross: 7 Participants

Cancelled Programs:

- Adult Swim Lessons

Upcoming Programs:

- Holiday Schedule, Sponsored Swims for the Holidays, New Pool Hours in December, Fitness Testing (Dec 10)

Grants/Funding:

- Community Wellness Funding: Summer Heat Expansion (approved \$20, 298)
- Community Wellness Funding: Light's On Cultural Project (approved \$2700)
- Community Wellness Funding: Parent & Tot Active Living Project (approved \$7276)

Events:

- Movie in the Pool – As a part of our NWTRPA funding for 3 events we had a Free Movie night in the pool. We had about 45 participants who compete in a relay and watched a movie in the pool.
- Santa Claus Parade (Nov 21): Approximately 15 floats participated and over 400 people came out to watch the parade.
- Movie in the Pool (Nov 28): Approx. 40 youth participated in a relay and movie in the pool, Atlantis: The Lost Empire.
- Upcoming Events: Breakfast with Santa (Dec 6), Santa Fun Run (Dec 13), Skate with Santa (Dec 14), New Year's Eve Festival at the Forks (Dec 31)

Director Meetings:

- DJSS Gym Orientation (Nov 4)
- Elders in Motion Gathering (Nov 26): Present Hay River Senior Exercise Class at Conference in Yellowknife
- Interagency Meeting (Nov 27)

Personnel Updates:

- o Departures:
- o Vacancies:
- o New Hires:

Variance Report and Monthly Tracking:

Pool Attendance:

November	2012	2013	2014
Birthday Party	1	8	7
Aquasize	114	97	191
Schools	259	209	12
General	860	1355	825

Arena Ice Attendance:

November	2012	2013	2014
Public Skate	46	23	28
Jr Ball Hockey 67	2	9	
Sr Ball Hockey	95	11	36

Aquatic Revenue:

November	2012	2013	2014
Admissions	\$2,952.35	\$3,292.03	\$2,736.18
Kids Lessons	\$99.62	\$252.86	\$25.00
Adult Lessons	\$690.49	\$14.28	\$100.00
Miscellaneous	\$103.73	\$1,167.50	\$471.40
Hourly Rental	\$20.94	\$352.38	\$240.00
Swim Club	\$1,065.13	\$1,673.18	\$1,500.19

Arena Revenue:

November	2012	2013	2014
Ice Rental	\$23,745.41	\$24,298.98	\$26,938.23
Miscellaneous	\$177.98	\$486.40	\$0.00
Hall Rental	\$2,469.24	\$1,497.48	\$436.45
Ball Park	\$0.00	\$0.00	\$0.00
Public Usage	\$243.10	\$121.64	\$173.63
Other Rec	\$45.72	\$683.33	\$2500.00

Prepared by:



Ian Frankton
Acting Senior Administrative Officer

Date: December 11th, 2014

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Approved budgets provide direction to Administration, and form an integral part of the Town's internal control and communication systems.

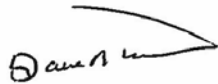
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

1. Budget Summary – Operations & Maintenance 2015 @ December 4, 2014;
2. 'Provisional' 2015 Capital Budget at December 9, 2014; and
3. Schedule of Amortization amounts by Department and Fund.

Prepared by:



David Steele
Senior Administration Officer

Date: December 11th, 2014

Let it be noted that Councillors Coakwell, Mapes, Dohey and Candow we opposed, Mayor Cassidy was the deciding vote for the O&M 2015 budget.

Let it also be noted that all Council with the exception of Councillor M^cKay was opposed to the 2015 Capital Budget.

Furthermore; let is be noted that Councillor Mapes was opposed to the 2015 Amortization Budget.

e) Lobster Fest Matching Contribution

RECOMMENDATION:

#14-433

**MOVED BY: CLLR MAHER
SECONDED BY: CLLR COAKWELL**

**5 Year Capital Plan - 2015- 2019
(\$000) - Draft @ December 9, 2014**

Project	Priority / Status	Budget	Year						
			2015	2016	2017	2018	2019	2020+	
Fire Hall - Construction Holdbacks	In progress	30.0	30.0						
#2 Pumper	166	376.0	376.0						
Collapsible Radio Tower	New Item	30.0	30.0						
Bunker Gear	151	68.3	10.8	11.0	11.3	11.5	11.7	12.0	
Replace Radios	151	20.2	3.2	3.3	3.4	3.4	3.4	3.5	
Thermal Imaging	103	14.0	14.0						
Upgrade SCBA	160	8.5	8.5						
Air Conditioning Fire Hall	New Item	30.0	30.0						
Pressure Washer	New Item	2.5	2.5						
Wildfire Protection Plan	New Item	25.0	25.0						
Replace Flooring @ERTC	New Item	3.0	3.0						
Subtotal Protective Services		607.5	533.0	14.3	14.7	14.9	15.1	15.5	
Debenture - Acquatic Centre	111	3,600.0	265.0	265.0	265.0	265.0	265.0	2,275.0	
Rec Centre	201	24,000.0	1,200.0	2,000.0	2,000.0	2,000.0	2,000.0	14,800.0	
Trans Canada Trail	In progress	248.4	248.4						
Van Replacement-R&CS	67	40.0	40.0					-	
Outdoor Rink	New Item	100.0	50.0	50.0					
Visitor Information Centre	New Item	112.0	112.0						
Pine Point Park Upgrades	157	50.0	25.0	25.0					
Subtotal Recreation & CS		28,150.4	1,940.4	2,340.0	2,265.0	2,265.0	2,265.0	17,075.0	
Lift #1 Upgrade[Carryover]	In progress	60.0	60.0						
Lift #2 Upgrade[Carryover]	In progress	50.0	50.0						
Hearse	95	25.0	25.0						
General Plan[In House]	In progress	10.0	10.0						
Watermain-McRorie/N.Store	New Item	550.0	550.0						
McBryan Upgrade	Not Scored	2,200.0	1,200.0	1,000.0					
Paving of Main Service Road	New Item	400.0	400.0						
Truck Replacement -PW&P	New Item	32.0	32.0						
Truck Replacement -PW&P	New Item	32.0	32.0						
WTP Upgrades	178	1,500.0	125.0	275.0				1,100.0	
Subtotal Public Works & Planning		4,859.0	2,484.0	1,275.0	-	-	-	1,100.0	
Town Hall	168	4,000.0	100.0				400.0	3,500.0	
General Admin. & IT	70	340.0	100.0	60.0	60.0	60.0	60.0	-	
Subtotal Finance & Administration		4,340.0	200.0	60.0	60.0	60.0	460.0	3,500.0	

**5 Year Capital Plan - 2015- 2019
(\$000) - Draft @ December 9, 2014**

	Project	Priority / Status	Budget	Year					
				2015	2016	2017	2018	2019	2020+
	SCBA Compressor	New Item	25.0					25.0	
	Fire Hall (Demolition)	Not Scored	500.0				500.0		
	Vale Island Drainage Work	In progress	200.0		100.0	100.0			
	Landfill Improvements	In progress	200.0		100.0	50.0	50.0		
	Woodland Drive Waterline	Not Scored	250.0		250.0				
	Riverview Water/Sewer Line	Not Scored	4,000.0				2,000.0	2,000.0	
	Wright Upgrades	Not Scored	1,500.0			1,500.0			
1	Ambulance	193	150.0						150.0
2	Heavy Rescue	166	150.0					150.0	
3	New Landfill	154	850.0			50.0		50.0	750.0
4	Emergency Mains Repairs	153	1,000.0		250.0	250.0	250.0	250.0	
5	Pre-engineering Surveys	143	250.0	-	50.0	50.0	50.0	50.0	50.0
6	Sewage Lagoon	137	250.0						250.0
7	Park Signage	132	15.0				15.0		
8	Sewer Repairs	120	200.0						200.0
9	Lift #3 Upgrade	119	60.0						60.0
10	Road/Sidwealk Construction	111	1,500.0						1,500.0
11	Energy Efficiency	107	250.0						250.0
12	Flood Remediation	100	100.0						100.0
13	Beautification	98	200.0						200.0
14	Grader	87	200.0						200.0
15	Beaver and Caribou	86	250.0						250.0
16	Trucked Water Feasibility Study	82	50.0						50.0
17	Relocate Truck Fill	78	500.0						500.0
18	Old Town Roads Rehab	64	300.0						300.0
19	Archiving	58	67.4						67.4
20	Skid-steer	49	50.0						50.0
21	Paradise Road Realignment	45	500.0						500.0
22	Salt Shed	43	50.0						50.0
23	Drainage Improvements	29	200.0						200.0
24	AMR Water Meter Upgrade	16	300.0						300.0
		Total	52,074.3	5,157.4	4,439.3	4,339.7	5,204.9	5,265.1	27,667.9

Town of Hay River
'Provisional' 2015 Capital Budget

---Summary---
(\$000)

[as at December 9, 2014]

Carry forward from 2014	
Community Public Infrastructure	\$ 4,524.7
Gas Tax	1,210.1
GNWT Aecessibility Funding	59.0
Trans Canada Trail Foundation	124.2
	<u>5,918.0</u>
Add: 2015 Funding	
Community Public Infrastructure	1,260.0
Gas Tax Funding	1,016.0
Interest	60.0
ITI of GNWT(Application Based re VIC)	50.0
Available to Invest	<u>\$ 8,304.0</u>
Less: 2015 Priority Projects as per detailed schedule [attached]	<u>5,157.4</u>
Balance before consideration of Debenture Payout	\$ 3,146.6
Opportuntiy to Payout Debenture	3,060.0
Unallocated Balance at December 31, 2015	<u><u>\$ 86.6</u></u>

Schedule of Amortization by Department and Fund

--Town of Hay River--

	<u>Actual</u> <u>2012</u>	<u>Actual</u> <u>2013</u>	<u>Budget</u> <u>2013</u>	<u>Budget</u> <u>2014</u>	<u>Budget</u> <u>2015</u>
Utility Fund - Water & Sewer	435,568	441,937	539,000	450,000	450,000
Utility Fund - Solid Waste					6,000
Land Development Fund	-	-	-	-	-
General Government	78,566	60,899	136,500	75,000	75,000
Protective Services	103,517	147,422	255,800	160,000	160,000
Transportation & Public Works	865,890	842,257	562,500	850,000	850,000
Environmental & Public Health Services - Landfill	6,231	6,175	15,700	6,000	
Environmental & Public Health Services - Cemetary	31,246	35,030	10,800	35,000	35,000
Tourism	8,029	7,897	9,200	8,000	8,000
Recreational & Cultural	468,066	475,395	520,000	500,000	500,000
	<u>1,997,113</u>	<u>2,017,012</u>	<u>2,049,500</u>	<u>2,084,000</u>	<u>2,084,000</u>

DAS

6-Dec-14

2014 Lobster fest financial

Revenue

Tickets @\$50	\$ 25,100.00
Dance admission@ \$20.00 ea	\$ 3,440.00
Lobster Crackers @ \$10 .00 ea	\$ 570.00
Extra Beef ticket@ 10.00 ea	\$ 560.00
Lobster-off sales \$25-\$30 each	\$ 620.00
Westjet raffle tickets @ \$10.00 EA	\$ 2,005.00
Raffles - 50/50	\$ 1,805.00
liquor ticket sales @ \$6.00	\$ 28,450.00
Liquor return	\$ 1,930.99
total revenue	<u>\$ 64,480.99</u>

Expences

Yuk Yuks	\$ 3,150.00
Airfare	\$ 2,315.00
Voulenteer shirts	\$ 875.18
Kingland Truckshop - make two new cookers	\$ 2,418.15
Norland- event insurance	\$ 160.00
Wesclean - supplies	\$ 171.28
Home Hardware - supplies	\$ 37.13
Dana Cross - sound equipment	\$ 700.00
Scott Cloutier - DJ fee	\$ 500.00
HRLR	\$ 543.54
HRLR	\$ 12,251.24
Super A foods	\$ 17,340.00
angela Carter - decoration supplies	\$ 33.97
Hub advertiseing	\$ 1,691.55
Sheryl Courterellie- decorating supplies	\$ 386.84
total expense	<u>\$ 42,573.88</u>
net income	\$ 21,907.11
Deposit	\$ 21,936.04