

The Regular Meeting of Council was held on Monday, April 28th, 2014 at 7:00 pm in the Council Chambers.

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors Candow, Mapes, Dohey, Jameson, Maher and Coakwell

Staff: Stacey Barnes– Recording Secretary/Executive Assistant, Ross Potter – Director of Protective Services, and Harvey Harris – Director of Finance and Administration.

Other: Sarah Ladik (Hub), Jean Locke, Jacob Barker, Eileen Gross, Jacquie Richards, Kim Mabbitt, Mason Bruneau, Pat Coleman, Evelyn Coleman, Minnie Butt, Moses Butt, Brian Willows, Lynette Moore, Karen Hordal, Jordan Hordal, Brad Hordal, Ben Smith, Yvette Bruneau, Lisa Smith, Rafe Smith, Sandra Lester, Sharon Pekok, Elissa Wallington, Sandra Hull

1. CALL TO ORDER:

This Meeting was called to order at 7:00pm with Mayor Cassidy presiding.

2. ADOPTION OF AGENDA

**#14-129 MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

CARRIED

Let it be noted that agenda item 11d) Excused Absence was added to the agenda

3. DECLARATION OF INTEREST

Councillor Dohey declared an interest in agenda item #14a) In Camera Contract, as it pertains to his employer.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Councillor Coakwell– Playschool taking place this weekend, come out to support them.
Mayor Cassidy– Congratulations to Sam Scheper for being nominated lifeguard of the month for March 2014. On another note, a few members of Council traveled to Fort Smith this past Saturday to talk about the 2018 AWG. We are putting together a bid – Chair will be Greg Rowe and we are looking for volunteers.

5. MINUTES

a) Minutes of the Regular Meeting of Council, April 14th, 2014

**#14-130 MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, April 14th, 2014 as presented.

CARRIED

b) JOH&S Committee Minutes for March 19th, 2014

#14-131 **MOVED BY: DEPUTY MAYOR JUNGKIND**
SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River accepts the JOH&S Committee Minutes, March 19th, 2014 as presented.

CARRIED

6. **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes of the Regular Meeting of Council, April 14th, 2014 and the Minutes of the JOH&S Committee for March 19th, 2014.

7. **MAYORS REPORT**

RECOMMENDATION:

#14-132 **MOVED BY: DEPUTY MAYOR JUNGKIND**
SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Mayors Report for March and April 2014 as presented.

CARRIED

BACKGROUND:

Formal Meetings:

- Wally Schumann – President, Hay River Metis Nation
- Emanuel DeRosa – CEO NWT Power Corporation
- Kelly Cummings and Bill Mercer – Avalon Rare Metals
- Curtis Broadhead – Keith's Water Service
- Mary Brown – MACA Superintendent, South Slave Region
- Muepu Kabyua - Area Director for Service Canada
- Marie Codere – Executive Director, NACC
- Ft. Smith Town Council

Informal Meeting

- Larry Dragon
- Jason and Sara Froese
- RJ Benoit
- Kevin Wallington
- Brian Willows, Sandra Lester

Formal Events:

- Ag North, Aurora Research Institute and University of Guelph – Ag North Experimental Project

- Arctic Winter Games
- Joint Hay River and Ft Smith town meeting

Informal Events:

- Hay River CWL 50th Anniversary

Upcoming Meetings:

- Committees of Council
 - Policy Committee
 - Personnel Committee
- Standing Committee on Public Works
- Standing Committee of Municipal Services
- NWTAC AGM – Inuvik
- Hay River/NUL GRA negotiations

Administration Meeting

As required

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Andrew Cassidy
Mayor

Date: April 28th, 2014

8. ADMINISTRATIVE ENQUIRIES

Director of Protective Services, Ross Potter:

EMO Update: Please in announce water levels are low, had some showers in High Level today, we should be getting above temperatures this week to help melt. Something should happen soon.

Deputy Mayor Jungkind:

Can we get dates for the Town Clean up, and when can user group's sign up for the Community clean up?

Mayor Cassidy:

Answer Directed to Deputy Mayor Jungkind - Will get you something on this; and there will be something in the newsletter this week.

Councillor Coakwell: Any word on the 2 gap tender for Trans Canada Trail?

Mayor Cassidy:

Answer Directed to Councillor Coakwell - Will get you something on that

9. COMMITTEE REPORTS

a) Emergency Monthly Report for March

RECOMMENDATION:

#14-133

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of March 2014 as presented.

CARRIED

BACKGROUND:

This was a busy month for the Protective Services Department where a large number of hours went towards providing support to sporting activities within the community. 2 days were spent at the Snowmobile ATV races which could not have happened without an Ambulance on standby. We also provided medical services and timekeeping for Polar Pond hockey.

The Chief also attended meetings with MACA in regard to the Highway Emergency Alerting Protocol. The meeting really didn't change how Emergency Medical Response or Highway Rescue were going to be handled but did confirm the fact that Hay River covers approximately 800 Kilometers of the Highway system. There were discussions in regard to the deployment of helicopters and fixed winged aircraft for response to wilderness incidents where it is deemed that it is a Medical Incident and not a Search and Rescue Incident. GNWT agencies are to discuss this item further to come up with a solution.

We have been working with ENR to deal with Community Wildfire Protection Plan and monies were allocated by them for dealing with the situation. Eagle 88 was hired to deal with the program as the timeline to get the work done was very tight. The As and When standing

offer was used to contract the work. Eagle 88 was the only organization that had the equipment to get the job done. This year's work has been completed and ENR has approved the payment for the thinning of 5.8 Ha of land. Both ENR and the Fire Department are extremely happy with the work that was done and look forward to a future relationship to complete the thinning of the areas in question.

Training this month was focused on NFPA 1001 Firefighting training; First Aid Recertifications and 13 members have completed the On Scene Controller course provided by GNWT Transportation. The On Scene Controller course is the first step in preparing for the Exercise planned in the fall this year. The Exercise is a prerequisite to keeping our Airport Certified for commercial flights.

Meetings:

- PWS Committee Meeting
- Council Meeting
- Municipal Services Committee Meeting
- Management Meetings
- ENR Fire Smart Meeting
- Eagle 88 Fire Smart Meeting
- Highway Emergency Alerting Protocol Meeting YK
- WSCC Return To Work Meeting

During the month of March 422 Volunteer hours were served by the members of the HRFD for a year to date total of 1175 hours.

Item	Level of Activity 2013/2014- March
Patient Transfers	12/12
Medical Emergencies Local	9/6
Medical Emergency Village	2/4
Medical Emergency Highway	2/0
Medical Emergency Out of Town	1/0
Body Transfers	0/0
Fires	0/1
Rescues	0/0
False Alarms	2/1
Ambulance Training	1/1
Fire Training	2/3
Special Training	7/3
Cleanup & Maintenance	4/4
Fire Permits	1/0
Fireworks Permits	1/0
Public Safety Sessions	6/4
Inspections	6/0
Child Seat Inspections	0/0
Recruitment	0/0

Emergency Plan	Updating
Special Projects	Preparation for breakup, FireSmart Vale Island
Active Membership at Month End	29
Equipment Maintenance	
Ambulance 1	Weekly Checks
Medic 1	Weekly Checks,
Pump 1	Weekly Checks,
Pump 2	Weekly Checks,
Pump 3	Weekly Checks,
Tanker 1	Weekly Checks,
Rescue 1	Weekly Checks,
Rescue 2	Weekly Checks,
Rescue 5	Weekly Checks,

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

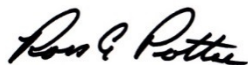
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

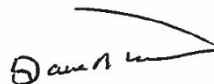
Prepared by:



Ross Potter
Fire Chief

Date: April 8th, 2014

Reviewed by:



David Steele
Senior Administrative Officer

Date: April 8th, 2014

b) Municipal Services Monthly Report for March

RECOMMENDATION:

#14-134

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR JAMESON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for March 2014 as presented.

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	3	34 (parking offences)	0
ANIMAL CONTROL	17	6	8
NOISE CONTROL	2	0	0
BUSINESS LICENSE	1	3	0
UNSIGHTLY LAND	1	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	1	0	1

Dog Attack Complaints Received	0
---------------------------------------	----------

Number of Dogs Caught	5
------------------------------	----------

Unsightly Properties:

There are currently twelve properties under investigation.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Dave Ryan
Bylaw Officer

Date: April 1st, 2014

Reviewed by:



Ross Potter
Fire Chief

Date: April 8th, 2014

c) Recreation and Community Services Monthly Activity Report

RECOMMENDATION:

#14-135

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled
"Recreation and Community Services Monthly Report" for March 2014 as presented.**

CARRIED

BACKGROUND:

Department Overview

- Agreement with Maskwa regarding RFP tender for Gap 1&2
- Summer Heat interviews
- Parks Maintainers interviews
- VIC interviews
- RFP for Don Stewart Recreation Centre Closing March 19th
- AWG 2014 Bid delegation in Fairbanks March 15th-23rd
- CIMCO ice plant shutdown

Department Statistics:

Recreation Centre Rentals

- Arena Surface: Novice Hockey Tournament (Feb28-Mar2), Figure Skating Ice Carnival (Mar 28-30)
Smaller Rentals = 3hr
- Pool: Regular Scheduled Programming
- Community Hall: DJ Grad Bingo (Mar2), First Aid Recert (Mar6), Hay River Health Authority Meeting (Mar13), DJ Grad Bingo (Mar14), Hay River Swim Club Bingo (Mar28)
Smaller Rentals = 4hr
Doug Wieterman: Novice Hockey Tournament (Feb28-Mar2), Figure Skating Ice Carnival (Mar28-30), Physiotherapy (Mar27)
Smaller rentals = 12hr

Programs

- Adult Stroke Development: 3 Participants 2 class/week
- Private Lessons: 2 in March
- Aqua Fit: avg. 14 participants, 2 classes/week
- Aqua Therapy: avg. 15 participants, 1 class/week
- Swim Lessons: 24 participants, 8 classes
- Morning Swim Club: 1 signed up yearly, 2 Seasonal, 2 Monthly
- Bronze Medallion Cross: 4 Participants
- Cancelled Programs: None
- Upcoming Programs:
- Drop – In Basketball: Approx. 14 participants (1 session/week)
- Senior Ice Hockey (Shinny): Avg. 3 participants per session (2 sessions/week)
- Junior Ice Hockey (Shinny): Avg. 4 participants per session (2 sessions/ week)
- Public Skating: Avg. 6 participants per session (1 session/week)
- Seniors Fitness Classes: 6 participants per session (2 sessions/week)
- Seniors Strength & Balance: 3 participants per session (2 sessions/week)
- PHAB: 8 participants; 1 volunteer (2 sessions)
- Cancelled Programs: Irish Cooking Workshop (minimum participant registration not met).
- Upcoming Programs: PHAB (Wednesdays), Drop-In Basketball (Sundays), Senior Fitness (Mondays & Fridays), Senior Strength & Balance (Monday & Fridays), Sr. Ball Hockey (Tues & Thurs), Jr. Ball Hockey (Tues & Thurs), Body Blast (Tues), Total Aqua (Thurs), Babysitting Course (Tuesdays), Happy Baby Yoga Workshop (Wednesday Apr 9), Running Clinic (Wednesday Apr 16 & Tuesday April 29)

Grants/Funding:

Projects:

- Developing a new MOU with the NWT Recreation and Parks Association for the new fiscal year
- Disposable reflective bracelets for children ages 2-6 to assist lifeguards to easily identify children who need to be within arm's reach

Events

- Family Big Foot Snowshoe (Mar 16): Approx. 40 people came out for guided snowshoe hikes, chili lunch, and maple toffee at the Ski Club.
- Family Bucket Drumming (Mar 15): Approx. 15 people came out to learn rhythm and beat with bucket drums.

Upcoming Events:

- Spring Break Free Swim (Apr 23)

Programmer Meetings:

- Water Safety Stakeholders Network/Aquatics Committee Meeting (Yellowknife)
- Paintball Season Planning Meeting: March 10 PHAB Fashion Show Planning Meeting: March 11 & 30

Personnel Updates:

- Departures: Leaving: Taylor Eckford (Cashier) – April 9, 2014
- Vacancies: None
- New Hires: None

Variance Report and Monthly Tracking:

Pool Attendance:

March	2012	2013	2014
Birthday Party	4	7	5
Aquasize	72	50	154
Schools	173	126	273
General	1301	1732	1686

Arena Ice Attendance:

March	2012	2013	2014
Public Skate	78	35	141
Jr Shinny	49	19	6
Sr Shinny	82	40	9

Aquatic Revenue:

March	2012	2013	2014
Admissions	\$3,583.86	\$4,484.54	\$5,309.21
Kids Lessons	\$1,257.14	\$876.20	\$1,090.00
Adult Lessons	\$47.62	\$331.97	\$25.00
Miscellaneous	\$181.86	\$796.11	\$1,016.46
Hourly Rental	\$176.19	\$181.89	\$540.00
Swim Club	\$1,455.18	\$1,380.17	\$1,505.19

Arena Revenue:

March	2012	2013	2014
Ice Rental	\$21,319.18	\$15,104.05	\$15,722.32
Miscellaneous	\$95.15	\$285.89	\$125.40
Hall Rental	\$3,377.56	\$267.51	1082.25

Ball Park	0.00	0.00	0.00
Noon Shinny	\$503.12	\$291.03	\$37.81
Other Rec	\$381.28	\$346.43	\$180.14

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

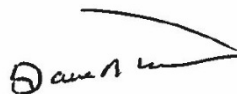


Ian Frankton
Director of Recreation
And Community Services

Date: March 24th, 2014

d) Bank Signing Authority

Reviewed by:



David Steele
Senior Administrative Officer

Date: March 24th, 2014

RECOMMENDATION:

#14-136

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints the following Council and Administrative representatives as bank signing authorities: Mayor Andrew Cassidy, Deputy Mayor Donna Lee Jungkind, Senior Administrative Officer David Steele and Director of Finance & Administration Harvey Harris.

CARRIED

BACKGROUND:

On April 14, 2014 Harvey Harris commenced employment with the Town as Director of Finance & Administration. The recommendation brings the bank signing authorities up-to-date, with two from Mayor & Council and two from Administration. Bank signing authority is assigned for the Municipal Corporation of the Town of Hay River by way of Council Resolution.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns & Villages Act, S.N.W.T. 2003, c.22
Signing Authorities Bylaw No. 1764/LEG/00

FINANCIAL IMPLICATIONS:

N/A

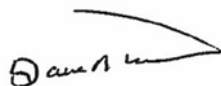
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



David Steele
Senior Administrative Officer

Date: April 16, 2014

e) Vehicle Policy

RECOMMENDATION:

#14-137

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR CANDOW**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Vehicle policy as presented.

DEFERRED

BACKGROUND:

N/A

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Town of Hay River Vehicle Usage Policy

Prepared by:



Stacey Barnes
Executive Assistant

Reviewed by:

Date: April 24th, 2013

10. NOTICES OF MOTIONS

There were no Notices of Motions for the Regular Meeting of Council, April 28th, 2014.

11. NEW BUSINESS

a) RCMP Monthly Report for March 2014

RECOMMENDATION:

#14-138

MOVED BY: DEPUTY MAYOR JUNGKIND

SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Mayor's Policing Reports for March 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.

CARRIED

BACKGROUND:

N/A

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

A copy of the Monthly Mayor's Policing Reports for March 2014 from the Hay River RCMP Detachment "G" Division Northwest Territories is attached for the information of Council

Prepared by:



Stacey Barnes
Executive Assistant

Reviewed by:

Date: April 24th, 2013

b) Don Stewart Recreation Centre RFP

RECOMMENDATION:

#14-139

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER award the Request for Proposal HRC 1402 for the "Don Stewart Recreation Centre (DSRC) Renovation Request for Consultant Services" to Stantec Architecture Ltd. with partner firms including Bruce Carscadden Architect Inc., CWMM Consultant Engineers Ltd., and Hanscomb Ltd. up to and including the plebiscite phase.

Note:

The value of the consultant service contract for work up to and including the plebiscite phase shall be set at a fixed fee not to exceed \$622,303. The fixed fee would include the following elements:

- Schematic Design
- Design Development
- Pre-Plebiscite Administration
- Cost Estimates for Schematics (2 options) and design (1 option)
- Presentation Material / Marketing Support
- 3-D Renderings
- Printing Costs (6 review submissions)

CARRIED

BACKGROUND:

- In 2007, FSC Architects and Engineers completed a Technical Status Evaluation on the recreation centre. The report spoke to the condition of the facility including deficiencies with the mechanical and electrical systems, substructure building ties, various building code compliance issues, accessibility problems, and the lack of energy efficiency.
- In 2010, Professional Environmental Recreation Consultants Ltd (PERC) was engaged to perform a Community Recreation Facility Feasibility Study. This study developed and evaluated options for proceeding with recreation centre rehabilitation versus new construction. This work involved both community consultation and feedback. The final report in 2011 showed various options; however, the community preference was to keep the facility on the existing site through a comprehensive renovation to the current facility.
- In 2011, Bruce Carscadden Architect was solicited to further analyze, develop, and cost out the “preferred” renovation option. The result is a three-phase approach that targets critical building deficiencies in Phase I.
- In 2013, Council adopted a five year capital plan with a total budget of \$6 million. From this total budget, an allocation of \$4 million will be dedicated to address critical work for the recreation centre in 2013/14.
- RFP packages for the Don Stewart Recreation Centre were made available on February 12th. The deadline for submission was March 19th. Two proposals were submitted before the March 19th closing date. There has been an extensive evaluation completed both internally and externally focusing on the following five criteria:
 1. Qualifications
 2. Fees and Expenses
 3. Non-Financial Value to the Town
 4. Proposal Completeness & Quality
 5. Local Content

The results of both the internal and external evaluation have provided Council the recommendation to enter into an RFP with Stantec.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Funding for this project will be sourced from the Don Stewart Recreation Centre Cost Centre (CC1402) for a total of \$622,303

The total amount of funds available in this account is currently \$4,000,000

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Reviewed by:



Ian Frankton
Director of Recreation & Community Services

Date: April 24, 2014

c) Corridor

**#14-140 MOVED BY: CLLR CANDOW
 SECONDED BY: CLLR MAPES**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER reset Corridor rate to 80% of mill rate until such point in time we sit down with Corridor Association.

DEFEATED

Let it be noted that Deputy Mayor Jungkind and Councillors Dohey, Jameson, Maher, and Coakwell were opposed.

12. BYLAWS

a) ByLaw No. 2327/TAX/14 – Taxation – Third and Final Reading

**#14-141 MOVED BY: CLLR CANDOW
 SECONDED BY: CLLR MAHER**

Let it be noted that Councillor Mapes was opposed.

That the Council of the Town of Hay River give Third and Final Reading to ByLaw No. 2327/TAX/14 – Taxation 2014

CARRIED

13. COMMITTEE OF THE WHOLE

**#14-142 MOVED BY: CLLR CANDOW
 SECONDED BY: CLLR JAMESON**

That the Council of the Town of Hay River moves to Committee of the Whole at 7:54pm.

CARRIED

**#14-143 MOVED BY: CLLR JAMESON
 SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River move out of Committee of the Whole at 7:55pm.

CARRIED

14. IN CAMERA

**#14-144 MOVED BY: CLLR CANDOW
 SECONDED BY: CLLR JAMESON**

That the Council of the Town of Hay River move to In Camera at 7:56pm.

CARRIED

**#14-145 MOVED BY: CLLR JAMESON
 SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River move out of In Camera at 8:23pm.

CARRIED

Let it be noted that Councillor Dohey departed the Chambers and did not take part in the discussion or vote re: agenda item #14 a.) In camera - Contract because it involves his employer.

16. ADJOURNMENT


#14-146 MOVED BY: CLLR CANDOW

That the Regular Meeting of Council be adjourned at 8:24pm.

CARRIED

Certified Correct as Recorded on the 28th day of April, 2014.

These minutes were accepted by motion #14-148.



Mayor



Senior Administrative Officer

The Joint Occupational Health and Safety Committee meeting was held Wednesday, March 19, 2014, at 1:23 PM in the Fire Hall.

Present: Ross Potter, Steve Campbell, Harald Kauhausen, David Steele, Dave Ryan

Absent: Ian Frankton

1. Call to Order

- a. Meeting was called to order by Ross Potter at 1:23 pm

2. Adoption of Agenda

Moved by: Steve Campbell
Seconded by: Dave Ryan

3. Adoption of Minutes

Moved by: Steve Campbell
Seconded by: Dave Ryan

4. Business Arising

- a. Discussed the new Asbestos Management Plan
- b. Fire Lane Signs @ Arena – start and end signs to be installed on the southern exposure of arena so it is clear where the Fire Lane is.
- c. CSTS for Summer Students – it is required and could be done as a condition of employment (course to be taken prior to starting work). The same falls true for First Aid Training.
- d. MSDS have been updated at Public Works and Services, all departments to do an inventory of what is still being used and cull any inapplicable MSDS sheets and add new as required.
- e. Concerns about office in basement of Town Hall, is it dangerous to have an office that is attached to a furnace room. Ross has done an inspection of the Furnace Room and found that it is a Fire Rated room and should pose no problem for staff to exit the building in the event of an incident.
- f. Working alone protocol, Ian has worked out a system for employees to call out of work at the end of shift to ensure employee safety.

5. New Business

- a. Incident Review – None
- b. CSTS Update – All up to date

-
- c. Vehicle Policy – Reviewed new Vehicle Policy JOH&S Committee endorses the new policy
 - d. Smoking at Arena, reports of smoking happening during and after Old Timers Hockey and after Rec Hockey within the arena. Rec Director to bring up at next users meeting
 - e. Smoking in Town Buildings and Vehicles, it has been reported that there is Smoking happening within Town Buildings and Vehicles. Ross to send a memo reminding staff that Smoking is Prohibited within Town Buildings and Town Vehicles
 - f. Confined Space SOG, Ross has been working with WSCC updating the Confined Space Standard Operating Guideline. We are waiting for final approval from the Chief Safety Officer at which time the Guideline will put in place.

6. Issues

- a. Administration - None
- b. Public Works & Services - None
- c. Recreation – None

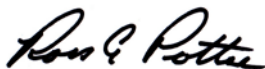
7. Inspection

- a. None Planned for the month of March

8. Adjournment

- a. Steve Campbell moved adjournment at 1:50 PM

**Certified correct as recorded on March 19, 2014 and accepted by Motion
April 16, 2014:**



Ross Potter, Chair & Recording Secretary



Town of Hay River
MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
March 2014

Hay River Detachment
“G” Division
Northwest Territories



The Hay River RCMP Detachment received 216 calls for service in the Town of Hay River during the month of March 2014.

OCCURRENCES	Mar. 2014	Year to Date	Mar. 2013	Year Total 2013
Assaults (all categories)	9	36	8	103
Break and Enters (Residence & Business)	1	2	0	21
Theft of Motor Vehicle	1	2	0	2
Theft Under \$5000.00	1	8	2	31
Theft Over \$ 5000.00	0	0	0	1
Drugs (Possession)	1	1	4	26
Drugs (Trafficking)	1	2	0	9
Liquor Act	14	40	14	168
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	49	126	50	434
Impaired Driving	4	17	10	59
Other Complaints	135	283	110	942
Total Violations	182	547	198	1894
Total Calls for Service	216	517	156	2583

CATEGORY	Mar. 2014	Year to Date	Mar. 2013	Year Total 2013
Prisoners	72	172	86	901
Intermittent Prisoners	4	9	0	0
Other Detachment's Prisoners	1	4	2	8
Total Prisoners (mth)	77	185	88	901

JUSTICE REPORTS	Mar. 2014	Year to Date	Year Total 2013
Victim Service Unit Referrals	1	4	9
Youth Alternative Measures (YCJA Warnings)	0	0	0
Youth Diversion (Community Justice Referrals)	1	3	5
Adult Diversion (Community Justice Referrals)	0	0	7
Emergency Protection Orders (Detachment Initiated)	0	0	1
ODARA Reports	2	5	14

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are

- (1) Organized Crime-Drug Trafficking
- (2) Substance Abuse -Alcohol and Drugs
- (3) Youth and Crime Prevention
- (4) Community Policing/Aboriginal Awareness

- (1) This past month saw the Detachment focusing on the Alcohol and Drug Trafficking side of our initiatives. Work continued to be completed on gathering information for future use. With the recent success of Search Warrants in our community, we are confident that our community is continuing to work towards negating the presence of illegal activity.
- (2) This month the detachment addressed the issue of Domestic Violence by continuing to respond and investigate complaints of domestic violence. These investigations are carefully scrutinized to ensure as always, a high level of service.

- (3) This month the detachment was involved with youth by continuing to make contact with the youth in the Hay River, KFN and Enterprise area. Please see S/Cst. BECK's reports for these activities
- (4) As always, the Hay River RCMP remains vigilant in attempting to maintain a high level of Community Policing. Please see below reports for these activities

Update on work being performed by ACCP S/Cst. Beck:

The Month of March saw the completion of a month long "Take a kid trapping program." The program was able to take 68 kids from 3 separate schools and grades of all levels onto the land for overnight winter camping experiences.

The youth were taken to a trapping camp and got to experience traditional and present trapping methods. The camp brings together youth with different agencies as well members of the RCMP. Youth were responsible for the camp having to gather wood water and other maintenance items.

Youth also went on a day long trapline and were able to be part of harvesting Lynx, marten, coyote, wolverine's, caribou and other animals from the land. They learned how to set and maintain a trap. They participated in the processing and drying of pelts readying them for sales on the international market. The camp also taught general snowmobile maintenance the general repair of those machines. The youth learned basic survival skills and some traditional navigation techniques. A caribou hunt ended their day and three Woodland caribou were harvested. The meat was given to members of the Katlodechee First Nations reserve and Hay River.

Evening brought members together for cards and life discussions with elders and members with varied in topic from drugs and alcohol to general life experiences. Youth were very attentive and participated fully. Overall the camp was a very large success and allowed youth and elders to work alongside teachers and members bring a level of success to youth that may or may not experience a lot of success.

Youth are already looking forward to the spring beaver camp that is coming up in May. They have asked to be allowed to participate. Several interested groups had to be turned away as the program success has more and more people wanting to attend.

**Report written by S/CST BECK Reg # S3982
Hay River Detachment**

Notable Occurrences for the Month:

2014-03-08: Hay River RCMP were on patrol and located a vehicle in the ditch in Hay River. As a result of investigation, Members were able to ascertain the driver of the vehicle was impaired by alcohol. The male driver is now facing charges of Impaired Driving. File#2014255374

2014-03-15: Hay River RCMP were investigating an unwanted intoxicated person complaint and arrived at the residence to find several people who refused to leave. Members found that one of those persons was currently required to be serving time at the South MacKenzie Correctional Facility. Members arrested the male, notified SMCC and layed a charge of Unlawfully at Large against the male. File#2014283673.

2014-03-21: Hay River responded to a possible domestic assault call received in Hay River. Upon arrival, Members confirmed that no assault had occurred however placed a male under arrest. The male then resisted arrest and was taken into custody and charged. File#2014307436

New Community Concerns

None identified at this time.

Community Policing Activities or Events (if not identified in the APP's)

None to report this month.



Cpl. Greg Morrow
Acting NCO i/c ; Operations NCO
(867)874-1111
email: greg.morrow@rcmp-grc.gc.ca

External Distribution List:

OIC District
District Advisory NCO
Sue Vogt – “G” Division Criminal Operations
Sgt. Warren Gauchier – “G” Division Client Services

Document created 2012-01-24
Amended 2012-03-02 RWS
Amended 2012-08-28 WRG