



6. MUNICIPAL SERVICES COMMITTEE REPORTS

a) Emergency Services Monthly Activity Report

**RECOMMENDATION:**

#13-611                      **MOVED BY: CLLR M<sup>C</sup>KAY**  
   **SECOND BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of November 2013 as presented.**

**CARRIED**

**BACKGROUND:**

November was a busy month for our Ambulance Crews where we averaged a little better than 1.3 calls per day. These calls were sporadic but there were days where we responded to 4 or more calls during a 24 hour period.

On November the 8<sup>th</sup> we participated in the Grand Opening of the Highway of Heroes where the Armed Forces, RCMP and Fire and Rescue personnel were honored for the services that are provided by them and to remember the fallen that have taken the ultimate sacrifice as part of their jobs. This was well attended by all groups and GNWT Officials. The area that has been designated as the Highway of Heroes is from the Alberta border to Enterprise.

The Fire Chief participated in a workshop in Yellowknife dealing with a Fire Protection Strategy for NWT Firefighters. This was a precursor to a meeting the following weekend where DFC McKay and Chief Potter plus most of the Fire Service Instructors got together to discuss a fit all training solution for all Fire Departments in the NWT. It was decided during those meetings that future training will be setup by department depending upon the level of service they offer. There will probably be 5 levels of service in the future; basic, defensive no SCBA, defensive with SCBA, advanced and career. The Hay River Fire Department will be taking the advanced level of training which will allow us to continue with inside attack of a structure and rescue operations.

We also participated in a tabletop exercise with the airport dealing with a crash on airport. We were able to discuss operations and roles that the different agencies would play in the event of an incident at the Merlin Carter Airport. A live exercise is planned for some time in the spring of 2014 where all agencies will be tasked to see if there are any areas of concern that need to be dealt with. These opportunities are welcomed by the HRFD as they tend to show us where our strengths and weaknesses are.

**Meetings:**

PWS Committee Meeting  
Council Meeting  
JOH&S Meeting  
Municipal Services Meeting  
Management Meetings  
Fire Protection Strategy Meeting YK

Fire Service Instructors Meeting YK  
Volunteer Recognition Night

During the month of November 283 Volunteer hours were served by the members of the HRFD for a year to date total of 4,558.5 hours year to date.

Item	Level of Activity
Patient Transfers	18
Medical Emergencies Local	19
Medical Emergency Village	0
Medical Emergency Highway	0
Medical Emergency Out of Town	0
Body Transfers	2
Fires	2
Rescues	2
False Alarms	2
Ambulance Training	1
Fire Training	3
Special Training	0
Cleanup & Maintenance	3
Fire Permits	2
Fireworks Permits	1
Public Safety Sessions	0
Inspections	5
Child Seat Inspections	0
Recruitment	0
Emergency Plan	
Special Projects	
Active Membership at Month End	32
<b>Equipment Maintenance</b>	
Ambulance 1	Weekly Checks
Ambulance 2	Weekly Checks
Pump 1	Weekly Checks
Pump 2	Weekly Checks, Repair Lights
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks



UNSIGHTLY LAND	1	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	2	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	0	0	0

Dog Attack Complaints Received	2
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Number of Dogs Caught	4
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**Unsightly Properties:**

There are currently nine properties under investigation

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaws as applicable

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

Prepared by:



Dave Ryan

Reviewed by:



Ross Potter

Bylaw Officer

Fire Chief

Date: December 3, 2013

Date: December 11, 2013

c) Recreation Activity Report November 2013

**RECOMMENDATION:**

#13-613

**MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November 2013 as presented.**

**CARRIED**

**BACKGROUND:**

**Department Overview:**

- 2014 Capital and Operating Budget Preparation
- Repairs to outdoor rinks
- Establish winter usage schedule for facility
- Curling rink pipe repair
- National Addiction Awareness Week (NAAW) hosting of events on November 18
  - Metis Nation AGM November 19-22
  - Facility Fee Schedule Review

**Department Statistics:**

**Programs**

- Boot Camp: 20 registered participants (1 class – 2 sessions/week); max registration
- Fitness Class: 20 registered participants (1 class – 2 sessions/week); max registration
- Beginner Hatha Yoga: 10 registered participants (1 class – 2 sessions/week); max registration
- Drop – In Basketball: Approx. 16 participants (1 session/week)
- Senior Ice Hockey (Shinny): Avg. 6 participants per session (2 sessions/week)
- Junior Ice Hockey (Shinny): Avg. 8 participants per session (2 sessions/week)
- Public Skating: Avg. 9 participants per session (1 session/week); 2 sessions on available weekend ice (70 participants; Nov 9 & 10)
- Technology Training Classes: 26 out of 32 possible sessions filled (8 sessions per week)
- Seniors Fitness Classes: Approx. 9 participants per session (2 sessions/week)
- PHAB: Attendance weeks 2 & 3 : Avg. 20 participants; 2 volunteers (1 session / every 2 weeks)

**Programs**

- Private Lessons: 12 Private Lessons in October

- Aqua Fit: avg. 8 participants, 2 classes/week
- Aqua Fusion: avg. 4 participants, 2 classes/week
- Aqua Therapy: avg. 10 participants, 2 class/week
- Swim Lessons: 9 Participants in 2 Classes
- Cancelled Programs: Adult Swimming Lessons, Bronze Cross
- Early Birds Swim Club: 4 Participants
- Junior Lifeguard Club: 17 Participants, 1 Class/week
- School NWT Water Smart Program

#### **Recreation Centre Admissions**

- Arena: Public Skating = 75 Shinny Jr = 30 Shinny Sr = 55
- Pool: Admissions = 1243 Birthday Packages = 5

#### **Cancelled Events/Programs:**

- Nothing to report at this time.

#### **Upcoming Programs:**

- Fitness Boot-camp (Mon & Wed; Tues & Thurs – Continues Dec 12th)
- Beginner Hatha Yoga (Mon & Wed–Continues until Dec 5th), Drop-In Basketball (Sundays – Continues until Dec 15th), Senior Fitness (Mon & Fri – Continues until Dec 20th ), Sr. Shinny Ice Hockey (Wed & Fri – Continues), Jr. Shinny Ice Hockey (Mon & Thurs – Continues), Technology Training Classes (Tues-Thurs – Continues until Dec 19th ), PHAB (Weds – Continues Dec 11th), Festive Cake Decorating Class (Wed Dec 11th)

#### **Events**

- Movie in the Pool: 120 participants; maximum pool capacity given staff. Free swimming activity with a family themed movie playing. (Aquatic Centre – “Get active” grant event)
- **Upcoming Events:**
- Santa Claus Parade: November 29th
- Breakfast with Santa Claus: November 30th
- Skate with Santa: December 20th
- New Year’s Eve Celebrations (Festival at the forks): December 31st- Jan 1st
- Sponsored Public Skates & Shinny (SR. & JR.) – Dec 23rd through Jan 6th

#### **Personnel Updates:**

- Departures: N/A
- Vacancies: N/A
- New Hires: N/A

#### **Grants:**

- No updates at this time.

#### **Recreation Centre Rentals**

- Arena Surface: Regular Scheduled Ice
- Minor Hockey Atoms Tournament (Nov 1-3),

- Minor Hockey Midgets Tournament (Nov 15-17), Rec Hockey Tournament (Nov 22-24),
- Figure Skating Test Day (Nov 30)

**Smaller Rentals = 0**

Pool: Regular Scheduled Programming

Community Hall: DJ PAC Bingo (Nov 1), NWT Tourism Meeting (Nov 5-7),

Hay River Ski Club Bingo (Nov 15), NWT Metis AGM (Nov 19-22), Swim Club BINGO (Nov 22),

Hay River Ski Club BINGO (Nov 29)

**Smaller Rentals = 2hr**

- Doug Wieterman: Minor Hockey Atoms Tournament (Nov 1-3), Larry Dragon Ref Clinic (Nov 9),
- Physio (Nov 13-15), Minor Hockey Midgets Tournament (Nov 15-17), MACA Course (Nov 19-20), Rec Hockey Tournament (Nov 22-24), Figure Skating Test Day (Nov 30)

**Smaller rentals = 1.5hr**

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

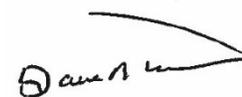
**Prepared by:**



Ian Frankton  
Director of Recreation  
and Community Services

Date: December 12<sup>th</sup>, 2013

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: December 12<sup>th</sup>, 2013

d) 2018 Arctic Winter Games Chairperson Appointment

**RECOMMENDATION:**

#13-614

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR MAHER**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints Greg Rowe as  
Chairman to the 2018 Arctic Winter Games Committee.**

**CARRIED**

**BACKGROUND:**

In 2004, Greg Rowe was one of the Co-Chairs working on the bid to host the 2008 Arctic Winter Games (AWG). Greg has been selected by the Recreation Board to once again represent Hay River in a Chairman's role for the 2018 AWG Committee.

Greg devoted significant time and effort in the previous bid for the 2004 games. He is dedicated in leading Hay River in the successful bid for the upcoming games in 2018, and he has proven himself as an effective liaison with the community of Fort Smith as we gear up and prepare for the upcoming bid process.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**CONSIDERATIONS OR FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

1. Do not make any appointment to the committee.

**ATTACHMENTS:**

N/A

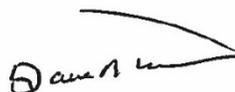
**Prepared by:**



Ian Frankton  
Director of Recreation  
and Community Services

Date: December 12<sup>th</sup>, 2013

**Reviewed by:**



David Steele  
Senior Administrative Officer

Date: December 12<sup>th</sup>, 2013



**ATTACHMENTS:**

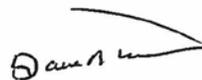
Schedule "A"

**Prepared by:**



Ian Frankton  
Director of Recreation and  
Community Services

**Reviewed by:**



David Steele  
Senior Administration Officer

Date: December 16<sup>th</sup>, 2013

Date: December 16<sup>th</sup>, 2013

f) Land Sales Incentive Program Report

**RECOMMENDATION:**

#13-616

**MOVED BY: CLLR JAMESON  
SECONDED BY: CLLR MAHER**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER extends the Land Sales  
Incentive Program through the Year 2014.**

**CARRIED**

**BACKGROUND:**

In June of 2001 Council approved a Land Sales Incentive Program. This program has been renewed annually with the 10% deposit applying to all lots for sale in Town.

The guidelines for this program were as follows:

- The Land Sales Incentive Program shall apply to all land sales in the Town of Hay River
- Purchaser pays a 10% nonrefundable deposit on land
- Upon acceptance of their application the purchaser gets "possession" of the land, which gives them the right to develop
- Purchaser pays property taxes on the land from date of possession
- Purchaser has up to 12 months from the date of acceptance of their application to pay for the land plus GST (less deposit) interest free
- Upon final payment the Town will transfer title to the purchaser subject to the development conditions outlined in the Land Administration Bylaw No. 2178 and the Agreement for Sale.
- If payment for the land is not received within the 12 months period the land reverts to the Town plus all related improvements. The 10% deposit is not refunded
- A new Land Application form was developed in 2002 to be used in conjunction with the Land Sales Incentive Program
- For new land sales only



**#13-619**

**MOVED BY: CLLR CANDOW  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER give Second Reading to  
ByLaw No. 2325/GEN/13 Fees and Charges ByLaw**

**CARRIED**

b) 2014 Budget  
For discussion only

**8. ADJOURNMENT**

**#13-620 MOVED BY: CLLR CANDOW**

**That the Special Meeting of Council be adjourned at 1:06 pm.**

**CARRIED**

**These minutes were accepted by motion #14-002.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer

Schedule "A" attached to and forming part of  
By-Law No. 2250/GEN/11 Recreation Fees and Charges

## POOL FEES (INCLUDES GST)

### Pool Rental Rates

Whole Facility	\$194.25
Additional Lifeguard	\$52.50
Per Lane	\$21.00
Swim Meet	\$136.50
Birthday Parties-Swim & 1hr Doug Wietermen	\$63.00

### Swimming Lesson Fees

8 lessons X 30 minutes (Preschool Levels)	\$52.50
8 lessons X 45 minutes (Swimmer Levels)	\$57.75
Bronze Star	\$157.50
Bronze Medallion	\$210.00
Bronze Cross	\$210.00
First Aid	\$210.00
NLS	\$315.00
Recertification	\$120.75
Instructor	\$315.00
Private Lessons (.5hr)	\$26.25
Jr Lifeguard Club 9 Lessons	\$110.25
Jr Lifeguard Club Per Week	\$15.75

### 10 Punch Passes

Child 0-11	\$19.00
Student 12-18	\$28.50
Adult 19-54	\$47.25
Senior +55	\$19.00
Family (5)	\$94.50
Aqua Size	\$54.75
Jr. Shinny	\$19.00
Sr. Shinny	\$28.50

Schedule "A" attached to and forming part of  
By-Law No. 2250/GEN/11 Recreation Fees and Charges

## ICE FEES (INCLUDES GST & \$10/hr RFRF)

### Drop-In Fees

Child 0-11	\$2.25
Student 12-18	\$3.25
Adult 19-54	\$5.25
Senior +55	\$2.25
Family (5)	\$10.50
Schools During Reg School hr	N/A
Aqua Size	\$8.00

### Public Skating / Shinny Drop in Fees

All Public Skating	No Charge
Schools -During School hours	No Charge
Junior Shinny 1-17 yrs	\$2.25
Senior Shinny 15+ yrs	\$3.25

Schedule "A" attached to and forming part of  
By-Law No. 2250/GEN/11 Recreation Fees and Charges

## MEETING ROOM/SPECIAL EVENT FEES (INCLUDES GST & 10% RFRF)

### Special Event / Meeting Rental Rates

	<b>Community Hall</b>	<b>Summer Ice Surface</b>	<b>Summer Curling Ice</b>	<b>Doug Wieterman Hall</b>
Private function - Daily	\$577.50	\$1,312.50	\$682.50	\$262.50
Private function - Hourly	\$78.75	N/A	N/A	\$42.00
Recognized local, non-profit groups - Daily	\$288.75	\$735.00	\$341.25	\$131.25
Recognized local, non-profit groups - Hourly	\$36.75	N/A	N/A	\$31.50
Deposit for all in column above	\$210.00	\$210.00	\$210.00	\$210.00
<i>Room Capacity</i>	222	770	250	90

(\*\* 300 Bleachers  
Only)

(\*\* 433)

## OTHER FEES (INCLUDES GST)

### Sports Fields Rental Rates

Weekend Tournament - Adult	\$420.00 / Diamond
Weekend Tournament - Youth	\$273.00 / Diamond
League Fees - Adult	\$551.25 / Team
League Fees - Youth	\$273.00 / Diamond
Deposit - Field & Keys	\$210.00

### Other Rental Rates

Tables	\$10.50
Chairs	\$2.25
T.V.	\$31.50
VCR/DVD	\$10.50
Flip Chart	\$10.50
Delivery / Pick-Up	\$57.75
Arena Signs - 4' x 8'	\$378.00
Arena Signs - Dasher Boards, Ice level	\$561.75
Ice Surface Logo's	\$315.00
Zamboni Logo's	\$1,953.00

\*\* Signage rates do not include production costs