

The Regular Meeting of Council was held on Monday, December 17th, 2012 at 7:00 PM in the Council Chambers.

Present: Mayor Cassidy, Deputy Mayor Mapes, Councillors M^cKay, Candow, Dohey, Jameson, Maher, Jungkind, and Coakwell.

Staff: Michael Richardson - Senior Administrative Officer (via teleconference), May-Britt Hetesi – Assistant Senior Administrative officer, Keith Morrison – Director of Public Works & Planning, Lyle Hannan – Director of Recreation & Community Services, Ross Potter – Fire Chief, Jordan Stackhouse – Economic Coordinator, and Jaimi Carter – Recording Secretary.

Others: James & Lisa Locke, John & Jean Locke, Pat Wray, Darcy King, Michelle Staszuk, Christine Gyapay, Shari Burnstad, Dorie Hansen, Wayne Keefe, and Angele Cano – The Hub.

1. CALL TO ORDER:

This Meeting was called to order at 7:00 P.M. with Mayor Cassidy presiding.

2. ANNOUNCEMENTS

Mayor, Andrew Cassidy congratulated all the winners of this year's Twinkle Tour. It's an annual event where Town Council goes around and judges the Christmas Lights - It's quite a festive occasion. The winners are;

Gene Hepditch – *"Most Creative Use of Lights"*

Roy Courtoreille – *"Best Yard Display"*

Kelly Schofield – *"Traditional"*

Pike's Automotive – *"Corporate"*

Congrats to all for demonstrating such strong Community and Christmas Spirit.

The Memory Tree Lighting happens tomorrow, Tuesday, December 18th at 7:00 pm at the RCMP mess hall. The doors will open at 6:00 pm. This is an annual event sponsored by the DJSS Parent Action Committee. This is an opportunity for the community members to remember family and friends that have passed on in the past year. It's important for us as a community to get together and celebrate our community members.

With sadness, Mayor Cassidy announced the passing of Verne Tordoff. Verne was a long time resident of Hay River and a long serving member of Hay River Town Council and the community will certainly mourn his loss. There have been other long time Hay River residents that have passed on in 2012; unfortunately, all the names are unable to be listed. The community is encouraged to continue providing support and compassion to those families who are grieving, especially at this time of year. Hay River is a very small community and these losses are deeply felt throughout.

Councillor, Kandis Jameson:

Question directed to Director of Recreation & Community Services, Lyle Hannan; Can I please receive an update on the outdoor rinks?

Director of Recreation and Community Services, Lyle Hannan:

Answer to Councillor, Kandis Jameson; I received an update last Friday Re: the Old Town and 553 Rinks, and they're almost ready to be opened. The weather has slowed down the ice making process. The Kiwanis Rink was cleared off to allow the contractor to come in and install the posts for the fence which is holding up the board installation. Unfortunately, he hasn't produced that work. Some of the reasoning was the cold weather, so welding wasn't possible. It's unlikely that it will be open for the Holiday Season.

Fire Chief, Ross Potter:

- Working on the Emergency Plan.
- Equipment maintenance.
- Daycare/Dayhome inspections to be completed before the end of the year.
- Month/Year end reporting.

Councillor, Roger Candow:

Question directed to Fire Chief, Ross Potter; Are the new EMO Members that are starting in January included on your reports?

Fire Chief, Ross Potter:

Answer to Councillor, Roger Candow; they should have received an email with the newest plan last week - Just waiting for comments back.

Director of Public Works & Planning, Keith Morrison

- The Agenda includes an inclusive Works update/planning update; 10.d, e. & h. brings us up to date with the Works activities.
- Lift 5 issues.
- Sewer Service Issue on Pine Street.
- Small time loss incident with injured foot.
- One submission has been sent to the MVLWB.
- The outstanding Tender on the TCT Project has been cancelled, will look at procurement next spring.
- Budget work.
- Snow removal work.
- Safety Training; Three Members have completed/renewed their First Aid, and all have completed their CSTS.
- Snow removal downtown this Wednesday.
- Works is prepping for New Year's Eve activities.
- Reviewed the proposed site plan for the new Health Centre. There will be a meeting with the consultants involves early in the New Year to discuss some aspects of design that affect the Municipality; proposed access road, sewer/water & drainage.

Mayor, Andrew Cassidy:

Questions directed to the Director of Public Works & Planning, Keith Morrison; I noticed a lot of work happening along the highway at the CN site where they're doing some drainage work. Are you aware of this work? Also, I noticed Northland Utilities has been putting in a lot of work at Mile 5. Are you aware of this work?

Director of Public Works & Planning, Keith Morrison:

Answers to Mayor, Andrew Cassidy; The work is happening at the CN easement, so I personally haven't been made aware of what they are accomplishing there. My

e) Minutes of the Special Meeting of Council, December 7th, 2012

#12-588 **MOVED BY: CLLR JAMESON**
 SECONDED BY: CLLR M^cKAY

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 7th, 2012 as presented.

CARRIED

f) Minutes of the Special Meeting of Council, December 10th, 2012

#12-589 **MOVED BY: CLLR JUNGKIND**
 SECONDED BY: CLLR CANDOW

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 10th, 2012 as presented.

CARRIED

g) Minutes of the Special Meeting of Council, December 12th, 2012

#12-590 **MOVED BY: CLLR CANDOW**
 SECONDED BY: CLLR M^cKAY

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 12th, 2012 as presented.

CARRIED

9. BUSINESS ARISING FROM THE MINUTES

There was Business Arising from the Minutes of the Regular Meeting of Council, November 19th, 2012;

Mayor, Andrew Cassidy:

Let it be noted that on November 19th, 2012, there was a motion from Council to enter into a six month extension with ArcTech - the contract has been signed, and Administration is moving forward with that.

10. NEW BUSINESS

a) JOH&S Committee Meeting Minutes

The Minutes from the Town of Hay River Joint Occupational Health & Safety Committee Regular Meeting held at the Fire Hall on October 17, 2012 are presented for Council's review and approval.

Inspections for the following town infrastructure were completed and are presented for review and approval:

c) Emergency Services Activity Report

The November activity report for Emergency Services is presented for Council's review and acceptance.

Summary:

This has been another busy month where training was the largest focus starting with an Ethics Course with the hospital, followed by a 3 day Car Seat Inspectors Course and a 5 day Basic Pump Course.

The Assistant Fire Marshall presented the Fire Department Assessment to council which indicated 3 areas in which improvement is needed, the Fire Hall which is being replaced, a Respiratory Protection SOG which has been done and finally yearly inspections on our Burn Tower which will happen next spring.

2 inspections were also done with the AFM which is going to result in corrective actions by the building owners. B&R Rowe Center had some minor deficiencies and the Mackenzie Place High Rise had some life safety issues which are going to result in a Fire Marshall's order on the building to affect repairs.

We provided a Fire Extinguisher Course for the Justice Department which involved some students who are completing their Corrections Officer training. This course had a session on theory of fire and a practical component that allowed them to actually extinguish fires.

We performed a Fire Drill at the Power Corp on a request from the NWTPC Safety Committee; the drill went very well which is a testament to their safety programs.

Meetings:

Meeting with the RCMP to discuss Protective Services issues.

Canadian Association of Fire Chiefs meeting.

Strategic Planning meetings.

During the month of November 179 Volunteer hours were served by the members of the HRFD for a year to date total of hours of 4275 Hours.

Item	Level of Activity
Patient Transfers	13
Medical Emergencies	8
Body Transfers	0
Fires & Rescues	5
False Alarms	0
Ambulance Training	1
Fire Training	3
Special Training	8
Cleanup & Maintenance	5
Fire Permits Granted	0
Fireworks Permits	2
Public Safety Sessions	2
Inspections	12
Recruitment	

Emergency Plan	Presently under review for changes to contacts and agency updates.
Special Projects	
Active Membership at Month End	31
Equipment Maintenance	
Ambulance 1	Weekly Checks
Ambulance 2	Weekly Checks
Pump 1	Weekly Checks
Pump 2	Weekly Checks
Pump 3	Weekly Checks
Tanker 1	Weekly Checks
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks

#12-594 **MOVED BY: CLLR M^cKAY**
SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River accepts the Emergency Services Activity Report for the month of November, 2012 as presented.

CARRIED

d) Development and Building Permit Report

SUMMARY
<ul style="list-style-type: none"> • Three Development Permits have been approved for the month of November 2012, lower than last year's 8 Development Approvals. • To date for 2012, we have approved a total of 128 Developments, (89 Development Permits and 39 Home Occupation Permits). • Previously for 2011 we approved a total of 109 Developments, (81 Development Permits and 28 Home Occupation Permits).

Background

- The November Development and Building Permit Report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Nov 7/12	D12-126	7 Caribou Crescent	Demolish Fire Destroyed House and Build new House
Nov 9/12	D12-127	32 Dean Drive	Reinstate Power to existing Shop
Nov 21/12	D12-128	10 Mansell Crescent	Demolish Fire Destroyed House

#12-595 **MOVED BY: CLLR DOHEY**
SECONDED BY: CLLR M^{rs}KAY

That the Council of the Town of Hay River accepts the Development and Building Permit Report for the month of November 2012 as presented.

CARRIED

e) Public Works and Planning Report

SUMMARY

- Snow-clearing continues to be the primary focus of Works O&M.
- Budgeting and Water Licence deliverables were the primary focus of Works Projects.

Background

- The November Projects report is as follows:

Item	Level of Activity
Water License	Processing review comments for Sewage Lagoon O&M Plan, Solid Waste Site O&M Plan and Biotreatment Pad O&M Plan due December 14. Managing development of Drainage & Seepage Study and Interim Closure and Reclamation Plan by consultant due December 14. Liaising with MLWB to determine other deliverables. Determining availability of internal resources to complete Annual Report and repatriate SNP sampling deliverables. Consultant to be retained Spring 2013 to assess conditions of containment facilities.
Fire Hall	Project ongoing; Please see separate report.
Trans Canada Trail	Work stopped by onset of winter and tender cancelled. Request to be made to TCT authority to extend deadline for completion of work.
Lift Stations #1 and #2	Design Build RFPs currently in development for issuance this winter and construction Spring 2013.
Emergency Water Mains Repair	On hold pending development of Design Build RFP template.
Water Contract	MACA currently revising pricing model. Once current contract pricing scheme validated intent is to finalise negotiations and ratify contract. Review of associated Bylaws to also be completed this winter.

Solid Waste Site	Management of Solid Waste contract ongoing. Planning for recycling, composting and waste diversion initiatives to occur this winter. Review of associated Bylaws (tipping fees, etc.) to also be completed this winter.
Vale Island Drainage	Work stopped by onset of winter. Decision to construction manage standing offer resources internally using consultant drainage design resulted in large savings to Town; intent is to continue in this manner Spring 2013.
Drainage Plan	Consultant Conceptual Drainage Plan is complete. Next steps to be determined in conjunction with Vale Island drainage work and available budget.
Sewer and Water Repairs - McBryan, Wright, Riverview	Design for Wright is complete; designs for McBryan and Riverview to be finalised this winter. Many sewer lines remotely repaired over the past two summers; final remote repair work to be planned for Spring 2013. Opportunity to repair Beaver and Caribou Crescents may occur in conjunction with Riverview work.
Beautification and Accessibility	Consultant concept plan complete. Efforts to implement portions of plan met with difficulties; intent is to review plan, revise as necessary and implement Spring 2013. Sidewalk resurfacing products currently being reviewed for implementation Spring 2012.
General Plan	General Plan to be reviewed and ratified this winter.
Asset Management Software	Asset Management software procured and implementation currently underway. Available resources to complete work to be determined.
Water Metering	Issues with current water metering practice identified; currently reviewing options and budget.
Development Standards	Current Development Standards date to 1992; consultant to be retained to modernise and covert to electronic format this winter.
Golf Course Road	Work complete and budget expended; road will be monitored for deficiencies. DOT funding received for chip seal application however work stopped by onset of winter; responsibility for work to be determined.
Cemetery Planning	Inventory of available plots complete. Planning for future expansion to occur after completion of General Plan.
Sewage Lagoon	Minor issues with sewage lagoon identified; as-builts to be reviewed this winter.
Paving	No paving completed in 2012 as quantity required did not warrant separate tender and suitable pricing was not found elsewhere.

	Inventory of required paving will be added to other paving work such as McBryan, Wright and Riverview and scope determined by available budget.
Energy Efficiency Initiatives	Currently working with Northland Utilities to implement LED street lighting; energy efficiency funding sources to be utilised if possible. Currently examining opportunities to work with other government departments to explore initiatives such as solar, biomass, geothermal, etc. Energy audit of the Town Garage to be performed this winter.
Yard Remediation	Work stopped by onset of winter; deficiencies to be addressed Spring 2013.
Water Treatment Plant	Consultant reports on state of WTP complete; reports to be reviewed this winter to develop scope of work for Spring 2013 design and 2014 construction.
Health Centre	Draft site plan received and currently under review; some concerns exist with drainage and utilities. Proposed design may result in new industrial area bypass road, as well as opportunity to bring utilities to proposed Sundog subdivision.
Cameron Crescent	Public consultation complete and request for rezoning sits with the GNWT; subdivision will occur once rezoning approved.
Flood Prevention	Multiple reports currently exist on this matter; intent is to continue to examine opportunities and responsibility for dredging, plan for additional Vale Island drainage work in Spring 2013, examine and budget for a flood gate at the Oxbow outflow, and ensure drainage outflows to the Hay River are clear prior to spring flood.
Signage	Traffic register has been updated. Signage at the winter road, rail crossings and speed limits to be reviewed this winter.
Paradise Road Alignment	Analysis of Town responsibilities regarding the alignment and maintenance of roads in Paradise required this winter.
Equipment Purchase	Dump truck and sanding equipment procured. Hearses yet to be purchased.
Budget and Capital Plan	Process currently underway.

- The November O&M report is as follows:

Item	Level of Activity
Road Maintenance/Repairs	Snow-clearing Sanding Brushing
Vehicle and Equipment	Truck Service Units 11, 27

Maintenance	Snow Blower Service Tandem Truck Oil Change and Inspection Grader Shimmed
Sewer Inspection/Repairs	Flushing Ongoing Operate Lift Stations
Water Inspection/Repairs	Water Line Repair Wright Crescent Hydrant Snow-clearing Operate Water Treatment Plant Service Connects/Disconnects As Required Meter Reading Weekly Sampling and Testing Twice Daily Inspections
Facilities Inspections/Repairs	Snow-clearing Garage Overhead Door Weather-stripping Cemetery Funeral Christmas Decorations Installation

- Resident Inquiries:
 - Miscellaneous: 4
 - Facility Maintenance: 4
 - Water/Sewer: 7
 - Road Maintenance: 20

- Director Meetings:
 - Council:
 - Committee: November 5
 - Council: November 19
 - Special: November 26
 - Strategic Planning: November 28 and 29
 - Administration:
 - Management: November 8 and 15
 - Land Withdrawal: November 14 and 16
 - Budget: November 8, 19, 29 and 30
 - Supervisory Staff: November 6, 7, 15, 16 and 29
 - External:
 - Landfill: November 13
 - Energy Conference: November 20 to 23
 - Water Licence: November 9 and 15
 - NWTAC: November 28 and 29

- Personnel Updates:
 - One lost-time incident (two days for injured finger).
 - John Kay elected to Northwest Territories Water and Waste Association (NTWWA) Board of Directors.
 - Pending Works employee medical leave for up to 6 weeks.
 - Pending Works Foreman one-month annual leave end-December and early January.
 - Casual employee term complete end-December.

#12-596 **MOVED BY: CLLR CANDOW**
SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River accepts the Public Works and Planning Department Monthly Report for November 2012 as presented.

CARRIED

f) Municipal Enforcement Report for October 2012

The October 2012 activity report for Municipal Enforcement is presented for information of Council.

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	7	0	0
ANIMAL CONTROL	21	12	1
NOISE CONTROL	2	0	0
BUSINESS LICENSE	1	0	0
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	1	0	0
STREET CLEARING	3	2	0
GARBAGE COLLECTION	3	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	7	8	6
"ATV" Act	7	2	2

Dog Attack Complaints Received	1
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Number of Dogs Caught	4
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Unsightly Properties:

There are currently seven properties under investigation.

#12-597 **MOVED BY: CLLR DOHEY**
SECONDED BY: CLLR JAMESON

That the Council of the Town of Hay River accepts the Municipal Enforcement Report for the month of October 2012 as presented.

CARRIED

g) Municipal Enforcement Report for November

The November 2012 activity report for Municipal Enforcement is presented for information of Council.

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	4	1	0
ANIMAL CONTROL	19	13	2
NOISE CONTROL	3	0	0
BUSINESS LICENSE	0	0	0
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	14	11	0
GARBAGE COLLECTION	2	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	11	2	0
"ATV" Act	9	0	0

Dog Attack Complaints Received	1
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Number of Dogs Caught	2
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Unsightly Properties:

There are currently seven properties under investigation.

#12-598 **MOVED BY: CLLR JUNGKIND**
SECONDED BY: CLLR CANDOW

That the Council of the Town of Hay River accepts the Municipal Enforcement Report for the month of November 2012 as presented.

CARRIED

h) Fire Hall Project Update Report

SUMMARY
<ul style="list-style-type: none"> The new Fire Hall construction project was awarded to Arcan on May 15, 2012. The construction schedule provided by Arcan indicates that construction will be substantially complete on March 30, 2013, a two and a half month delay from the tender requirements.

Mayor Andrew Cassidy is by virtue of his office, a member of all committees of Council and possesses all the rights, privileges, powers and duties of that membership.

An ad for Expressions of Interest from the public for Drug Free Zone, Recreation Board and Trade and Tourism Committee was posted to the local newspaper and as soon as the full committees have been formulated, the motions will come to Council. Emergency Measures Organization Committee members will be appointed also, according to the requirements of that Committee bylaw.

**#12-603 MOVED BY: CLLR DOHEY
 SECONDED BY: CLLR JUNGKIND**

That the Council of the Town of Hay River accepts the Committees of Council and Council Liaison Report as presented.

CARRIED

**#12-604 MOVED BY: CLLR DOHEY
 SECONDED BY: CLLR CANDOW**

That the Council of the Town of Hay River appoints Cllrs. Jason Coakwell and Mike Maher and Deputy Mayor Brad Mapes to the Utilities/Environment Committee.

CARRIED

The Council Liaison list is attached at the back of the Minutes.

k) Good Governance Conference

Attached is a letter from Municipal and Community Affairs, received October 12, 2012, in regards to the Good Governance Conference being held in Yellowknife on February 26 to 28, 2013.

As outlined in the letter, the theme of the conference is "Community Ownership" with an emphasis on asset management relating to infrastructure, mobile equipment and land.

MACA will reimburse travel and accommodation for three representatives of Council and/or Administration who attend 100% of the conference. Administration would like to send one or two staff members and request expressions of interest from Council members by January 22, 2013.

**#12-605 MOVED BY: CLLR M^cKAY
 SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River accepts the Good Governance Conference February 26-28, 2013, Report as presented.

CARRIED

The Letter from Municipal and Community Affairs is attached at the back of the Minutes.

l) Hay River Marina Study Funding Opportunity

SUMMARY

- The Economic Coordinator has identified an opportunity to access Sector Research Support Funding of \$25,000 under ITI's SEED Program. The funds would go towards a study of the feasibility of a Marina & Boat launch in the community of Hay River.

Background

One of the several recommendations for Year 1 of the "Hay River Northwest Territories Tourism Development Plan 2012" document includes exploring the consistently expressed idea of developing a Marina/Boat Launch in Hay River.

The Tourism Plan identifies water-based activities as one of our strongest potential tourism offerings. Feedback from the tourism document currently states that there is some level of difficulty with putting boats in and out of water, as well as no space for float plane moorage.

The addition of a marina that could moor several boats and float planes would add value to the community as well as provide us a great advantage in capturing a share of the sport-fishing and boating segment.

The goal of the feasibility study would be to provide direction to council for making an informed decision on whether to pursue such an initiative. It would also provide recommendations on location, cost, operations and maintenance as well as management of such a piece of infrastructure - currently, no such study exists.

Considerations

The grant available is for a maximum of \$25,000 in which the Town of Hay River would need to commit a 30% equity stake to a maximum of \$7,500. The Town has already been in communication with the local ITI office and we will qualify for this project. The Town would be eligible to apply for additional SEED grant funding on April 1st 2013.

**#12-606 MOVED BY: CLLR DOHEY
 SECONDED BY: CLLR JUNGKIND**

That the Council of the Town of Hay River accepts the Report titled "Hay River Marina Study Funding Opportunity", as presented.

CARRIED

**#12-607 MOVED BY: CLLR DOHEY
 SECONDED BY: CLLR JUNGKIND**

That the Council of the Town of Hay River directs administration to make an application to the Department of Industry, Tourism and Investment to assist in funding the Hay River Marina Feasibility Study.

TABLED

Let it be noted that Councillor Maher did not take part in the discussion or vote Re: Agenda Item #10.I) Hay River Marina Study Funding Opportunity.

m) Aquatic Facility Scheduling

BACKGROUND:

In November of 2011, administration had suggested that the Town consider adopting a "closed" aquatic operating schedule. The Recreation Board was not supportive of the change, but Council did approve this change during the budget process.

The term "closed" refers to the practice of only having one type of activity occurring in the facility at a time. For example, you would not have the public using the pool, hot tub, etc. during swimming lessons, fitness classes, swim club rentals, and other similar programming. It is important to note that almost all pool schedules have some portion of the schedule "closed".

CURRENT SITUATION:

The issue of aquatic scheduling has been raised recently by members of Council and the Recreation Board. In response, administration has prepared 3 mock schedules (see attached) for review.

1) "Status Quo or Closed" Schedule

a. Pro's

- i. status quo budget/staffing levels
- ii. some users like closed schedules because "sharing the pool" can be disruptive to classes (e.g. physiotherapy, aqua fit, lessons)

b. Con's

- i. closed times in the weekday schedule are required to allow for dedicated uses/programs and mandatory staff/lifeguarding breaks
- ii. limited public swim on weekends, particularly Saturdays where we see peak user levels and get requests to be open longer hours

2) "Open" Schedule

a. Pro's

- i. more flexibility for swimming during week daytime hours
- ii. open early mornings all week

b. Con's

- i. budget increase by approximately \$65,000/year to provide more staffing, training, and related costs
- ii. limited public swim opportunities on weekends (peak use time)

3) "Modified Hybrid" Schedule

a. Pro's

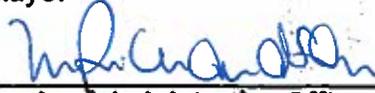
- i. more public swim time on Saturdays (during peak use times)
- ii. more flexibility for facility use during the middle of weekdays
- iii. status quo budget/staffing impact

b. Con's

- i. loss of 3 weekday early morning swim times



Mayor



Senior Administrative Officer

Jan 25/13

ArcTech and The Town of Hay River

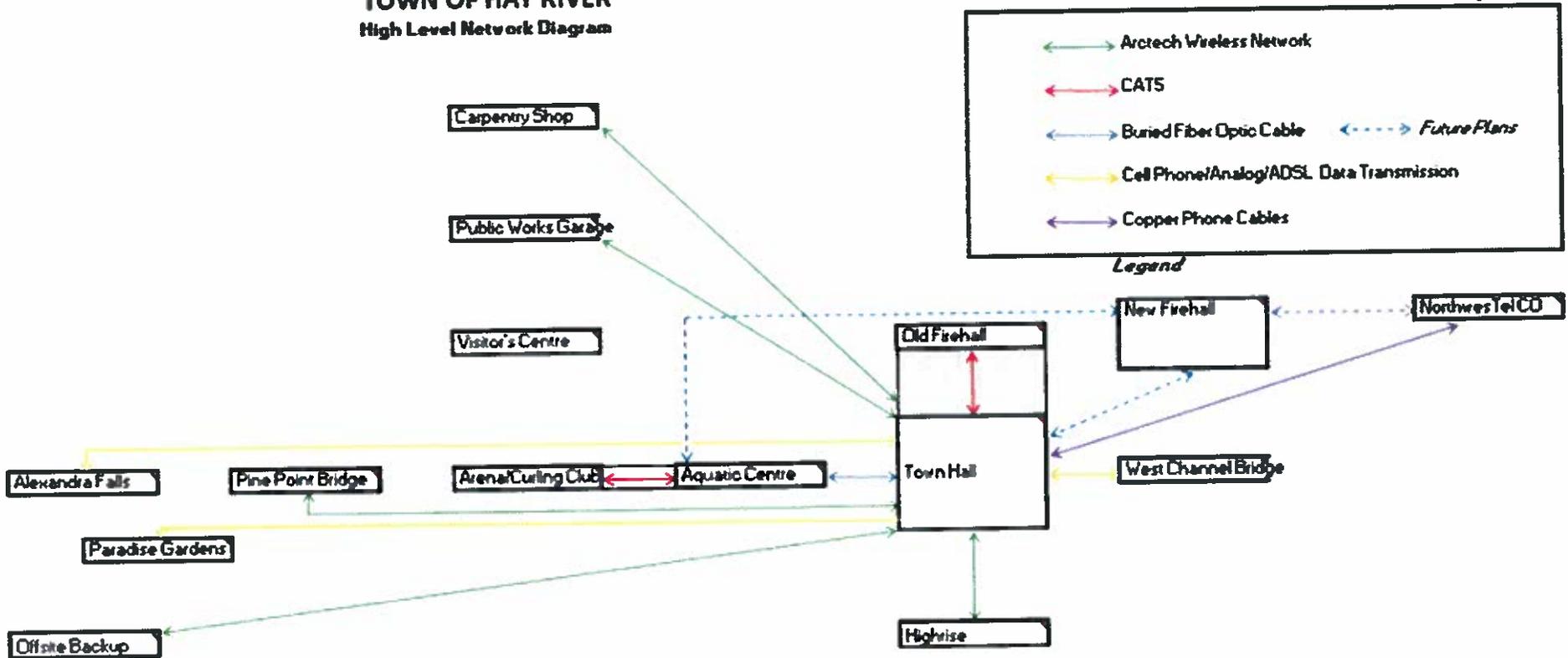
ArcTech

- Incorporated in Hay River in January 2005, locally owned and operated, BIP'd.
- Full range of IT support, from End User desktop support to Executive IT strategic planning.
- The Town is a core client to ArcTech, in addition ArcTech supports 25+ other businesses in the community as well as additional clients in surrounding communities.

IT Infrastructure

TOWN OF HAY RIVER
High Level Network Diagram

Rev 12.7 August 2012



Summary of Services

- Shoretel installation, administration & support
- Sonicwall administration & support
- Network administration & support
- Xerox configuration
- Dell certified technicians
- Fiber network administration & support
- Onsite service for all servers, workstations and network equipment
- SQL Server administration & support
- End user support
- Offsite backup services
- Wireless network administration & support
- Vadim support
- Network security
- Configuration of storage server
- Install, maintain & support desktop and server OS
- Microsoft Exchange administration & support
- Analysis of future needs and controlled upgrades
- Management of all licensing requirements
- Administer & maintain virus protection

- Onsite visits, meetings, schedule, budgets
- 24/7/365 network monitoring on business critical servers
- Install, administer & support IIS Web Server
- Prepare budgets
- Work nights and weekends as required to ensure no downtime during business hours

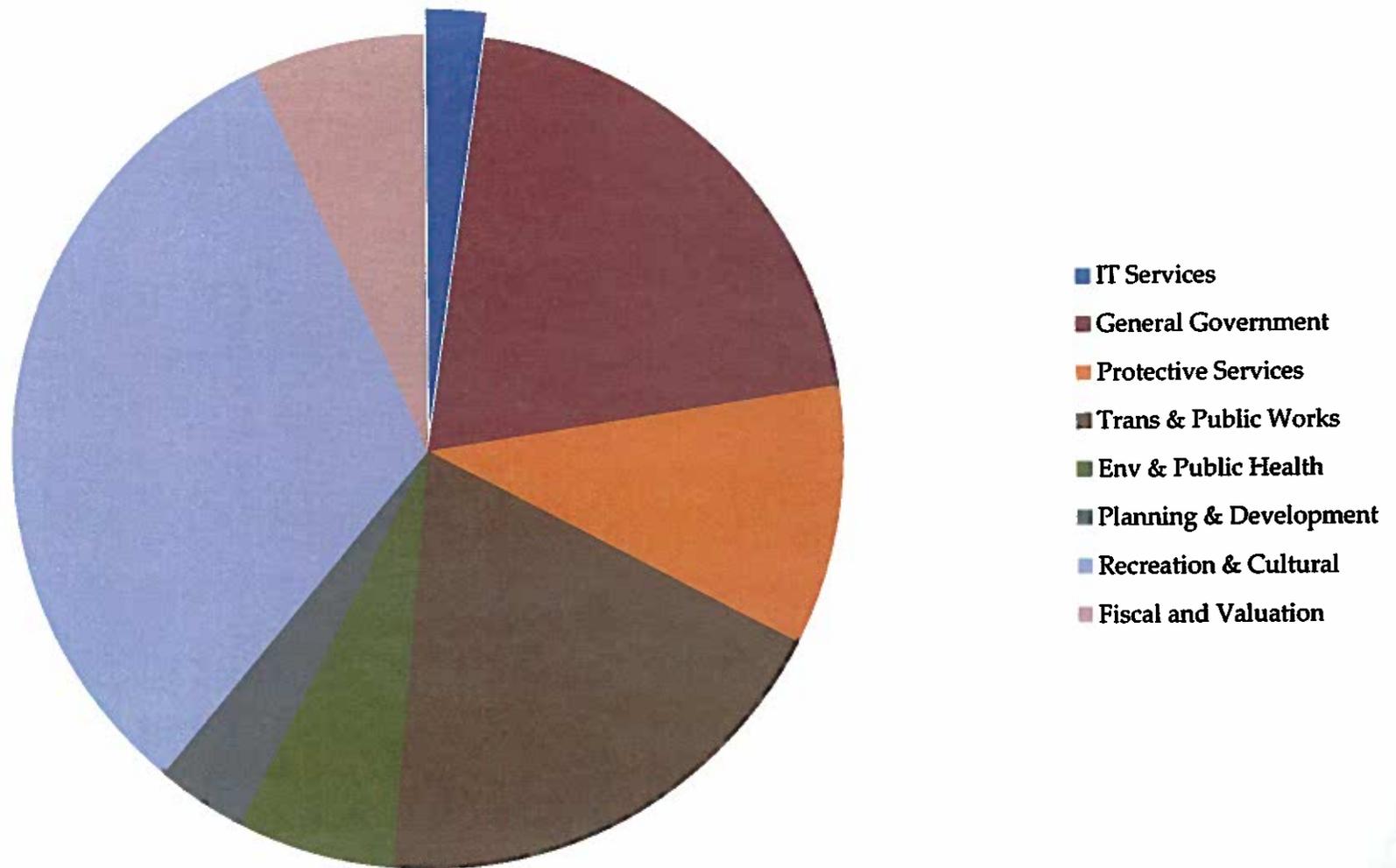
OVER AND ABOVE CONTRACT

- ✓ 24/7/365 monitoring of ALL Town workstations, printers and other network devices
- ✓ Install, administer and support VMWare vSphere
- ✓ Install, administer and support VMWare View
- ✓ Install, administer and support Dell Compellent Enterprise Storage Area Network

Contract Requirements (2009)	Currently in Use (2012)	Growth 2009 – 2012 (contract term)
8 Servers	5 Physical (16 Virtual Servers)	162.5%
41 Workstations	47 Workstations	14.6%
60 GB Offsite Backup	1,327 GB Offsite Backup	2,111.7%
1 Wireless Link	3 Wireless Links	200%

Despite this growth, ArcTech's rate has remained constant other than the annual 3% CPI increase provided in the contract

What are IT Contract Costs?



Are the Services Appropriate?

- As reported by CPP, the Town of Hay River:

“Has appropriately sized and design(ed) IT services and infrastructure.”

“Receives excellent service delivery and quality.”

“Receives fast and effective support for problem identification and resolution.”

“Receives a high level of responsiveness for IT support services.”

These are key ArcTech goals and objectives for all of our clients



Cost savings through ArcTech

- Virtualization of servers
- Reduction in long distance costs using VoIP
- Reduction of cell phone bills
- Free onsite warranty repairs
- Minimal staff down-time
- Rapid response times
- ArcTech recycles all town e-waste at our expense
- Significant cost savings through Wireless network (approximately \$850/month in O&M costs)

Your long term future with ArcTech

1. ArcTech will maintain current contract rate and service levels with the exception of the ongoing annual 3% increase on January 1 each year for a contract term of 3 years or longer
2. ArcTech will develop an IT strategic plan, in collaboration with the Town, in support of the Town strategic goals
3. ArcTech will absorb the costs of relocating server infrastructure to new Firehall
4. ArcTech will continue to volunteer services to setup and maintain EMO Flood watch cameras, sensors and web site each year
5. Volunteer and/or offer reduced cost IT Services to not-for-profit organizations eg. Library
6. Sole sourcing and item 2 will save the Town of Hay River Rate payers the \$42,500 in the proposed budget

- Authority for Sole Sourcing - Bylaw 1574 :
 - Page 7, Schedule B, Section 1 (c) Interpretation "Invitational Tender"
 - Page 8, 4 (a) and (b)
- *ArcTech has more ideas in cost savings, take the cuffs off!*



**TOWN OF HAY RIVER
JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

**October 17, 2012
1:15 PM**

The Joint Occupational Health and Safety Committee meeting was held Wednesday, October 17, 2012, at 1:15 PM in the Fire Hall Training Room

Present: Ross Potter, May-Britt Hetesi, Harald Kauhausen, Emma Harper, Dave Ryan, Jaimi Carter

Absent: Kelly Allinott

1. Call to Order

Meeting was called to order at 1:22 pm by Ross Potter, Co-Chair.

2. Adoption of Agenda

Moved: Jaimi Carter

Seconded: Emma Harper

CARRIED

3. Adoption of Minutes September 12, 2012.

Moved: Jaimi Carter

Seconded: May-Britt Hetesi

That the JOH&S Committee accepts the minutes from the September 12, 2012 as presented.

CARRIED

4. Business Arising from the Minutes

- **No update on Ski Chalet extension re: work required in that building – will follow up as we assume the work is complete**

5. New Business

a) Incident(s) Review

There were no incidents last month.

b) CSTS Course Update

6. ISSUES

a) Recreation

None to report

b) Administration

None to report

c) Public Works

Fire Chief Potter has reviewed and revised the SOG for Confined Space

entry and is awaiting approval from the Chief Safety Officer with the GNWT.

Adjournment

Moved: Jalmi Carter

That the regular meeting of the Occupational Health & Safety Committee be adjourned at 1:30 p.m.

BUILDING INSPECTIONS – Public Works Garage & Storage and Recreation Garage - Ross and Harald to complete time – STILL TO BE COMPLETED

Vale Island Fire Hall Inspected October 17, 2012.

Certified correct as recorded on October 17, 2012, and accepted by Motion November 14, 2012:



Ross Potter, Chair



May-Britt Hetesi, Recording Secretary

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

DATE OF INSPECTION: 2012/10/17				
BUILDING: Vale Island Fire Hall				
INSPECTORS INITIALS: MB, JC, EH, RP				
	Yes	No	N/A	Action Completion Date
BUILDING EXTERIOR				
Is there clear egress through all exits?	X			
Are steps and ramps clear of ice and snow?	X			
Are handrails in place and secure?	X			
Are combustble materials stored away from building?	X			
Are all electrical plates in place?	X			
Are garbage containers at least 3 meters from building?	X			
BUILDING INTERIOR				
Are fire emergency procedures current and posted in each floor area?			X	
Are fire exits posted and clear?			X	
Are exit signs illuminated?			X	
Are hallways clear of obstructions?	X			
Are doors clear of obstructions?	X			
Are stairwells clear of obstructions?			X	
Are doors clear (not blocked or wedged open)?	X			
Is the fire panel ON and ARMED?			X	
Is the fire panel free of any trouble indicators?			X	
Are smoke detectors operational?			X	
Are fire extinguishers in place, serviceable and clear of obstructions?	X			
Are fire extinguisher tags current?	X			
Is there at least 0.5 meter clearance below all sprinkler heads?			X	
Is the electrical room secured?	X			
Is the electrical room clear of combustibile material?	X			
Is there at least 1 mere clear space around all electrical panels?	X			
Is the mechanical room secured?	X			
Is the mechanical room clear of any fuel spills/leaks?	X			
Is the crawl space clear of combustibile material?			X	
Is the crawl space access secured?			X	
Are storage areas secured?			X	
Are emergency lights operational?			X	
Is flammable material properly stored?			X	
Are non-smoking rules enforced?	X			
Are ceiling tiles in place?			X	
Are all electrical plates in place?	X			

**TOWN OF HAY RIVER
 OCCUPATIONAL HEALTH AND SAFETY
 FIRE AND SAFETY CHECKSHEET**

HEALTH AND SAFETY	Yes	No	N/A	Action Completion Date
Health and safety policy posted?			X	
Occupational health and safety act posted?			X	
Material data safety sheets up to date?			X	
Incident reporting poster displayed?			X	
Emergency services numbers posted?			X	
Workplace inspections posted?			X	
OH&S minutes posted?			X	
First Aid Kit available?	X			
Required components in First Aid Kit?	X			
First Aid Kit inspection record available?	X			
List of certified first aiders posted?			X	

COMMENTS

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

DATE OF INSPECTION: November 15/2012				
BUILDING: Garage				
INSPECTORS INITIALS: RP HK				
	Yes	No	N/A	Action Completion Date
BUILDING EXTERIOR				
Is there clear egress through all exits?	X			
Are steps and ramps clear of ice and snow?			X	
Are handrails in place and secure?			X	
Are combustible materials stored away from building?	X			
Are all electrical plates in place?	X			
Are garbage containers at least 3 meters from building?	X			
BUILDING INTERIOR				
Are fire emergency procedures current and posted in each floor area?		X		Work in progress as part of Emergency Response Plan
Are fire exits posted and clear?		X		Work in progress as part of Emergency Response Plan
Are exit signs illuminated?	X			
Are hallways clear of obstructions?	X			
Are doors clear of obstructions?	X			
Are stairwells clear of obstructions?			X	
Are doors clear (not blocked or wedged open)?	X			
Is the fire panel ON and ARMED?			X	
Is the fire panel free of any trouble indicators?			X	
Are smoke detectors operational?			X	
Are fire extinguishers in place, serviceable and clear of obstructions?	X			
Are fire extinguisher tags current?		X		1 Extinguisher missed during annual survey
Is there at least 0.5 meter clearance below all sprinkler heads?			X	
Is the electrical room secured?			X	
Is the electrical room clear of combustible material?			X	
Is there at least 1 meter clear space around all electrical panels?	X			
Is the mechanical room secured?		X		Boiler room door open, does not have an automatic door closure
Is the mechanical room clear of any fuel spills/leaks?	X			
Is the crawl space clear of combustible material?			X	
Is the crawl space access secured?			X	
Are storage areas secured?			X	
Are emergency lights operational?	X			
Is flammable material properly stored?	X			

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

Are non-smoking rules enforced?		X		Warnings have been issued about smoking in building
Are ceiling tiles in place?	X			
Are all electrical plates in place?	X			

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

HEALTH AND SAFETY	Yes	No	N/A	Action Completion Date
Health and safety policy posted?	X			
Occupational health and safety act posted?	X			
Material data safety sheets up to date?		X		MSDS's need updating
Incident reporting poster displayed?	X			
Emergency services numbers posted?	X			
Workplace inspections posted?	X			
OH&S minutes posted?	X			
First Aid Kit available?	X			
Required components in First Aid Kit?		X		First Aid Kit should be replaced
First Aid Kit inspection record available?		X		Inspection record needed for new First Aid Kit
List of certified first aiders posted?		X		First Aid Courses needed for PWS Staff. Some staff to take first aid on December 12th and 13th
COMMENTS				
<p>Fire Extinguisher survey required for extinguisher in Annex MSDS Manual needs to be updated with new MSDS's Eye Wash Station needs service change solution and record date changed First Aid kit needs to be replaced Need to have list of First Aiders by First Aid Kit All storage of Flammable materials to be removed from Boiler Room Door Closure to be installed on Boiler Room door and door to be kept closed at all times.</p>				

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

DATE OF INSPECTION: November 14/2012				
BUILDING: Reservoir & Pumphouse				
INSPECTORS INITIALS: HK, EH, DR & RP				
	Yes	No	N/A	Action Completion Date
BUILDING EXTERIOR				
Is there clear egress through all exits?		X		Snow removal was required
Are steps and ramps clear of ice and snow?			X	
Are handrails in place and secure?			X	
Are combustible materials stored away from building?	X			
Are all electrical plates in place?	X			
Are garbage containers at least 3 meters from building?	X			
BUILDING INTERIOR				
Are fire emergency procedures current and posted in each floor area?			X	
Are fire exits posted and clear?	X			
Are exit signs illuminated?	X			
Are hallways clear of obstructions?	X			
Are doors clear of obstructions?	X			
Are stairwells clear of obstructions?			X	
Are doors clear (not blocked or wedged open)?	X			
Is the fire panel ON and ARMED?			X	
Is the fire panel free of any trouble indicators?			X	
Are smoke detectors operational?			X	
Are fire extinguishers in place, serviceable and clear of obstructions?	X			
Are fire extinguisher tags current?		X		1 Extinguisher missed during annual survey
Is there at least 0.5 meter clearance below all sprinkler heads?			X	
Is the electrical room secured?			X	
Is the electrical room clear of combustible material?			X	
Is there at least 1 meter clear space around all electrical panels?	X			
Is the mechanical room secured?			X	
Is the mechanical room clear of any fuel spills/leaks?	X			
Is the crawl space clear of combustible material?			X	
Is the crawl space access secured?			X	
Are storage areas secured?			X	
Are emergency lights operational?	X			
Is flammable material properly stored?	X			
Are non-smoking rules enforced?	X			
Are ceiling tiles in place?	X			
Are all electrical plates in place?	X			

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

HEALTH AND SAFETY	Yes	No	N/A	Action Completion Date
Health and safety policy posted?			X	
Occupational health and safety act posted?			X	
Material data safety sheets up to date?		X		MSDS's required for some material
Incident reporting poster displayed?			X	
Emergency services numbers posted?			X	
Workplace Inspections posted?	X			
OH&S minutes posted?			X	
First Aid Kit available?	X			
Required components in First Aid Kit?	X			
First Aid Kit Inspection record available?	X			
List of certified first aiders posted?			X	

COMMENTS

Battery posts and batteries need servicing on Fire Pump
 CO2 Extinguisher needs servicing
 Emergency light by entrance not working
 Require Eye Wash Station
 MSDS's required for, Spic and Span Floor Cleaner, Stride Accumix 03909 (Neutral Cleaner)
 Unmarked spray bottle of solution (possibly water) should be marked with contents

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

DATE OF INSPECTION: November 15/2012				
BUILDING: Public Works Storage Facility				
INSPECTORS INITIALS: RP HK				
	Yes	No	N/A	Action Completion Date
BUILDING EXTERIOR				
Is there clear egress through all exits?	X			
Are steps and ramps clear of ice and snow?			X	
Are handrails in place and secure?			X	
Are combustible materials stored away from building?	X			
Are all electrical plates in place?	X			
Are garbage containers at least 3 meters from building?	X			
BUILDING INTERIOR				
Are fire emergency procedures current and posted in each floor area?			X	
Are fire exits posted and clear?			X	
Are exit signs illuminated?			X	
Are hallways clear of obstructions?	X			
Are doors clear of obstructions?	X			
Are stairwells clear of obstructions?			X	
Are doors clear (not blocked or wedged open)?	X			
Is the fire panel ON and ARMED?			X	
Is the fire panel free of any trouble indicators?			X	
Are smoke detectors operational?			X	
Are fire extinguishers in place, serviceable and clear of obstructions?		X		Fire Extinguisher required for Hydrovac Bay
Are fire extinguisher tags current?	X			1 Extinguisher missed during annual survey
Is there at least 0.5 meter clearance below all sprinkler heads?			X	
Is the electrical room secured?			X	
Is the electrical room clear of combustible material?			X	
Is there at least 1 meter clear space around all electrical panels?	X			
Is the mechanical room secured?			X	
Is the mechanical room clear of any fuel spills/leaks?	X			
Is the crawl space clear of combustible material?			X	
Is the crawl space access secured?			X	
Are storage areas secured?			X	
Are emergency lights operational?			X	
Is flammable material properly stored?	X			
Are non-smoking rules enforced?	X			
Are ceiling tiles in place?	X			
Are all electrical plates in place?	X			

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

HEALTH AND SAFETY	Yes	No	N/A	Action Completion Date
Health and safety policy posted?			X	
Occupational health and safety act posted?			X	
Material data safety sheets up to date?			X	
Incident reporting poster displayed?			X	
Emergency services numbers posted?			X	
Workplace inspections posted?			X	
OH&S minutes posted?			X	
First Aid Kit available?			X	
Required components in First Aid Kit?			X	
First Aid Kit inspection record available?			X	
List of certified first aiders posted?			X	

COMMENTS

Fire Extinguisher required for Hydrovac Bay

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

DATE OF INSPECTION: November 15/2012				
BUILDING: Recreation Storage Facility				
INSPECTORS INITIALS: RP HK				
	Yes	No	N/A	Action Completion Date
BUILDING EXTERIOR				
Is there clear egress through all exits?	X			
Are steps and ramps clear of ice and snow?			X	
Are handrails in place and secure?			X	
Are combustible materials stored away from building?	X			
Are all electrical plates in place?	X			
Are garbage containers at least 3 meters from building?	X			
BUILDING INTERIOR				
Are fire emergency procedures current and posted in each floor area?			X	
Are fire exits posted and clear?			X	
Are exit signs illuminated?			X	
Are hallways clear of obstructions?			X	
Are doors clear of obstructions?	X			
Are stairwells clear of obstructions?			X	
Are doors clear (not blocked or wedged open)?	X			
Is the fire panel ON and ARMED?			X	
Is the fire panel free of any trouble indicators?			X	
Are smoke detectors operational?			X	
Are fire extinguishers in place, serviceable and clear of obstructions?	X			
Are fire extinguisher tags current?	X			
Is there at least 0.5 meter clearance below all sprinkler heads?			X	
Is the electrical room secured?			X	
Is the electrical room clear of combustible material?			X	
Is there at least 1 meter clear space around all electrical panels?	X			
Is the mechanical room secured?			X	
Is the mechanical room clear of any fuel spills/leaks?	X			
Is the crawl space clear of combustible material?			X	
Is the crawl space access secured?			X	
Are storage areas secured?			X	
Are emergency lights operational?			X	
Is flammable material properly stored?	X			
Are non-smoking rules enforced?	X			
Are ceiling tiles in place?	X			
Are all electrical plates in place?	X			

**TOWN OF HAY RIVER
OCCUPATIONAL HEALTH AND SAFETY
FIRE AND SAFETY CHECKSHEET**

HEALTH AND SAFETY	Yes	No	N/A	Action Completion Date
Health and safety policy posted?			X	
Occupational health and safety act posted?			X	
Material data safety sheets up to date?			X	
Incident reporting poster displayed?			X	
Emergency services numbers posted?			X	
Workplace inspections posted?			X	
OH&S minutes posted?			X	
First Aid Kit available?			X	
Required components in First Aid Kit?			X	
First Aid Kit inspection record available?			X	
List of certified first aiders posted?			X	

COMMENTS

A Meeting of the Recreation Board of the Municipal Corporation of the Town of Hay River was held Friday, November 9, 2012 at 12:00 pm in the Doug Wieterman.

MEMBERS PRESENT: Nikki Ashton, Colleen Ahenakew, Wayne Korotash

EXCUSED ABSENCE: Chair-Greg Rowe, Jason Coakwell, Mayor – Andrew Cassidy

OTHERS PRESENT: Recreation Programmer – Emma Harper, Director of Recreation – Lyle Hannan, Assistant SAO – May-Britt Hetesi

CALL TO ORDER: The meeting was called to order at 12:10 pm by Wayne Korotash

ADOPT AGENDA

**MOVED BY: NIKKI ASHTON
SECONDED BY: COLLEEN AHENAKEW**

CARRIED

ADOPT THE MINUTES OF MEETING, OCTOBER 1, 2012

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: NIKKI ASHTON**

CARRIED

DELEGATIONS

BUSINESS ARISING

A) Pine Point Ball Diamond Twinning

Lyle met with Glenn Smith and Curtis Rowe to discuss the fencing distance and location. Glenn and Curtis would like to see the fence expanded 30' and discussed the possibility of moving the second diamond closer to the first to lessen the cut and fill. Lyle advised Glenn and Curtis to work on a funding plan for the project. This would give council confirmation of the group's involvement and commitment to help fund the project. There had also been some confusion regarding the approval process. Specifically, there are many steps for full approval and the group must show that they are planning to fundraise and help pay for the cost of the project. The best case scenario would see construction begin next season, if all funding/in-kind donations are in place. The board and Lyle discussed the importance of communication between council and community groups in order to move projects along.

B) HRMH – Aquatic Facility Hours for Minor Hockey Tournaments

Lyle met with the Hay River Minor Hockey President and Vice-President to discuss aquatic hours during Minor Hockey tournaments. It was decided that Fridays would be an open swim night for all ages until close. Saturday evening swims would be considered when a tournament or special event is scheduled. This could be partnered with a special event in the pool to attract more people to swim in the evening. This will be evaluated on an ongoing basis to assess benefit and cost. Minor Hockey was satisfied with this decision.

C) Skate/BMX Park Equipment RFP – Draft

Lyle met with the Skate/BMX Committee to discuss the draft RFP. The group had no issues with the draft. Lyle told the board that the RFP still needed the dimensions of the outdoor space and a more specific description of the current equipment. He also mentioned that page 5 would need to be adjusted depending on when the RFP is released. Page 9 and 10 will also need additions to

the criteria which will be discussed with the SAO. The board discussed the space to be used. Lyle said that the committee's original suggestions were behind the Recreation Centre or at Tri-Service Park. Council will be reviewing this and the long-term plan is tentatively for Tri-Service Park.

NEW BUSINESS

A) Recreation Department Activity Report - October

Lyle presented the Activity Report that he would like to use for the Board and Council meetings.

The Curling Club is struggling with leaks in the roof due to snow and ice build-up. This is currently affecting sheet 1 and the lounge area. Staff has been removing the snow and a steam unit has been rented to steam the ice in order to remove an ice dam that has built up around the perimeter of the roof. The major repair work will have to take place in the Spring/Summer. The condenser fan was fixed by CIMCO.

Two Get Active Grants were approved in the amount of \$750 each. The trails grant is currently stalled due to the weather. Some approvals and pricing need to be updated. Administration will be requesting approval to carry over the grant portion and council will need to carry over the budget.

Staffing update: Janelle Beck is going on Maternity Leave December 18.

B) Bingo Allocations

The Recreation Programmer presented the Bingo Allocations for 2013. The board reviewed the allocations and discussed the decrease in bingo requests citing decreased revenue from bingo fundraisers.

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: NIKKI ASHTON**

Recommend that the board accept the Bingo Allocations as presented.

CARRIED

C) Curling Club Lease - Draft

Lyle informed the board that he had several meetings with the executive of the Curling Club. He explained the difficulty in determining fair rates for leases due to differences between communities and other types of rates, i.e. hourly. Last year's lease was the first time the club received a reduced rate due to providing their own installation and removal of the ice. Lyle stated that he is currently trying to negotiate a multi-year lease. He has proposed a three year deal that would freeze the rate. The rate would be frozen due to the situation with the facility, toleration of leaks, etc. The rate proposed is similar to other communities of this size; however, deals are different depending on the community. The Curling Club supplied a letter supporting the frozen rate. Lyle explained that he felt the only justification to freeze the rates was the situation with the building. Article 30 of the lease addresses the building issues. The Curling Club did mention they felt that the new rate was not saving them that much money due to the ice install; however, inflation was not added to last year's rate and will not be added for three more years in the new lease. The lease will be presented to council and the term will be retroactive to October 1, 2012.

D) Policy Review

Lyle told the board that he is in the process of reviewing the policy. He felt that some aspects are missing or need to be realigned with operations. He also felt that the policy could be simplified by breaking it into several policies contained in one manual. He informed the board that this might require extra meetings to complete.

E) Annual Fee Review

Lyle explained to the board that he would like to have them involved in the annual fee review. Specifically, the board would help set the philosophy surrounding fees and charges, ex. youth vs.

adult fees. Lyle will present the fee setting in similar communities and give a fee primer to introduce the group to the philosophies surrounding fee setting. Lastly, he mentioned that cost recovery is currently covered in the policy, but he would like to make this more comprehensive.

F) 2013 Operating & Capital Budget

Lyle asked the board whether they had been involved in the budget in the past, as he would like to have a strategic planning session with recommendations from the board to send to council. The board has not been directly involved in the budget in the past. Lyle explained that he would like to have a planning session with the board, council liaison, senior management to discuss budget directions and that this would probably need to happen before Christmas. Colleen mentioned that a long term plan for the arena and commitment from council was requested. One million a year was requested to be set aside for the Recreation Centre for 9 years based on the debenture on the pool ending in this time period. The board also presented two options for the arena, renovations or a new facility. The board discussed the importance of a plan to accelerate the reserves and not to touch these reserves for anything except the arena upgrade.

G) Board Position Renewals

Lyle indicated that he would need something in writing from each member stating their interest or not in continuing to serve on the board by the end of 2012.

H) Holiday Hours

Lyle presented information on the pool holiday hours and indicated that the arena holiday hours will be dependent on user group activities.

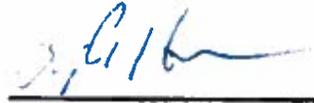
NEXT MEETING – TBA

ADJOURNMENT – 1:05pm Moved by Colleen Ahenakew

CHAIR:



SECRETARY:



December 11, 2012
File: 144201375/08-10

The Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1

Attention: Keith Morrison, P. Eng.
Director of Public Works and Planning

Dear Sir:

Reference: The Town of Hay River
Hay River Fire Hall
Progress Application No. 04

We are enclosing herewith one (1) copy of Arctic Canada Construction Ltd - ARCAN's Progress Application No. 04, dated November 30, 2012, together with a Statutory Declaration of Progress Payment Distribution by Contractor, a Workers' Safety & Compensation Commission letter, and our Certificate for Payment No. 04 in the amount of \$318,630.51 plus GST.

This claim has been reviewed by this office and is approved for payment.

Sincerely,

STANTEC ARCHITECTURE LTD.



Todd Beaumaster
Architectural Technologist
Stantec Architecture Ltd.
Ph: (403) 716-7912
Fx: (403) 716-8019
tbeaumaster@stantec.com
stantec.com

TB/tb

Enclosure



CUSTOMER INVOICE

Town of Hay River
 73 Woodland Drive
 Hay River, NT
 X0E 1G1

Invoice Date: Nov 30, 2012

Invoice #: J000820

Our Reference #: TOWHAY

Job Location:

S A M E

Customer Contract #:

Our Job #: 12-023

Job Description: Hay River Fire

Description	Amount
PROGRESS APPLICATION NO. 4	
CONTRACT:	5,633,000.00
EXTRAS:	-9,141.30

TOTAL REVISED CONTRACT:	5,623,858.70
CONTRACT COMPLETED TO DATE:	2,265,037.10
EXTRAS COMPLETED TO DATE:	-15,229.20

COMPLETED TO DATE SUB-TOTAL	2,249,807.90
LESS PREVIOUS BILLINGS:	1,895,774.00

GROSS INVOICE AMOUNT	354,033.90
 (BALANCE TO INVOICE: 3,374,050.80)	

Terms:
 Net 30. 2% per month over 30.
Please submit payment to:
 Finance Office (see address below)

Subtotal	354,033.90
Less Holdback	35,403.39
GST (#140597311RT0001)	15,931.53
TOTAL	334,562.04

Head Office
 112 Taltheil Drive
 Box 2484
 Yellowknife, NT X1A 2P8
 Phone: (867) 873-2520
 Fax: (867) 669-9596

South Slave District Office
 13 Industrial Drive
 Hay River, NT X0E 0R6
 Phone: (867) 874-2303
 Fax: (867) 874-3806

Finance Office
 #209 - 40 Elizabeth Street
 Box 958
 Okotoks, AB T1S 1B1
 Phone: (403) 938-3131
 Fax: (403) 938-3188

01 - Arctic Canada Construction
Billing Application
12-023- Hay River Fire Hall
Application Number - # Date - Nov 01/12 - Nov 30/12

Line# Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete
Contract					

00010 Project Administration - Labour	49,900.00	43%	21,457.00 33%	16,467.00 10%	4,990.00 28,443.00*
00020 Project Administration - Other	71,500.00	43%	30,745.00 33%	23,595.00 10%	7,150.00 40,755.00*
00030 Insurance & Bonding	67,870.00	40%	27,148.00 33%	22,397.10 7%	4,750.90 40,722.00*
00040 Mobilization	54,180.00	100%	54,180.00 100%	54,180.00 0%	0.00 0.00*
00050 Demobilization	5,250.00	0%	0.00 0%	0.00 0%	0.00 5,250.00*
00060 Temporary Facilities	52,420.00	43%	22,540.60 33%	17,298.60 10%	5,242.00 29,879.40*
00070 EC Sum	5,000.00	0%	0.00 0%	0.00 0%	0.00 5,000.00*
00080 Piling	425,830.00	100%	425,830.00 100%	425,830.00 0%	0.00 0.00*
00090 Siteworks	52,180.00	5%	2,609.00 5%	2,609.00 0%	0.00 49,571.00*
00100 Paving	64,710.00	30%	19,413.00 30%	19,413.00 0%	0.00 45,297.00*
00110 Landscaping	2,080.00	0%	0.00 0%	0.00 0%	0.00 2,080.00*
00120 Concrete Formwork - Labour	174,950.00	55%	96,222.50 45%	78,727.50 10%	17,495.00 78,727.50*
00130 Concrete Formwork - Materials	73,450.00	80%	26,760.00 70%	23,415.00 10%	3,345.00 6,690.00*
00140 Concrete - Labour	100,110.00	50%	50,055.00 40%	40,044.00 10%	10,011.00 50,055.00*
00150 Concrete - Materials	263,490.00	60%	158,094.00 50%	131,745.00 10%	26,349.00 105,396.00*
00160 Reinforcing - Labour	91,600.00	45%	41,220.00 35%	32,060.00 10%	9,160.00 50,380.00*
00170 Reinforcing - Materials	177,050.00	100%	177,050.00 85%	150,492.50 15%	26,557.50 0.00*
00180 Masonary	237,875.00	0%	0.00 0%	0.00 0%	0.00 237,875.00*
00190 Structural Steel	601,260.00	80%	641,008.00 80%	641,008.00 0%	0.00 160,252.00*
00200 Metal Decking	73,010.00	25%	18,252.50 25%	18,252.50 0%	0.00 54,757.50*
00210 Carpentry - Labour	69,800.00	0%	0.00 0%	0.00 0%	0.00 69,800.00*
00220 Carpentry - Materials	54,950.00	0%	0.00 0%	0.00 0%	0.00 54,950.00*
00230 Millwork	21,200.00	0%	0.00 0%	0.00 0%	0.00 21,200.00*

01 - Arctic Canada Construction
Billing Application
12-023- Hay River Fire Hall
Application Number - 4 Date - Nov 01/12 - Nov 30/12

Line# Description	Contract Value	Pct-----To Date	Pct---Prev Billed	Pct---This Billing	Balance to Complete
00240 Thermal & Moisture Protection -	20,920.00	10%	2,092.00	10%	18,828.00*
00250 Thermal & Moisture Protection -	33,900.00	10%	3,390.00	10%	30,510.00*
00260 Roofing - Labour	64,600.00	0%	0.00	0%	64,600.00*
00270 Roofing - Materials	171,230.00	0%	0.00	0%	171,230.00*
00280 Siding - Labour	142,750.00	0%	0.00	0%	142,750.00*
00290 Siding - Materials	237,580.00	0%	0.00	0%	237,580.00*
00300 Doors & Hardware - Labour	15,650.00	0%	0.00	0%	15,650.00*
00310 Doors & Hardware - Materials	39,700.00	5%	1,985.00	5%	37,715.00*
00320 Overhead Doors - Labour	24,970.00	0%	0.00	0%	24,970.00*
00330 Overhead Doors - Materials	64,240.00	0%	0.00	0%	64,240.00*
00340 Aluminum Doors/Curtain Wall - La	66,090.00	0%	0.00	0%	66,090.00*
00350 Aluminum Doors/Curtain Wall - Ma	100,350.00	0%	0.00	0%	100,350.00*
00360 Steel Stud Framing - Labour	70,520.00	0%	0.00	0%	70,520.00*
00370 Steel Stud Framing - Materials	32,850.00	0%	0.00	0%	32,850.00*
00380 GWB - Labour	19,500.00	0%	0.00	0%	19,500.00*
00390 GWB - Materials	16,890.00	0%	0.00	0%	16,890.00*
00400 Taping/Painting	79,670.00	0%	0.00	0%	79,670.00*
00410 Acoustical Ceilings - Labour	11,850.00	0%	0.00	0%	11,850.00*
00420 Acoustical Ceilings - Materials	6,610.00	0%	0.00	0%	6,610.00*
00430 Flooring	57,750.00	0%	0.00	0%	57,750.00*
00440 Misc Specialities, Equip & Furni	25,470.00	0%	0.00	0%	25,470.00*
00450 Misc Specialities, Equip & Furni	39,020.00	0%	0.00	0%	39,020.00*
00460 Mechanical	588,000.00	27%	158,760.00	20%	429,240.00*
00470 Electrical	753,225.00	38%	286,225.50	12%	466,999.50*

01 - Arctic Canada Construction
 Billing Application
 12-023- Hay River Fire Hall
 Application Number - 4 Date - Nov 01/12 - Nov 30/12

Line# Description	Contract Value	Pct-----To Date	Pct----Prev Billed	Pct---This Billing	Balance to Complete				
Subtotal	5,631,000.00	40%	2,285,037.10	34%	1,911,003.20	6%	354,033.90	3,367,962.90	
Additions to Contract									
09901 1 RCD 23-001 RFI #19/HCC-801-Rev	-15,229.20	100%	-15,229.20	100%	-15,229.20	0%	0.00	0.00*	
09002 HCC No. 02 Mechanical & Elec(T)	5,121.34	0%	0.00	0%	0.00	0%	0.00	5,121.34*	
09003 HCC-001 - Dryer Booster Fan C(T)	966.56	0%	0.00	0%	0.00	0%	0.00	966.56*	
Subtotal	-9,141.30	167%	-15,229.20	161%	-15,229.20	0%	0.00	6,087.90	
Total Contract	5,623,858.70	40%	2,249,807.90	34%	1,895,774.00	6%	354,033.90	3,374,080.80	
Less Holdback on lines noted (*)			224,980.79		109,577.40		35,403.39		
Subtotal			2,024,827.11		1,786,196.60		318,630.51		
Plus GST/HST on 118,630.51 14059731							15,971.53		
Total this Billing							334,562.04		

Approved by

Approved by

Statutory Declaration of Progress Payment Distribution by Contractor

Standard Construction Document

CCDC 9A - 2001

To be made by the Contractor prior to payment when required as a condition for either:

- second and subsequent progress payments; or
 release of holdback.

The last application for progress payment for which the Declarant has received payment is No. 2
dated the 26 day of September,
in the year 2012.

Identification of Contract

Name of Contract (Location and description of the Work as it appears in the Contract Documents)

Hay River Fire Hall
General Contracting

Date of Contract: 28 May 2012
Day Month Year

Name of Owner

Town of Hay River

Name of Contractor

Arctic Canada Construction Ltd.

Identification of Declarant

Name of Declarant

Margaret Nickel

Position or Title (of office held with Contractor)

Controller

Declaration

I solemnly declare that, as of the date of this declaration, I am an authorized signing officer, partner or sole proprietor of the Contractor named in the Contract identified above, and as such have authority to bind the Contractor, and have personal knowledge of the fact that all accounts for labour, subcontracts, products, services, and construction machinery and equipment which have been incurred directly by the Contractor in the performance of the work as required by the Contract, and for which the Owner might in any way be held responsible, have been paid in full as required by the Contract up to and including the latest progress payment received, as identified above, except for:

- 1) holdback monies properly retained,
- 2) payments deferred by agreement, or
- 3) amounts withheld by reason of legitimate dispute which have been identified to the party or parties, from whom payment has been withheld.

I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me in Okotoks, AB this 3 day of December,
City/Town and Province

In the year 2012

Signature of Declarant

Signature of Commissioner for Oaths, Notary Public, Justice of the Peace, etc.

BEV FRANZEN
Commissioner for Oaths in and
for the Province of Alberta
Expiry Date: May 26, 2014

The making of a false or fraudulent declaration is a contravention of the Criminal Code of Canada, and could carry, upon conviction, penalties including fines or imprisonment.

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CCDC



2001

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CCDC

Copyright 2001

Canadian Construction Documents Committee



Stantec

Stantec Architecture Ltd.
Suite 200, 325 - 25th Street SE
Calgary, Alberta
Canada T2A 7H8
Tel: (403) 716-8000
Fax: (403) 716-8019

CERTIFICATE FOR PAYMENT

To: The Town of Hay River 73 Woodland Drive, Hay River, NT X0E 1G1 Attention: Keith Morrison, P. Eng. Director of Public Works & Planning	Project: The Town of Hay River Hay River Fire Hall Project No: 144201375/08-10 Certificate No: 04
---	---

We hereby certify that in accordance with your contract dated May 15, 2012

with Arctic Canada Construction Ltd. - ARCAN

The Contractor is entitled to payment in the amount of \$ THREE HUNDRED EIGHTEEN THOUSAND, SIX HUNDRED AND THIRTY - 51/100 DOLLARS (\$ 318,630.51) PLUS GST

For work performed and/or holdback releases for the period ending November 30, 2012

Original Contract Sum	\$ 5,833,000.00	
Change Orders	(9,141.30)	
Contract Sum to Date	5,623,858.70	\$ 5,623,858.70
Value of Work Completed to Date	\$ 2,249,807.90	
Holdback 10%	224,980.79	
Holdback Release - Previous Claims	0.00	
Holdback Release - This Claim	0.00	
Net Holdback	224,980.79	224,980.79
Value of Work to Date, Less Net Holdback	2,024,827.11	
Amount of Previous Certificates	1,708,198.60	1,706,198.60
AMOUNT OF THIS CERTIFICATE	318,630.51	\$ 318,630.51
Goods & Services Tax @ 5%	15,931.53	
Value of Work to be Done	3,374,050.80	3,374,050.80
		\$ 5,622,892.14

STANTEC ARCHITECTURE LTD.

Per Todd Beaumaster
Todd Beaumaster, Architectural Technologist

Date: December 11, 2012

TB/tb

This certificate is not negotiable. It is payable only to the payee named in it. Its issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under their contract.



**Hay River
MONTHLY
MAYOR'S / CHIEF'S
POLICING REPORT
October, 2012**

**Hay River Detachment
"G" Division
Northwest Territories**

The Hay River RCMP Detachment responded to a total of 181 calls for service in Hay River during the month of October, 2012.

OCCURRENCES	Oct. 2012	Year to Date	Oct. 2011	Year Total 2011
Assaults (all categories)	3	111	21	146
Break and Enters (Residence & Business)	2	33	9	46
Theft of Motor Vehicle	1	2	4	11
Theft Under \$ 5000.00	2	31	4	43
Theft Over \$ 5000.00	0	1	0	0
Drugs (Possession)	1	15	4	35
Drugs (Trafficking)	1	14	4	44
Liquor Act	14	205	18	123
Unlawful Sale (Bootlegging)	0	0	0	2
Causing a Disturbance / Mischief (including public intoxication)	34	547	99	653
Impaired Driving	4	89	13	93
Other Complaints	78	997	98	1781
Total Violations	140	2016	274	2172
Total Calls for Service	181	2432	241	2913



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada

CATEGORY	Oct. 2012	Year to Date	Oct. 2011	Year Total 2011
Prisoners	41	804	94	1016
Intermittent Prisoners	6	17	0	0
Other Detachment's Prisoners	1	11	2	N/A
Total Prisoners (mth)	48	832	96	1016

JUSTICE REPORTS	Oct. 2012	Year to Date	Year Total 2011
Victim Service Unit Referrals	2	25	N/A
Youth Alternative Measures (YCJA Warnings)	0	91	N/A
Youth Diversion (Community Justice Referrals)	0	10	10
Adult Diversion (Community Justice Referrals)	0	2	1
Emergency Protection Orders (Detachment Initiated)	0	0	2
ODARA Reports	1	16	57

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are (1) Organized Crime-Drug Trafficking

(2) Substance Abuse -Alcohol and Drugs

(3) Youth and Crime Prevention

(4) Community Policing/Aboriginal Awareness

(1) This month the detachment addressed the issue of Substance abuse by being highly visible, approachable, and available to enforce laws in respect to substance abuse. Members of the Hay River detachment are committed to intelligence gathering, which contributes to, not only in Hay River, Enterprise and the KFN Dene Reserve but the entire Northwest Territories Drug and Crime strategy.

(2) This month the detachment addressed the issue of Domestic Violence by continuing to respond and investigate complaints of domestic violence. These investigations are carefully scrutinized to ensure as always, a high level of service.

(3) This month the detachment was involved with youth by continuing to make contact with the youth in the Hay River area. Hay River members continue to make efforts to interact with them in positive ways.

Update on work being performed by ACCP members:

This position is currently staffed by Special Cst. Steve Beck to provide enhanced Community Policing. This past month S/Cst. Beck has been involved in the following.

October was a busy Month for the ACCP program. At the beginning of October a leadership camp for the Allain St. Cyr and Ecole boreal schools. This camp was very successful and hosted over 50 kids between grades 7 to 9. Immediately following the camp with the kids The teachers came and attended the same camp spending a lot of time connecting with resources and forming partnerships with local elders. On site, many different stations were exhibiting such skills as :

Traditional tanning of a moose hide.

Making dry fish, complete with smoke house.

Beading

Birch bark moose calls

Beaver trapping

Organic chickens geese and turkey's were slaughtered and processed.

This camp was very positive for many members of the community's of Yellowknife and Hay River. It allowed valuable traditional and cultural skills to be taught by locals in their comfort zone, on the land instead of a classroom. The interactions between youth and local elders developed a strong bond between both. Youth stayed at the camp for two nights/three days and teachers one night/two days after the youth left.

Members attended Princess Alexandra school to help with a behavior plan for a high risk youth that was wanting to get back into school. Members spoke to what they felt would be helpful for the reintegration of this youth who has been out of school for over two years. A quick update recently show that the youth attended a volleyball tournament in Ft Smith no major issues.

October also saw the successful completion of the potato program. Members took local youth from the Diamond Jenness school and harvested the Potatoes planted in the spring by the grade 2-3 students. 150 pounds of potatoes were harvested and donated to the local soup kitchen. The program was a large success connecting many partners withing the Hay River area to support a much needed nonprofit organization.

Members were asked to assist with a local school dance in order to address some concerns that ecstasy was floating around the community. The administrators had some concerns that this drug may make its way into the school dance and requested that members attend and be visible as a deterrent to this behavior. Members were in and out of this event throughout the evening and did some traffic control in the immediate area. No serious issues arose however several intoxicated youth had to be picked up by parents. The school was grateful and sent members a thank you card.

Members were able to attend a family dance which was very well attended. Many members of the community were on hand and appreciated the interaction between members and their youth.

Notable Occurrences for the Month:

None noted.

New Community Concerns

None identified at this time.

Community Policing Activities or Events (if not identified in the APP's)

Curling has begun for the year and the Detachment has two teams curling.. The teams are made up of members as well as their significant others. All together 12 people from the RCMP are playing, bringing much needed new blood to the curling rink. Sgt. Orr has volunteered to join the club executive for the year. Our skill as curlers is nothing to brag about, but the community loves to see us out and involved in the club.

On October 5th, Sgt. Orr and Cst. Bell conducted a walk through of DJ School. All went well and Staff and students were happy to see us.

On October 8th, Sgt. Orr and S/Cst. Beck conducted a walk through of DJ School. No issues identified.

On October 11th, Cst. Stevens attended an interagency meeting on KFN. This was an excellent opportunity to work on the relationships between area partners.

On October 17, Cpl. Young attended Princess Alexandra Middle School, conducted a walk through and talked with students and staff. No issues were identified by the staff.

Over the October 19th weekend, Cst. Stevens attended the Lawrie Hobart Volleyball Tournament in Fort Smith as the coach of his Under 19 Boys Volleyball team. The boys did well and all had a great time.

On October 18, Cst. Hayward attended the annual Hay River airport's table top emergency exercise. This is a way to discuss emergency measures with all the town's emergency agencies and to discuss ways of improvement and preparedness in the event of a major incident.

On October 22nd, Sgt. Orr and S/Sgt. Cullen had a meeting with representatives of the Interagency Committee. The meeting was very productive and works towards strengthening the bonds between the groups.

On October 23, Sgt. Orr and Cpl. Young conducted pro-active patrols to the Hamlet of Enterprise and the KFN Dene Reserve. No issues were identified in either community.

On October 26, Sgt. Orr and Cpl. Young attended the Hamlet of Enterprise and met briefly with a representative of the Department of Transportation. As the winter is upon us, their agency is working diligently to keep the roads and highways clear and safe.

On October 31st the entire Detachment took part in the 27th annual Spook-a-rama at the Community Hall. 135 youth from grades 8 to 12 attended the dance along with 25 volunteers including the members, their spouses, the HRFD and several community volunteers. The dance was excellent and the kids had a great time. This was the culmination of two months work on the part of the Detachment and everyone did a great job. I would like to thank the Hay River business community who's generous donations made the event possible. It is very important to note that over Halloween night Detachment members only responded to only one call for service. This is unheard of for a community this size and is a testament to the community's commitment to their youth.

As always, should you have any questions or concerns please feel free to contact myself or Cpl. Young.

Sgt. C.T. (Chad) ORR
Detachment Commander
(867)874-1111
email: chadwick.t.orr@rcmp-grc.gc.ca

Cpl. Scott Young
Operations NCO
(867)874-1111
email: scott.young@rcmp-grc.gc.ca

External Distribution List:

OIC District
District Advisory NCO

Sue Vogt - " G " Division Criminal Operations
Sgt. Warren Gauchier - " G " Division Client Services

Document created 2012-01-24
Amended 2012-03-02 RWS
Amended 2012-08-28 WRG



Town of Hay River Councillor Liaison Responsibilities

First Nations	Deputy Mayor Brad Mapes Cllr Roger Candow
Economic Development	Deputy Mayor Brad Mapes Cllr Donna Lee Jungkind
Chamber of Commerce	Deputy Mayor Brad Mapes
Health	Cllr Vince McKay
Education	Deputy Mayor Brad Mapes Cllr Kandis Jameson
NWT Association of Communities	Cllr Vince McKay
Development Appeal Board	Cllr Jason Coakwell
RCMP / Crime Prevention	Deputy Mayor Brad Mapes
Fire Department / EMO	Cllr Vince McKay
Youth	Cllr Keith Dohey
Seniors	Cllr Roger Candow



Northwest
Territories Municipal and Community Affairs



OCT 12 2012

His Worship Mayor Ken Latour
Town of Hay River
73 WOODLAND DRIVE
HAY RIVER, NT X0E 1G1

Dear Mayor Latour:

Good Governance Conference - Community Ownership

"Community Ownership", the fourth in a series of ongoing Good Governance Conferences sponsored by Municipal and Community Affairs (MACA) will take place at the Explorer Hotel in Yellowknife, from February 26 to 28, 2013 with an early bird pre-conference session on Monday, February 25, 2013 and a post conference session on Friday, March 1, 2013.

The Conference will feature sessions on asset management as it relates to infrastructure, mobile equipment and land. It will also examine community ownership of plans and how planning is an essential part of an effective Council and progressive community. The conference agenda is under review and will be made available in the near future.

I am pleased to invite you, members of your Council, and your Senior Administration staff to participate in this conference. Since, there will be an emphasis on Asset Management, it would be beneficial to have your Community Works Foreman in attendance.

MACA will reimburse travel and accommodation for three representatives of your Council and/or Community Government staff who attend 100% of the conference. You are encouraged to have more representation at the conference. Costs associated for extra representation qualify as a legitimate expense under your Gas Tax Agreement.

..J2

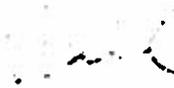


-2-

Lorraine Tordiff will be the contact for registration and reimbursement processes; she will follow-up with you shortly to confirm participation by your community. Lorraine can be reached at (867) 872-6528.

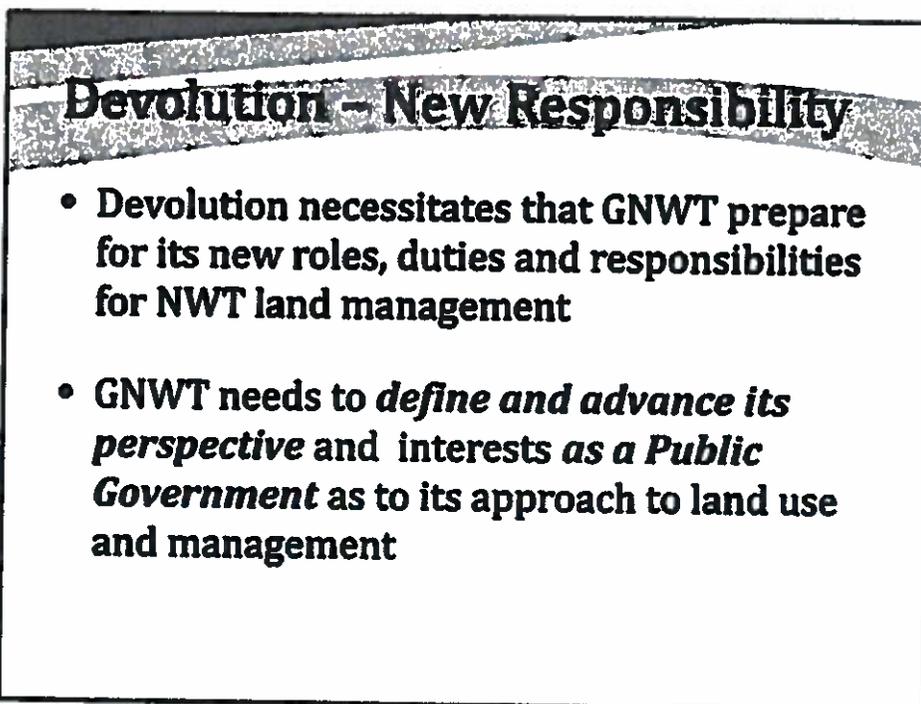
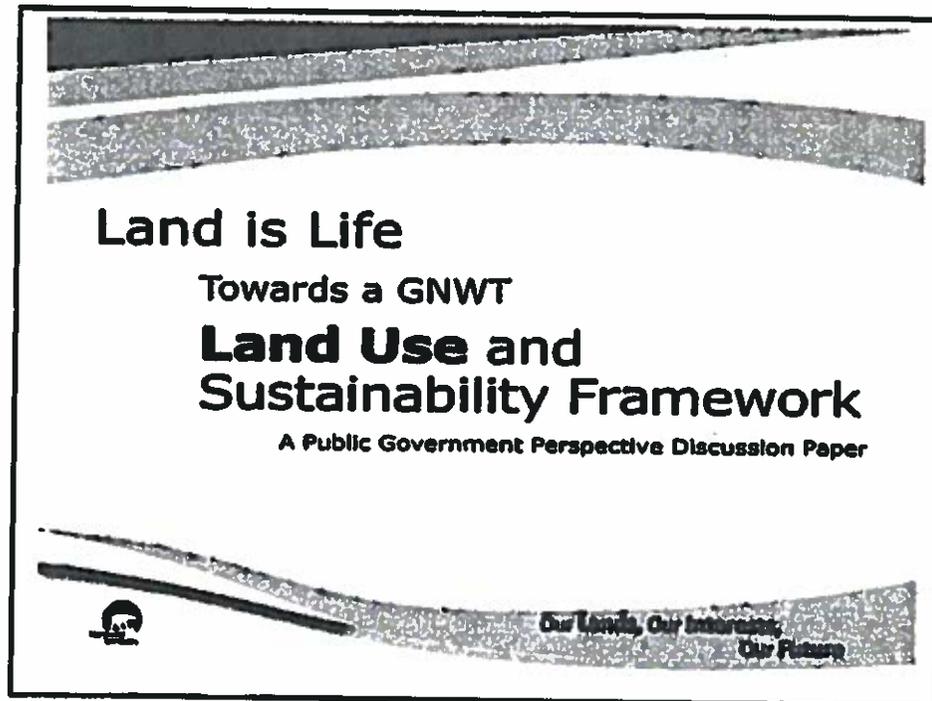
If you have any questions please do not hesitate to give Lorraine or your MACA Regional Superintendent a call. I look forward to seeing you in Yellowknife in February, 2013.

Sincerely,



Tom R. Williams
Deputy Minister

c: Ms. Lorraine Tordiff
Regional Superintendent, South Slave
Municipal and Community Affairs



Land Is Life – A Discussion Paper

- Outlines the GNWT *perspectives* as a Public Government and identifies and describes GNWT *Territorial interests* with respect to land, water and resource management post devolution
- Serves as a basis for *engagement*

Key Elements of Discussion Paper



Vision

"Land is life - it sustains and feeds us spiritually, culturally, economically and socially. Working together, Northerners will responsibly manage the lands, waters and natural resources of the Northwest Territories for the benefit of current and future generations".

- **This vision embraces the spirit and intent of sustainability and stewardship**

Draft GNWT LUSP Principles

- **Land management decisions shall take into account all Territorial Land Interests.**
- **Aboriginal rights and all legal rights are acknowledged and valued during land management decision making.**
- **Sustainable resource development is essential for the economic, environmental, and cultural well-being of NWT residents in both the short and long term.**
- **Decisions about lands and resources within the NWT should be made by residents of the NWT.**

Draft GNWT LUSE Principles

Continued...

- Traditional and local knowledge and scientific knowledge are equally important in the decision-making process.
- Land management decisions shall be made within a process that provides clarity and certainty, and that can anticipate and adapt to a changing environment or situation.
- Trans-boundary issues related to resource management and environmental quality require co-operation within the NWT as well as with neighbouring jurisdictions.

Territorial Land Interests

- A Territorial Land Interest is a statement that defines *what is important* to the GNWT with respect to land
- GNWT Territorial Land Interests that are listed under *four* categories:
 - The Land Sustains Us
 - We Support the Sustainability of the Land
 - Land Creates Benefits and Wealth
 - Managing Land and Activity

Strategic Directions

- **Important considerations for land management and supporting Territorial Land Interests:**
 - **NWT Way of Life;**
 - **NWT Environmental Stewardship; and**
 - **NWT Economic Stewardship.**

Supporting the Framework

- **Mechanisms are required to achieve the Strategic Directions of the GNWT LUSF:**
 - **Working Together;**
 - **Creating Linkages;**
 - **Using the Best Information Available and Knowledge;**
 - **Making Responsible Decisions; and**
 - **Measuring Progress, Reporting and Communicating**

What Next?

The GNWT is seeking comments and ideas by September 30, 2012.

**Provide feedback on-line at:
www.executive.gov.nt.ca/initiatives/land-use-sustainability/default.htm**

Feedback will help the GNWT finalize the LUSP and inform devolution negotiations and implementation planning.

The GNWT will need to develop policies, guidelines and actions to support the Framework.

Thank you!

Questions? Comments?

TOWN OF HAY RIVER

2013 DRAFT OPERATING BUDGET

**GENERAL GOVERNMENT
UTILITY OPERATING FUND
LAND DEVELOPMENT FUND**

DECEMBER 17, 2012

TOWN OF HAY RIVER
DRAFT 2013 Consolidated Budget of Financial Activities

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 2012	Projected 2012	Budget 2013
Revenue						
Property taxes	\$ 3,935,845	\$ 4,037,885	\$ 4,037,885	\$ 4,045,205	\$ 4,045,205	\$ 4,045,205
Grants in lieu	\$ 729,286	\$ 746,971	\$ 748,532	\$ 736,104	\$ 748,565	\$ 748,565
Sale of services	\$ 305,946	\$ 404,977	\$ 276,000	\$ 284,256	\$ 335,493	\$ 384,876
Recreation	\$ 380,386	\$ 408,112	\$ 410,713	\$ 341,875	\$ 358,658	\$ 424,455
Franchise fee	\$ 265,970	\$ 270,922	\$ 270,922	\$ 265,398	\$ 265,398	\$ 265,000
Interest and penalties	\$ 119,041	\$ 232,987	\$ 213,000	\$ 214,608	\$ 214,608	\$ 211,000
GNWT Block funding	\$ 2,112,000	\$ 2,112,000	\$ 2,112,000	\$ 1,902,000	\$ 1,902,000	\$ 1,902,000
Conditional transfers (GT, CPI)	\$ 2,332,102	\$ 4,445,262	\$ 2,309,262	\$ 2,388,078	\$ 2,388,078	\$ 2,388,097
Collections for Government	\$ 590,683	\$ 617,457	\$ 617,887	\$ 635,949	\$ 636,954	\$ 636,954
Other Transfers	\$ 7,402	\$ 6,785	\$ 8,400	\$ -	\$ 8,400	\$ 8,400
Total Revenue	\$ 10,778,659	\$ 13,283,358	\$ 11,004,401	\$ 10,813,474	\$ 10,903,360	\$ 11,014,552
Expenditure						
General Government	\$ 1,911,842	\$ 2,046,455	\$ 2,026,105	\$ 1,547,700	\$ 1,571,502	\$ 1,698,704
Protective Services	\$ 502,738	\$ 584,697	\$ 709,260	\$ 538,410	\$ 692,947	\$ 762,300
Transportation & Public Works	\$ 1,473,865	\$ 1,382,693	\$ 1,422,486	\$ 1,205,860	\$ 1,299,603	\$ 1,552,693
Environmental & Public Health	\$ 492,473	\$ 492,847	\$ 503,167	\$ 327,886	\$ 420,260	\$ 514,850
Planning & Development	\$ 246,350	\$ 246,466	\$ 405,557	\$ 210,667	\$ 239,449	\$ 393,850
Recreation & Cultural	\$ 2,301,392	\$ 2,439,993	\$ 2,447,378	\$ 1,985,158	\$ 2,227,573	\$ 2,459,045
Fiscal and Valuation	\$ 422,990	\$ 519,531	\$ 456,270	\$ 421,992	\$ 463,000	\$ 476,000
Total Expenditure	\$ 7,351,650	\$ 7,712,682	\$ 7,970,223	\$ 6,217,674	\$ 6,914,334	\$ 7,857,442
Net Operating Revenue	\$ 3,427,009	\$ 5,570,676	\$ 3,034,178	\$ 4,595,799	\$ 3,989,026	\$ 3,157,109
Other revenue (expenditure)						
Transfers from (to) deferred contributions	-\$ 1,764,212	\$ 3,569,737	\$ 7,076,982	\$ -	\$ 1,000,000	\$ 2,380,000
Collections for Government (School Tax)	-\$ 590,683	-\$ 617,457	-\$ 617,887	-\$ 635,949	-\$ 636,954	-\$ 636,954
Gain (loss) on disposal of capital assets	-\$ 2,500	\$ 68,704	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets	-\$ 1,118,917	-\$ 1,973,304	-\$ 1,510,500	\$ -	-\$ 1,510,500	-\$ 2,049,500
	-\$ 3,476,312	\$ 1,047,680	\$ 4,948,795	-\$ 635,949	-\$ 1,147,454	-\$ 306,454
Net Revenue (Expenditure) for the period	-\$ 49,303	\$ 6,618,356	\$ 7,982,973	\$ 3,959,850	\$ 2,841,572	\$ 2,850,655
Other items affecting surplus						
Purchase of tangible capital assets	-\$ 864,977	-\$ 1,248,529	-\$ 7,433,400	\$ -	-\$ 1,000,000	-\$ 2,380,000
Repayment of debentures (principal)	-\$ 130,432	-\$ 112,541	-\$ 120,000	-\$ 80,619	-\$ 120,000	-\$ 120,000
Appropriation to reserves	-\$ 519,052	-\$ 337,986	-\$ 141,344	\$ -	-\$ 141,344	-\$ 500,000
Transfer from reserves	\$ 539,649	\$ 200,820	\$ 166,500	\$ -	\$ -	\$ -
Transfer to Utility Operating Fund	-\$ 980,678	-\$ 629,413	-\$ 2,278,289	\$ -	-\$ 2,278,289	-\$ 1,900,000
Transfer to investment in tangible capital assets	\$ 1,118,917	\$ 1,973,304	\$ 1,510,500	\$ -	\$ 1,510,500	\$ 2,049,500
	-\$ 836,573	-\$ 154,345	-\$ 8,296,033	-\$ 80,619	-\$ 2,029,133	-\$ 2,850,500
Net Revenue (Expenditure) for the period	-\$ 886,876	\$ 6,464,011	-\$ 313,059	\$ 3,879,231	\$ 812,439	\$ 155

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Revenue Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 12/12	Projected 2012	Budget 2013
1-1-1100-000 Property Taxes	\$ 3,935,845	\$ 4,037,885	\$ 4,037,885	\$ 4,045,205	\$ 4,045,205	\$ 4,045,205
Grants in lieu						
1-1-2110-000 Federal	\$ 133,384	\$ 132,272	\$ 133,833	\$ 130,625	\$ 133,833	\$ 133,833
1-1-2310-000 Territorial	\$ 560,550	\$ 570,095	\$ 570,095	\$ 570,127	\$ 570,127	\$ 570,127
1-1-2410-000 NWT Power Corp.	\$ 35,352	\$ 44,805	\$ 44,805	\$ 35,352	\$ 44,605	\$ 44,605
	\$ 729,286	\$ 746,971	\$ 748,532	\$ 736,104	\$ 748,565	\$ 748,565
Sale of services						
1-1-4100-124 Collection fee-school tax	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
1-1-4102-121 Other taxable revenue	\$ 970	\$ 525	\$ 500	\$ 895	\$ 895	\$ 500
1-1-4103-121 Other non-taxable revenue	\$ 206	\$ 50	\$ 100	\$ -	\$ 100	\$ 100
1-1-4104-124 Tax certificates	\$ 1,805	\$ 675	\$ 800	\$ 1,450	\$ 1,450	\$ 800
	\$ 7,981	\$ 6,250	\$ 6,400	\$ 2,345	\$ 7,445	\$ 6,400
Protective services						
1-2-4244-240 Fire Calls and Inspections	\$ -	\$ -	\$ -	\$ 1,302	\$ 1,302	\$ -
1-1-4245-241 Fire fundraising	\$ 1,400	\$ -	\$ -	\$ -	\$ -	\$ -
1-1-4246-246 Fire training	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 5,000
1-1-4254-254 Ambulance operating agmt.	\$ 25,300	\$ 25,300	\$ 25,300	\$ 21,425	\$ 21,425	\$ 25,300
1-1-4255-254 Ambulance billing	\$ 72,800	\$ 124,224	\$ 110,300	\$ 101,113	\$ 105,000	\$ 121,350
1-1-4256-254 Ambulance grants	\$ 24,278	\$ 55,722	\$ -	\$ -	\$ 40,000	\$ 40,000
	\$ 125,277	\$ 205,246	\$ 135,600	\$ 123,840	\$ 167,727	\$ 191,650
Transportation & Public Works						
1-1-4300-311 Public Works costs recovery	\$ 9,520	\$ 3,000	\$ -	\$ -	\$ -	\$ -
1-1-4400-433 Landfill tipping fees	\$ 18,242	\$ 15,725	\$ 16,000	\$ 13,750	\$ 16,000	\$ 18,200
1-1-4400-434 Landfill other	\$ -	\$ 5,250	\$ -	\$ -	\$ -	\$ -
	\$ 27,762	\$ 23,975	\$ 16,000	\$ 13,750	\$ 16,000	\$ 18,200
Planning, Tourism, Econ. Dev.						
1-1-4600-613 Sale of maps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-1-4600-619 Zoning amendment fees	\$ -	\$ 250	\$ 500	\$ 1,525	\$ 1,525	\$ 500
1-1-4600-691 Tourism	\$ -	\$ 26,619	\$ -	\$ 5,000	\$ 5,000	\$ -
1-1-4600-699 Economic Development	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 50,000
	\$ 25,000	\$ 26,869	\$ 25,500	\$ 6,525	\$ 6,525	\$ 50,500
Recreation						
Pool						
1-1-4730-713 Lessons non-taxable	\$ 13,610	\$ 13,034	\$ 17,000	\$ 14,870	\$ 14,870	\$ 16,000
1-1-4731-713 Lessons taxable	\$ 3,456	\$ 3,505	\$ 4,000	\$ 5,643	\$ 5,643	\$ 4,000
1-1-4732-713 Grant in lieu	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-1-4733-713 Tickets	\$ 51,551	\$ 47,502	\$ 50,000	\$ 40,854	\$ 43,000	\$ 50,000
1-1-4734-713 Hourly rental	\$ 8,775	\$ 11,050	\$ 10,000	\$ 9,861	\$ 10,500	\$ 10,000
1-1-4735-713 Special events	\$ 1,007	\$ 1,702	\$ 1,000	\$ 473	\$ 473	\$ 1,000
1-1-4737-713 Grants/Donations	\$ 760	\$ 3,334	\$ 13,000	\$ 16,477	\$ 16,477	\$ 10,750

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Revenue Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 12/12	Projected 2012	Budget 2013
1-1-4739-713 Sale of merchandise	\$ 1,435	\$ 3,614	\$ 2,000	\$ 2,396	\$ 2,396	\$ 2,000
1-1-4790-713 Aquatic Facility Fundraising	\$ 1,228	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 81,821	\$ 83,741	\$ 97,000	\$ 90,573	\$ 93,359	\$ 93,750
Curling Club						
1-1-4740-714 Club rental	\$ 26,864	\$ 28,506	\$ 27,006	\$ 22,507	\$ 22,507	\$ 27,006
Arena						
1-1-4750-715 Scheduled ice rental	\$ 109,495	\$ 106,141	\$ 110,000	\$ 93,721	\$ 105,000	\$ 110,000
1-1-4751-715 Ice grant in lieu	\$ 4,778	\$ -	\$ 4,000	\$ -	\$ -	\$ 4,000
1-1-4752-715 Public ice	\$ 4,972	\$ 3,920	\$ 2,000	\$ 2,410	\$ 2,410	\$ 3,400
1-1-4753-715 Sponsored ice rental	\$ -	\$ 1,416	\$ 3,000	\$ 825	\$ 825	\$ 3,000
1-1-4754-715 Advertising	\$ 10,121	\$ 11,969	\$ 11,900	\$ 11,028	\$ 11,028	\$ 11,900
	\$ 129,366	\$ 123,445	\$ 130,900	\$ 107,984	\$ 119,263	\$ 132,300
Centre						
1-1-4755-715 Concession	\$ 13,714	\$ 14,286	\$ 14,857	\$ 13,429	\$ 14,500	\$ 17,571
1-1-4756-715 Hall rental	\$ 35,984	\$ 31,958	\$ 25,000	\$ 22,352	\$ 24,000	\$ 25,000
1-1-4757-715 Hall grant in lieu	\$ 928	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500
	\$ 50,627	\$ 46,244	\$ 41,357	\$ 35,781	\$ 38,500	\$ 44,071
Other Rec.						
1-1-4758-715 Fitness Centre/Vending	\$ -	\$ -	\$ -	\$ 902	\$ 902	\$ -
1-1-4759-715 Programs	\$ 11,608	\$ 8,784	\$ 12,000	\$ 15,823	\$ 15,823	\$ 27,228
1-1-4780-718 Ballpark rental	\$ 7,994	\$ 6,500	\$ 7,000	\$ 6,305	\$ 6,305	\$ 6,600
1-1-4790-719 Other (includes Rec Centre contr.)	\$ 46,883	\$ 65,546	\$ 66,000	\$ 7,824	\$ 7,824	\$ 66,000
1-1-4790-720 Grants	\$ 10,277	\$ 34,725	\$ 19,450	\$ 48,904	\$ 48,904	\$ 17,500
1-1-4790-721 Sale of merchandise	\$ 3,947	\$ 2,622	\$ 2,000	\$ 273	\$ 273	\$ 2,000
1-1-4790-999 Special events	\$ 11,000	\$ 8,000	\$ 8,000	\$ 5,000	\$ 5,000	\$ 8,000
	\$ 91,709	\$ 126,176	\$ 114,450	\$ 85,030	\$ 85,030	\$ 127,328
Total Recreation	\$ 380,386	\$ 408,112	\$ 410,713	\$ 341,875	\$ 358,658	\$ 424,455
Other Revenue						
1-1-5120-292 Business licenses	\$ 49,726	\$ 47,544	\$ 47,000	\$ 50,153	\$ 50,153	\$ 47,000
1-1-5130-000 Lottery licenses	\$ 23,080	\$ 23,176	\$ 21,000	\$ 17,156	\$ 17,156	\$ 21,000
1-1-5140-220 Motor licenses	\$ 300	\$ 300	\$ 500	\$ 275	\$ 275	\$ 500
1-1-5161-293 Dog licenses	\$ 1,683	\$ 2,636	\$ 2,500	\$ 1,715	\$ 1,715	\$ 2,500
1-1-5171-292 Development permits	\$ 6,145	\$ 4,200	\$ 4,000	\$ 7,120	\$ 7,120	\$ 4,000
1-1-5172-292 Building permits	\$ 33,290	\$ 19,870	\$ 12,000	\$ 26,730	\$ 26,730	\$ 12,000
1-1-5193-516 Cemetery Burial	\$ 650	\$ 2,350	\$ 3,000	\$ 2,450	\$ 2,450	\$ 3,000
1-1-5210-220 Traffic fines	\$ 200	\$ 430	\$ 400	\$ 30	\$ 30	\$ 400
1-1-5220-220 Fines	\$ -	\$ 300	\$ 100	\$ 130	\$ 130	\$ 100
1-1-5241-293 Dog fines	\$ 2,352	\$ 3,275	\$ 2,000	\$ 4,065	\$ 4,065	\$ 2,000
	\$ 119,926	\$ 142,637	\$ 92,500	\$ 137,796	\$ 137,796	\$ 118,126
1-1-5310-000 Loss Prevention Revenue	\$ -	\$ 25,626	\$ -	\$ 25,626	\$ 25,626	\$ 25,626

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Revenue Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 12/12	Projected 2012	Budget 2013
1-1-5440-000 Franchise fee	\$ 265,970	\$ 270,922	\$ 270,922	\$ 265,398	\$ 265,398	\$ 265,000
Interest & Penalties						
1-1-5510-000 Interest on investments	\$ 15,267	\$ 38,765	\$ 50,000	\$ 27,911	\$ 27,911	\$ 50,000
1-1-5515-000 Gas tax interest	\$ -	\$ 9,558	\$ 5,000	\$ 11,448	\$ 11,448	\$ 5,000
1-1-5516-000 CPI interest	\$ -	\$ 58,755	\$ 45,000	\$ 61,945	\$ 61,945	\$ 45,000
1-1-5517-000 BCF interest	\$ -	\$ 22,884	\$ 9,000	\$ 814	\$ 814	\$ 9,000
1-1-5520-000 Receivables penalties	\$ 9,162	\$ 22,343	\$ 24,000	\$ 19,507	\$ 19,507	\$ 22,000
1-1-5610-000 Property tax penalties	\$ 94,611	\$ 80,683	\$ 80,000	\$ 94,611	\$ 94,611	\$ 80,000
	\$ 119,041	\$ 232,987	\$ 213,000	\$ 214,608	\$ 214,608	\$ 211,000
1-1-5920-000 Other Contributions Revenue	\$ -	\$ -	\$ -	\$ 102,875	\$ 102,875	\$ 102,875
1-1-5921-000 Drug Free Zone Contributions	\$ -	\$ -	\$ -	\$ 200	\$ 200	\$ -
1-1-5991-000 Disposal of Fixed Assets	\$ 2,500	\$ 12,930	\$ -	\$ 2,146	\$ 2,146	\$ -
1-1-6210-000 GNWT Block funding	\$ 2,112,000	\$ 2,112,000	\$ 2,112,000	\$ 1,902,000	\$ 1,902,000	\$ 1,902,000
Conditional transfers						
1-1-7110-000 Summer employment grants	\$ 15,840	\$ 10,825	\$ 5,000	\$ 9,600	\$ 9,600	\$ 9,600
1-1-7520-000 GNWT Capital grant	\$ 1,259,640	\$ 1,259,640	\$ 1,259,640	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000
1-1-7530-711 GNWT Recreation grant	\$ 29,000	\$ 29,000	\$ 29,000	\$ -	\$ -	\$ -
1-1-7599-000 GNWT Miscel. grants	\$ 1,027,622	\$ 3,145,797	\$ 1,015,622	\$ 1,015,603	\$ 1,015,603	\$ 1,015,622
	\$ 2,332,102	\$ 4,445,262	\$ 2,309,262	\$ 2,388,078	\$ 2,388,078	\$ 2,388,097
1-1-9202-822 Transfer from Utility Fund	\$ 7,402	\$ 32,939	\$ 8,400	\$ -	\$ 8,400	\$ 8,400
School Taxes (Collections for Government)						
1-1-9810-881 School tax levy	\$ 566,794	\$ 591,918	\$ 592,149	\$ 611,312	\$ 611,312	\$ 611,312
1-1-9811-881 School tax- Federal	\$ 18,883	\$ 19,282	\$ 19,282	\$ 19,386	\$ 19,386	\$ 19,386
1-1-9812-881 School tax-NWT Power Corp.	\$ 5,006	\$ 6,256	\$ 6,256	\$ 5,251	\$ 6,256	\$ 6,256
	\$ 590,683	\$ 617,457	\$ 617,687	\$ 635,949	\$ 636,954	\$ 636,954

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
GENERAL GOVERNMENT						
Mayor & Council 1-2-1110-119 Mayor's Indemnity	\$ 41,605	\$ 42,604	\$ 42,700	\$ 43,855	\$ 42,700	\$ 43,600
1-2-1130-119 Councilors' Indemnity	\$ 78,003	\$ 75,555	\$ 70,700	\$ 66,151	\$ 70,700	\$ 81,500
1-2-1190-119 Board Indemnities	\$ 500	\$ 700	\$ 1,000	\$ 200	\$ 300	\$ 1,000
1-2-1190-510 Meeting Expenses	\$ 2,689	\$ 4,222	\$ 3,600	\$ 3,156	\$ 3,500	\$ 4,000
SUBTOTAL	\$ 122,798	\$ 123,081	\$ 118,000	\$ 113,362	\$ 117,200	\$ 130,100
Administration						
1-2-1210-111 Salaries	\$ 829,099	\$ 1,231,446	\$ 850,600	\$ 681,846	\$ 719,500	\$ 800,000
1-2-1210-191 Employee costs	\$ 140,465	\$ 208,059	\$ 153,108	\$ 96,618	\$ 129,500	\$ 144,000
1-2-1210-211 Travel	\$ -	\$ 1,200	\$ 5,000	\$ 8,614	\$ 10,000	\$ 10,000
1-2-1210-212 Postage	\$ 17,514	\$ 18,000	\$ 9,000	\$ 11,680	\$ 11,700	\$ 12,000
1-2-1210-213 Phones	\$ 63,676	\$ 50,994	\$ 52,000	\$ 42,442	\$ 44,100	\$ 46,000
1-2-1210-234 Training	\$ 12,456	\$ 6,326	\$ 10,000	\$ 19,120	\$ 10,000	\$ 20,000
1-2-1210-237 Loss Prevention	\$ -	\$ 6,367	\$ -	\$ 9,453	\$ 10,865	\$ 10,000
1-2-1210-238 Computer Support	\$ 181,599	\$ 183,824	\$ 190,000	\$ 175,014	\$ 192,000	\$ 198,000
1-2-1210-262 Vehicle Rental	\$ 5,400	\$ 12,600	\$ 1,000	\$ -	\$ -	\$ -
1-2-1210-299 Other Services	\$ 690	\$ 4,534	\$ 700	\$ 131	\$ 300	\$ 1,000
1-2-1210-536 Safety Supplies	\$ -	\$ -	\$ -	\$ 4,920	\$ 5,000	\$ 10,000
1-2-1210-537 Office Supplies	\$ 17,575	\$ 16,371	\$ 14,000	\$ 13,372	\$ 14,000	\$ 15,000
1-2-1210-539 Supplies	\$ 350	\$ 448	\$ -	\$ 772	\$ 1,000	\$ 1,000
1-2-1210-614 Computer Hardware & Software	\$ 10,700	\$ 22,815	\$ 22,800	\$ 18,010	\$ 21,000	\$ 71,950
1-2-1212-263 Postal Meter	\$ 7,064	\$ 2,675	\$ 3,000	\$ 5,375	\$ 4,500	\$ 5,000
1-2-1214-263 Copier	\$ 14,311	\$ 9,933	\$ 9,500	\$ 7,313	\$ 8,400	\$ 9,500
SUBTOTAL	\$ 1,300,900	\$ 1,775,612	\$ 1,320,708	\$ 1,094,680	\$ 1,181,865	\$ 1,353,450
Professional Services						
1-2-1220-231 Audit	\$ 33,195	\$ 24,228	\$ 35,000	\$ 17,524	\$ 25,000	\$ 36,050
1-2-1220-232 Legal Fees	\$ 34,889	\$ 42,845	\$ 40,000	\$ 28,527	\$ 35,000	\$ 41,200
1-2-1220-237 Insurance	\$ 102,617	\$ 79,339	\$ 83,370	\$ -	\$ 83,370	\$ 85,871
1-2-1220-239 Other Consultants	\$ 33,377	\$ 800	\$ 85,000	\$ 85,823	\$ 87,300	\$ 42,500
SUBTOTAL	\$ 204,079	\$ 147,212	\$ 243,370	\$ 131,874	\$ 230,670	\$ 205,621
Taxation						
1-2-1240-221 Tax Arrears Advert.	\$ 4,379	\$ 4,339	\$ 4,300	\$ 3,629	\$ 4,300	\$ 4,429
1-2-1240-232 Tax Arrears Legal	\$ -	\$ 219	\$ 300	\$ 92	\$ 300	\$ 309
1-2-1240-239 Tax Arrears Other Fees	\$ 1,486	\$ -	\$ 922	\$ 308	\$ 922	\$ 950
SUBTOTAL	\$ 5,865	\$ 4,558	\$ 5,522	\$ 4,029	\$ 5,522	\$ 5,688
Town Hall						
1-2-1252-111 Bldg Mince Wages	\$ 11,039	\$ 6,783	\$ 10,000	\$ 10,419	\$ 10,100	\$ 20,000
1-2-1252-191 Bldg Mince Employee costs	\$ 1,993	\$ 1,190	\$ 1,800	\$ 735	\$ 1,000	\$ 3,600
1-2-1252-251 Engineering Structure	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 5,000
1-2-1252-252 Bldg Mince Purchased	\$ 20,496	\$ 2,663	\$ 10,000	\$ 1,589	\$ 2,000	\$ 10,000
1-2-1252-291 Sanitation	\$ 18,740	\$ 19,465	\$ 19,000	\$ 26,418	\$ 27,500	\$ 30,000
1-2-1252-536 Safety Supplies	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 250
1-2-1252-539 Supplies	\$ 5,724	\$ 5,035	\$ 5,000	\$ 1,013	\$ 2,000	\$ 3,000
1-2-1252-551 Water/Sewer	\$ 5,379	\$ 6,108	\$ 6,000	\$ 3,293	\$ 4,200	\$ 6,000

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

		Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-1252-552	Heating Fuel	\$ 18,437	\$ 17,476	\$ 21,000	\$ 12,006	\$ 17,151	\$ 17,000
1-2-1252-553	Power	\$ 19,685	\$ 19,827	\$ 19,760	\$ 17,497	\$ 22,700	\$ 21,000
1-2-1252-563	Bldg Mtnc Parts	\$ 1,242	\$ 2,228	\$ 2,000	\$ 1,453	\$ 1,600	\$ 2,000
1-2-1253-253	Equipt Mtnc Purchased	\$ 370	\$ 18,380	\$ 5,000	\$ 4,808	\$ 5,000	\$ 5,000
	SUBTOTAL	\$ 103,105	\$ 99,153	\$ 99,810	\$ 81,731	\$ 95,751	\$ 122,850
Town House							
1-2-1290-563	Bldg Mtnc	\$ 1,513	\$ 2,320	\$ 6,000	\$ 283	\$ 300	\$ 10,000
Interviews	1-2-1290-190 Personnel Interviews	\$ 1,767	\$ 3,388	\$ 2,000	\$ 3,092	\$ 3,100	\$ 3,000
Advertising	1-2-1290-221 Advertising	\$ 6,536	\$ 13,650	\$ 7,000	\$ 5,393	\$ 6,000	\$ 7,000
Memberships	1-2-1290-222 Memberships	\$ 15,057	\$ 14,450	\$ 14,800	\$ 15,167	\$ 15,200	\$ 15,500
Conventions	1-2-1920-292 Conventions	\$ 23,475	\$ 21,563	\$ 15,000	\$ 17,227	\$ 15,700	\$ 20,000
Public Relations	1-2-1920-293 Public Relations	\$ 46,038	\$ 37,687	\$ 23,000	\$ 19,190	\$ 23,000	\$ 25,000
Grants	1-2-1951-716 Grants	\$ 284,510	\$ 20,355	\$ 359,089	\$ 61,672	\$ 70,888	\$ -
	1-2-1952-716 Grants in lieu rental	\$ 5,706	\$ -	\$ 5,500	\$ -	\$ -	\$ -
	SUBTOTAL	\$ 384,603	\$ 113,412	\$ 432,389	\$ 122,025	\$ 134,188	\$ 80,500
Less overhead charges							
1-2-1292-792	Utility Fund	-\$ 187,540	-\$ 187,114	-\$ 169,599	\$ -	-\$ 169,599	-\$ 174,687
1-2-1293-792	Land Fund	-\$ 21,967	-\$ 29,460	-\$ 24,095	\$ -	-\$ 24,095	-\$ 24,818
	SUBTOTAL	-\$ 209,507	-\$ 216,574	-\$ 193,694	\$ -	-\$ 193,694	-\$ 199,505
TOTAL GENERAL GOVERNMENT		\$ 1,911,842	\$ 2,046,455	\$ 2,026,105	\$ 1,547,700	\$ 1,571,502	\$ 1,698,704
PROTECTIVE SERVICES							
Bylaw Enforcement							
Insurance	1-2-2000-237 Insurance	\$ 13,909	\$ 13,294	\$ 13,960	\$ -	\$ 13,960	\$ 14,400
Bylaw Enforcement							
1-2-2200-111	Wages	\$ 6,514	\$ 54,732	\$ 64,819	\$ 51,499	\$ 59,195	\$ 66,440
1-2-2200-191	Employee costs	\$ 1,176	\$ 9,602	\$ 11,667	\$ 8,087	\$ 10,655	\$ 11,960
1-2-2200-213	Telephone	\$ 557	\$ 497	\$ 600	\$ 380	\$ 400	\$ 600
1-2-2200-221	Advertising	\$ 600	\$ 882	\$ 3,000	\$ 882	\$ 1,500	\$ 2,000
1-2-2200-232	Legal fees	\$ -	\$ 25	\$ 2,500	\$ 1,161	\$ 15,000	\$ 5,000
1-2-2200-234	Training	\$ -	\$ -	\$ 2,000	\$ 693	\$ 1,000	\$ 2,000
1-2-2200-299	Sub-contracts	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -
1-2-2200-536	Safety supplies	\$ 145	\$ 245	\$ 250	\$ 218	\$ 300	\$ 250
1-2-2200-537	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
1-2-2200-538	Vehicle fuel	\$ 309	\$ 1,972	\$ 2,000	\$ 1,895	\$ 2,000	\$ 1,500
1-2-2200-539	Supplies	\$ 3,017	\$ 1,435	\$ 1,000	\$ 1,318	\$ 1,800	\$ 1,200
	SUBTOTAL	\$ 12,318	\$ 69,391	\$ 88,337	\$ 66,133	\$ 91,650	\$ 91,450
Vehicle Maint.							

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-2201-253 Mnfce. Purchased	\$ -	\$ 1,859	\$ 1,500	\$ 2,459	\$ 2,500	\$ 1,500
1-2-2201-562 Parts	\$ 27	\$ 1,959	\$ 1,500	\$ 10	\$ 100	\$ 1,500
SUBTOTAL	\$ 27	\$ 3,818	\$ 3,000	\$ 2,469	\$ 2,600	\$ 3,000
Total Bylaw Enforcement	\$ 26,253	\$ 86,503	\$ 105,296	\$ 68,602	\$ 108,210	\$ 108,850
Animal Control						
1-2-2930-111 Wages	\$ 3,622	\$ 15,192	\$ 11,086	\$ 16,411	\$ 18,864	\$ 11,400
1-2-2930-191 Employee Costs	\$ 654	\$ 2,665	\$ 1,995	\$ 2,751	\$ 3,395	\$ 2,100
1-2-2930-213 Phone	\$ -	\$ -	\$ -	\$ 2,221	\$ 2,553	\$ 1,700
1-2-2930-221 Advertising	\$ -	\$ -	\$ -	\$ 412	\$ 473	\$ 1,000
1-2-2930-232 Animal Control Legal Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000
1-2-2930-234 Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000
1-2-2930-238 Computer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-2-2930-252 Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-2-2930-263 Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-2-2930-538 Vehicle Fuel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
1-2-2930-539 Supplies	\$ 2,824	\$ 269	\$ 1,000	\$ 211	\$ 300	\$ 1,450
1-2-2930-551 Water/Sewer	\$ 1,511	\$ 1,369	\$ 1,600	\$ 1,608	\$ 1,700	\$ 1,600
1-2-2930-552 Heating	\$ 2,334	\$ 2,154	\$ 2,500	\$ 1,453	\$ 2,075	\$ 2,500
1-2-2930-553 Electricity	\$ 1,287	\$ 1,411	\$ 1,600	\$ 1,183	\$ 1,690	\$ 2,000
1-2-2930-999 Animal Control HRSPCA Contribution	\$ 42,510	\$ 30,000	\$ -	\$ 40,000	\$ -	\$ 40,700
SUBTOTAL	\$ 54,741	\$ 53,060	\$ 19,781	\$ 66,260	\$ 31,051	\$ 74,950
Building Maintenance						
1-2-2932-111 Wages	\$ -	\$ 65	\$ 500	\$ 399	\$ 500	\$ 500
1-2-2932-191 Employee costs	\$ -	\$ 11	\$ 100	\$ 72	\$ 100	\$ 100
1-2-2932-252 Mnfce. Purchased	\$ 228	\$ 2,243	\$ 5,000	\$ 80	\$ 100	\$ 5,000
1-2-2932-563 Parts	\$ 2,459	\$ 555	\$ 500	\$ 144	\$ 300	\$ 500
SUBTOTAL	\$ 2,686	\$ 2,874	\$ 6,100	\$ 695	\$ 1,000	\$ 6,100
Total Animal Control	\$ 57,426	\$ 55,934	\$ 25,881	\$ 66,944	\$ 32,051	\$ 81,050
Fire Department						
Fire Protection						
1-2-2400-111 Chief - Wages	\$ 45,910	\$ 119,687	\$ 114,137	\$ 107,702	\$ 123,795	\$ 117,000
1-2-2400-191 Chief - Employee costs	\$ 8,268	\$ 20,998	\$ 20,545	\$ 16,422	\$ 22,283	\$ 21,000
1-2-2400-130 Vehicle Allowance	\$ 2,025	\$ 5,379	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400
1-2-2400-119 Officers Fees	\$ 68,355	\$ 59,605	\$ 77,400	\$ 51,475	\$ 60,000	\$ 79,900
1-2-2400-211 Travel	\$ -	\$ 426	\$ 2,500	\$ 3,182	\$ 4,000	\$ 3,000
1-2-2400-213 Phones and Alarms	\$ 36,030	\$ 34,748	\$ 32,720	\$ 31,935	\$ 35,000	\$ 32,100
1-2-2400-221 Advertising	\$ 3,663	\$ 3,203	\$ 3,200	\$ 1,585	\$ 2,500	\$ 3,200
1-2-2400-234 Training	\$ 12,621	\$ 10,219	\$ 31,925	\$ 19,724	\$ 31,925	\$ 17,000
1-2-2400-263 Minor Equipment Rental	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-2400-291 Sanitation	\$ 2,990	\$ 2,673	\$ 3,090	\$ 2,822	\$ 3,200	\$ 8,800
1-2-2400-293 PR & Receptions	\$ 12,842	\$ 13,192	\$ 19,050	\$ 11,790	\$ 19,050	\$ 17,100
1-2-2400-510 Refreshment Supplies	\$ -	\$ 677	\$ 1,200	\$ 361	\$ 1,200	\$ 1,200
1-2-2400-537 Office Supplies	\$ -	\$ 788	\$ 600	\$ 686	\$ 600	\$ 600
1-2-2400-538 Vehicle Fuel	\$ 5,591	\$ 5,719	\$ 6,000	\$ 4,500	\$ 6,000	\$ 1,500
1-2-2400-539 Supplies	\$ 38,989	\$ 27,356	\$ 36,450	\$ 16,954	\$ 36,450	\$ 34,200
1-2-2400-545 Training Supplies	\$ -	\$ 341	\$ 1,500	\$ 693	\$ 1,000	\$ 1,500
1-2-2400-551 Water	\$ 6,532	\$ 3,384	\$ 4,500	\$ 2,750	\$ 3,000	\$ 3,000
1-2-2400-552 Heating Fuel	\$ 15,071	\$ 14,333	\$ 12,465	\$ 10,314	\$ 12,500	\$ 14,500
1-2-2400-553 Power	\$ 12,872	\$ 13,165	\$ 13,250	\$ 11,342	\$ 13,250	\$ 13,000
1-2-2400-564 Minor Equipment	\$ 1,485	\$ 1,474	\$ 3,100	\$ 5,929	\$ 5,900	\$ 7,200
SUBTOTAL	\$ 273,244	\$ 337,368	\$ 389,532	\$ 305,566	\$ 387,053	\$ 381,200
Vehicle Maintenance						
1-2-2401-253 Maintenance Purchased	\$ 25,254	\$ 16,006	\$ 18,600	\$ 19,779	\$ 27,339	\$ 32,000
1-2-2401-562 Parts	\$ 5,003	\$ 6,158	\$ 5,600	\$ 4,207	\$ -	\$ 2,600
Total Vehicle Maintenance	\$ 30,257	\$ 22,164	\$ 24,200	\$ 23,986	\$ 27,339	\$ 34,600
Building Maintenance						
1-2-2402-111 Wages	\$ 108	\$ 130	\$ -	\$ -	\$ -	\$ -
1-2-2402-191 Employee Costs	\$ 19	\$ 23	\$ -	\$ -	\$ -	\$ -
1-2-2402-252 Maintenance Purchased	\$ 7,825	\$ 751	\$ 2,000	\$ 943	\$ 2,000	\$ 500
1-2-2402-563 Parts	\$ 2,264	\$ 1,465	\$ 2,000	\$ 658	\$ 2,000	\$ 500
SUBTOTAL	\$ 10,216	\$ 2,369	\$ 4,000	\$ 1,601	\$ 4,000	\$ 1,000
Total Fire Department	\$ 313,717	\$ 361,901	\$ 417,732	\$ 331,153	\$ 418,392	\$ 416,800
Emergency Response Training Centre						
Training Facility						
1-2-2460-213 Phones and Alarms	\$ 859	\$ 875	\$ 960	\$ 743	\$ 960	\$ 1,000
1-2-2460-539 Supplies	\$ -	\$ -	\$ 600	\$ 300	\$ -	\$ 600
1-2-2460-551 Water	\$ 25	\$ 65	\$ 300	\$ 52	\$ 200	\$ 300
1-2-2460-552 Heating Fuel	\$ 3,346	\$ 2,447	\$ 4,000	\$ 1,994	\$ 3,000	\$ 4,000
1-2-2460-553 Power	\$ 1,700	\$ 1,704	\$ 1,710	\$ 1,392	\$ 1,700	\$ 1,800
SUBTOTAL	\$ 5,929	\$ 5,091	\$ 7,570	\$ 4,480	\$ 5,860	\$ 7,700
Building/Land Maintenance						
1-2-2462-252 Building Maintenance Purchased	\$ 2,312	\$ 2,475	\$ 2,000	\$ -	\$ -	\$ 2,000
1-2-2462-254 Land Maintenance Purchased	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
1-2-2462-563 Building Maintenance Parts	\$ 4,692	\$ 740	\$ 13,530	\$ 3,507	\$ 3,600	\$ 11,000
SUBTOTAL	\$ 7,004	\$ 3,215	\$ 15,530	\$ 3,507	\$ 3,600	\$ 18,000
Total Emergency Response Training Centre	\$ 12,933	\$ 8,306	\$ 23,100	\$ 7,987	\$ 9,460	\$ 25,700

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Civil Emergency						
1-2-2510-111 Wages	\$ 3,415	\$ 2,292	\$ 3,300	\$ 770	\$ 3,300	\$ 3,300
1-2-2510-191 Employee Costs	\$ 616	\$ 402	\$ 650	\$ 111	\$ 650	\$ 700
1-2-2510-213 Phone	\$ -	\$ 696	\$ -	\$ 772	\$ 888	\$ 400
1-2-2510-221 Advertising	\$ 218	\$ 829	\$ 1,000	\$ 829	\$ 1,000	\$ 1,000
1-2-2510-252 Maintenance Purchased	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ 5,000
1-2-2510-234 Training	\$ -	\$ -	\$ 5,000	\$ 25	\$ 5,000	\$ 5,200
1-2-2510-238 Computer	\$ -	\$ -	\$ -	\$ 1,575	\$ 1,810	\$ 1,000
1-2-2510-263 Equipment Rental	\$ 6,666	\$ 7,501	\$ 20,000	\$ 13,976	\$ 20,000	\$ 20,000
1-2-2510-536 Safety Supplies	\$ -	\$ 1,026	\$ -	\$ -	\$ -	\$ -
1-2-2510-538 Vehicle Fuel	\$ 156	\$ 92	\$ 500	\$ 265	\$ 500	\$ 500
1-2-2510-539 Supplies	\$ 6,152	\$ 4,146	\$ 10,000	\$ 7,199	\$ 10,000	\$ 10,000
SUBTOTAL	\$ 17,223	\$ 16,985	\$ 55,450	\$ 25,522	\$ 58,148	\$ 47,100
Equipment Maintenance						
1-2-2513-111 Maintenance Wages	\$ 556	\$ 221	\$ 800	\$ 383	\$ 440	\$ -
1-2-2513-191 Employee Costs	\$ 100	\$ 39	\$ 200	\$ 78	\$ 90	\$ -
1-2-2513-561 Parts	\$ -	\$ 211	\$ 1,000	\$ -	\$ -	\$ 1,000
SUBTOTAL	\$ 656	\$ 470	\$ 2,000	\$ 461	\$ 530	\$ 1,000
Total Civil Emergency	\$ 17,880	\$ 17,455	\$ 57,450	\$ 25,983	\$ 58,678	\$ 48,100
Ambulance						
1-2-2540-119 Officers Fees	\$ 32,625	\$ 34,275	\$ 30,300	\$ 21,325	\$ 24,511	\$ 30,300
1-2-2540-213 Phones and Alarms	\$ 3,944	\$ 3,292	\$ 4,000	\$ 3,778	\$ 4,100	\$ 4,000
1-2-2540-234 Training	\$ 20,032	\$ 589	\$ 25,000	\$ 553	\$ 25,000	\$ 25,000
1-2-2540-253 Equipment Maintenance Purchased	\$ 120	\$ 1,450	\$ 1,000	\$ -	\$ -	\$ 1,000
1-2-2540-536 Ambulance Safety Supplies	\$ 233	\$ 649	\$ 1,000	\$ -	\$ -	\$ 1,000
1-2-2540-539 Supplies	\$ 8,055	\$ 7,313	\$ 8,000	\$ 7,971	\$ 8,000	\$ 8,000
1-2-2540-564 Minor Equipment	\$ 2,687	\$ 2,011	\$ 3,000	\$ -	\$ -	\$ 3,000
SUBTOTAL	\$ 67,696	\$ 49,578	\$ 72,300	\$ 33,626	\$ 61,611	\$ 72,300
Vehicle Maintenance						
Maintenance Purchased						
1-2-2541-253 Maintenance Purchased	\$ 3,411	\$ 2,375	\$ 3,000	\$ 1,637	\$ 2,113	\$ 4,000
Parts						\$ 500
General Parts						
1-2-2541-563 Parts	\$ 11	\$ 270	\$ 1,500	\$ 841	\$ 318	\$ 1,500
Total Vehicle Maintenance	\$ 3,422	\$ 2,645	\$ 4,500	\$ 2,478	\$ 2,431	\$ 5,500
Total Ambulance	\$ 74,529	\$ 54,598	\$ 79,800	\$ 37,741	\$ 66,155	\$ 81,800
TOTAL PROTECTIVE	\$ 502,738	\$ 584,697	\$ 709,260	\$ 538,410	\$ 692,947	\$ 762,300

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
TRANSPORTATION & PUBLIC WORKS						
Administration						
1-2-3110-111 Wages	\$ 255,452	\$ 242,300	\$ 274,500	\$ 209,082	\$ 225,000	\$ 283,000
1-2-3110-191 Employee costs	\$ 43,420	\$ 29,455	\$ 49,410	\$ 21,631	\$ 40,500	\$ 51,000
1-2-3110-211 Travel	\$ 1,869	\$ 451	\$ 3,000	\$ 1,659	\$ 3,000	\$ 5,000
1-2-3110-213 Phones	\$ 4,335	\$ 4,533	\$ 4,000	\$ 2,443	\$ 3,000	\$ 3,000
1-2-3110-221 Advert.	\$ 1,867	\$ 3,249	\$ 2,000	\$ 3,634	\$ 3,700	\$ 2,000
1-2-3110-222 Memberships	\$ 414	\$ 177	\$ 200	\$ 866	\$ 600	\$ 600
1-2-3110-233 Engineering	\$ -	\$ 58,294	\$ -	\$ -	\$ -	\$ 25,000
1-2-3110-234 Training	\$ 1,754	\$ 2,958	\$ 2,000	\$ 2,484	\$ 2,500	\$ 5,000
1-2-3110-237 PW Insurance	\$ 18,736	\$ 17,860	\$ 18,750	\$ -	\$ -	\$ 19,300
1-2-3110-239 Consultants	\$ 105	\$ -	\$ 25,000	\$ 3,018	\$ 10,000	\$ 25,000
1-2-3110-536 Admin. Safety supplies	\$ 854	\$ 1,040	\$ 500	\$ 419	\$ 500	\$ 500
1-2-3110-538 Admin Fuel	\$ 2,436	\$ -	\$ -	\$ 3,842	\$ 4,000	\$ 4,000
1-2-3110-539 Admin. Supplies	\$ 6,903	\$ 2,892	\$ 2,000	\$ 1,144	\$ 2,000	\$ 2,000
1-2-3110-614 Admin. Computer	\$ 410	\$ 100	\$ 100	\$ 225	\$ 100	\$ 250
SUBTOTAL	\$ 338,555	\$ 363,310	\$ 381,460	\$ 250,247	\$ 294,900	\$ 425,650
Admin. Vehicle Operations						
1-2-3111-536 Safety supplies	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
1-2-3111-538 Admin. Fuel	\$ 4,001	\$ 6,411	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
1-2-3111-539 Supplies	\$ 80	\$ 1,607	\$ 2,000	\$ -	\$ -	\$ 1,000
1-2-3111-562 Admin. Mnnc. Parts	\$ 50	\$ 968	\$ 500	\$ -	\$ -	\$ 500
SUBTOTAL	\$ 4,131	\$ 8,986	\$ 8,000	\$ -	\$ 5,000	\$ 7,000
Total Administration	\$ 342,686	\$ 372,296	\$ 389,460	\$ 250,247	\$ 299,900	\$ 432,650
Vehicle Operations Maintenance						
1-2-3131-111 Wages	\$ 63,114	\$ 77,007	\$ 80,570	\$ 73,605	\$ 79,500	\$ 83,000
1-2-3131-191 Employee costs	\$ 11,393	\$ 13,510	\$ 14,503	\$ 14,412	\$ 14,310	\$ 14,900
1-2-3131-253 Mnnc. purchased	\$ 13,567	\$ 3,149	\$ 5,000	\$ 10,338	\$ 5,000	\$ 5,000
1-2-3131-539 Supplies	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,000
1-2-3131-562 Mnnc. parts	\$ 46,411	\$ 25,491	\$ 20,000	\$ 30,109	\$ 27,340	\$ 30,000
SUBTOTAL	\$ 134,486	\$ 119,157	\$ 122,573	\$ 128,464	\$ 126,150	\$ 134,900
Total Vehicle Operations Maintenance	\$ 134,486	\$ 119,157	\$ 122,573	\$ 128,464	\$ 126,150	\$ 134,900
Town Garage						
1-2-3150-111 Wages	\$ 40,145	\$ 34,093	\$ 33,925	\$ 24,621	\$ 28,300	\$ 35,000
1-2-3150-191 Employee costs	\$ 7,247	\$ 5,981	\$ 6,107	\$ 3,150	\$ 5,094	\$ 6,300
1-2-3150-213 Phones	\$ 1,685	\$ 1,883	\$ 2,000	\$ 1,497	\$ 1,600	\$ 1,700
1-2-3150-234 Training	\$ 3,850	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-3150-263 Equipment/Tools	\$ 2,592	\$ 1,901	\$ 2,000	\$ 898	\$ 1,000	\$ 2,000
1-2-3150-536 Safety supplies	\$ 1,531	\$ 1,336	\$ 1,000	\$ 332	\$ 500	\$ 500
1-2-3150-539 Supplies	\$ 11,837	\$ 14,002	\$ 12,000	\$ 7,963	\$ 8,500	\$ 10,000
1-2-3150-551 Water/Sewer	\$ 2,976	\$ 2,535	\$ 3,000	\$ 2,721	\$ 3,000	\$ 3,000
1-2-3150-552 Heating	\$ 22,700	\$ 20,602	\$ 25,480	\$ 16,944	\$ 19,700	\$ 21,000
1-2-3150-553 Power	\$ 9,001	\$ 12,326	\$ 8,840	\$ 7,238	\$ 8,900	\$ 9,500
1-2-3150-564 Minor equipment	\$ 2,174	\$ 2,108	\$ 2,000	\$ 1,546	\$ 1,506	\$ 2,000
SUBTOTAL	\$ 105,739	\$ 96,767	\$ 101,352	\$ 66,910	\$ 78,100	\$ 96,000
Building Maintenance						
1-2-3152-111 Wages	\$ 20,407	\$ 17,258	\$ 21,000	\$ 3,761	\$ 5,000	\$ 10,000
1-2-3152-191 Employee costs	\$ 3,684	\$ 3,028	\$ 3,780	\$ 312	\$ 900	\$ 3,893
1-2-3152-252 Mnnc. Purchased	\$ 120	\$ 9,456	\$ 5,000	\$ 1,044	\$ 2,000	\$ 5,000
1-2-3152-563 Mnnc. Parts	\$ 2,769	\$ 12,795	\$ 10,000	\$ 8,566	\$ 6,000	\$ 7,000
SUBTOTAL	\$ 26,980	\$ 42,536	\$ 39,780	\$ 13,683	\$ 13,900	\$ 25,893
Total Garage	\$ 132,720	\$ 139,304	\$ 141,132	\$ 80,593	\$ 92,000	\$ 121,893
Carpenter Shop						
1-2-3190-111 Wages	\$ 52,855	\$ 36,225	\$ 33,370	\$ 40,415	\$ 42,000	\$ 45,000
1-2-3190-191 Employee costs	\$ 9,541	\$ 6,355	\$ 6,007	\$ 4,271	\$ 7,560	\$ 6,200
1-2-3190-213 Phones	\$ 792	\$ 808	\$ 1,377	\$ 901	\$ 900	\$ 500
1-2-3190-536 Safety supplies	\$ 153	\$ 199	\$ 250	\$ 65	\$ 100	\$ 250
1-2-3190-538 Equipment fuel	\$ 2,178	\$ 2,735	\$ 1,750	\$ 2,334	\$ 2,700	\$ 2,500
1-2-3190-539 Supplies	\$ 435	\$ 28	\$ 500	\$ 443	\$ 500	\$ 500
1-2-3190-551 Water/Sewer	\$ 1,168	\$ 660	\$ 1,000	\$ 228	\$ 200	\$ 300
1-2-3190-552 Heating	\$ 4,373	\$ 5,285	\$ 6,240	\$ 4,869	\$ 6,300	\$ 5,500
1-2-3190-553 Power	\$ 1,484	\$ 1,703	\$ 1,670	\$ 1,790	\$ 1,700	\$ 2,000
1-2-3190-564 Minor equipment	\$ 1,361	\$ 2,560	\$ 1,000	\$ 259	\$ 300	\$ 1,000
SUBTOTAL	\$ 74,341	\$ 56,559	\$ 53,164	\$ 55,575	\$ 62,260	\$ 63,750
Vehicle Maintenance						
1-2-3191-111 Wages	\$ 314	\$ -	\$ 600	\$ 208	\$ 600	\$ 600
1-2-3191-191 Employee costs	\$ 57	\$ -	\$ 108	\$ 38	\$ 100	\$ 100
1-2-3191-253 Mnnc. purchased	\$ 557	\$ 65	\$ 250	\$ 28	\$ 250	\$ 250
1-2-3191-562 Mnnc. parts	\$ 167	\$ 91	\$ 250	\$ 63	\$ 250	\$ 250
SUBTOTAL	\$ 1,094	\$ 156	\$ 1,208	\$ 337	\$ 1,200	\$ 1,200
Building Maintenance						
1-2-3192-252 Mnnc. purchased	\$ -	\$ 588	\$ 600	\$ -	\$ -	\$ 500
1-2-3192-563 Mnnc. parts	\$ 1,522	\$ 1,627	\$ 900	\$ 703	\$ 600	\$ 1,000
SUBTOTAL	\$ 1,522	\$ 2,215	\$ 1,500	\$ 703	\$ 600	\$ 1,500
Equipment Maintenance						
1-2-3193-561 Mnnc. parts	\$ -	\$ -	\$ 250	\$ 95	\$ 250	\$ 500

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Total Carpenter Shop	\$ 76,957	\$ 58,930	\$ 56,122	\$ 56,710	\$ 64,310	\$ 66,950
Roads & Sidewalks						
General Roads						
1-2-3230-213 Mobile phones	\$ 996	\$ 2,161	\$ 1,200	\$ 1,006	\$ 1,200	\$ 1,200
1-2-3230-233 Engineering	\$ 28,534	\$ 20,658	\$ -	\$ -	\$ -	\$ -
1-2-3230-536 Safety supplies	\$ 605	\$ 577	\$ 500	\$ 500	\$ 500	\$ 500
1-2-3230-538 Fuel	\$ 29,286	\$ 34,570	\$ 20,000	\$ 31,664	\$ 35,000	\$ 35,000
SUBTOTAL	\$ 59,421	\$ 57,966	\$ 21,700	\$ 33,190	\$ 36,700	\$ 36,700
Roads Brushing						
1-2-3232-111 Wages	\$ 5,906	\$ 6,996	\$ 9,500	\$ 12,176	\$ 12,200	\$ 15,000
1-2-3232-191 Employee costs	\$ 1,066	\$ 1,227	\$ 1,710	\$ 683	\$ 700	\$ 1,800
1-2-3232-263 Equipment rental	\$ 330	\$ -	\$ 500	\$ -	\$ -	\$ 500
1-2-3232-299 Subcontractors	\$ 210	\$ 11,410	\$ 500	\$ -	\$ -	\$ 500
1-2-3232-539 Supplies	\$ 195	\$ 1,342	\$ 500	\$ 376	\$ 400	\$ 500
SUBTOTAL	\$ 7,707	\$ 20,975	\$ 12,710	\$ 13,235	\$ 13,300	\$ 18,300
Road Safety						
1-2-3260-111 Wages	\$ 8,985	\$ 6,738	\$ 11,430	\$ 20,128	\$ 19,000	\$ 20,000
1-2-3260-191 Employee costs	\$ 1,622	\$ 1,182	\$ 2,057	\$ 2,259	\$ 2,060	\$ 2,200
1-2-3260-535 Signs	\$ 3,598	\$ 993	\$ 6,000	\$ 3,124	\$ 5,000	\$ 5,000
1-2-3260-539 Line Painting supplies	\$ 5,616	\$ 5,115	\$ 4,000	\$ 7,235	\$ 7,300	\$ 8,500
SUBTOTAL	\$ 19,821	\$ 14,027	\$ 23,487	\$ 32,746	\$ 33,360	\$ 35,700
Summer Roads						
1-2-3231-111 Wages	\$ 65,025	\$ 66,584	\$ 81,200	\$ 73,253	\$ 74,000	\$ 82,500
1-2-3231-191 Employee costs	\$ 11,738	\$ 11,682	\$ 14,616	\$ 4,505	\$ 4,600	\$ 14,900
1-2-3231-263 Equipment rental	\$ 1,013	\$ 4,816	\$ 1,000	\$ 3,388	\$ 3,400	\$ 5,000
1-2-3231-299 Subcontractors	\$ 650	\$ 34,326	\$ 30,000	\$ 23,227	\$ 27,000	\$ 32,500
1-2-3231-531 Asphalt repairs	\$ 114,150	\$ 25,986	\$ -	\$ 1,949	\$ 1,949	\$ 25,000
1-2-3231-532 Calcium	\$ 44,500	\$ 46,725	\$ 55,000	\$ 46,431	\$ 46,431	\$ 55,000
1-2-3231-534 Gravel	\$ 75,350	\$ 56,752	\$ 95,000	\$ 101,838	\$ 101,900	\$ 95,000
1-2-3231-537 Weigh scale	\$ 1,258	\$ 2,160	\$ 3,500	\$ 4,335	\$ 4,400	\$ 4,000
1-2-3231-539 Supplies	\$ 287	\$ 1,510	\$ 1,500	\$ 144	\$ 500	\$ 1,500
SUBTOTAL	\$ 313,972	\$ 260,541	\$ 281,816	\$ 259,070	\$ 264,180	\$ 315,400
Winter Roads						
1-2-3237-111 Wages	\$ 99,015	\$ 98,514	\$ 87,100	\$ 102,840	\$ 118,207	\$ 100,000
1-2-3237-191 Employee costs	\$ 17,874	\$ 17,283	\$ 15,678	\$ 13,381	\$ 15,380	\$ 18,000
1-2-3237-263 Equipment rental	\$ 49,509	\$ 33,184	\$ 25,000	\$ 40,462	\$ 46,508	\$ 40,000
1-2-3237-299 Subcontractors	\$ 47,636	\$ 21,210	\$ 30,000	\$ 12,986	\$ 14,926	\$ 32,500
1-2-3237-532 Salt	\$ 13,988	\$ 16,219	\$ 18,000	\$ 17,559	\$ 20,183	\$ 20,000
1-2-3237-534 Sand	\$ 10,442	\$ 12,678	\$ 15,000	\$ -	\$ 15,000	\$ 16,000
1-2-3237-539 Supplies	\$ 60	\$ 804	\$ -	\$ 75	\$ -	\$ 1,000
SUBTOTAL	\$ 238,524	\$ 199,893	\$ 190,778	\$ 187,303	\$ 230,204	\$ 227,500

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Drainage						
1-2-3234-111 Wages	\$ 15,069	\$ 17,270	\$ 24,560	\$ 9,508	\$ 11,000	\$ 18,000
1-2-3234-191 Employee costs	\$ 2,720	\$ 3,030	\$ 4,421	\$ 1,430	\$ 1,500	\$ 3,200
1-2-3234-233 Engineering	\$ -	\$ 17,044	\$ 5,000	\$ -	\$ -	\$ 5,000
1-2-3234-263 Equipment rental	\$ -	\$ 2,885	\$ 3,000	\$ 1,440	\$ 1,500	\$ 3,000
1-2-3234-299 Subcontractors	\$ 785	\$ -	\$ 1,000	\$ 3,060	\$ 3,100	\$ 2,500
1-2-3234-533 Culverts	\$ -	\$ -	\$ 2,500	\$ 3,235	\$ 3,200	\$ 5,000
1-2-3234-534 Gravel	\$ 9,342	\$ 2,100	\$ 5,000	\$ -	\$ -	\$ 5,000
1-2-3234-539 Supplies	\$ -	\$ 508	\$ 600	\$ -	\$ -	\$ 500
SUBTOTAL	\$ 27,916	\$ 42,837	\$ 46,081	\$ 18,673	\$ 20,300	\$ 42,200
Sidewalks						
1-2-3233-111 Wages	\$ 7,605	\$ 111	\$ 3,000	\$ -	\$ -	\$ 3,000
1-2-3233-191 Employee costs	\$ 1,373	\$ 19	\$ 540	\$ -	\$ -	\$ 500
1-2-3233-299 Subcontracting	\$ 5,163	\$ 5,625	\$ 15,000	\$ 4,581	\$ 6,000	\$ 6,000
1-2-3233-539 Supplies	\$ 9,069	\$ 874	\$ 5,000	\$ -	\$ -	\$ -
SUBTOTAL	\$ 23,210	\$ 6,629	\$ 23,540	\$ 4,581	\$ 6,000	\$ 9,500
Total Roads & Sidewalks	\$ 690,571	\$ 592,868	\$ 600,112	\$ 548,798	\$ 604,044	\$ 685,300
Streetlighting						
1-2-3250-251 Mncc. purchased	\$ 847	\$ 391	\$ 500	\$ 706	\$ 812	\$ 500
1-2-3250-553 Power	\$ 155,419	\$ 154,723	\$ 161,200	\$ 140,093	\$ 161,200	\$ 161,000
1-2-3250-563 Mncc. parts	\$ 111	\$ 130	\$ 500	\$ 249	\$ 300	\$ 500
SUBTOTAL	\$ 156,377	\$ 155,244	\$ 162,200	\$ 141,048	\$ 162,312	\$ 162,000
Total Streetlighting	\$ 156,377	\$ 155,244	\$ 162,200	\$ 141,048	\$ 162,312	\$ 162,000
Less Overhead Charges						
1-2-3112-792 Utility Fund	-\$ 44,307	-\$ 47,106	-\$ 38,455	\$ -	-\$ 38,455	-\$ 40,000
1-2-3113-792 Land Fund	-\$ 15,624	-\$ 8,000	-\$ 10,658	\$ -	-\$ 10,658	-\$ 11,000
SUBTOTAL	-\$ 59,931	-\$ 55,106	-\$ 49,113	\$ -	-\$ 49,113	-\$ 51,000
Total PW Overhead Charges	-\$ 59,931	-\$ 55,106	-\$ 49,113	\$ -	-\$ 49,113	-\$ 51,000
TOTAL TRANSPORTATION & PUBLIC WORKS	\$ 1,473,865	\$ 1,382,893	\$ 1,422,486	\$ 1,205,860	\$ 1,299,603	\$ 1,552,693
ENVIRONMENT & PUBLIC HEALTH						
Sanitation						
1-2-4320-291 Collection Contract	\$ 332,823	\$ 343,098	\$ 342,210	\$ 261,725	\$ 342,210	\$ 353,000
1-2-4320-292 Contingency	\$ 1,370	\$ -	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 334,193	\$ 343,098	\$ 342,210	\$ 261,725	\$ 342,210	\$ 353,000

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Landfill						
1-2-4330-111 Wages	\$ 855	\$ 1,456	\$ 1,500	\$ -	\$ -	\$ 1,000
1-2-4330-191 Employee costs	\$ 154	\$ 255	\$ 270	\$ -	\$ -	\$ 300
1-2-4330-213 Communications	\$ -	\$ -	\$ 1,440	\$ -	\$ -	\$ 2,500
1-2-4330-233 Engineering	\$ 27,721	\$ 46,363	\$ 80,000	\$ 25,065	\$ 30,000	\$ 10,000
1-2-4330-234 Training	\$ -	\$ 1,594	\$ 2,000	\$ 1,932	\$ 2,000	\$ 5,000
1-2-4330-235 Monitoring	\$ 7,510	\$ 11,934	\$ 10,000	\$ 4,351	\$ 10,000	\$ 15,000
1-2-4330-239 Remediation	\$ 109,468	\$ 36,385	\$ -	\$ -	\$ -	\$ -
1-2-4330-252 Mtnc. purchased	\$ -	\$ 22,927	\$ 15,000	\$ 18,427	\$ 19,000	\$ 75,000
1-2-4330-263 Eq. rental	\$ -	\$ 455	\$ -	\$ 190	\$ 190	\$ -
1-2-4330-534 Gravel	\$ -	\$ 2,649	\$ 5,000	\$ 6,245	\$ 7,200	\$ 10,000
1-2-4330-553 Power	\$ 1,092	\$ 1,244	\$ 1,250	\$ 975	\$ 1,200	\$ 1,250
1-2-4330-563 Parts	\$ -	\$ 309	\$ 500	\$ -	\$ -	\$ 500
SUBTOTAL	\$ 146,800	\$ 125,572	\$ 116,960	\$ 57,185	\$ 69,590	\$ 120,550
Town Cleanup						
1-2-4335-111 Wages	\$ 4,621	\$ 2,421	\$ 6,650	\$ -	\$ -	\$ 10,000
1-2-4335-191 Employee costs	\$ 834	\$ 425	\$ 1,197	\$ -	\$ -	\$ 1,400
1-2-4335-299 Subcontracting	\$ 2,175	\$ 3,050	\$ 8,000	\$ -	\$ -	\$ 5,000
1-2-4335-539 Supplies	\$ 1,558	\$ -	\$ 1,000	\$ -	\$ -	\$ 2,500
SUBTOTAL	\$ 9,188	\$ 5,896	\$ 16,847	\$ -	\$ -	\$ 18,900
Cemetery						
1-2-5160-111 Wages	\$ 1,429	\$ 13,861	\$ 21,650	\$ 7,573	\$ 7,000	\$ 15,000
1-2-5160-191 Employee costs	\$ 258	\$ 2,432	\$ 2,850	\$ 1,336	\$ 1,260	\$ 2,900
1-2-5160-263 Equipment rental	\$ -	\$ 784	\$ 1,000	\$ -	\$ -	\$ 2,500
1-2-5160-538 Hearse fuel	\$ -	\$ 169	\$ 200	\$ 67	\$ 200	\$ 250
1-2-5160-539 Supplies	\$ 214	\$ 245	\$ 500	\$ -	\$ -	\$ 500
1-2-5160-551 Water	\$ 391	\$ 205	\$ 250	\$ -	\$ -	\$ 250
1-2-5160-562 Hearse Mtnc.	\$ -	\$ 586	\$ 700	\$ -	\$ -	\$ 1,000
SUBTOTAL	\$ 2,292	\$ 18,281	\$ 27,150	\$ 8,976	\$ 8,460	\$ 22,400
TOTAL ENVIRONMENT & PUBLIC HEALTH	\$ 492,473	\$ 492,847	\$ 503,167	\$ 327,886	\$ 420,260	\$ 514,850
PLANNING & DEVELOPMENT						
Planning						
1-2-6100-111 Wages	\$ 68,841	\$ 76,597	\$ 82,450	\$ 75,911	\$ 82,450	\$ 85,000
1-2-6100-191 Employee costs	\$ 12,427	\$ 13,438	\$ 14,841	\$ 15,414	\$ 14,841	\$ 15,300
1-2-6100-211 Travel	\$ -	\$ 594	\$ -	\$ -	\$ -	\$ 1,000
1-2-6100-213 Phone	\$ -	\$ 468	\$ 540	\$ 50	\$ 200	\$ 500
1-2-6100-221 Advertising	\$ 42	\$ 3,069	\$ 3,000	\$ 1,458	\$ 2,000	\$ 2,500
1-2-6100-233 Engineering	\$ 48,920	\$ 17,055	\$ 45,000	\$ 1,940	\$ 2,000	\$ 30,000
1-2-6100-234 Training	\$ 14,327	\$ 2,350	\$ 2,000	\$ -	\$ -	\$ 3,000
1-2-6100-253 Vehicle Maintenance	\$ -	\$ 3,928	\$ 2,000	\$ 34	\$ 100	\$ 1,000
1-2-6100-537 Office supplies	\$ -	\$ -	\$ 250	\$ 298	\$ 300	\$ 300

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-6100-538 Vehicle fuel	\$ 1,872	\$ 1,335	\$ 2,000	\$ 255	\$ 500	\$ 1,000
1-2-6100-539 Supplies	\$ 1,809	\$ 366	\$ 250	\$ 248	\$ 300	\$ 500
1-2-6100-562 Vehicle parts	\$ -	\$ 36	\$ 250	\$ -	\$ -	\$ 500
SUBTOTAL	\$ 148,239	\$ 119,235	\$ 152,581	\$ 95,506	\$ 102,691	\$ 140,600
Total Planning	\$ 148,239	\$ 119,235	\$ 152,581	\$ 95,506	\$ 102,691	\$ 140,600
Tourism						
1-2-6910-111 Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
1-2-6910-191 Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,400
1-2-6910-211 Travel	\$ 10,849	\$ 11,140	\$ 15,000	\$ 6,592	\$ 7,577	\$ 11,100
1-2-6910-212 Freight	\$ -	\$ 600	\$ 1,000	\$ 1,509	\$ 1,735	\$ 1,000
1-2-6910-213 Phone	\$ 1,409	\$ 1,678	\$ 1,500	\$ 1,906	\$ 2,191	\$ 1,500
1-2-6910-221 Advertising	\$ 8,149	\$ 8,158	\$ 12,132	\$ 10,490	\$ 12,057	\$ 20,000
1-2-6910-222 Memberships	\$ 1,281	\$ 900	\$ 900	\$ 900	\$ 1,034	\$ 1,000
1-2-6910-234 Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1-2-6910-237 Insurance	\$ -	\$ -	\$ 470	\$ -	\$ -	\$ 600
1-2-6910-291 Sanitation	\$ 375	\$ 345	\$ 1,750	\$ 96	\$ 110	\$ 1,750
1-2-6910-293 Promotion	\$ 32	\$ 52,283	\$ 32,500	\$ 23,827	\$ 27,388	\$ 32,000
1-2-6910-299 Subcontracts	\$ -	\$ 39,976	\$ 41,975	\$ 41,975	\$ 41,975	\$ -
1-2-6910-510 Tourism committee	\$ -	\$ -	\$ 1,200	\$ 1,128	\$ 1,296	\$ 1,200
1-2-6910-539 Supplies	\$ -	\$ 175	\$ 300	\$ 1,199	\$ 1,378	\$ 1,000
1-2-6910-551 Water/Sewer	\$ 2,700	\$ 3,449	\$ 2,500	\$ 4,490	\$ 5,161	\$ 5,200
1-2-6910-552 Heating	\$ 954	\$ 1,497	\$ 1,350	\$ 1,385	\$ 1,592	\$ 1,600
1-2-6910-553 Power	\$ 1,651	\$ 1,305	\$ 1,250	\$ 1,445	\$ 1,661	\$ 1,800
SUBTOTAL	\$ 27,336	\$ 121,505	\$ 113,827	\$ 96,944	\$ 105,157	\$ 115,150
Building Maintenance						
1-2-6912-111 Wages	\$ 63	\$ -	\$ 875	\$ 797	\$ 875	\$ 900
1-2-6912-191 Employee costs	\$ 11	\$ -	\$ 80	\$ 144	\$ 200	\$ 100
1-2-6912-252 Mtnce. purchased	\$ 14,875	\$ 5,485	\$ 13,000	\$ 10,936	\$ 11,000	\$ 9,000
1-2-6912-563 Parts	\$ 295	\$ 241	\$ 500	\$ 283	\$ 400	\$ 500
SUBTOTAL	\$ 15,245	\$ 5,726	\$ 14,455	\$ 12,160	\$ 12,475	\$ 10,500
Total Tourism	\$ 42,581	\$ 127,231	\$ 128,282	\$ 109,104	\$ 117,632	\$ 125,650
Economic Development						
1-2-6990-111 Wages	\$ -	\$ -	\$ 59,063	\$ 4,724	\$ 15,000	\$ 86,100
1-2-6990-191 Employee costs	\$ -	\$ -	\$ 10,631	\$ -	\$ 2,700	\$ 15,500
1-2-6990-239 Consultants	\$ -	\$ -	\$ -	\$ 1,050	\$ 1,100	\$ -
1-2-6990-537 Supplies	\$ -	\$ -	\$ -	\$ 283	\$ 326	\$ 1,000
1-2-6990-999 Conferences and Events	\$ 55,530	\$ -	\$ 55,000	\$ -	\$ -	\$ 25,000
SUBTOTAL	\$ 55,530	\$ -	\$ 124,694	\$ 6,057	\$ 19,126	\$ 127,600
Total Tourism and Eco Dev	\$ 98,111	\$ 127,231	\$ 252,976	\$ 115,161	\$ 136,758	\$ 253,250

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
TOTAL PLANNING & DEVELOPMENT	\$ 246,350	\$ 246,466	\$ 405,557	\$ 210,667	\$ 239,449	\$ 393,850
RECREATION and CULTURAL						
Administration						
1-2-7110-111 Wages	\$ 341,446	\$ 302,944	\$ 205,600	\$ 192,835	\$ 205,600	\$ 233,000
1-2-7110-191 Employee costs	\$ 57,821	\$ 48,366	\$ 37,000	\$ 19,562	\$ 22,000	\$ 41,000
1-2-7110-211 Travel	\$ 6,946	\$ -	\$ 5,000	\$ 4,354	\$ 4,400	\$ 1,500
1-2-7110-213 Phones	\$ 7,701	\$ 3,780	\$ 8,200	\$ 4,843	\$ 5,200	\$ 5,000
1-2-7110-221 Advertising	\$ 659	\$ 1,976	\$ 3,000	\$ 2,377	\$ 3,000	\$ 3,000
1-2-7110-222 Association fees	\$ 150	\$ 242	\$ 529	\$ 307	\$ 500	\$ 550
1-2-7110-234 Training	\$ 8,296	\$ 9,915	\$ 10,000	\$ 10,519	\$ 10,519	\$ 13,580
1-2-7110-237 Insurance	\$ 26,689	\$ 40,623	\$ 42,700	\$ -	\$ 42,700	\$ 44,000
1-2-7110-238 Management support	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,842	\$ 4,000	\$ 4,000
1-2-7110-240 Planning	\$ 49,533	\$ 48,593	\$ 25,000	\$ 3,557	\$ 4,089	\$ -
1-2-7110-263 Copier	\$ -	\$ 3,964	\$ 5,000	\$ 930	\$ 3,000	\$ 5,000
1-2-7110-292 Rec and Parks Conference	\$ -	\$ 27,400	\$ -	\$ -	\$ -	\$ -
1-2-7110-510 Board meeting exp.	\$ -	\$ -	\$ 1,200	\$ 832	\$ 1,000	\$ 1,200
1-2-7110-536 Safety supplies	\$ 1,417	\$ 902	\$ 3,850	\$ 402	\$ 500	\$ 3,250
1-2-7110-537 Office supplies	\$ -	\$ 3,894	\$ 1,500	\$ 2,148	\$ 2,148	\$ 2,220
SUBTOTAL	\$ 502,906	\$ 495,598	\$ 351,579	\$ 246,507	\$ 308,656	\$ 357,300
Total Recreation and Cultural Admin	\$ 502,906	\$ 495,598	\$ 351,579	\$ 246,507	\$ 308,656	\$ 357,300
Vehicle Mtce						
1-2-7111-111 Wages	\$ 4,895	\$ 1,091	\$ -	\$ 2,077	\$ 2,100	\$ 1,500
1-2-7111-191 Employee costs	\$ 725	\$ 191	\$ -	\$ 478	\$ 500	\$ 500
1-2-7111-253 Mtce Purchased	\$ 1,508	\$ 556	\$ -	\$ 393	\$ 400	\$ 400
1-2-7111-562 Parts	\$ 6,112	\$ 5,572	\$ -	\$ 2,601	\$ 2,700	\$ 2,000
SUBTOTAL	\$ 13,240	\$ 7,410	\$ -	\$ 5,549	\$ 5,700	\$ 4,400
Swimming Pool						
Operations						
1-2-7130-111 Wages	\$ 221,146	\$ 238,814	\$ 246,300	\$ 206,246	\$ 230,000	\$ 215,000
1-2-7130-191 Employee costs	\$ 37,452	\$ 40,525	\$ 44,334	\$ 18,330	\$ 30,000	\$ 35,000
1-2-7130-211 Travel	\$ -	\$ -	\$ 3,000	\$ 1,888	\$ 1,900	\$ -
1-2-7130-212 Freight	\$ 161	\$ 676	\$ 1,100	\$ 385	\$ 500	\$ 1,500
1-2-7130-213 Phone	\$ 3,627	\$ 3,580	\$ 3,500	\$ 3,094	\$ 3,094	\$ 3,000
1-2-7130-221 Advertising	\$ -	\$ 494	\$ 1,000	\$ 795	\$ 1,000	\$ 1,000
1-2-7130-222 Memberships	\$ 205	\$ 225	\$ 200	\$ 225	\$ 225	\$ 225
1-2-7130-234 Training	\$ -	\$ 1,542	\$ 4,500	\$ 3,458	\$ 3,500	\$ 6,600
1-2-7130-240 Planning	\$ -	\$ -	\$ 3,000	\$ 3,352	\$ 3,352	\$ -
1-2-7130-536 Safety supplies	\$ 981	\$ 322	\$ 1,700	\$ 808	\$ 1,200	\$ 1,700
1-2-7130-537 Office supplies	\$ 899	\$ 668	\$ 1,000	\$ 641	\$ 641	\$ 1,000
1-2-7130-539 Program supplies	\$ 5,001	\$ 7,998	\$ 5,000	\$ 5,690	\$ 5,690	\$ 5,000

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-7130-540 Chemicals	\$ 2,483	\$ 3,195	\$ 5,000	\$ 1,797	\$ 5,000	\$ 5,000
1-2-7130-551 Water	\$ 27,569	\$ 17,147	\$ 27,000	\$ 32,740	\$ 35,000	\$ 32,000
1-2-7130-552 Heating	\$ 161,189	\$ 177,706	\$ 186,800	\$ 164,535	\$ 170,000	\$ 170,000
1-2-7130-553 Power	\$ 139,423	\$ 141,332	\$ 150,800	\$ 116,618	\$ 130,000	\$ 130,000
1-27130-615 Cost of merchandise	\$ -	\$ 279	\$ 2,000	\$ 246	\$ 300	\$ 1,000
SUBTOTAL	\$ 600,135	\$ 634,503	\$ 686,234	\$ 560,848	\$ 621,402	\$ 608,025
Building Maintenance						
1-2-7132-252 Mince. purchased	\$ 7,116	\$ 31,178	\$ 9,845	\$ 10,195	\$ 10,200	\$ 10,000
1-2-7132-540 Cleaning supplies	\$ 953	\$ 5,144	\$ 3,000	\$ 695	\$ 1,000	\$ 2,000
1-2-7132-563 Parts	\$ 14,430	\$ 6,687	\$ 3,000	\$ 2,562	\$ 1,800	\$ 3,000
SUBTOTAL	\$ 22,499	\$ 43,009	\$ 15,845	\$ 13,452	\$ 13,000	\$ 15,000
Mechanical Maintenance						
1-2-7133-111 Wages	\$ 190	\$ 283	\$ -	\$ 697	\$ 1,000	\$ -
1-2-7133-191 Employee costs	\$ 34	\$ 50	\$ -	\$ 149	\$ 200	\$ -
1-2-7133-253 Mince. purchased	\$ 20,233	\$ 24,926	\$ 9,000	\$ 7,436	\$ 9,000	\$ 10,000
1-2-7133-561 Parts	\$ 1,926	\$ 2,839	\$ 8,000	\$ 2,349	\$ 3,000	\$ 4,000
SUBTOTAL	\$ 22,383	\$ 28,098	\$ 17,000	\$ 10,631	\$ 13,200	\$ 14,000
Total Pool	\$ 645,017	\$ 705,609	\$ 719,079	\$ 584,932	\$ 647,602	\$ 637,025
Centre Operations						
1-2-7150-111 Wages	\$ 264,192	\$ 306,379	\$ 214,670	\$ 276,980	\$ 300,000	\$ 290,000
1-2-7150-191 Employee costs	\$ 44,773	\$ 53,751	\$ 38,641	\$ 41,945	\$ 54,000	\$ 42,000
1-2-7150-213 Phone	\$ 665	\$ 2,048	\$ 700	\$ 224	\$ 258	\$ 700
1-2-7150-262 Storage rental	\$ 1,914	\$ 941	\$ -	\$ -	\$ -	\$ -
1-2-7150-291 Sanitation	\$ 5,065	\$ 4,415	\$ 5,200	\$ 5,520	\$ 6,000	\$ 5,356
1-2-7150-538 Zamboni	\$ 5,997	\$ 10,530	\$ 15,000	\$ 4,516	\$ 8,000	\$ 10,000
1-2-7150-539 Supplies	\$ 19,683	\$ 5,380	\$ 14,000	\$ 9,210	\$ 11,000	\$ 12,000
1-2-7150-551 Water	\$ 15,563	\$ 19,514	\$ 18,000	\$ 11,251	\$ 13,000	\$ 15,000
1-2-7150-552 Heating	\$ 75,941	\$ 64,559	\$ 74,900	\$ 46,015	\$ 57,000	\$ 65,000
1-2-7150-553 Power	\$ 98,136	\$ 90,559	\$ 93,600	\$ 53,008	\$ 70,000	\$ 80,000
1-2-7150-564 Minor equipment	\$ 2,271	\$ 2,890	\$ 5,000	\$ 3,611	\$ 5,000	\$ 4,500
1-2-7150-615 Cost of merchandise	\$ -	\$ 995	\$ 2,000	\$ 300	\$ 500	\$ 500
SUBTOTAL	\$ 534,199	\$ 561,961	\$ 481,711	\$ 462,580	\$ 524,758	\$ 525,056
Building Maintenance						
1-2-7152-111 Wages	\$ 4,231	\$ 6,960	\$ 4,400	\$ 10,461	\$ 12,025	\$ 10,000
1-2-7152-191 Employee costs	\$ 764	\$ 1,221	\$ 792	\$ 633	\$ 800	\$ 800
1-2-7152-252 Mince. purchased	\$ 23,215	\$ 52,758	\$ 10,000	\$ 10,172	\$ 11,000	\$ 10,500
1-2-7152-540 Cleaning supplies	\$ -	\$ 3,015	\$ 3,000	\$ 5,353	\$ 5,400	\$ 3,500
1-2-7152-563 Parts	\$ 13,813	\$ 16,118	\$ 11,000	\$ 16,133	\$ 17,000	\$ 12,500
SUBTOTAL	\$ 42,023	\$ 80,072	\$ 29,192	\$ 42,762	\$ 46,225	\$ 37,300

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Mechanical Maintenance						
1-2-7153-111 Wages	\$ 1,869	\$ 1,679	\$ 2,000	\$ 145	\$ 200	\$ 1,500
1-2-7153-191 Employee costs	\$ 301	\$ 295	\$ 360	\$ 33	\$ 100	\$ 500
1-2-7153-253 Mtnc. purchased	\$ 5,673	\$ 14,313	\$ 27,261	\$ 11,037	\$ 13,000	\$ 24,000
1-2-7153-561 Parts	\$ -	\$ 2,645	\$ 12,000	\$ 6,371	\$ 8,000	\$ 8,000
SUBTOTAL	\$ 7,643	\$ 18,932	\$ 41,621	\$ 17,586	\$ 21,300	\$ 34,000
Vehicle Maintenance						
1-2-7154-111 Wages	\$ 4,016	\$ 28	\$ 3,000	\$ -	\$ -	\$ 3,000
1-2-7154-191 Employee costs	\$ 725	\$ -	\$ 540	\$ -	\$ -	\$ 500
1-2-7154-253 Mtnc. purchased	\$ 1,508	\$ -	\$ 1,500	\$ 768	\$ 800	\$ 1,500
1-2-7154-538 Vehicle fuel	\$ 4,895	\$ -	\$ 3,000	\$ -	\$ -	\$ 1,500
1-2-7154-562 Parts	\$ 6,112	\$ -	\$ 6,000	\$ -	\$ -	\$ 3,000
SUBTOTAL	\$ 17,257	\$ 28	\$ 14,040	\$ 768	\$ 800	\$ 9,500
Total Centre	\$ 601,121	\$ 660,993	\$ 566,564	\$ 513,885	\$ 593,082	\$ 605,856
Programs						
1-2-7590-111 Wages	\$ 36,629	\$ 33,696	\$ 104,000	\$ 100,361	\$ 115,380	\$ 126,700
1-2-7590-191 Employee costs	\$ 6,612	\$ 5,912	\$ 18,700	\$ 11,319	\$ 13,010	\$ 24,000
1-2-7590-211 Travel	\$ -	\$ 958	\$ -	\$ 458	\$ 500	\$ -
1-2-7590-213 Phones	\$ -	\$ 1,198	\$ -	\$ 30	\$ -	\$ -
1-2-7590-221 Advertising	\$ 815	\$ 1,335	\$ 3,300	\$ 684	\$ 786	\$ 3,000
1-2-7590-234 Training	\$ 569	\$ 1,287	\$ 2,600	\$ 4,014	\$ 4,014	\$ 3,000
1-2-7590-539 Supplies	\$ 33,856	\$ 38,105	\$ 58,500	\$ 34,947	\$ 50,000	\$ 56,300
SUBTOTAL	\$ 78,482	\$ 82,491	\$ 187,100	\$ 151,773	\$ 183,691	\$ 213,000
Annual Town Cleanup						
1-2-7591-111 Wages	\$ -	\$ -	\$ -	\$ 1,694	\$ 1,700	\$ -
1-2-7591-191 Employee costs	\$ -	\$ -	\$ -	\$ 219	\$ 300	\$ -
1-2-7591-251 Mtce. Purchased	\$ -	\$ -	\$ -	\$ 1,004	\$ 1,100	\$ -
SUBTOTAL	\$ -	\$ -	\$ -	\$ 2,917	\$ 3,100	\$ -
Sports Fields						
1-2-7180-111 Wages	\$ 15,241	\$ 2,396	\$ 53,000	\$ 5,381	\$ 6,200	\$ 20,000
1-2-7180-191 Employee costs	\$ 2,751	\$ 420	\$ 7,033	\$ 373	\$ 500	\$ 3,600
1-2-7180-251 Mtnc. purchased	\$ 1,413	\$ 4,371	\$ 3,000	\$ -	\$ -	\$ 3,000
1-2-7180-291 Sanitation	\$ -	\$ 250	\$ 350	\$ -	\$ -	\$ 350
1-2-7180-551 Water	\$ 1,034	\$ 1,287	\$ 1,000	\$ 5,438	\$ 5,438	\$ 1,000
1-2-7180-553 Power	\$ 393	\$ 561	\$ 700	\$ 298	\$ 500	\$ 700
1-2-7180-563 Parts	\$ 7,329	\$ 1,874	\$ 4,500	\$ 6,237	\$ 6,300	\$ 5,000
SUBTOTAL	\$ 28,162	\$ 11,158	\$ 69,583	\$ 17,728	\$ 18,938	\$ 33,650
Parkland						
1-2-7181-111 Wages	\$ 79,430	\$ 89,337	\$ 115,800	\$ 80,924	\$ 85,000	\$ 100,000
1-2-7181-191 Employee costs	\$ 14,339	\$ 15,673	\$ 15,829	\$ 3,150	\$ 4,000	\$ 18,000

**TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown**

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-7181-251 Mlnce. purchased	\$ 4,892	\$ 14,248	\$ 26,500	\$ 3,402	\$ 5,000	\$ 10,000
1-2-7181-265 Land leases	\$ 2,490	\$ 2,490	\$ 2,540	\$ -	\$ -	\$ 2,500
1-2-7181-238 Fuel	\$ 675	\$ 175	\$ -	\$ 185	\$ -	\$ -
1-2-7181-539 Supplies	\$ 1,547	\$ 702	\$ 7,800	\$ 378	\$ 500	\$ 5,000
1-2-7181-553 Power	\$ 1,966	\$ 2,052	\$ 2,200	\$ 1,829	\$ 2,200	\$ 2,400
1-2-7181-563 Parts	\$ 4,900	\$ 943	\$ 5,000	\$ 5,134	\$ 5,200	\$ 5,000
SUBTOTAL	\$ 110,238	\$ 125,621	\$ 175,669	\$ 96,001	\$ 101,900	\$ 142,900
Total Programs Sports Fields and Parkland	\$ 216,882	\$ 219,270	\$ 432,352	\$ 267,419	\$ 307,629	\$ 389,550
Curling Club						
Operations						
1-2-7140-552 Heating	\$ 30,146	\$ 25,693	\$ 31,200	\$ 18,210	\$ 25,000	\$ 27,000
1-2-7140-553 Power	\$ 61,654	\$ 62,334	\$ 63,450	\$ 56,479	\$ 63,450	\$ 64,000
SUBTOTAL	\$ 91,800	\$ 88,027	\$ 94,650	\$ 74,689	\$ 88,450	\$ 91,000
Building Maintenance						
1-2-7142-111 Wages	\$ 2,257	\$ 1,757	\$ 3,000	\$ 1,473	\$ 3,000	\$ 3,000
1-2-7142-191 Employee costs	\$ 408	\$ 308	\$ 540	\$ 339	\$ 540	\$ 500
1-2-7142-252 Mlnce. purchased	\$ 5,518	\$ 1,403	\$ 2,000	\$ -	\$ 2,000	\$ 2,000
1-2-7142-563 Parts	\$ 1,006	\$ 1,468	\$ 500	\$ -	\$ 500	\$ 500
SUBTOTAL	\$ 9,190	\$ 4,936	\$ 6,040	\$ 1,811	\$ 6,040	\$ 6,000
Total Curling Club	\$ 100,990	\$ 92,963	\$ 100,690	\$ 76,500	\$ 94,490	\$ 97,000
1-2-7240-990 Museum	\$ -	\$ 13,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
1-2-7245-119 Beautification	\$ -	\$ 4,867	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250
1-2-7250-119 Library	\$ 163,468	\$ 169,334	\$ 177,800	\$ 177,800	\$ 177,800	\$ 160,000
1-2-7255-119 Community Garden	\$ -	\$ 930	\$ 1,000	\$ -	\$ -	\$ -
1-2-7510-219 TV Society	\$ 71,008	\$ 72,428	\$ 73,064	\$ 73,064	\$ 73,064	\$ 73,064
Early Music Society	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Homecoming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Committee for Persons with Disabilities	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000
Northern Arts and Culture Centre	\$ -	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000
Tfr. to Economic Opportunities Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,000
SUBTOTAL	\$ 234,476	\$ 285,559	\$ 277,114	\$ 276,114	\$ 276,114	\$ 372,314
TOTAL RECREATION & CULTURAL	\$ 2,301,392	\$ 2,439,993	\$ 2,447,378	\$ 1,965,168	\$ 2,227,573	\$ 2,459,045
FISCAL						
1-2-8110-893 Bank charges	\$ 9,027	\$ 10,039	\$ 12,000	\$ 3,278	\$ 4,000	\$ 4,000
1-2-8110-810 Interest charges	\$ 317	\$ 751	\$ 1,500	\$ 140	\$ 500	\$ 1,500

TOWN OF HAY RIVER
GENERAL OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
1-2-8190-239 Collection costs	\$ -	\$ -	\$ 250	\$ -	\$ 500	\$ 500
1-2-8120-820 Debenture interest	\$ 137,374	\$ 205,299	\$ 161,000	\$ 140,631	\$ 161,000	\$ 161,000
1-2-8110-899 Discount on taxes	\$ 133,042	\$ 150,989	\$ 152,000	\$ 146,135	\$ 152,000	\$ 157,000
1-2-8811-981 Discount recovered on school tax	-\$ 17,289	-\$ 19,631	-\$ 20,000	-\$ 19,631	-\$ 20,000	-\$ 20,000
1-2-5720-711 Senior/Disabled Mun. Tax Exemp.	\$ 126,798	\$ 119,185	\$ 125,491	\$ 130,413	\$ 135,000	\$ 140,000
1-2-5721-711 Senior/Disabled School Tax Exemp.	\$ 18,938	\$ 18,059	\$ 19,029	\$ 21,025	\$ 25,000	\$ 27,000
1-2-8211-741 Allowance for bad debts	\$ 14,782	\$ 34,841	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
SUBTOTAL	\$ 422,990	\$ 519,531	\$ 456,270	\$ 421,992	\$ 463,000	\$ 476,000
OTHER						
Total Fiscal	\$ 422,990	\$ 519,531	\$ 456,270	\$ 421,992	\$ 463,000	\$ 476,000
1-2-8130-830 Debenture Principal	\$ 130,432	\$ 112,540	\$ 120,000	\$ 89,577	\$ 120,000	\$ 120,000
1-2-8810-981 NWT School Taxes (Collections for Governmer	\$ 590,683	\$ 617,687	\$ 617,687	\$ 633,014	\$ 617,700	\$ 635,950
Appropriation to Reserves	\$ 519,052	\$ 337,986	\$ 141,344	\$ -	\$ 141,344	\$ 500,000
1-2-9503-742 Transfer to Utility Fund (Match with Utility Fund)	\$ 980,678	\$ 629,413	\$ 2,278,289	\$ -	\$ 2,278,289	\$ 1,900,000
SUBTOTAL	\$ 2,220,845	\$ 1,697,627	\$ 3,157,320	\$ 722,591	\$ 3,167,333	\$ 3,155,950
Total Other	\$ 2,220,845	\$ 1,697,627	\$ 3,157,320	\$ 722,591	\$ 3,167,333	\$ 3,155,950

TOWN OF HAY RIVER
UTILITY OPERATING FUND
DRAFT Budget for 2013: Schedule of Revenue

Account Code	Description	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
2-1-4400-414	Water/Sewer Billings	\$ 1,809,568	\$ 1,910,787	\$ 2,016,352	\$ 1,689,410	\$ 1,800,000	\$ 1,800,000
2-1-1100-000	Frontage Taxation	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129
2-1-4401-414	Repair Charges	\$ 5,850	\$ 5,607	\$ 5,000	\$ 4,847	\$ 5,607	\$ 5,000
	Other						
2-1-4402-414	Other	\$ 82	\$ 8,150	\$ -	\$ -	\$ -	\$ -
2-1-5510-000	Reserve Interest	\$ -	\$ 19,212	\$ 13,000	\$ 19,796	\$ 19,796	\$ 13,000
2-1-5520-000	Receivables Penalties	\$ 5,523	\$ 2,886	\$ 2,000	\$ 3,131	\$ 3,131	\$ 2,000
2-1-5590-000	Interest on Meter Deposits	\$ 99	\$ 982	\$ -	\$ -	\$ -	\$ -
		\$ 5,704	\$ 31,230	\$ 15,000	\$ 22,927	\$ 22,927	\$ 15,000
2-1-7590-414	GNWT Water Subsidy	\$ 432,267	\$ 432,267	\$ 432,267	\$ 299,017	\$ 330,267	\$ 330,267
	Total Revenue	\$ 2,256,518	\$ 2,383,019	\$ 2,471,748	\$ 2,019,330	\$ 2,161,930	\$ 2,153,396

TOWN OF HAY RIVER
UTILITY OPERATING FUND
DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Administration						
2-2-4110-111 Wages	\$ 158,462	\$ 150,461	\$ 160,435	\$ 142,232	\$ 163,485	\$ 165,300
2-2-4110-191 Employee costs	\$ 28,606	\$ 26,397	\$ 28,878	\$ 20,794	\$ 23,901	\$ 29,754
2-2-4110-212 Postage	\$ 756	\$ 13,885	\$ 14,800	\$ 6,599	\$ 7,585	\$ 15,300
2-2-4110-213 Phones	\$ 7,330	\$ 6,681	\$ 7,440	\$ 6,942	\$ 7,979	\$ 7,800
2-2-4110-222 Memberships	\$ 482	\$ 905	\$ 700	\$ 686	\$ 789	\$ 1,000
2-2-4110-231 Audit	\$ 15,239	\$ 9,803	\$ 15,000	\$ 7,286	\$ 8,374	\$ 15,000
2-2-4110-233 Engineering	\$ 1,519	\$ 78,505	\$ 30,000	\$ -	\$ -	\$ 30,000
2-2-4110-234 Training	\$ 387	\$ 4,127	\$ 10,000	\$ 1,465	\$ 5,000	\$ 10,000
2-2-4110-237 Insurance	\$ 30,709	\$ 45,959	\$ 48,257	\$ -	\$ 48,257	\$ 49,705
2-2-4110-238 Computer support	\$ 1,410	\$ 1,412	\$ 2,000	\$ 1,489	\$ 1,711	\$ 2,000
2-2-4110-239 Consultants	\$ 11,450	\$ -	\$ -	\$ -	\$ -	\$ -
2-2-4110-536 Safety supplies	\$ 666	\$ 851	\$ 1,000	\$ 624	\$ 717	\$ 1,000
2-2-4110-537 Office supplies	\$ 160	\$ 454	\$ 3,000	\$ 218	\$ 250	\$ 3,000
2-2-4110-538 Vehicle fuel	\$ 11,090	\$ 14,528	\$ 13,000	\$ 11,835	\$ 13,603	\$ 14,000
2-2-4110-539 Supplies	\$ 723	\$ 2,412	\$ 1,000	\$ 182	\$ 210	\$ 1,000
2-2-4110-564 Minor tools	\$ 128	\$ 193	\$ 1,000	\$ 29	\$ 33	\$ 1,000
2-2-8110-893 Bank charges	\$ 60	\$ 11	\$ -	\$ -	\$ -	\$ 25
SUBTOTAL	\$ 269,178	\$ 356,584	\$ 336,510	\$ 200,380	\$ 281,895	\$ 345,884
Vehicle Maintenance						
2-2-4111-253 Mtnc. purchased	\$ -	\$ 1,145	\$ 1,500	\$ -	\$ -	\$ 1,500
2-2-4111-562 Parts	\$ 1,495	\$ 955	\$ 1,500	\$ 1,089	\$ -	\$ 1,500
SUBTOTAL	\$ 1,495	\$ 2,100	\$ 3,000	\$ 1,089	\$ -	\$ 3,000
Purification & Treatment						
2-2-4120-532 Chemicals	\$ 34,946	\$ 44,849	\$ 46,000	\$ 34,090	\$ 46,000	\$ 48,000
SUBTOTAL						
Transmission & Distribution						
2-2-4140-295 Trucked Water Delivery	\$ 880,794	\$ 930,972	\$ 978,622	\$ 787,019	\$ 904,620	\$ 1,010,000
2-2-4140-299 Subcontracting	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
2-2-4140-552 Heating	\$ 163,612	\$ 180,091	\$ 166,400	\$ 173,425	\$ 199,339	\$ 209,306
2-2-4140-553 Power	\$ 131,156	\$ 132,294	\$ 135,720	\$ 111,446	\$ 128,099	\$ 145,220
2-2-4140-613 Water meters	\$ 11,668	\$ 1,229	\$ 3,000	\$ 1,470	\$ 1,690	\$ 3,000
SUBTOTAL	\$ 1,187,230	\$ 1,244,585	\$ 1,284,742	\$ 1,073,360	\$ 1,233,747	\$ 1,368,526
Building Maintenance						
2-2-4142-111 Wages	\$ 3,091	\$ 17,557	\$ 23,340	\$ 18,417	\$ 21,169	\$ 24,000
2-2-4142-191 Employee costs	\$ 558	\$ 3,080	\$ 4,201	\$ 3,465	\$ 3,983	\$ 4,320
2-2-4142-252 Mtnc. purchased	\$ 8,500	\$ 11,656	\$ 15,000	\$ 8,993	\$ 10,337	\$ 15,000
2-2-4142-563 Parts	\$ 3,773	\$ 2,702	\$ 5,000	\$ 4,128	\$ 4,742	\$ 5,000
SUBTOTAL	\$ 15,922	\$ 34,996	\$ 47,541	\$ 35,001	\$ 40,231	\$ 48,320
Mechanical Maintenance						
2-2-4143-111 Wages	\$ 4,906	\$ 1,561	\$ 2,860	\$ -	\$ -	\$ 3,000

**TOWN OF HAY RIVER
UTILITY OPERATING FUND**

DRAFT Budget for 2013: Expense Account Breakdown

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
2-2-4143-191 Employee costs	\$ 886	\$ 274	\$ 515	\$ -	\$ -	\$ 540
2-2-4143-253 Mince. purchased	\$ 11,695	\$ 5,930	\$ 5,000	\$ 6,727	\$ 7,732	\$ 6,500
2-2-4143-561 Parts	\$ 22,823	\$ 10,033	\$ 25,000	\$ 29,773	\$ 34,222	\$ 30,000
SUBTOTAL	\$ 40,309	\$ 17,798	\$ 33,375	\$ 36,500	\$ 41,955	\$ 40,040
Distribution Maintenance						
2-2-4144-111 Wages	\$ 116,117	\$ 132,997	\$ 150,590	\$ 117,637	\$ 135,215	\$ 155,200
2-2-4144-191 Employee costs	\$ 19,615	\$ 23,333	\$ 27,106	\$ 18,454	\$ 21,212	\$ 27,936
2-2-4144-251 Mince. purchased	\$ 43,583	\$ 136,472	\$ 75,000	\$ 50,899	\$ 58,505	\$ 75,000
2-2-4144-263 Equipment rental	\$ 15,994	\$ 25,100	\$ 15,000	\$ 16,690	\$ 19,183	\$ 20,000
2-2-4144-534 Granular	\$ 5,966	\$ 465	\$ 5,000	\$ 2,895	\$ 3,327	\$ 5,000
2-2-4144-563 Parts	\$ 18,518	\$ 68,113	\$ 25,000	\$ 15,021	\$ 17,265	\$ 25,000
2-2-4144-564 Tools	\$ 414	\$ 1,714	\$ 2,000	\$ 389	\$ 447	\$ 2,000
SUBTOTAL	\$ 220,207	\$ 388,194	\$ 299,696	\$ 221,985	\$ 255,155	\$ 310,136
Hydrants Maintenance						
2-2-4145-111 Wages	\$ 1,255	\$ 2,388	\$ 10,000	\$ 7,985	\$ 9,178	\$ 10,000
2-2-4145-191 Employee costs	\$ 226	\$ 123	\$ 1,800	\$ 1,006	\$ 1,156	\$ 1,800
2-2-4145-563 Parts	\$ -	\$ -	\$ 500	\$ 467	\$ 537	\$ 500
SUBTOTAL	\$ 1,481	\$ 2,511	\$ 12,300	\$ 9,459	\$ 10,872	\$ 12,300
Sewage						
2-2-4220-233 Engineering	\$ -	\$ 19,682	\$ 5,000	\$ -	\$ -	\$ 5,000
2-2-4220-251 Lagoon purchased mince.	\$ 2,645	\$ -	\$ -	\$ -	\$ -	\$ -
2-2-4220-295 Trucked sewage subsidy	\$ 34,180	\$ 31,700	\$ 35,000	\$ 25,910	\$ -	\$ 36,050
2-2-4220-299 Subcontracting	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
SUBTOTAL	\$ 36,825	\$ 51,382	\$ 41,000	\$ 25,910	\$ -	\$ 42,050
Overhead charge						
2-2-4111-792 Overhead charge	\$ 231,847	\$ 234,222	\$ 208,054	\$ -	\$ 208,054	\$ 214,687
SUBTOTAL						
Appropriation to Reserves						
2-2-8210-741 Allocation to Utility Reserve	\$ 591,240	\$ 281,712	\$ 276,500	\$ -	\$ 276,500	\$ 300,000
2-2-8213-741 Allocation to Mobile Equipmt. Res.	\$ 7,402	\$ 32,939	\$ 8,400	\$ -	\$ 8,400	\$ 8,652
SUBTOTAL	\$ 598,642	\$ 314,651	\$ 284,900	\$ -	\$ 284,900	\$ 308,652
Tangible Cap.Assets						
2-2-8215-805 Investment in Tangible Capital Assets	-\$ 532,724	-\$ 501,566	-\$ 3,358,000	\$ -	\$ -	-\$ 1,100,000
SUBTOTAL						
Total Utility Expenses	\$ 2,638,083	\$ 2,691,871	\$ 2,597,118	\$ 1,637,773	\$ 2,402,808	\$ 2,741,595

TOWN OF HAY RIVER
UTILITY OPERATING FUND
DRAFT Budget of Financial Activities and Surplus

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Revenue						
Water/Sewer billings	\$ 1,809,568	\$ 1,910,787	\$ 2,016,352	\$ 1,689,410	\$ 1,800,000	\$ 1,800,000
Frontage taxation	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129	\$ 3,129
Maintenance service	\$ 5,850	\$ 5,607	\$ 5,000	\$ 4,847	\$ 5,607	\$ 5,000
Other revenues	\$ 5,704	\$ 31,230	\$ 15,000	\$ 22,927	\$ 22,927	\$ 15,000
GNWT block funding	\$ 432,267	\$ 432,267	\$ 432,267	\$ 299,017	\$ 330,267	\$ 330,267
Total Revenue	\$ 2,256,518	\$ 2,383,019	\$ 2,471,748	\$ 2,019,330	\$ 2,161,930	\$ 2,153,396
Expenditure						
Administration	\$ 269,178	\$ 356,584	\$ 336,510	\$ 200,380	\$ 281,895	\$ 345,884
Vehicle and Equipment Maintenance	\$ 1,495	\$ 2,100	\$ 3,000	\$ 1,089	\$ -	\$ 3,000
Purification and Treatment	\$ 34,946	\$ 44,849	\$ 46,000	\$ 34,090	\$ 46,000	\$ 48,000
Transmission and Distribution	\$ 1,187,230	\$ 1,244,585	\$ 1,284,742	\$ 1,073,360	\$ 1,233,747	\$ 1,368,526
Buildings Maintenance	\$ 15,922	\$ 34,996	\$ 47,541	\$ 35,001	\$ 40,231	\$ 48,320
Mechanical Maintenance	\$ 40,309	\$ 17,798	\$ 33,375	\$ 36,500	\$ 41,955	\$ 40,040
Distribution Maintenance	\$ 220,207	\$ 388,194	\$ 299,696	\$ 221,985	\$ 255,155	\$ 310,136
Hydrants Maintenance	\$ 1,481	\$ 2,511	\$ 12,300	\$ 9,459	\$ 10,872	\$ 12,300
Sewage and Collection	\$ 36,825	\$ 51,382	\$ 41,000	\$ 25,910	\$ -	\$ 42,050
Overhead charge	\$ 231,847	\$ 234,222	\$ 208,054	\$ -	\$ 208,054	\$ 214,687
Total Expenditure	\$ 2,039,441	\$ 2,377,220	\$ 2,312,218	\$ 1,637,773	\$ 2,117,908	\$ 2,432,943
Net Operating Revenue	\$ 217,077	\$ 5,800	\$ 159,530	\$ 381,557	\$ 44,022	-\$ 279,547
Other revenue (expenditure)						
Amortization of tangible capital assets	-\$ 437,271	-\$ 448,212	-\$ 539,000	\$ -	-\$ 539,000	-\$ 500,000
	-\$ 437,271	-\$ 448,212	-\$ 539,000	\$ -	-\$ 539,000	-\$ 500,000
Net Revenue (Expenditure) for the period	-\$ 220,194	-\$ 442,413	\$ 379,470	\$ 381,557	-\$ 494,978	-\$ 779,547
Other items affecting surplus						
Purchase of tangible capital assets	-\$ 532,724	-\$ 501,586	-\$ 3,358,000	\$ -	\$ -	-\$ 1,100,000
Appropriation to reserves	-\$ 598,642	-\$ 314,651	-\$ 284,900	\$ -	-\$ 284,900	-\$ 308,652
Transfer from reserve	\$ -	\$ -	\$ 1,213,656	\$ -	\$ -	\$ -
Transfer to investment in tangible capital assets	\$ 437,271	\$ 448,212	\$ 539,000	\$ -	\$ 539,000	\$ 500,000
Transfer from General Operating Fund	\$ 980,678	\$ 629,413	\$ 2,278,289	\$ -	\$ 2,278,289	\$ 1,685,313
	\$ 286,583	\$ 261,408	\$ 388,045	\$ -	\$ 2,532,389	\$ 776,661
Net Revenue (Expenditure) for the period	\$ 66,389	-\$ 181,004	\$ 8,575	\$ 381,557	\$ 2,037,411	-\$ 2,888

TOWN OF HAY RIVER
LAND DEVELOPMENT FUND
DRAFT Budget for 2013: Schedule of Revenues & Expenses

	Actual 2010	Actual 2011	Budget 2012	Actual Dec 3/12	Projected 2012	Budget 2013
Revenues						
3-1-4000-000 Land Sales	\$ 281,953	\$ 238,124	\$ -	\$ -	\$ -	\$ -
3-1-4001-000 Land Leases Residential	\$ -	\$ 73,920	\$ 35,160	\$ 35,160	\$ 35,160	\$ 35,160
3-1-4002-000 Land Leases Comm./Ind	\$ 243,193	\$ 253,000	\$ 254,610	\$ 261,984	\$ 264,263	\$ 264,263
3-1-4003-000 Land Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3-1-4100-000 Legal & Transfer Fees recovered	\$ 5,034	\$ 4,304	\$ 2,000	\$ 1,237	\$ 500	\$ 500
3-1-5521-000 Lease Fees Penalties	\$ 117	\$ 3,399	\$ 2,000	\$ 3,832	\$ 200	\$ 200
Total Revenues	\$ 530,063	\$ 572,747	\$ 293,770	\$ 302,213	\$ 300,123	\$ 300,123
Expenses						
3-2-6220-615 Cost of Land sold	\$ 214,695	\$ 248,817	\$ -	\$ -	\$ -	\$ -
3-2-6220-265 Lease fees	\$ 34,718	\$ 35,503	\$ 35,510	\$ 35,310	\$ 36,060	\$ 36,060
Administration						
3-2-6210-212 Postage	\$ 146	\$ -	\$ 200	\$ 15	\$ 50	\$ 200
3-2-6210-221 Advertising	\$ 656	\$ -	\$ 2,000	\$ -	\$ 500	\$ 2,000
3-2-6210-299 Miscell.	\$ 201	\$ 44	\$ 200	\$ 122	\$ 150	\$ 200
SUBTOTAL	\$ 1,003	\$ 44	\$ 2,400	\$ 137	\$ 700	\$ 2,400
Professional Fees						
3-2-6210-231 Audit fees	\$ 7,309	\$ 1,349	\$ 6,500	\$ 1,190	\$ 6,190	\$ 6,500
3-2-6210-232 Legal fees	\$ 735	\$ 436	\$ -	\$ -	\$ -	\$ -
3-2-6210-239 Other Professional	\$ 7,775	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ 1,000
SUBTOTAL	\$ 15,819	\$ 1,785	\$ 6,500	\$ 2,790	\$ 7,790	\$ 7,500
3-2-8120-820 Debeniure Interest	\$ 20,363	\$ -	\$ -	\$ -	\$ -	\$ -
3-2-6211-792 Overhead charge	\$ 37,591	\$ 37,460	\$ 34,753	\$ -	\$ 34,753	\$ 35,818
SUBTOTAL	\$ 57,954	\$ 37,460	\$ 34,753	\$ -	\$ 34,753	\$ 35,818
Total Expenses	\$ 324,189	\$ 323,609	\$ 79,163	\$ 38,237	\$ 79,303	\$ 81,778
Net Land	\$ 205,874	\$ 249,138	\$ 214,607	\$ 263,976	\$ 220,820	\$ 218,345