

The Regular Meeting of Council was held on Monday, November 25th, 2013 at 7:00 pm in the Council Chambers.

Present: Mayor Cassidy, Deputy Mayor Jungkind, Councillors McKay, Candow, Mapes, Dohey, Jameson, and Coakwell

Staff: Ross Potter – Fire Chief, Jordan Stackhouse – Economic Coordinator, Ian Frankton - Director of Recreation and Community Services, Stacey Barnes– Recording Secretary/Executive Assistant, Khizar Hayat – Director of Public Works and Planning.

Other: Jean Locke, Sarah Ladik (Hub)

1. CALL TO ORDER:

This Meeting was called to order at 7:00 pm with Mayor Cassidy presiding.

2. ADOPTION OF AGENDA

**#13-577 MOVED BY: DEPUTY MAYOR JUNGKIND
 SECONDED BY: CLLR JAMESON**

CARRIED

3. DECLARATION OF INTEREST

Councillor Mapes declared an interest in agenda item #11 a) Fire Hall Project Update, as his company is subcontracting on the project.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Councillor Mapes – We had the passing of Janet St. Arneault this weekend, great women.

Councillor Coakwell– Work at ball park twinning is happening, thanks Bassetts, Carters and Maskwa for their help.

Deputy Mayor Jungkind– Hay River hosted the Rec Hockey Tournament this weekend. It was well attended – Hay River Huskies won!, it was great to see the facility cell # posted on the front desk, the concession operators doing well and keeping up with the busy hours.

Mayor Cassidy– Reminder of the Volunteer night this Thursday, November 28th, at 7pm at DJSS.

5. MINUTES

Minutes of the Regular Meeting of Council, November 12th, 2013

**#13-578 MOVED BY: CLLR DOHEY
 SECONDED BY: CLLR CANDOW**

Informal Meeting

-MLA's and GNWT Communications Committee

Formal Events:

-Community Wellness Leadership Group
-NWT Metis Nation Annual General Assembly

Informal Events:

-NWT Geoscience Forum 2013

Upcoming Meetings:

Committees of Council;
Standing Committee on Public Works
Standing Committee of Municipal Services

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Andrew Cassidy
Mayor

Date: November 25th, 2013

8. ADMINISTRATIVE ENQUIRIES

Councillor, Kandis Jameson:

When will the Christmas Lights go up around town?

Director of Public Works, Khizar Hayat:

Answer directed at Councillor Jameson:

They will be going up starting tomorrow.

9. MUNICIPAL SERVICES COMMITTEE REPORTS

a) Excused Absence

RECOMMENDATION:

#13-582 **MOVED BY: CLLR M^CKAY**
SECONDED BY: CLLR CANDOW

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Jameson from the Municipal Services Committee Meeting, Monday, November 18th, 2013.

CARRIED

BACKGROUND:

Councillor Jameson had requested to be excused from the Municipal Services Committee Meeting, Monday, November 18th, 2013.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Stacey Barnes
Executive Assistant

Reviewed by:



Ross Potter
Acting Senior Administrative Officer

Date: November 14th, 2013

Date: November 14th, 2013

b) Emergency Services Monthly Activity Report

RECOMMENDATION:

#13-583

**MOVED BY: CLLR M^CKAY
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of October 2013 as presented.

CARRIED

BACKGROUND:

October was a month where Fire Prevention was high in the minds of the Fire Department members as Fire Prevention week occurs during the week that contains the 9th day of October. This year's focus was on Preventing Kitchen Fires. Hay River not unlike any other community has suffered a number of property loss fires caused by them so we were happy to extend the word to the public. As part of Fire Prevention week the department held an open house at the old fire hall, but due to construction on site we were limited to fire extinguisher training, movies, meeting the fire fighters and tours through the equipment. Although not as well attended this year as we were in previous years we feel that the event was a total success.

The members of the department were able to attend the schools to talk about fire safety in the home, escape routes, smoke detectors and a number of other pertinent topics. I am pleased to report that the teachers had been working with the kids prior to our arrival which really helped with our presentations to them. Our local Sparks group also showed interest in our Fire Prevention activities and came to the hall for a short lecture and movie regarding Fire Safety. The highlight of their visit was a ride back to their meeting spot in the Rescue Truck.

In an effort to unite the South Slave Region's Fire Departments and build strong relationships with them we sent a contingent of 4 Fire Fighters to Ft. Smith to cover calls for them while they enjoyed their Firefighters Ball. As things worked out they were able to respond with the Ft. Smith crew to a Motor Vehicle Collision during their stay. From my understanding the Ft. Smith and Hay River crews worked very well together as a team and were able to extract the casualty from the vehicle which is a testament to proper standardized training for all Firefighters. We look forward to working with them again in December while the Hay River Fire Department hosts its annual Firefighters Ball. We plan on continuing this relationship with Ft. Smith and look forward to working with other departments from this region as time goes on.

We were also involved in a meeting with MACA and other communities from across the north to work on a Firefighter Recruitment and Retention strategy. Hay River and the other tax based communities were able to offer a fair amount of information about our own recruitment and retention challenges and successes. We hope that this will aid the smaller communities in evolving their efforts in obtaining and retaining members. Some of the items that were found to be extremely important to the retention of firefighters are; quality training, strong

leadership, community support, Council support, good Standard Operating Guidelines, morale boosting events and recognition programs.

Training this month was focused primarily on motor vehicle extrication exercises in preparation for the winter months where MVC's become more of a threat due to slippery road conditions. During this training we were able to work with some of our new members preparing them in being able to help out our more experienced medical personnel and rescue teams. Most of the training was done in the dark which really adds to the reality of the situations we typically face.

We responded to 1 fire this month which was a kitchen fire where minor damages were sustained to a multifamily residence. This should be a strong reminder to all that Kitchen Fires are one of the leading causes of fire loss. One must always be cognizant of what they are cooking, what items are around the burners and to never leave the cooktop unattended.

Meetings:

- PWS Committee Meeting
- Council Meeting
- JOH&S Meeting
- Municipal Services Committee Meeting
- Meeting with Mark Fosty of Arctic Bird Construction re: new Hospital
- MACA – Recruitment and Retention Meetings Yellowknife
- Management Meetings
- Norcix Meeting

During the month of October 391 Volunteer hours were served by the members of the HRFD for a year to date total of 4265.5 hours.

Item	Level of Activity
Patient Transfers	14
Medical Emergencies Local	14
Medical Emergency Village	2
Medical Emergency Highway	0
Medical Emergency Out of Town	0
Body Transfers	4
Fires	1
Rescues	2
False Alarms	2
Ambulance Training	1
Fire Training	3
Special Training	0
Cleanup & Maintenance	4
Fire Permits	0
Fireworks Permits	0
Public Safety Sessions	5

Inspections	7
Child Seat Inspections	0
Recruitment	1 to be interviewed
Emergency Plan	Contact numbers updated
Special Projects	Install Beams and Flooring 1 st Level Fire Tower
Active Membership at Month End	31
Equipment Maintenance	
Ambulance 1	Weekly Checks
Ambulance 2	Weekly Checks
Pump 1	Weekly Checks
Pump 2	Weekly Checks
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks, repair siren
Rescue 5	Weekly Checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

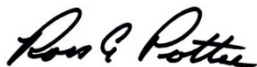
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

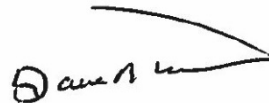
Prepared by:



Ross Potter
Fire Chief

Date: November 1st, 2013

Reviewed by:



David Steele
Senior Administrative Officer

Date: November 1st, 2013

c) Municipal Enforcement Monthly Activity Report

RECOMMENDATION:

#13-584

MOVED BY: CLLR DOHEY

SECONED BY: CLLR CANDOW

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for October 2013 as presented.

CARRIED

BACKGROUND:

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	8	39 (parking offences)	0
ANIMAL CONTROL	16	18	1
NOISE CONTROL	0	0	0
BUSINESS LICENSE	1	1	0
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
“ATV” Act	0	3	0

Dog Attack Complaints Received	1
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Number of Dogs Caught	4
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Unsightly Properties:

There are currently nine properties under investigation

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Dave Ryan
Bylaw Officer

Date: November 1st, 2013

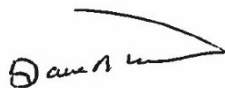
Reviewed by:



Ross Potter
Fire Chief

Date: November 14th, 2013

Reviewed by:



David Steele
Senior Administrative Officer

Date: October 17th, 2013

d) October Recreation Activity Report

RECOMMENDATION:

#13-585

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled
"Recreation and Community Services Monthly Report" for October 2013 as presented.
CARRIED**

BACKGROUND:

Department Overview:

- 2014 Capital and Operating budget preparations
- 2013 NWT Tourism Conference preparations

- Winterized Wharf
- Curling ice installed, town repaired roof to best ability due to weather and installed a rain catching system on the interior of building.
- New Rink erected in Kiwanis Park (Parking lot Area)
- EDA, course for Elected Officials, Oct 26
- Icity General Accounting course completed (Recreation Director)
- Northern Most Host Completed (Recreation Director, 5 Aquatic Staff, 1 Front Desk)

Department Statistics:

- Recreation Centre Admissions
- Arena: Public Skating = 68 Shinny Jr = 24 Shinny Sr = 42
- Pool: Admissions = 955 Birthday Packages = 1

Recreation Centre Rentals

- Arena Surface: Regular Scheduled Ice
- Speed Skating Camp (Oct 5-6), Figure Skating Test Day (Oct 19-20),
- Ice Breakers Tournament (Oct 25-27)
- Smaller Rentals = 0
- Pool: Regular Scheduled Programming
- Community Hall: Hay River Ski Club Bingo (Oct 4), Hay River Swim Club Bingo (Oct 11), Hay River Ski Club Bingo (Oct 18), Flu Shoot (Oct 24), Spooktacular (Oct 25), Spookarama (Oct 31), Smaller Rentals = 5hr
- Doug Wieterman: GNWT ENR Officer Training (Oct 7-10), Figure Skating Clinic (Oct 19-20) Ice Breakers Camp (Oct 25-27), Smaller rentals = 7hr

Projects:

- School NWT Water Smart Program
- Swimming Lesson set during the morning for kids being homeschooled

Department Statistics:

Programs

- Boot Camp: 20 registered participants (1 class – 2 sessions/week); max registration
- Fitness Class: 20 registered participants (1 class – 2 sessions/week); max registration
- Beginner Hatha Yoga: 10 registered participants (1 class – 2 sessions/week); max registration
- Drop – In Basketball: Approx. 12 participants (1 session/week)
- Senior Ice Hockey (Shinny): Avg. 5 participants per session (2 sessions/week)
- Junior Ice Hockey (Shinny): Avg. 4 participants per session (2 sessions/ week)
- Public Skating: Avg. 14 participants per session (1 session/week) Technology Training Classes: 30 out of 40 possible sessions filled (12 sessions per week)
- Seniors Fitness Classes: Approx. 9 participants per session (2 sessions/week)
- PHAB: Attendance week 1: 24 participants; 2 volunteers (1 session / every 2 weeks)
- Private Lessons: 12 Private Lessons in October
- Aqua Fit: avg. 8 participants, 2 classes/week
- Aqua Therapy: avg. 10 participants, 2 class/week
- Swim Lessons: 43 Participants in 9 Classes
- Cancelled Programs: None
- Early Birds Swim Club: 4 Participants
- Swim and Lifesaving Instructors: 2 Participants
- Junior Lifeguard Club: 17 Participants, 1 Class/week

- Upcoming Programs: Aqua Fusion, Adult Swimming Lessons, Bronze Medallion/Cross,

Cancelled Events/Programs:

Nothing to report at this time.

Upcoming Programs:

- Fitness Boot-camp (Mon & Wed; Tues & Thurs – Continues) Beginner Hatha Yoga (Mon&Wed–Continues), Drop-In Basketball (Sundays – Continues), Senior Fitness (Mon & Fri - Continues), Sr. Shiny Ice Hockey (Wed & Fri – Continues), Jr. Shiny Ice Hockey (Mon & Thurs – Continues), Technology Training Classes (Tues-Thurs – Continues), PHAB (Weds – Continues)

Events

- Spooktacular: Approx. 120 people attended; 5 calm students (volunteers); Halloween-themed family pumpkin carving, cupcake decorating and craft event.
- 2013 Health Fair: Attended as a vendor for the event.
- Shut Down: Shut down was from September 2-16.

Upcoming Events:

- Movember (Fundraiser): Throughout November
- Santa Claus Parade: November 29th
- Breakfast with Santa Claus: November 30th

Programmer Meetings:

None at this time.

Personnel Updates:

- Departures: Angela Desilets, Casual Lifeguard
- Vacancies: Full time, Senior Lifeguard Position
- New Hires: Daniel DaRosa, Junior Lifeguard
Paige Kruger, Casual Lifeguard

Grants:

- Received first half of “Get Active” grant money for activities scheduled in January, February and March of 2014

Constituent Concerns/Feedback:

- The Aquatic Centre had to close due to a mechanical issue at 5:17pm on Wednesday October 9th. We had to cancel the classes for the day and all programming until Saturday at 9:00am. The repairs were completed on Friday October 11th and we spent the remaining time bringing the chemicals back to the safety standard. We opened for regularly scheduled programming on Saturday October 12 at 9:00am.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:




Ian Frankton
Director of Recreation
And Community Services

Date: November 14th, 2013

e) Bank Signing Authority

Reviewed by:



Ross Potter
Acting Senior Administrative Officer

Date: November 14th, 2013

RECOMMENDATION:

#13-586

**MOVED BY: CLLR M^CKAY
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints the following Council and Administrative Representatives as bank signing authorities: Mayor Andrew Cassidy, Deputy Mayor Donna Lee Jungkind, Senior Administration Officer David Steele, and Fire Chief Ross Potter.

CARRIED

BACKGROUND:

On November 12th, 2013, Councillor Jungkind was named the Deputy Mayor for the Town of Hay River. As a result the bank signing authority needs to be updated to reflect the change by way of motion.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns & Villages Act, S.N.W.T 2003, c.22
Signing Authorities Bylaw No. 1764/LEG/00

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

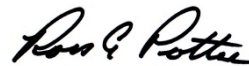
Prepared by:



Stacey Barnes
Executive Assistant

Date: November 18th, 2013

Reviewed by:



Ross Potter
Acting Senior Administrative Officer

Date: November 18th, 2013

f) Financial Reporting for October

RECOMMENDATION:

#13-587

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR M^CKAY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Financial Reporting for October 2013 as presented.

CARRIED

BACKGROUND:

For review of Council

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

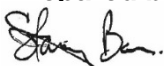
ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

October 2013 Financial Reports for the Town of Hay River

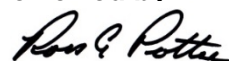
Prepared by:



Stacey Barnes
Executive Assistant

Date: November 14th, 2013

Reviewed by:



Ross Potter
Acting Senior Administration Officer

Date: November 14th, 2013

10. NOTICES OF MOTIONS

There were no Notices of Motions for the Regular Meeting of Council, November 25th, 2013.

11. NEW BUSINESS

a) Fire Hall Project Update

RECOMMENDATION:

#13-588

**MOVED BY: CLLR JAMESON
SECONDED BY: CLLR M^CKAY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled "Fire Hall Project Update Report" as presented.

CARRIED

#13-589

**MOVED BY: CLLR JAMESON
SECONDED BY: CLLR M^CKAY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER issues payment to Arcan as per the Stantec November 18, 2013, Certificate for Payment.

CARRIED

BACKGROUND:

- The new Fire Hall construction project was awarded to Arcan on May 15, 2012, without change to the original tender documents. These tender documents stated that the new Fire Hall was to be substantially complete by January 15, 2013.
- On July 17, 2012, the Town received a draft construction schedule. This schedule indicates that the new Fire Hall will be substantially complete on March 30, 2013, a two and a half month delay from the tender requirements.
- Stantec issued a letter to Arcan dated December 18, 2012, requesting confirmation of project completion date. On March, 18, 2013, Arcan advised that completion is anticipated August, 29, 2013; this schedule is still under review by Stantec.
- On June 18, 2013, Stantec performed a site inspection. Progress is quickly advancing on this project and inspection reports are pending from Stantec.

- On July 30th, 2013 Stantec performed a site inspection. Progress is quickly advancing on this project and inspection reports are pending from Stantec. We also received the schedule for the project and the commissioning and inspection of the Fire Hall is scheduled for October 28th thru 30th, 2013.
- To date, Arcan has submitted eleven Progress Applications, all of which have been reviewed by Stantec and Certificates for Payment issued:
 - September 06, 2012, in the amount of \$486,995.22 plus GST.
 - October 04, 2012, in the amount of \$465,742.80 plus GST.
 - November 01, 2012, in the amount of \$753,458.58 plus GST.
 - December 11, 2012, in the amount of \$318,630.51 plus GST.
 - February 26, 2013, in the amount of \$234,745.33 plus GST.
 - March 15, 2013, in the amount of \$57,884.68 plus GST.
 - April 03, 2013, in the amount of \$159,014.25 plus GST.
 - May 07, 2013, in the amount of \$396,566.17 plus GST.
 - July 31, 2013, in the amount of \$330,721.88 plus GST.
 - August 21, 2013 in the amount of \$257,071.28 plus GST.
 - September 12, 2013 in the amount of \$218,709.79 plus GST
 - October 11, 2013 in the amount of \$248,191.50 plus GST
 - November 18, 2013 in the amount of \$275,752.12 plus GST
- These Progress Applications for Arcan total \$4,530,890.98 plus holdback representing 75% of the revised contract amount of \$5,710,392.59.
- Arcan provided Progress Application No. 14 to Stantec on October 29, 2013 (Appendix A). This application was reviewed by Stantec and a Certificate for Payment issued on November 18th, 2013, in the amount of \$275,752.12 plus GST.
- Change Orders represented on this invoice are 1.37% of original contract amount.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Appendix A - Progress Application No. 14

FINANCIAL IMPLICATIONS:

Proposed bid from ARO Janitorial Services is the same as current contract for budgeting purposes.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

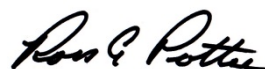
Prepared by:



Rachel Yee
Administration Officer

Date: November 21st, 2013

Reviewed by:



Ross Potter
Acting Senior Administration Officer

Date: November 21st, 2013

c) RCMP Mayor's Report for October 2013

RECOMMENDATION:

#13-591

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Mayor's Policing Reports for October 2013 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.

CARRIED

BACKGROUND:

N/A

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

A copy of the Monthly Mayor's Policing Reports for October 2013 from the Hay River RCMP Detachment "G" Division Northwest Territories is attached for the information of Council

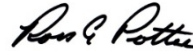
Prepared by:



Stacey Barnes
Executive Assistant

Date: November 20th, 2013

Reviewed by:



Ross Potter
Acting Senior Administrative Officer

Date: November 20th, 2013

d) RFP for Biotreatment

RECOMMENDATION:

#13-592

**MOVED BY: CLLR CANDOW
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs administration to develop a request for proposal (RFP) for the management of the Town of Hay River Biotreatment Pad.

CARRIED

BACKGROUND:

In 2003 the Town of Hay River entered into an agreement with Wasteworks Inc. who then became CCS Landfill Services and in 2010 became Tervita to develop a treatment pad for the bio-remediation of industrial waste, including gasoline and fuel contaminated soil. Treated soils that passed the required analytical screening were then used as daily cover and capping purposes. The 10 year contract expired on October 24th, 2013 with no interest from Tervita to renew or renegotiate terms.

The Town of Hay River is now in a position to develop and issue an RFP for the management of the existing pad to continue operating as a biotreatment facility.

Proposed Timeline for Development and Selection of the RFP

Event	Target Date
Request for Proposal	Friday, January 3 rd , 2014
Deadline for Inquiries	Monday, January 20 th , 2014
Deadline for Response to Inquiries	Wednesday, January 22 nd , 2014 at 03:00PM local time
Tender call Closes	Friday, January 24 th , 2014 at 03:00 PM local time
Update to Council	Monday, February 3 rd , 2014
Final Selection and Notification	Friday, Feb 7th, 2014

TOWN OF HAY RIVER
REPORT TO COUNCIL
Consolidated Summary of Revenue and Expense
For the 10 Months Ended October 31, 2013

		Actual	Budget	Variance
GENERAL FUND		10/12	12/12	12/12
Revenue				
Property Taxes		4,066,702	4,045,205	21,497
Government Grants-In-Lieu		736,699	748,565	- 11,866
Sale of services		438,413	384,876	53,537
Recreation		255,497	424,455	- 168,958
Other Revenue from own sources		466,778	476,000	- 9,222
GNWT Block Funding		1,728,889	1,902,000	- 173,111
Total Revenue		7,692,978	7,981,101	- 288,123
Expenditure		10/12	12/12	10/12
Administration -	Operating	972,396	944,770	- 185,087.67
	Mayor and Council	117,792	130,100	- 9,375.33
	Salaries and Wages-Admin	592,288	800,000	74,378.67
	Salaries and Wages-Town Hall	6,275	20,000	10,391.67
	Salaries and Wages-Town Hse	9,413	-	- 9,413
		1,698,164	1,894,870	- 110,709
Protective Services -	Operating	320,817	558,781	144,833.83
	Salaries and Wages	169,096	198,640	- 3,562.67
		489,913	757,421	141,271
Transportation and Public Works -	Operating	613,744	912,008	146,262.67
	Salaries and Wages	602,897	695,100	- 23,647.00
		1,216,641	1,607,108	122,616
Environmental and Public Health	Operating	332,548	488,829	74,809.50
	Salaries and Wages	4,783	26,000	16,883.67
		337,331	514,829	91,693
Planning and Development	Operating	86,098	191,122	73,170.33
	Salaries and Wages	188,558	202,000	- 20,224.67
		274,656	393,122	52,946
Recreation and Cultural	Operating	993,024	1,470,096	232,056
	Salaries and Wages	918,184	1,003,700	- 81,767.33
		1,911,208	2,473,796	150,289
Fiscal	Operating	402,632	476,000	- 5,965.33
Total Expense		6,330,545	8,117,146	442,140
Net Surplus (Deficit)		1,362,433	- 136,045	
<i>(Excluding Depreciation, Overhead and Capital Transactions)</i>				

**TOWN OF HAY RIVER
REPORT TO COUNCIL
Consolidated Summary of Revenue and Expense
For the 10 Months Ended October 31, 2013**

		Actual	Budget	Variance
UTILITY FUND				
		10/12	12/12	12/12
Revenue				
Water/Sewer Sales		1,482,157	1,800,000	- 317,843
GNWT Water Subsidies		303,141	330,267	- 27,126
Other Revenue		26,567	23,129	3,438
Total Revenue		1,811,865	2,153,396	
Expenditure		10/12	12/12	10/12
Administration -	Operating	46,598	179,939	103,351.17
	Salaries and Wages	151,069	165,300	- 13,319
		197,667	345,239	90,032
Transmission and Distribution	Operating	878,287	1,164,331	91,988.83
	Salaries and Wages	98,738	155,200	30,595.33
		977,025	1,319,531	122,584
Maintenance	Operating	299,223	473,041	94,977.83
	Salaries and Wages	10,315	37,000	20,518.33
		309,538	510,041	115,496
Sewage	Operating	26,500	42,050	8,541.67
Total Expense		1,510,730	2,216,861	336,654
Net Surplus (Deficit)		301,135	- 63,465	

(Excluding Depreciation, Overhead and Capital Transactions)

**TOWN OF HAY RIVER
REPORT TO COUNCIL
Summary of Reserve Balances & Interest Earned
As At October 31, 2013**

Bank Account #	<u>Interest</u>	<u>Mobile Equipment</u>	<u>Computer</u>	<u>Recreation Capital</u>	<u>Recreation Centre</u>	<u>Landfill</u>	<u>Infrastructure Capital</u>	<u>Total General Fund</u>	<u>Utility Infrastructure</u>
	<u>Amount Gen Reserve</u>							<u>Reserves</u>	<u>Res.</u>
Audited Balance Forward December 2012		822,483.00	11,524.00	90,689.00	104,811.00	155,677.00	669,989.00	1,855,173.00	2,590,605.00
% Interest Allocation		44.335%	0.621%	4.888%	5.650%	8.392%	36.115%	1.00	
January	\$1,556.38	690.01	9.67	76.08	87.93	130.60	562.08	1,556.38	2,204.30
February	\$1,407.18	623.87	8.74	68.79	79.50	118.08	508.20	1,407.18	1,992.99
March	\$1,559.32	691.32	9.69	76.23	88.10	130.85	563.14	1,559.32	2,208.47
April	\$1,463.24	648.72	9.09	71.53	82.67	122.79	528.44	1,463.24	2,139.32
May	\$829.74	367.86	5.15	40.56	46.88	69.63	299.66	829.74	2,212.72
June	\$803.71	356.32	4.99	39.29	45.41	67.44	290.26	803.71	2,143.29
July	\$831.31	368.56	5.16	40.64	46.97	69.76	300.22	831.31	2,216.90
August	\$832.15	368.93	5.17	40.68	47.01	69.83	300.53	832.15	2,219.14
September	\$806.04	357.35	5.01	39.40	45.54	67.64	291.10	806.04	2,149.51
October	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December	\$0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Annual Contributions		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Proposed Annual Expenditures		(460,000.00)	0.00	0.00	0.00	(150,000.00)	(600,000.00)	(1,210,000.00)	(308,000.00)
Projected Balance December 2013	\$10,089.07	366,955.95	11,586.67	91,182.20	105,381.00	6,523.63	73,632.63	655,262.07	2,302,091.64

Note: \$1,000,000 of Community Public Infrastructure Funding has been committed to Recreation C Capital

**Summary of Deferred Contribution Balances & Interest Earned
As At October 31, 2013**

Bank Account #	<u>Total Interest</u>	<u>Gas Tax</u>	<u>Community</u>	<u>Building Canada</u>	<u>Total Deferred</u>
	<u>Def Contrib</u>		<u>Public Infra.</u>	<u>Fund</u>	
Audited Balance Forward December 2012		2,043,517.00	5,945,231.00	1,103,902.00	9,092,650.00
Plus: Contributions Receivable for 2013		1,015,622.00	1,260,000.00	-	2,275,622.00
		3,059,139.00	7,205,231.00	1,103,902.00	11,368,272.00
January	10,715.16	2,137.99	7,338.60	1,238.57	10,715.16
February	9,495.79	1,933.04	6,635.09	927.66	9,495.79
March	10,475.86	2,142.03	7,352.47	981.36	10,475.86
April	9,956.13	2,074.96	7,122.25	758.92	9,956.13
May	10,168.79	2,146.15	7,366.61	656.03	10,168.79
June	9,369.50	2,078.82	7,135.48	155.20	9,369.50
July	9,691.32	2,150.21	7,380.55	160.56	9,691.32
August	9,909.08	2,360.37	7,387.99	160.72	9,909.08
September	9,876.88	2,565.02	7,156.18	155.68	9,876.88
October	-	-	-	-	0.00
November	-	-	-	-	0.00
December	-	-	-	-	0.00
Proposed Annual Expenditures		(3,000,000.00)	(7,205,231.00)	(1,109,096.70)	(11,314,327.70)
Projected Balance December 2013	\$89,658.51	78,727.59	64,875.22	0.00	143,602.81

TOWN OF HAY RIVER
REPORT TO COUNCIL
GENERAL FUND CAPITAL PLAN - 2013
For the 10 Months Ending October 31, 2013

		2013 Budget	2013 Actual to Date
Contributions	Building Canada Fund	1,101,779	1,109,097
	Community Public Infrastructure Fund	6,678,321	1,258,785
	General Reserve-Landfill	150,000	
	General Reserve-Infrastructure Capital	600,000	
	General Reserve- Mobile Equipment	460,000	-
		8,990,100	2,367,882
Capital Plan	General Government		
	General Plan	50,000	-
	Town Hall	50,000	-
	Total General Government	100,000	-
	Fire Department		
	Fire Hall Design and Build	3,700,000	2,273,019
	Ambulance	180,000	-
	Fire Hall IT	25,900	-
	Bunker Gear X 10	11,000	-
	Portable Radios	3,200	-
	AED	3,500	-
	SCBA	8,500	-
	Repeater and Antenna	10,000	-
	Total Fire Department	3,942,100	2,273,019
	Public Works		
	5-Ton Box Truck	50,000	8,671
	Vale Island Drainage Work	100,000	40,992
	Drainage Improvements	-	-
	Upgrade Golf Course Road	-	-
	Development Standards	25,000	-
	Downtown Accessibility & Beautification	50,000	-
	Landfill Fencing	50,000	31,386
	Landfill Improvements	100,000	13,814
	Line Painter	10,000	-
	Total Public Works	385,000	94,863
	Recreation		
	General		
Seacan Storage	3,000	-	
Pool			
	-	-	
Centre			
Rec Centre	4,000,000	-	
Zamboni Apron	10,000	-	
Zamboni	150,000	-	
Old Pool-link to Heat Reclamation	20,000	-	
	4,180,000	-	
Sportfields			
Twin Ball Diamond (Pine Point)	50,000	-	
Riding Mowers	70,000	-	
	120,000	-	
Parklands			
Skate/BMX Park	150,000	-	
Kwanis Park Rink	10,000	-	
Trans Canada Trail	100,000	-	
Tri-Service Park Development	-	-	
	260,000	-	
Total Recreation	4,563,000	-	
Tourism			
	-	-	
Total General Fund Capital Plan	8,990,100	2,367,882	

**TOWN OF HAY RIVER
 REPORT TO COUNCIL
 UTILITY FUND CAPITAL PLAN - 2013
 For the 10 Months Ending October 31, 2013**

		2013 Budget	2013 Actual to Date
Contributions	Capital Infrastructure (CPI)	1,000,000	-
	2013 Gas Tax	3,000,000	285,021
	Utility Reserve	308,000	-
		4,308,000	285,021
Capital Plan	Transmission and Distribution		
	Sewer Repairs	200,000	279,800
	Lift No. 1 Upgrade - Work in Progress	1,450,000	2,940
	Lift No. 2 Upgrade - Work in Progress	1,508,000	1,782
	Pre-Engineering Surveys	50,000	499
	Emergency Mains Repair	1,000,000	
	Total Transmission & Distribution	4,208,000	285,021
	Production and Treatment		
	Water treatment plant upgrades	100,000	-
	Total Production and Treatment	100,000	-
Total Utility Fund Capital	4,308,000	285,021	

**TOWN OF HAY RIVER
REPORT TO COUNCIL
Consolidated Summary of Revenue and Expense
For the 10 Months Ended October 31, 2013**

	Actual	Budget	Variance
LAND DEVELOPMENT FUND			
	10/12	12/12	10/12
Revenue			
Land Sales	10,747	-	- 10,746.88
Land Leases	286,750	299,423	- 37,230.83
Other Revenue	3,746	700	- 3,162.67
Total Revenue	301,243	300,123	- 51,140
Expenditure	10/12	12/12	10/12
Cost of Land Sold	3,604	-	- 3,603.75
Lease Fees	36,060	36,060	- 6,010
	39,664	36,060	- 9,613.75
Administration	552	2,400	1,448
Professional Fees	105	7,500	6,145
Total Expense	40,321	45,960	- 2,021
Net Surplus (Deficit)	260,922	254,163	

(Excluding Depreciation, Overhead and Capital Expenditures)

Note: As at 31 December, 2011 the Land Development Fund had an operating surplus of \$3,384,450

These funds represent collateral security for future Land Development debentures

November 18, 2013
File: 144201375/08-10

The Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1

**Attention: Ross Potter,
Fire Chief**

Dear Sir:

**Reference: The Town of Hay River
Hay River Fire Hall
Progress Application No. 14**

We are enclosing herewith one (1) copy of Arctic Canada Construction Ltd - ARCAN's Progress Application No. 14, dated October 29, 2013, together with a Statutory Declaration of Progress Payment Distribution by Contractor and our Certificate for Payment No. 14 in the amount of \$275,752.12 plus GST.

This claim has been reviewed by this office and is approved for payment.

Sincerely,

STANTEC ARCHITECTURE LTD.



Todd Beaumaster
Architectural Technologist
Stantec Architecture Ltd.
Ph: (403) 716-7912
Fx: (403) 716-8019
tbeaumaster@stantec.com
stantec.com

TB/tb

Enclosure

CUSTOMER INVOICE

Town of Hay River
73 Woodland Drive
Hay River, NT
X0E 1G1

Invoice Date: Oct 29, 2013

Invoice #: J001137

Our Reference #: TOWHAY

Job Location:

S A M E

Customer Contract #:

Our Job #: 12-023

Job Description: Hay River Fire

Description	Amount	
PROGRESS APPLICATION NO. 14		
CONTRACT:	5,633,000.00	
EXTRAS:	77,392.59	

TOTAL REVISED CONTRACT:	5,710,392.59	
CONTRACT COMPLETED TO DATE:	5,040,281.45	
EXTRAS COMPLETED TO DATE:	27,375.14	

COMPLETED TO DATE SUB-TOTAL	5,067,656.59	
LESS PREVIOUS BILLINGS:	4,761,265.35	

GROSS INVOICE AMOUNT	10,723.64	
GROSS INVOICE AMT (NON-PST)	295,667.60	

(BALANCE TO INVOICE: 642,736.00)		
Terms:		
Net 30. 2% per month over 30.		
Please submit payment to:		
Finance Office (see address below)		
	Subtotal	306,391.24
	Less Holdback	30,639.12
	GST (#140597311RT0001)	13,787.61
	TOTAL	289,539.73

Head Office
112 Taltheliei Drive
Box 2484
Yellowknife, NT X1A 2P8
Phone: (867) 873-2520
Fax: (867) 669-9596

South Slave District Office
13 Industrial Drive
Hay River, NT X0E 0R6
Phone: (867) 874-2303
Fax: (867) 874-3806

Finance Office
#209 – 40 Elizabeth Street
Box 958
Okotoks, AB T1S 1B1
Phone: (403) 938-3131
Fax: (403) 938-3188

01 - Arctic Canada Construction
 Billing Application
 12-023- Hay River Fire Hall
 Application Number - 14 Date - Oct 01/13 - Oct 31/13

Line#	Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete	
Contract							

00010	Project Administration - Labour	49,900.00	98%	48,652.50 95%	47,405.00 3%	1,247.50	1,247.50*
00020	Project Administration - Other	71,500.00	98%	69,712.50 95%	67,925.00 3%	1,787.50	1,787.50*
00030	Insurance & Bonding	67,870.00	96%	65,155.20 93%	63,119.10 3%	2,036.10	2,714.80*
00040	Mobilization	54,180.00	100%	54,180.00 100%	54,180.00 0%	0.00	0.00*
00050	Demobilization	5,250.00	0%	0.00 0%	0.00 0%	0.00	5,250.00*
00060	Temporary Facilities	52,420.00	98%	51,109.50 95%	49,799.00 3%	1,310.50	1,310.50*
00070	PC Sum	5,000.00	0%	0.00 0%	0.00 0%	0.00	5,000.00*
00080	Piling	425,830.00	100%	425,830.00 100%	425,830.00 0%	0.00	0.00*
00090	Siteworks	52,180.00	90%	46,962.00 65%	33,917.00 25%	13,045.00	5,218.00*
00100	Paving	64,710.00	100%	64,710.00 30%	19,413.00 70%	45,297.00	0.00*
00110	Landscaping	2,080.00	100%	2,080.00 0%	0.00 100%	2,080.00	0.00*
00120	Concrete Formwork - Labour	174,950.00	100%	174,950.00 100%	174,950.00 0%	0.00	0.00*
00130	Concrete Formwork - Materials	33,450.00	100%	33,450.00 100%	33,450.00 0%	0.00	0.00*
00140	Concrete - Labour	100,110.00	98%	98,107.80 96%	96,105.60 2%	2,002.20	2,002.20*
00150	Concrete - Materials	263,490.00	98%	258,220.20 96%	252,950.40 2%	5,269.80	5,269.80*
00160	Reinforcing - Labour	91,600.00	100%	91,600.00 98%	89,768.00 2%	1,832.00	0.00*
00170	Reinforcing - Materials	177,050.00	100%	177,050.00 100%	177,050.00 0%	0.00	0.00*
00180	Masonry	237,875.00	100%	237,875.00 100%	237,875.00 0%	0.00	0.00*
00190	Structural Steel	801,260.00	100%	801,260.00 100%	801,260.00 0%	0.00	0.00*
00200	Metal Decking	73,010.00	100%	73,010.00 100%	73,010.00 0%	0.00	0.00*
00210	Carpentry - Labour	69,800.00	75%	52,350.00 35%	24,430.00 40%	27,920.00	17,450.00*
00220	Carpentry - Materials	54,950.00	75%	41,212.50 35%	19,232.50 40%	21,980.00	13,737.50*
00230	Millwork	21,200.00	100%	21,200.00 100%	21,200.00 0%	0.00	0.00*

01 - Arctic Canada Construction

Billing Application

12-023- Hay River Fire Hall

Application Number - 14

Date - Oct 01/13 - Oct 31/13

Line#	Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete			
00240	Thermal & Moisture Protection -	20,920.00	95%	19,874.00	95%	19,874.00	0%	0.00	1,046.00*
00250	Thermal & Moisture Protection -	33,900.00	100%	33,900.00	100%	33,900.00	0%	0.00	0.00*
00260	Roofing - Labour	64,600.00	100%	64,600.00	100%	64,600.00	0%	0.00	0.00*
00270	Roofing - Materials	171,230.00	100%	171,230.00	100%	171,230.00	0%	0.00	0.00*
00280	Siding - Labour	142,750.00	55%	78,512.50	15%	21,412.50	40%	57,100.00	64,237.50*
00290	Siding - Materials	237,580.00	90%	213,822.00	85%	201,943.00	5%	11,879.00	23,758.00*
00300	Doors & Hardware - Labour	15,650.00	90%	14,085.00	80%	12,520.00	10%	1,565.00	1,565.00*
00310	Doors & Hardware - Materials	39,700.00	100%	39,700.00	100%	39,700.00	0%	0.00	0.00*
00320	Overhead Doors - Labour	24,970.00	40%	9,988.00	40%	9,988.00	0%	0.00	14,982.00*
00330	Overhead Doors - Materials	64,240.00	100%	64,240.00	100%	64,240.00	0%	0.00	0.00*
00340	Aluminum Doors/Curtain Wall - La	66,090.00	0%	0.00	0%	0.00	0%	0.00	66,090.00*
00350	Aluminum Doors/Curtain Wall - Ma	100,350.00	0%	0.00	0%	0.00	0%	0.00	100,350.00*
00360	Steel Stud Framing - Labour	70,520.00	100%	70,520.00	100%	70,520.00	0%	0.00	0.00*
00370	Steel Stud Framing - Materials	32,850.00	100%	32,850.00	100%	32,850.00	0%	0.00	0.00*
00380	GWB - Labour	19,500.00	90%	17,550.00	90%	17,550.00	0%	0.00	1,950.00*
00390	GWB - Materials	16,890.00	95%	16,045.50	95%	16,045.50	0%	0.00	844.50*
00400	Taping/Painting	79,670.00	75%	59,752.50	65%	51,785.50	10%	7,967.00	19,917.50*
00410	Acoustical Ceilings - Labour	11,850.00	100%	11,850.00	0%	0.00	100%	11,850.00	0.00*
00420	Acoustical Ceilings - Materials	6,610.00	100%	6,610.00	100%	6,610.00	0%	0.00	0.00*
00430	Flooring	57,750.00	60%	34,650.00	60%	34,650.00	0%	0.00	23,100.00*
00440	Misc Specialities, Equip & Furni	25,470.00	40%	10,188.00	0%	0.00	40%	10,188.00	15,282.00*
00450	Misc Specialities, Equip & Furni	39,020.00	100%	39,020.00	90%	35,118.00	10%	3,902.00	0.00*
00460	Mechanical	588,000.00	88%	517,440.00	82%	482,160.00	6%	35,280.00	70,560.00*
00470	Electrical	753,225.00	83%	625,176.75	79%	595,047.75	4%	30,129.00	128,048.25*

01 - Arctic Canada Construction

Billing Application

12-023- Hay River Fire Hall

Application Number - 14

Date - Oct 01/13 - Oct 31/13

Line#	Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete			
Subtotal		5,633,000.00	89%	5,040,281.45	84%	4,744,613.85	5%	295,667.60	592,718.55
Additions to Contract									
09001	1 PCO 23-001 RFI #19/NCC-S01-Rev	-15,229.20	100%	-15,229.20	100%	-15,229.20	0%	0.00	0.00*
09002	NCC No. 02 Mechanical & Elec(T)	5,121.34	50%	2,560.67	50%	2,560.67	0%	0.00	2,560.67*
09003	NCC-001 - Dryer Booster Fan C(T)	966.56	100%	966.56	0%	0.00	100%	966.56	0.00*
09004	NCC13 - architectural door ha(T)	694.58	100%	694.58	100%	694.58	0%	0.00	0.00*
09005	PCO 23-007 - Dorm 211 Revisions(T)	-5,855.14	100%	-5,855.14	100%	-5,855.14	0%	0.00	0.00*
09006	PCO 023-14 - Fibre Cement Panel(T)	8,695.20	100%	8,695.20	100%	8,695.20	0%	0.00	0.00*
09007	PCO 023-17 - 25M Bent Bars-tr(T)	7,746.40	100%	7,746.40	100%	7,746.40	0%	0.00	0.00*
09008	PCO 023-12 - heat trace circu(T)	627.88	100%	627.88	100%	627.88	0%	0.00	0.00*
09009	PCO20ApparatusBay105&ParapetE(T)	7,931.65	100%	7,931.65	100%	7,931.65	0%	0.00	0.00*
09010	PCO18R1-washrooms115/116 plum(T)	722.38	100%	722.38	100%	722.38	0%	0.00	0.00*
09011	PCO19R1-Breathing Apparatus 108(T)	1,597.00	100%	1,597.00	100%	1,597.00	0%	0.00	0.00*
09012	PCO23R1-Comm&IT113StaticDissi(T)	871.06	100%	871.06	0%	0.00	100%	871.06	0.00*
09013	NCC22-2nd fl parapet&HSS guar(T)	2,810.93	100%	2,810.93	100%	2,810.93	0%	0.00	0.00*
09014	PCO16/NCC16-exterior signage (T)	10,509.77	50%	5,254.89	0%	0.00	50%	5,254.89	5,254.88*
09015	PCO26/NCC26-2 hour sprayed fi(T)	1,776.95	100%	1,776.95	100%	1,776.95	0%	0.00	0.00*
09016	Domestic cold water insulatio(T)	1,460.81	100%	1,460.81	100%	1,460.81	0%	0.00	0.00*
09017	Delete C.A. "vacuum cleaning (T)	-5,000.00	100%	-5,000.00	100%	-5,000.00	0%	0.00	0.00*
09018	PCO25/NCC25-dorm211light&comm(T)	8,167.69	75%	6,125.77	50%	4,083.85	25%	2,041.92	2,041.92*
09019	PCO27/NCC27-resizetransferair(T)	1,019.98	100%	1,019.98	100%	1,019.98	0%	0.00	0.00*
09020	PCO21/NCC21-revisemainfloorce(T)	1,007.56	100%	1,007.56	100%	1,007.56	0%	0.00	0.00*
09021	PCO30/NCC30-doortocrawlspac&(T)	1,986.51	80%	1,589.21	0%	0.00	80%	1,589.21	397.30*

01 - Arctic Canada Construction

Billing Application

12-023- Hay River Fire Hall

Application Number - 14

Date - Oct 01/13 - Oct 31/13

Line#	Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete
09022	PCO/NCC 28-UPS Electrical Req(T)	931.45	0%	0.00	0%	931.45*
09023	PCO31-Nederman Exhaust,Magnar(T)	21,878.49	0%	0.00	0%	21,878.49*
09024	NCC24Rev- Paint & Clear Concr(T)	16,952.74	0%	0.00	0%	16,952.74*
Additions Subtotal		77,392.59	35%	27,375.14	22%	50,017.45
Total Contract		5,710,392.59	89%	5,067,656.59	83%	642,736.00
Less Holdback on lines noted (*)				506,765.66	476,126.54	30,639.12
Holdback Subtotal				4,560,890.93	4,285,138.81	275,752.12
Plus GST/HST on 275,752.12 14059731						13,787.61
Total this Billing						289,539.73

Approved by _____

Approved by _____

Statutory Declaration of Progress Payment Distribution by Contractor

Standard Construction Document

CCDC 9A - 2001

To be made by the Contractor **prior to payment** when required as a condition for either:

- second and subsequent progress payments; or
 release of holdback.

The last application for progress payment for which the Declarant has received payment is No. 12
dated the 30 day of August,
in the year 2013.

Identification of Contract

Name of Contract (Location and description of the Work as it appears in the Contract Documents)

Hay River Fire Hall
General Contracting

Date of Contract: 28 May 2012
Day Month Year

Name of Owner

Town of Hay River

Name of Contractor

Arctic Canada Construction Ltd.

Identification of Declarant

Name of Declarant

Margaret Nickel

Position or Title (of office held with Contractor)

Controlller

Declaration


I solemnly declare that, as of the date of this declaration, I am an authorized signing officer, partner or sole proprietor of the Contractor named in the Contract identified above, and as such have authority to bind the Contractor, and have personal knowledge of the fact that all accounts for labour, subcontracts, products, services, and construction machinery and equipment which have been incurred directly by the Contractor in the performance of the work as required by the Contract, and for which the Owner might in any way be held responsible, have been paid in full as required by the Contract up to and including the latest progress payment received, as identified above, except for:


- 1) holdback monies properly retained,
- 2) payments deferred by agreement, or
- 3) amounts withheld by reason of legitimate dispute which have been identified to the party or parties, from whom payment has been withheld.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me in Okotoks, AB this 29 day of October,
City/Town and Province

in the year 2013.


Signature of Declarant


(A Commissioner for Oaths, Notary Public, Justice of the Peace, etc.)

BEV FRANZEN
Commissioner for Oaths in and
for the Province of Alberta
Expiry Date: May 26, 2014

The making of a false or fraudulent declaration is a contravention of the Criminal Code of Canada, and could carry, upon conviction, penalties including fines or imprisonment.

This agreement is protected by copyright and is intended by the parties to be an unaltered version of CCDC 9 - 2001 except to the extent that any alterations, additions or modifications are set forth in supplementary conditions.

CCDC

9

2001

Use of this form without a CCDC 9 copyright seal constitutes an infringement of copyright. Use of this form with a CCDC 9 copyright seal demonstrates that it is intended by the parties to be an accurate and unamended version of CCDC 9A - 2001.

CCDC

Copyright 2001

Canadian Construction Documents Committee



Stantec

Stantec Architecture Ltd.
Suite 200, 325 – 25th Street SE
Calgary, Alberta
Canada T2A 7H8
Tel: (403) 716-8000
Fax: (403) 716-8019

CERTIFICATE FOR PAYMENT

To: The Town of Hay River
73 Woodland Drive,
Hay River, NT X0E 1G1

Project: The Town of Hay River
Hay River Fire Hall

Attention: Ross Potter,
Fire Chief

Project No: 144201375/08-10

Certificate No: 14

We hereby certify that in accordance with your contract dated May 15, 2012

with Arctic Canada Construction Ltd. - ARCAN

The Contractor is entitled to payment in the amount of \$ TWO HUNDRED AND SEVENTY-FIVE THOUSAND,
SEVEN HUNDRED AND FIFTY-TWO – 12/100 DOLLARS (\$ 275,752.12) PLUS GST

For work performed and/or holdback releases for the period ending October 31, 2013

Original Contract Sum	\$	5,633,000.00	
Change Orders		77,392.59	
Contract Sum to Date		5,710,392.59	\$ 5,710,392.59
Value of Work Completed to Date	\$	5,067,656.59	
Holdback 10%		506,765.66	
Holdback Release - Previous Claims		0.00	
Holdback Release - This Claim		0.00	
Net Holdback		506,765.66	506,765.66
Value of Work to Date, Less Net Holdback		4,560,890.93	
Amount of Previous Certificates		4,285,138.81	4,285,138.81
AMOUNT OF THIS CERTIFICATE		275,752.12	\$ 275,752.12
Goods & Services Tax @ 5%		13,787.61	
Value of Work to be Done		642,736.00	642,736.00
			\$ 5,710,392.59

STANTEC ARCHITECTURE LTD.

Per Todd Beaumaster
Todd Beaumaster, Architectural Technologist

Date: November 18, 2013

TB/tb

This certificate is not negotiable. It is payable only to the payee named in it. Its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their contract.



**Town of Hay River
MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
October 2013**

**Hay River Detachment
“G” Division
Northwest Territories**



The Hay River RCMP Detachment received 225 calls for service in the Town of Hay River during the month of October 2013.

OCCURRENCES	Oct. 2013	Year to Date	Oct. 2012	Year Total 2012
Assaults (all categories)	17	84	13	128
Break and Enters (Residence & Business)	2	19	7	34
Theft of Motor Vehicle	0	2	1	2
Theft Under \$5000.00	0	23	13	38
Theft Over \$ 5000.00	0	1	0	1
Drugs (Possession)	1	18	3	17
Drugs (Trafficking)	0	8	1	17
Liquor Act	15	148	19	238
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	47	372	85	615
Impaired Driving	8	53	9	103
Other Complaints	120	885	123	1206
Total Violations	210	1496	274	2358
Total Calls for Service	225	1528	229	2598

CATEGORY	Oct. 2013	Year to Date	Oct. 2012	Year Total 2012
Prisoners	77	502	80	928
Intermittent Prisoners	0	0	1	18
Other Detachment's Prisoners	1	8	5	18
Total Prisoners (mth)	78	492	86	964

JUSTICE REPORTS	Oct. 2013	Year to Date	Year Total 2012
Victim Service Unit Referrals	1	3	27
Youth Alternative Measures (YCJA Warnings)	8	0	91
Youth Diversion (Community Justice Referrals)	0	2	10
Adult Diversion (Community Justice Referrals)	2	3	0
Emergency Protection Orders (Detachment Initiated)	0	0	1
ODARA Reports	0	2	20

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are

- (1) Organized Crime-Drug Trafficking
- (2) Substance Abuse -Alcohol and Drugs
- (3) Youth and Crime Prevention
- (4) Community Policing/Aboriginal Awareness

(1)(2) This area continues to be a main focus of the Hay River RCMP. This past month saw a heavy concentration on drug trafficking activities with several significant seizures of controlled drugs and substances. This month also saw charges laid under the Liquor Control Act for various offences. The Hay River RCMP conducted six various Impaired Driving related offences where Criminal charges were laid. Further to that, two 24 hour suspensions were given during other investigations. On Thanksgiving weekend, the Detachment participated in "operation impact" dedicating the weekend to enforcing road safety.

(2) This month was a very active one for Youth/Crime Prevention for our Detachment. Detachment Members organized and participated in a charity hockey game against all levels of minor hockey with the intention of raising money for cancer awareness. The event was held at the Hay River Hockey Arena with a positive reception from attending community members. In total approximately \$700 was raised for the cause. Also, plans are being made to deliver the DARE program in two schools in the coming months. On Halloween, the RCMP organized and hosted the annual "Spookarama" Dance for the youth of the Detachment area. The purpose of the event is to hold a supervised event in which our youth can enjoy themselves in a safe environment. The event was an extreme success with great attendance and no youth related crime reported during Halloween.

(3) During the month of October, the Detachment was again busy with Community related events. As mentioned, the Charity Hockey game and Spookarama took much of attention for the month and were met with great success. Also of note, Cst. Justin TAYLOR attended and participated in the KFN Justice Forum.

Update on work being performed by ACCP S/Cst. Beck:

On October 28th of this month, S/Cst. BECK returned to work after having annual leave for the birth of his child. S/Cst. BECK is already hard at work planning his programs for the upcoming winter including conducting the DARE in both Hay River and on KFN, planning his "on the land" trapping program with youth, organizing various charitable Christmas programs to assist those in need. Further updates will be included on the next Mayors Reports.

Notable Occurrences for the Month:

Once again it was another busy month for the Detachment with 246 calls for service answered in the Detachment area. File of note include:

- 2013-10-12: Hay River RCMP responded to a shots fired complaint on the KFN Reserve. Upon attending, Members were able to ensure public safety by apprehending an 18 yr old male. The male has since been charged and convicted of various criminal offences and has received a jail sentence. (File# 2013-1321532)
- 2013-10-11 to 2013-10-14: Hay River RCMP participated in "Operation Impact" enforcing road safety. Numerous charges laid under the Criminal Code and Territorial statutes.

New Community Concerns

None identified at this time.

Community Policing Activities or Events (if not identified in the APP's)

2013-10-08: Cpl. MORROW participated in a meeting with the KFN Restorative Justice Committee.

2013-10-05: Cpl. MORROW attended the band office at KFN and met with staff.

2013-10-09: Cpl. MORROW conducted patrol to Enterprise and met with staff at the Municipal Office.

Cpl. Greg Morrow
Acting NCO i/c ; Operations NCO
(867)874-1111
email: greg.morrow@rcmp-grc.gc.ca

External Distribution List:

OIC District
District Advisory NCO
Sue Vogt – “G” Division Criminal Operations
Sgt. Warren Gauchier – “G” Division Client Services

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Amended 2012-03-02 RWS
Amended 2012-08-28 WRG