

The Regular Meeting of Council was held on Monday, May 16th, 2011, 15 minutes after the adjournment of the General Plan Public Hearing in the Council Chambers.

- Present:** Acting Mayor Latour and Councillors Kruger, Cassidy, Wallington, Langille, O'Brien, and Dueck.
- Staff:** Michael Richardson - Interim Senior Administrative Officer / Director of Public Works and Planning, May-Britt Hetesi - Assistant Senior Administrative Officer, John Holland - Director of Finance, Ross deBoer - Director of Recreation and Community Services, Ross Potter - Fire Chief, and Jaimi Carter - Recording Secretary.
- Absent:** Mayor Schofield, and Deputy Mayor Maher.
- Others:** Sandra Lester, Lisa Smith, Roger Candow, Bill Webster & Bruce Carscadden - PERC, Linda & Samantha Antony, Kathleen Groenewegen, Eddie Smith, Bonnie Webb, Ross Stanley, Kristen Campbell - The Hub, and Paul Bickford - News North.

1. CALL TO ORDER:

This Meeting was called to order at 7:20 P.M. with Acting Mayor Latour presiding.

2. ANNOUNCEMENTS

Councillor Cassidy announced that there is a Community Garden Meeting on Wednesday, May 18th, 2011 at the Aurora College from 7:00 PM - 8:00 PM. For anyone interested in getting more information, please feel free to stop by.

Councillor Kruger announced that with recent events and the hot weather, a reminder to everybody to be very careful when having fires, observe the by-law.

Councillor Wallington sends Congratulations to Kristen Campbell on her last Council Meeting as she is the new editor of The Hub - Thank you for attending all the Council Meetings. We have full confidence in you as our editor in Hay River, so good luck!

I would like to acknowledge an email that was sent out this afternoon that there is going to be a Help Slave Lake Centre set up. Tonight is the opening night of the centre at the Soaring Eagle Friendship Centre from 5:00 PM - 9:00 PM. They are hoping to get volunteers signed up and assigned times and tasks to receive, pack and ship items out. The centre will be open Monday - Friday 2:00 PM - 9:00 PM, and Saturday - Sunday all day. All items donated are asked to be clean. Last I checked the status of Slave Lake, over 40% of the community had sustained damage from the fire so there is a very extreme situation in Slave Lake right now. Keep them in your prayers and please stay posted. I'm sure there will be other opportunities to help support them and I really hope we do.

Councillor Latour announced that in a Letter from Lloyd Jones, Regional Superintendent of the South Slave, that the Grand Opening of the 60th Parallel Visitors Centre will take place on June 2nd, 2011; an invitation as been extended to Mayor and Council to attend. This event will include a BBQ lunch and a tour of the new facility. A bus will be available to transport guests from Hay River to the 60th Parallel Visitor's Centre at 10:00 AM. Congratulations to ITI in getting the new centre open, and I understand the new sign is terrific.

7. BUSINESS ARISING FROM THE MINUTES

There was business arising from the Minutes of the Regular Meeting of Council, April 18th, 2011;

Councillor Cassidy:

- 1) Can I get an update on the NUL Franchise Agreement?
- 2) What is our deadline for the NUL Franchise Agreement? Will we met our deadline?

Michael Richardson:

- 1) I have contacted a consultant to evaluate the feasibility or our options relating to the assets for the Franchise Agreement, and I'm still in discussions with them. I would like to present something at the June Committee Meeting for your review and update you on where we are with this project. Right now I'm looking at our options, and want to take awhile to go over it before I present it to Council.
- 2) The deadline for notifying NUL is the end of May, so any notification will take place before that date in anticipation of evaluating our options.

8. COMMITTEE REPORTS

a) Recreation Department Monthly Facility Usage Report

The April report for the Recreation Department Monthly Facility Usage is presented for Council's review and acceptance.

<p><u>Community Hall</u> March 1 – DJSS Soccer Training March 1 – Triathlon Meeting March 3 – DJSS Soccer Training March 4 – Kamba Carnival Dance March 5 – Kamba Carnival Dance March 8 – DJSS Soccer Training March 8 – Butts & Guts Fitness Class March 8 – PSAC Meeting March 8 – Body Sculpting March 9 – Recreation Board Meeting March 10 – DJSS Soccer Training March 10 – Butts & Guts Fitness Class March 10 – Body Sculpting March 15 – DJSS Soccer Training March 15 – Butts & Guts Fitness Class March 15 – Body Sculpting March 16 – Canada Day Meeting March 17 – DJSS Soccer Training March 17 – Butts & Guts Fitness Class March 17 – Body Sculpting March 18 – Swim Club Bingo March 19 – Firearms Training March 20 – Firearms Training March 22 – DJSS Soccer Training March 22 – Step Aerobics Class March 21 – Irma Miron Funeral March 22 – DJSS Soccer Training March 22 – Butts & Guts Fitness Class March 22 – Body Sculpting March 24 – DJSS Soccer Training March 24 – Butts & Guts Fitness Class March 24 – Body Sculpting March 26 – Firearms Training March 26 – Break-up Meeting March 27 – Firearms Training March 29 – DJSS Soccer Training March 29 – Butts & Guts Fitness Class March 29 – Body Sculpting March 31 – DJSS Soccer Training March 31 – Butts & Guts Fitness Class March 31 – Body Sculpting</p>	<p><u>Doug Wieterman Hall</u> March 2 – Minor Hockey Meeting March 4-6 – Women's Hockey Tournament March 8 – Trade & Tourism Advisory March 8 – Hay River Figure Skating Meeting March 11-13 Figure Skating Ice Show March 15 – Bantams Hockey Meeting March 17 – Union Negotiation Meeting March 17 – Private Fitness Class Rental March 18-20 Minor Hockey Bantam Tournament March 22 – Private Fitness Class Rental March 24 – Private Fitness Class Rental March 25-27 Arctic Winter Games Prep Camp March 29 – Private Fitness Class Rental March 30 – Hay River Minor Hockey Meeting March 31 – Private Fitness Class Rental</p> <p><u>Ice Surface Rentals</u> March 4-6 – Women's Hockey Tournament March 12-13 – Figure Skating Ice Show March 18-20 Minor Hockey Bantams Tournament March 25-27 Arctic Winter Games Prep Camp</p> <p><u>Aquatic Centre Programs</u> Aquafit Classes - Tuesday & Thursday & Friday Babyfit Classes - Thursday Splash n Swim Session 2 - Wednesdays Noon Water Running - Wednesday Hay River Lions Swim Club – Monday - Friday Swim Lessons – Saturday & Monday-Wednesday Adult Swim Nights – Monday – Wednesday</p> <p><u>Other Events</u> March 4-6 Kamba Carnival March 9-13 National Debating Seminar March 13 – Family Sliding Day March 17-20 Polar Pond Hockey</p>
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**#11-209 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Recreation Department Monthly Facility Usage Report for the month of April 2011 as presented.

CARRIED

b) Recreation and Community Services Department Monthly Report

The Recreation and Community Services Department Report for the month of April is presented for Council's review and acceptance.

Item	Level of Activity
Trails - Development Plans	Ongoing as required
Personnel	<ul style="list-style-type: none"> - Post/Shortlist/Interviews - Recreation Programmer - Summer Staff Interviews - Weekly meetings with Supervisors
New Recreation Centre Development	- Meet w/Consultants April 11 (Conference Call) - Discuss Draft Report
Recreation Board	Meeting April 6
Trade & Tourism Advisory Committee	Meeting April 5
Canada Day Committee Meeting	Meeting April 7
NWTRPA	Fall Conference Committee Meeting, April 7
Visitor Information Centre	Meet w/Seniors Society re. VIC Management Agreement, April 15
Deh Cho Travel Connection	Attend Spring Meetings, Dawson Creek, BC, April 12 & 13
Hay River Visitor Guide	Meet w/Kellett Communications (Conference Call) re. Visitor Guide Production, April 5
Facilities	<ul style="list-style-type: none"> - Aquatic Centre Boilers - Warranty issues - RFQ - Storage Garage - Annual Spring Maintenance - Recreation Centre - Ice Plant Shut-down, Heat Reclamation Warrantee Work, Cimco Refrigeration

**#11-210 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River accepts the Recreation & Community Services Report for the month of April 2011 as presented.

CARRIED

e) Municipal Enforcement Report

The April activity report for Municipal Enforcement is presented for Council's review and acceptance.

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	2	0	1
ANIMAL CONTROL	18	16	0
NOISE CONTROL	0	0	0
BUSINESS LICENSE	1	1	0
UNSIGHTLY LAND	2	2	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	15	12
"ATV" Act	2	6	0

Dog Attack Complaints Received	2
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Number of Dogs Caught	8
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Tickets Processed through Court

Hours in Court	Tickets Convicted	Tickets Dismissed	Tickets Adjourned to Another Day
1	1	0	0

Complaints received for which there are No bylaws in effect at this time.

None

Additional Information

Dogs: There seems to be an increase in the number of loose dogs on the streets this month.

Pound: Lack of space for dogs caught.

Speed Enforcement - No Radar unit available. Reviewing quotes received to purchase either a handheld RADAR or LASER unit.

Activities:

April 8th - attended Princess Alexandra School as a guest speaker.

*** This report covers the period of April 1st - April 19th ***

#11-213 **MOVED BY: CLLR CASSIDY**
 SECONDED BY: CLLR WALLINGTON

That the Council of the Town of Hay River accepts the Municipal Enforcement Report for the month of April 2011 as presented.

CARRIED

**#11-218 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR O'BRIEN**

That the Council of the Town of Hay River address any Recreation Centre development specific to a Youth Centre through the planning process as recommended in the Community Recreation Facility Feasibility Study conducted by Professional Environmental Recreation Consultants.

CARRIED

**#11-219 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR O'BRIEN**

That the Council of the Town of Hay River accepts the Final Community Recreation Facility Feasibility Study as presented by Professional Environmental Recreation Consultants Ltd.

CARRIED

**#11-220 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR O'BRIEN**

That the Council of the Town of Hay River commit funds from the Reserve for Recreation Centre Replacement for an RFP to initiate next steps as recommended in the Community Recreation Facility Feasibility Study, Section 8.4.

CARRIED

The Minutes from the Recreation Board Regular Meeting, March 9th, 2011 and April 6th, 2011 are attached at the back of the minutes.

i) Follow up to the RCMP Delegation

How does Council wish to proceed respecting a follow up of the RCMP delegation?

**#11-221 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River direct administration to write a letter requesting a meeting with our MLA's and Council at the MLA's convenience, preferably within the next two months.

CARRIED

j) Trucked Water Services – Amending Contract

The amending agreement for the Trucked Water Services Contract is attached for Committee's review.

The amending agreement incorporates the following changes to the original Trucked Water Services Contract from 2006, as requested by Council:

- Change renewal period from three years to five years, so that the contract would expire December 31, 2015;

Two and one half days (2 ½) per calendar month upon completion of fifteen (15) years and less than twenty (20) years of continuous employment. (30 days per year).

Addition of the following:

(v) Two and eleven-twelfths (2 11/12) days per calendar month upon completion of twenty (20) years of continuous employment (35 days per year).

20.2 PAID PERSONAL LEAVES OF ABSENCE

The phrase was added defining "family member" (spouse, child, or parent of employee who resides with the employee, or a child who does not reside with the employee, but who is 23 years old or younger and is in full-time attendance at a post-secondary institution)

20.12 MATERNITY LEAVE/ADOPTION LEAVE

New section, page 15 of the Bylaw.

23. ALLOWANCES

Section 23.1 amended to show economic increases of Housing Allowance from January 1, 2011 to December 31, 2013.

Section 23.2 Safety Equipment

Amended to reflect the terms of the Collective Agreement.

(a) Once per year, employees who the Employer, the WSCC, or the Safety Act deem to require safety footwear shall be reimbursed upon provision of receipts up to two hundred fifty dollars (\$250) for the purchase of safety footwear.

(b) Upon successful completion of an employee's probationary period, employees who the Employer, the WSCC, or the Safety Act deem to require safety footwear shall choose to either receive:

- (i) One hundred and fifty dollars (\$150) as a safety footwear allowance; or
- (ii) Reimbursement upon provision of receipts up to two hundred fifty dollars (\$250) for the purchase of safety footwear.

In addition to the changes reflected from the Collective Agreement, the following was added to reflect the Management Position – Assistant Senior Administrative Officer.

14. HOURS OF WORK AND APPENDIX "A"

Amended to add Assistant Senior Administrative Officer – Group 7 – 900-1100.

Bylaw No. 2240/GEN/11 Management Personnel Employment Bylaw is attached for Council's review.

#11-227 **MOVED BY: CLLR DUECK**
 SECONDED BY: CLLR KRUGER

That the Council of the Town of Hay River approves Bylaw No. 2240/GEN/11 Management Personnel Bylaw in principle.

CARRIED

**#11-231 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Consolidated Statement of Financial Activities, the General Operating Fund Statement of Financial Activities and Surplus, the General Operating Fund Statement of Expenditures, the Utility Operating Fund Statement of Financial Activities and Surplus and the Land Development Fund Statement of Financial Activities and Surplus for the period ending March 2011.

CARRIED

The Statement of Financial Activities for the period ending March 2011 is attached at the back of the minutes.

f) Excused Absence

Mayor Schofield and Deputy Mayor Maher have requested to be excused from the Regular Meeting of Council, Monday, May 16th, 2011.

**#11-232 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River excuse Mayor Schofield and Deputy Mayor Maher from the Regular Meeting of Council, Monday, May 16th, 2011.

CARRIED

10. BYLAWS

a) By-law No. 2240/GEN/11 – Management Personnel Employment By-law – First and Second Reading

**#11-233 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR LANGILLE**

That the Council of the Town of Hay River give First Reading to By-law No. 2240/GEN/11 – Management Personnel Employment By-law.

CARRIED

**#11-234 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR LANGILLE**

That the Council of the Town of Hay River give Second Reading to By-law No. 2240/GEN/11 – Management Personnel Employment By-law.

CARRIED

b) By-law No. 1385C – Amendment to Procedures of Council By-law – Third and Final Reading

**#11-235 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River give Third and Final Reading to By-law No. 1385C – Amendment to Procedures of Council By-law.

CARRIED

c) By-law No. 2232/PS/11 – Ambulance Service Fees By-law – Third and Final Reading

**#11-236 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River give Third and Final Reading to By-law No. 2232/PS/11 – Ambulance Service Fees By-law.

CARRIED

d) By-law No. 2233/PS/11 – Fire Department Service Fees By-law – Third and Final Reading

**#11-237 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River give Third and Final Reading to By-law No. 2233/PS/11 – Fire Department Service Fees By-law.

CARRIED

e) By-law No. 2238/FC/11 – Fire Prevention By-law – Third and Final Reading

**#11-238 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River give Third and Final Reading to By-law No. 2238/FC/11 – Fire Prevention By-law.

CARRIED

Let it be noted that Councillor Langille was opposed to Third and Final Reading of By-law No. 2238/FC/11 – Fire Prevention By-law.

f) By-law No. 1957A/ADMIN/05 – Amendment to the Animal Control By-law – Third and Final Reading

**#11-239 MOVED BY: CLLR KRUGER
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River give Third and Final Reading to By-law No. 1957A/ADMIN/05 – Amendment to the Animal Control By-law.

CARRIED

Lisa Smith, President
Hay River Corridor Ratepayers Association
40 Garden Road
Hay River, NT X0E 0R4

October 28, 2010

Mayor Schofield and Councillors
Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1

Re: Trucked water delivery service

Dear Mayor Schofield and Councillors,

The Town will soon be establishing a new water delivery contract on behalf of trucked water users. The structure of the contract directly affects the cost of water delivery for the Town and all trucked water users.

The Hay River Corridor Ratepayers Association represents many families who are clients of the service and is requesting to be consulted in planning for a new water delivery contract. It is important that the clients of the service be fully engaged in developing the process of water delivery to ensure the best possible service. We expect to have the opportunity to discuss issues and provide input to draft the RFP before it is advertised.

We respectfully request that Council strike a committee to carry out the process of developing the water delivery RFP and reviewing the proposals. We request that Andrew Cassidy, the Hay River Corridor Ratepayers Association's council liaison be a committee member, along with the Senior Administrative Officer and the Manager, Public Works. We would be pleased to engage directly with the committee, or through the liaison, but expect that if our main contact is through our Council liaison that we will be able to address the committee as well.

Last week Mayor Schofield indicated to me that details of water consumption and delivery costs are readily available for us. The following page lists some questions we would like to receive information on.

We also request that if Council believes that there is not enough time to carry out a review of the RFP that the current water delivery contract be temporarily extended (say for 3 months) to allow time for the committee to explore the best options.

Everyone agrees that the current trucked water rates are very high. We believe it will be possible to reduce the overall cost of trucked water service by restructuring some elements of the delivery.

Hay River Corridor Ratepayers Association
40 Garden Road
Hay River, NT
XOE OR4

May 11, 2011

Town of Hay River
73 Woodland Drive
Hay River, NT XOE 1G1

Dear Mayor Schofield and Council,

Over six months ago the HR Corridor Ratepayers Association requested to provide input regarding the establishment of a new water contract. We sent a letter October 28, 2010 requesting dialogue and input on the planning for water delivery over the next few years, as the old contract was to expire December 2010. Our interest in the structure of water delivery is clear. Clients on trucked water and sewer pay three times more for water and sewer than piped water/sewer customers.

The HR Corridor Ratepayers Association would like to undertake a review of how water is currently delivered, and provide suggestions and recommendations to Council on potential improvements to the bylaw, delivery mechanisms, cost structures and consumption. There are dedicated members of the community who are willing to provide this work for free.

We are very discouraged by the level of conversation going on with Council on this matter. Residents have been asking for a review of trucked water service. Twice in the last couple of months public consultation on water delivery appeared on the Council agenda, with no resolution. It now appears that Council wants to pass amendments to the contract, and in fact lengthen it, without having any discussion whatsoever about service delivery.

We request that the Town provides information that will enable a thorough review of trucked water delivery, with the intention of seeking ways to reduce the cost to trucked water users. The onus is on Council to ensure that this next water contract provides the best possible price and service to Hay River residents. We recommend that Council consult with all trucked water users, but specifically request dialogue with the HR Corridor Ratepayers Association before a new contract is established.

Sincerely,



Lisa Smith, President

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2011 Utility Operating Fund Provisional Budget

	Piped	Trucked Town	Trucked Corridor	Total
Customer Base	1058	254	66	1378
Gallons Delivered	62,666,428	6,383,868	1,699,961	70,750,257
Per Customer	59,231	25,133	25,757	
Cost of Production	759,091.85	77,329.16	20,591.99	857,013.00
Cost of Transmission	687,641.00	697,003.00	279,415.00	1,664,059.00
Total Cost	1,446,732.85	774,332.16	300,006.99	2,521,072.00
Less Revenue (Grants)	10,432.00	365,809.00	201,100.00	577,341.00
Revenue Required (Sales)	1,436,300.85	408,523.16	98,906.99	1,943,731.00
Projected Revenue based on Existing Rates	1,332,829.00	309,659.00	63,877.00	1,706,365.00
Shortfall	103,471.85	98,864.16	35,029.99	237,366.00

Scheduled Deliveries

- Water and Sewer Services bylaw specifies that trucked water clients receive delivery 3 times per week.
- "Water delivery to be 3 times per week. Additional deliveries may be charged at full economic rate."
 - Schedule 'C', A-3 Trucked Water Service Standards, point f)
- Some customers get water once per week, some get it 3 times per week.
- There is a strong case demonstrating that 3 deliveries /week is excessive and that reducing delivery frequency will drive the cost down without impacting service.

Corridor Delivery Survey

- Surveyed 35 households in Corridor (over 50%) for tank size, deliveries/week and typical usage
- The bylaw states 420 deliveries to service these homes in one month
- These homes are currently getting 294 deliveries
- Based on monthly usage and tank size, most homes could cut number of deliveries in half
 - Could get by with 121 deliveries (29% of bylaw level and 41% of current delivery level)



- 47% get water 3x per week
- 21% get water 2x per week
- 29% get water 1x per week
- 3% get water <1x per week

Examination of Service Cost

- Delivery volume remains constant, whether 1-3 deliveries per week
- 66 homes in Corridor
- Assume 10 minutes/stop if 3 deliveries per week, 15 minutes per stop if 1 delivery per week
- \$150/hr truck and driver

Impact of Delivery Frequency to Cost

- 3 deliveries/week = \$257,400
 - 30 minutes/week/house x 52 weeks x 66 = 1716 hours/year
- 2 deliveries/week = \$205,950
 - 24 min/week/house = 1373 hrs/yr
- 1.5 deliveries/week = \$171,600
 - 20 min/week/house = 1144 hrs/yr
- 1 delivery/week = \$128,700
 - 15 min/week/house = 858 hrs/yr
- This is only for delivery within the Corridor. We realize there are additional costs for transporting the water from town.

2011 Utility Fund Provisional Budget

- \$279,415 Delivery to Corridor
- \$35,030 utility budget shortfall for Corridor
- Deliveries can be cut in half without impacting the level of service to clients.
- Reducing the delivery frequency in the bylaw would mean large savings for both the town and clients

Worksheet for Calculations

Assumptions

- 66 homes in the Corridor
- Each stop takes 10 minutes if delivering 3x per week, 12 minutes if 2x per week, 13.5 minutes if 1.5x per week, 15 minutes if 1x per week
- Delivery volume will not change, whether schedule is 1x per week or 3x per week
- Bylaw specifies 3 deliveries per week
- This only looks at delivery times within Corridor, not hauling to the corridor, as the total volume required will remain the same.

1 dwelling x (10) minutes x 3 deliveries as per bylaw

= 30 minutes per dwelling of on-site delivery time

This does not include transit time from town.

66 dwellings in Corridor x (30) minutes per week

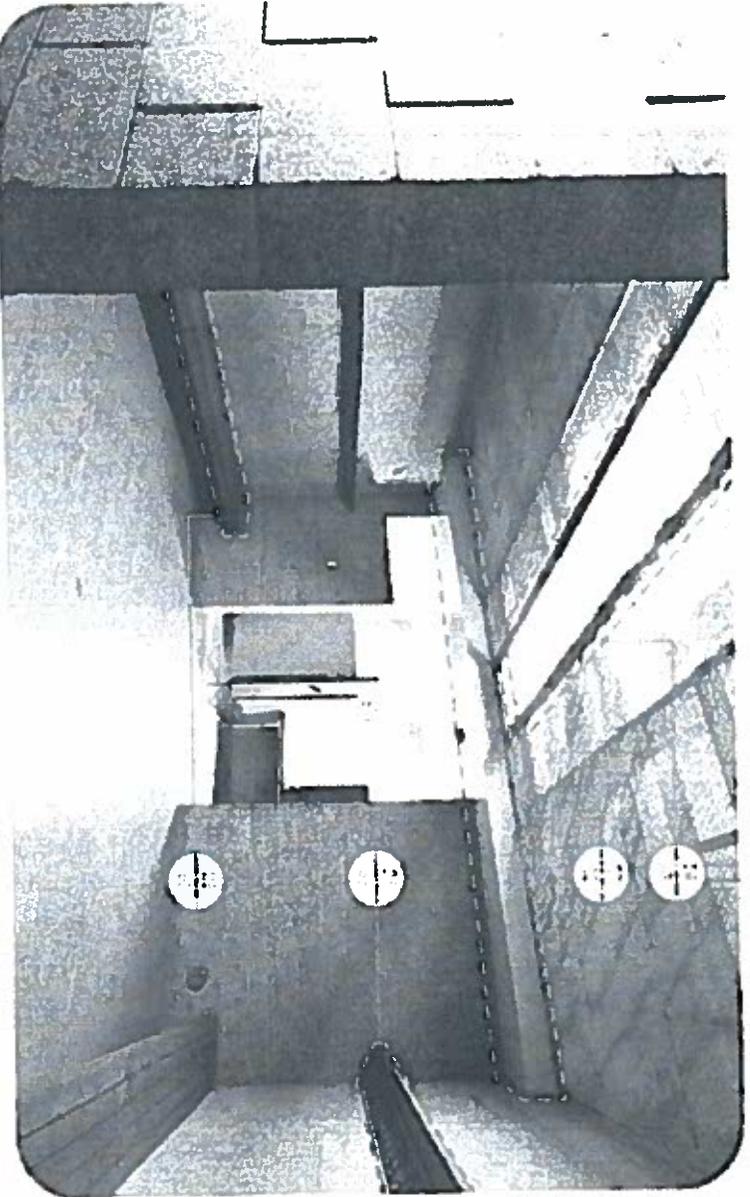
= (33) hours per week = (1716 hours per year)

If delivery schedule was:

- Twice /week = 24 minutes/week = 1373 hours/year
- 1.5/week = 20 minutes/week = 1144 hours/year
- Once /week = 15 minutes/week=858 hours/year

Using an estimate of \$150/hour for truck and driver we translate this to dollars

- 3 deliveries/week (1716 hrs/year) x \$150/hr = \$257,400 per year
- 2 deliveries/week (1373 hrs/year) x \$150/hr = \$205,950 per year
- 1.5 deliveries/week (1144hrs/year x \$150/hr = \$171,600 per year
- 1 delivery/week (858 hrs/year) x \$150/hr = \$128,700 per year



Town of Hay River

Community Recreation Facility Feasibility Study

16 May 2011

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Part 2: Methodology.

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1) Information Gathering

Discussions with community organizations and the public

Included:

- Meetings with Municipal Council
- Meetings with Recreation Board
- Meetings with staff

2) Review

The project team reviewed,

- condition of the facility
- current practices and trends
- facility development options
- current and future programs
- the location of the facility
- already completed reports



3) Needs Assessment

Public Open House

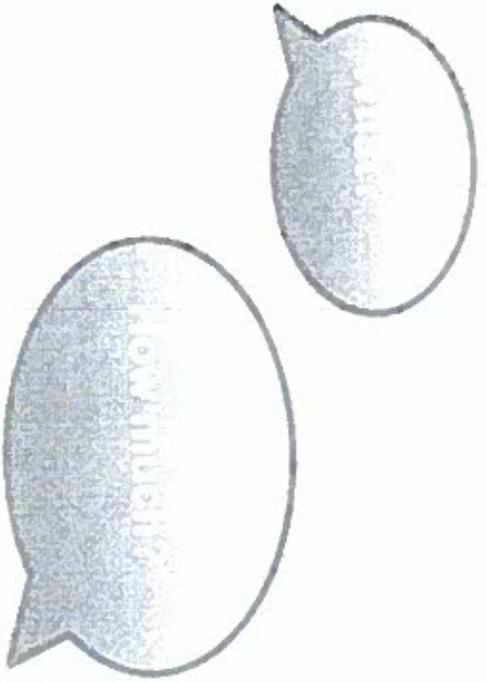
Concept Options, a plan

Draft and Final Report

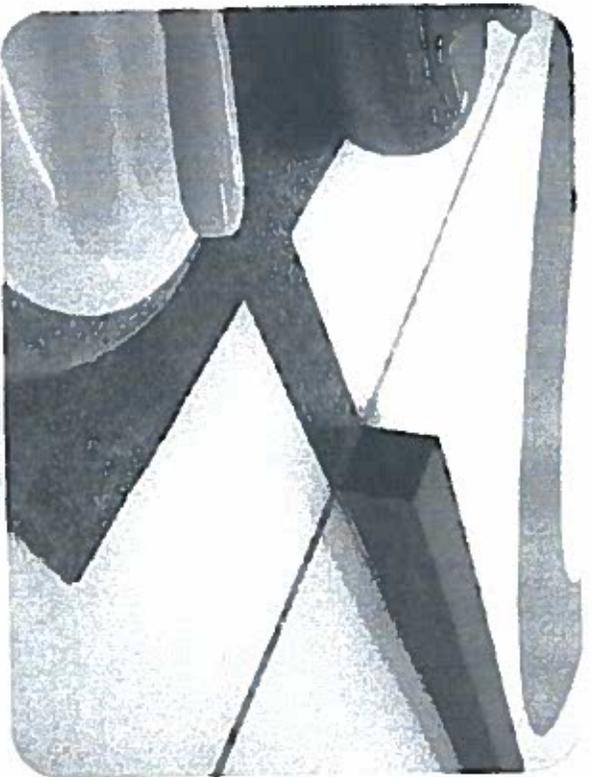
Budgets, operating and capital

Part 4: Community Input

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Community Input
Public, staff and local officials were part of an iterative design process. Community consensus, a rational needs assessment helped define the program (a program is a list of the spaces and their technical requirements).



- Organizations**
- Swim Club
 - Speed Skating Club
 - Curling Club
 - Old Timers & Recreational Hockey
 - Minor Hockey & Women's Hockey
 - Ski Club
 - Soccer
 - Local schools

Part 6: Defining the program.



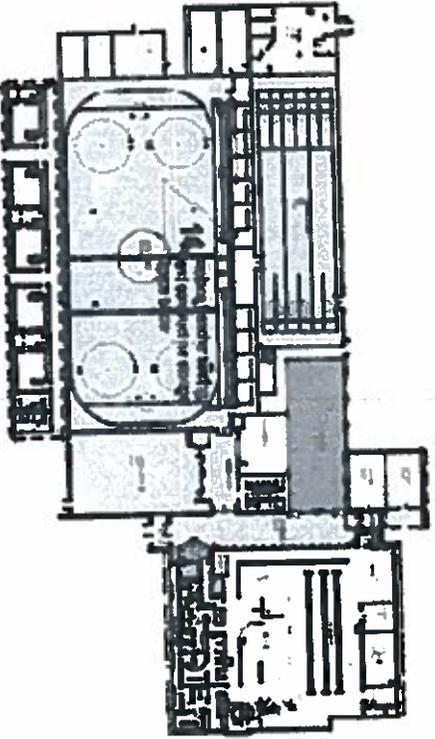
Spatial Relationships
Important links to all spaces within a recreation centre – not just from the pool to the change rooms and lobby, but to storage and mechanical too.

- Program List**
PUBLIC SPACES
1. lobby and entry
 2. washrooms - upgrade existing
 3. concession - redevelop
 4. control - remains at pool
- MULTIPURPOSE ARENA**
5. replace ice slab and dashers
 6. six new change rooms
 7. mechanical and service spaces
 8. new spectator seating
- CURLING ARENA**
9. replace three sheets
 10. lounge and change rooms renovations
- FITNESS & ACTIVITY SPACES**
11. fitness space from renovate old pool
 12. squash courts addition
 13. Wiederman room renovations
- ADMINISTRATION and SUPPORT**
13. office space - second floor
 14. arena storage

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Part 8: Concept Explorations.

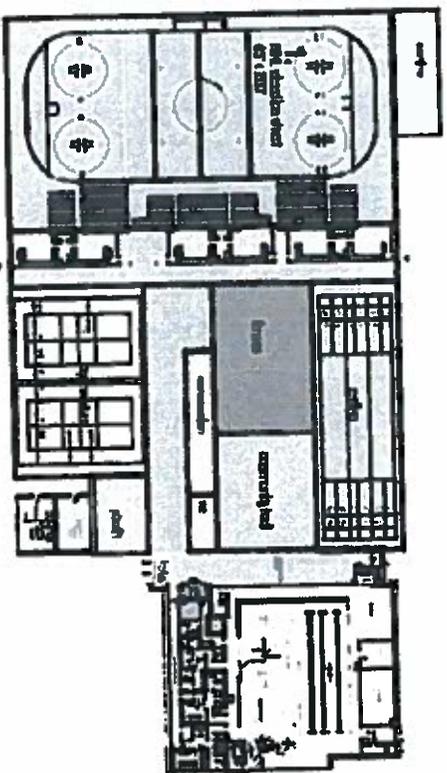
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concept option one

120 million

1.



concept option two

360 million

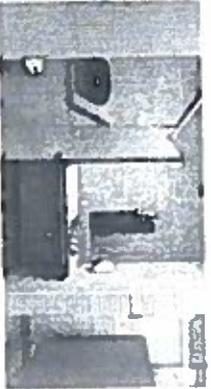
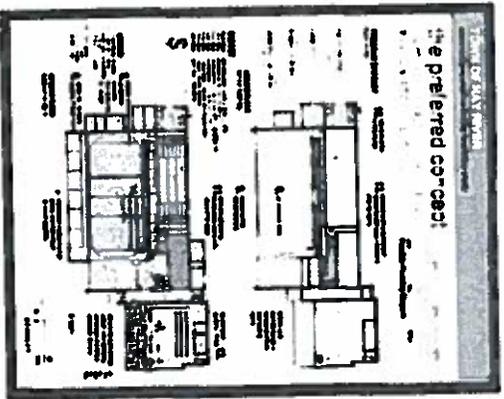
2.

A spectrum of facilities concepts and costs

Option one is a renovation of the existing, Option two is a new rebuild of everything excluding the aquatic centre.

Part 9: The preferred Option.

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- 9. replace curbing
refrigerated slab
- 11. renovate old pool as
multipurpose space, with
views of the lobby
- 12. squash court
addition, 170m²
- 1. remove old swim change
and consider relocating
concession & sitting as
limited use elevator
- 2.
- 3.
- 5. replace
refrigerated
slab and
dasher boards,
same size
- 6. skate change room
addition, 600m²
- 14. replace bleacher seating,
and conduct pic storage
space below
- * replacement roofing is a high
priority and might require
structural upgrades

GROUND FLOOR
5,695 m² (61,302 ft²)

Ground Floor Plan

Significant additions include new skate change rooms, significant upgrades include the building envelope, roof, mechanical and electrical systems.

Part 9: The preferred Option.

Handwritten initials/signature

BUDGET	BUILDING ELEMENT
\$4.2 million	New construction (8,400 sq. ft. @ \$400/sq. ft. + 25%)
\$1.5 million	Maintenance (50,000 sq. ft. @ \$25/sq. ft. + 25%)
\$1.8 million	Curbing and Walkeman renovations (7,000 sq. ft. @ \$200/sq. ft. + 25%)
\$3.0 million	Renovations (12,000 sq. ft. @ \$200/sq. ft. + 25%)
\$1.5 million	Replace ice slabs, seats & dasher boards (lump sum)
\$1.0 million	Energy conservation upgrades (allowance)
\$0.8 million	Renovations contingencies 10%
\$13.8 million	Total Budget

Budget

A class D cost estimate of the capital costs.

Part 10: Recommendations

Handwritten signature

The Preferred Option

- Retains the existing facility which many felt to be adequate for their needs into the future.
- It allows the current deficiencies of the existing facility to be addressed.
- The facility remains on the current site, the unanimous choice of all who participated.
- Can be completed in phases, no loss of an ice season for the arena or curling rink.
- It is the most cost effective choice for the Town.

Recommendation #1
The Preferred Option

Yes

No



Part 10: Recommendations

MP
K3

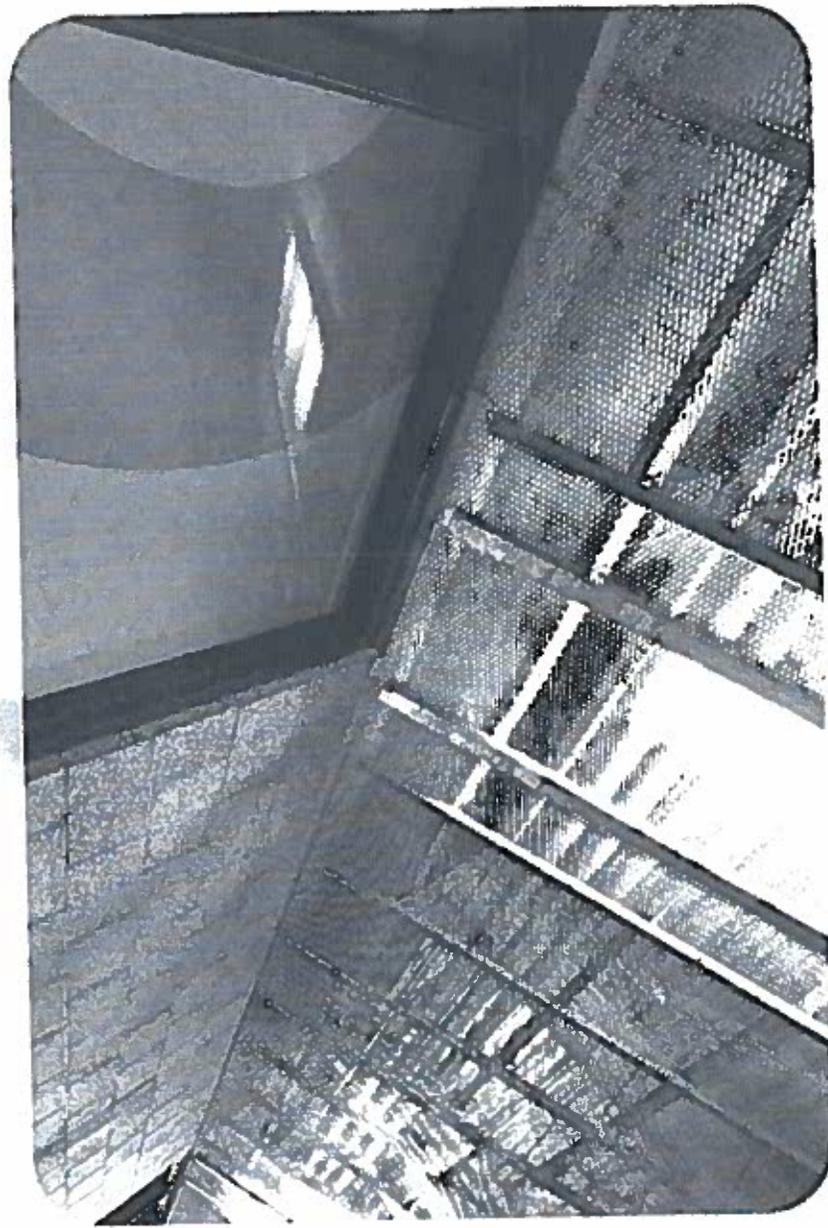
Financing
The consultants suggest that the Town of Hay River begin to research funding opportunities with senior levels of government and well as any other sources that may become available

Recommendation #3
Financing

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>



Part 11: ...and now?



mf 13

**TOWN OF HAY RIVER
JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

**MARCH 14, 2011
1:15PM**

The Joint Occupational Health and Safety Committee meeting was held Monday, March 14, 2011 at 1:15 PM in the Town Hall Boardroom.

Present: Preston Westerman, Ross Potter, May-Britt Hetesi, Jaimi Carter
Absent: Dave Ryan, Jamie Pynten, Tyler Gonder

1. Call to Order

Meeting was called to order at 1:15 pm by Ross Potter, Co-Chair.

2. Adoption of Agenda

Moved: Jaimi Carter
Seconded: Preston Westerman

That the JOH&S Committee accepts the Agenda

CARRIED

3. Adoption of Minutes February 14, 2011.

Moved: Preston Westerman
Seconded: Jaimi Carter

That the JOH&S Committee accepts the minutes from the February 14, 2011, meeting as presented.

CARRIED

3. Business Arising from the Minutes

- Building Inspection Schedule reviewed by JOH&S Committee in order to plan for 2011
- Job Hazard Analysis forms being used by Rec/Arena – Dir. of Public Works Mike Richardson to complete an SOP for the Garage and Shop

5. New Business

a) Incident(s) Review

There were two (2) incidents for February

- (i) Staff member hurt by overloaded & faulty shelving – Preston to examine shelves to determine if they can be made safer
- (ii) Staff member verbally abused by client at Arena – Ross to contact R. deBoer to review procedure for incidents such as these

A Meeting of the Recreation Board of the Municipal Corporation of the Town of Hay River was held Wednesday, March 9, 2011 at 12:00 pm in the Community Hall, Don Stewart Recreation Centre

MEMBERS PRESENT Wayne Korotash, Chair – Greg Rowe, Nikki Ashton, Mayor – Kelly Schofield, Cllr Mike Maher, Jason Coakwell, Curtis Rowe

Excused Absence: Lorraine Peterson, Deb Stanley, Colleen Ahenakew, Recreation Director – Ross deBoer

OTHERS PRESENT SAO – Terry Molenkamp, Asst SAO – May-Britt Hetesi, Recreation Programmer – Tammy Buchanan, Carrie Bueller

CALL TO ORDER The meeting was called to order at 12:05 pm by Greg Rowe

ADOPT AGENDA

Amend Agenda to include items b) Hay River Fishing Derby c) Ice User Groups - Tournament Schedules

ADOPT AGENDA AS AMENDED

**MOVED BY: WAYNE KOROTASH
SECONDED BY: MAYOR KELLY SCHOFIELD**

CARRIED

ADOPT THE MINUTES OF REGULAR MEETING, FEBRUARY 9, 2011

Amend Minutes to separate out "Members Present" and "Others Present"

ADOPT MINUTES AS AMENDED

**MOVED BY: MAYOR KELLY SCHOFIELD
SECONDED BY: WAYNE KOROTASH**

Carried

DELEGATIONS - None

BUSINESS ARISING

- A) Lobster Fest** – Jason Coakwell expressed interest in chairing a Lobster Fest Sub-Committee. He expressed he would contact the Jet Boat Committee to confirm if they required our assistance, or if the sub-committee could proceed on their own. Kelly wanted clarification on who was actually in charge of the Jet Boat Committee (Spencer King or Sandra Lester). The Swim Club was the only group that sent a volunteer to note their interest in helping with this event. SMCC, Minor Hockey, and Recreation Hockey expressed their interest but were not able to attend the meeting.



A Meeting of the Recreation Board of the Municipal Corporation of the Town of Hay River was held Wednesday, April 6, 2011 at 12:00 pm in the Community Hall, Don Stewart Recreation Centre

MEMBERS PRESENT Chair – Greg Rowe, Nikki Ashton, Mayor – Kelly Schofield, Deputy Mayor, Mike Maher, Jason Coakwell, Deb Stanley, Colleen Ahenakew

EXCUSED ABSENCE: Lorraine Peterson, Wayne Korotash

OTHERS PRESENT SAO – Terry Molenkamp, Asst SAO – May-Britt Hetesi, Recreation Director – Ross deBoer

CALL TO ORDER The meeting was called to order at 12:06 pm by Greg Rowe

ADOPT AGENDA

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: MAYOR, KELLY SCHOFIELD**

CARRIED

ADOPT THE MINUTES OF REGULAR MEETING, March 9, 2011

**MOVED BY: DEPUTY MAYOR, MIKE MAHER
SECONDED BY: NIKKI ASHTON**

CARRIED

DELEGATIONS - None

BUSINESS ARISING

- A) Lobster Fest – Update, Greg Rowe Jason Coakwell**
An organizing committee has been formed and Jason Coakwell has offered to take on the role of Chair. A number of responsibilities have been assigned to various individuals and a number of local community groups, including the Knights of Columbus, have stepped up to assist. Prize donations are now being solicited and a number of local businesses have donated in-kind services. Five hundred (500) tickets will be sold for the event and all proceeds will benefit the Reserve for Recreation Centre Replacement. The event will be hosted by the Town of Hay River. Administration had several questions regarding financial implications and what commitments would be expected of the Town. The committee indicated that there is no request for financial aid. It was felt that we should advertise that the Recreation Board, on behalf of the Town of Hay River, is organizing this event and will do so in future years as a Recreation Centre Fundraiser.
- B) Joint Use Agreement, District Education Authority –**
Committee members reviewed our historical, unofficial, agreement with the DEA including its impact on our Fees & Charges Policy, Grant in Lieu, etc. It was suggested that we need to do a better job at managing this process and maximizing the use at facilities within each organization. It appears clear that we need to formalize an agreement with the DEA, but must first establish clear goals, objectives, and terms of reference. From there we can generate a formal proposal to present to the DEA. Administration will research similar agreements from other communities and report back to the Board
- C) Youth Centre Letter –**
This letter was discussed at our regular meeting of February 9, 2011. At that time, it was agreed that we receive the letter and include this info in further deliberations around the Recreation Centre Feasibility Study. It was further suggested that it would be cost prohibitive to retrofit only one section of the centre at this time.

MOVED BY: DEPUTY MAYOR, MIKE MAHER



THIS AGREEMENT made this ___ day of _____, 2011

BETWEEN: THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in the Northwest Territories (hereinafter referred to as "Town")

OF THE FIRST PART

AND KEITH'S WATER SERVICE LTD. (hereinafter referred to as "the Contractor")

OF THE SECOND PART

WHEREAS the Town and the Contractor entered into an Agreement dated the 30th day of January, 2006 whereby the Contractor provides trucked water services for the Town as described in Appendix "A" and "B" to that Agreement ("the Agreement");

AND WHEREAS the Town and the Contractor wish to renew the Agreement in accordance with Article 7 of that Agreement, with certain amendments;

THEREFORE the Town and the Contractor agree as follows:

1. Article 7 of the Agreement is amended to read as follows:

7. This Contract shall commence on the 1st day of February, 2006 and terminates on the 31st day of December, 2010, unless otherwise terminated in accordance with the provisions of this Contract. The Town at its option may extend or negotiate a further five (5) year term of this contract after the 31st day of December, 2010.

2. The Agreement is hereby renewed for a further five (5) year term commencing on December 31st, 2010, to terminate on December 31st, 2015.

3. Article 27 in Section II (Terms and Conditions) of the Agreement is deleted, and replaced with the following:

27. The Contractor shall provide trucked water service to residential, industrial or commercial users in designated service areas only upon authorization of the Contract Authority. The Contractor has exclusive rights to supply potable water to such lots and areas until connected to the Town of Hay River piped system. With the exception of Town requirements, the Contractor also has exclusive rights to dispense water from the truck loading facilities for bulk water users (access to only be during regular hours of operation). The Contractor shall have priority at the truck



Mayor's / Chief's Report April, 2011

Hay River RCMP Detachment "G" Division Northwest Territories



Canada

mf RS

Community Policing Activities :

The members of the Hay River RCMP would like to welcome Special Constable Steve Beck back to the community following his six months in training at Depot. Welcome to the Force, Steve!!

The Detachment is short one support staff and we are actively seeking to fill this vacant position.

The following were activities/ceremonies that we attended in our Community :

2011/04/04 : Cpl. Gallant and Mr. Auger attended the Legion for their weekly Cadet Training night, where cadets participated in Mandatory & Supplementary Training.

Cst. Bilodeau attended the Hamlet Office of Enterprise, in order to swear in a new counselor, as requested by the Enterprise administrative officer.

2011/04/05 : Sgt. Buchanan attended an E.M.O. meeting at the Hay River Fire Hall regarding the annual flood planning/mitigation.

2011/04/07 : Cpl. Gallant attended the Legion for his weekly Cadet Training night, where cadets participated in supplementary training of marksmanship with the Daisy Air Rifle in preparation for the Northern Region Marksmanship Championship Competition.

2011/04/08 : Cst. Martel and Cst. Keefe attended the DJSS School dance. Members spoke with Principals Buerger and Theriault as well as many students who were in attendance.

2011/04/11 : Sgt. Buchanan met with Enterprise SAO to deliver the previous months Mayor's Report and discuss current issues.

2011/04/12 : Sgt. Buchanan attended the Drug Free Zone Meeting at Town Hall.

Sgt. Buchanan attended the Interagency Drug Strategy Committee Meeting at Community Justice.

Detachment meeting held.

2011/04/07 to 11 : Mr. Ron Auger (Det. Clerk), as part of his Civilian Instructor (CI) duties with 2724 Hay River Army Cadets Corps escorted the Cadets Corps Marksmanship Team to the Northern Region Marksmanship Championship in Whitehorse, Yukon. The Marksmanship team

Notable Occurrences for Month :

2011/04/03 : Hay River RCMP were advised of a hit-and-run that occurred at some point during the course of the preceding night. The owner of a new 2011 Dodge pick-up parked on Wright Crescent woke to find damage to the left, rear corner of her vehicle. The owner of the damaged vehicle provided enough information as to the possible location of the other vehicle involved in the collision to allow police to locate the other driver. Subsequent investigation lead to a charge under the Territorial Motor Vehicle Act for Failure to Notify the Owner of the damaged vehicle.

2011/04/05 : Hay River RCMP responded to an assault complaint at a residence in Hay River. Members were met in the driveway of the residence by the victim, bleeding from a cut above his eye. Investigation revealed that there had been an altercation at a party inside the residence. As a result of that investigation, a 31-year-old Hay River man is facing charges of Assault with a Weapon, Resisting Arrest, Assaulting a Police Officer, and two counts of Breaching his Probation Order. The accused was remanded in custody on these and other outstanding charges and has made several subsequent court appearances. A court appearance is scheduled for May 3rd, 2011 in Yellowknife Territorial Court.

2011/04/22 : Hay River RCMP Detachment received a complaint of a possibly impaired driver on the road near Paradise Gardens. The caller advised that a vehicle was stuck in the ditch beside Paradise Road and the driver was stumbling on the roadside. Members patrolled and located the suspect vehicle, no longer in the ditch, driving on Paradise Road. Following an investigation, a 44-year-old Hay River man is facing charges of Impaired Operation and Operation of a Motor Vehicle over the Legal Limit.

2011/04/23 : Hay River RCMP responded to an assault complaint at the Ranger Apartments. On arrival members located and transported the victim to hospital where she received treatment following the assault. Further investigation revealed that while at a party, the victim became involved in an altercation with another party-goer and was ultimately hit in the face with a 40 oz vodka bottle. As a result of this incident, a 20-year-old Hay River woman is facing charges of Assault with a Weapon and Assault Causing Bodily Harm. She is scheduled to make a court appearance in Hay River Territorial Court on June 23rd, 2011.

2011/04/24 : Hay River RCMP responded to a complaint of an intoxicated male refusing to leave a house in 553. Members attended and found the suspect sitting on the front steps of the residence, highly intoxicated, acting belligerently. That suspect was initially arrested for Mischief. Following an altercation in the cell block of the detachment, a 34-year-old Hay River man is facing charges of Mischief, Resisting Arrest, Obstruction, Assaulting a Police Officer, Committing an Indecent Act, and Breaching his Probation Order. Following court appearances in Yellowknife, the accused is scheduled for a bail hearing in Hay River Territorial Court on May 4th, 2011.

mp B

2011/04/12 : Members of the Hay River RCMP Detachment entered into an investigation of theft of prescribed drugs from the Hay River Memorial Hospital. As a result of the investigation, a 23 years-old male from Hay River was arrested and charged for theft of Morphine, Possession of a controlled substance, and Possession of a Stolen Property. The accused will attend the Hay River Territorial Court on June 23rd, 2011 at 09:30hrs to deal with these matters.

2011/04/25 : Members of the Hay River RCMP Detachment received a complaint of public intoxication, where an adult female was passed out in a snowbank. Throughout their investigation, member arrested a heavily intoxicated female for Public Intoxication and transported her to cells. A search incidental to arrest was conducted and 11 grams of suspected marijuana was located in her hoody pocket, individually packaged in tin foil. As a result of this investigation a 45 year-old female from Pond Inlet, NU was charged for Possession of a Controlled Substance and will appear in Hay River Territorial Court on June 21st at 09:30 hrs to answer to this charge.

Hay River RCMP Detachment included the following during this period:

- * 36 hours of training and mandatory qualifications shared by the Membership.
- * 198 hours of leave spent this month.
- * 28 hours of Community Policing leave spent this months.
- * 0 hours of sick leave spent this month.
- * 215 hours+ of voluntary overtime donated by the Membership at Hay River in order to keep up with their investigations and file work. (VOT is a common practice among Members where no pay is expected or received, it reflects pride in their work and commitment to professionalism.).
- * The Membership continues to put forth an excellent effort and morale is exceptional.

Police would like to remind the public that Victim Services is available in Hay River, NT.

They can be contacted by calling (867) 874-4001 for further information or by fax at 867-874-3922.





**73 Woodland Drive
Hay River, NT X0E 1G1**

Phone: 867-874-6522

Fax: 867-874-3237

email: mayor@hayriver.com
townhall@hayriver.com

OFFICE OF THE MAYOR

February 28, 2011

The Honourable Sandy Lee
Minister of Health and Social Services
P. O. Box 1320
Yellowknife, NT X1A 2L9

Dear Minister Lee:

At the Regular Meeting of Council for the Town of Hay River on February 21, 2011, the Motion of Support for a Satellite Healthcare Services Office in the Town of Hay River was passed unanimously.

Due to concerns that have been expressed over the years, we feel it would be beneficial for Hay River to have a satellite Healthcare Services Office to address the needs of the South Slave Region. There would be more efficient access to services and an area office would potentially alleviate the burdens of the Inuvik office.

We have enclosed letters of support from affected businesses and healthcare services in Hay River. We believe that this initiative would help reduce the waiting time for claims processing and reimbursement, as well as create jobs and help to build a stronger economy in Hay River.

We appreciate your careful consideration of this matter.

Yours sincerely,



Kelly Schofield
Mayor





Mayor Kelly Scholfield
Office of the Mayor
The Town of Hay River
73 WOODLAND DRIVE
HAY RIVER NT X0E 1G1

Your Worship Mayor Kelly Scholfield:

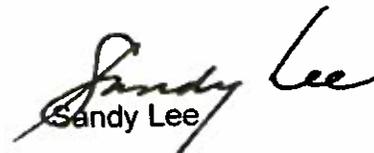
Motion of Support for a Satellite Healthcare Services Office in the Town of Hay River

Thank you for your correspondence of February 28, 2011 regarding the Town of Hay River's Motion of Support for a Satellite Healthcare Services Office in the Town of Hay River.

I can advise that the Department of Health and Social Services is currently reviewing the process used by the Health Services Administration Office in Inuvik. These processes are being re-engineered to ensure that requests from the public are responded to in a timely manner.

I appreciate the Hay River Town Council's interest in the delivery of healthcare services. However, it must be noted that additional satellite offices increase the cost of business, and do not automatically result in greater efficiencies. As a result, we are unable to accommodate the motion passed by the Hay River Town Council.

Sincerely,


Sandy Lee

c. Honourable Paul Delorey
MLA, Hay River North

Mrs. Jane Groenewegen
MLA, Hay River South

Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES

A Bylaw of the Municipal Corporation of the Town of Hay River in the Northwest Territories to provide conditions of employment for management personnel pursuant to the provisions of the Cities, Towns and Villages Act, S.N.W.T. 2003, c.22, s.48.

WHEREAS the Municipal Corporation of the Town of Hay River deems it necessary to establish conditions of employment for management personnel.

NOW THEREFORE the Council of the Town of Hay River is session duly assembled enacts as follows:

1. SHORT TITLE

This By-law may be cited as the **MANAGEMENT PERSONNEL EMPLOYMENT BYLAW**.

2. INTERPRETATION

In this Bylaw:

- (a) "COUNCIL" means the Council of the Town of Hay River.
- (b) "TOWN" means the Town of Hay River.
- (c) "SENIOR ADMINISTRATIVE OFFICER" means the Senior Administrative Officer of the Town of Hay River or designate

3. DEFINITIONS

- (a) "DAY" means working day between the hours of 8:00 AM and 5:00 PM for operational employees (8 hours) and between the hours of 8:30 AM and 5:00 PM for administration employees (7 1/2 hours).
- (b) "DAY OF REST" means a day on which the employee is not ordinarily required to perform the duties of their position. Such days do not include a holiday or days that the employee is absent on approved leave.
- (c) "EMPLOYEE" means a person employed by the Town in a Management function as included in Appendix "A" to this By-Law.
- (d) "HALF DAY" means the A.M. or P.M. of a normal working day.
- (e) "HOLIDAY" means the twenty-four hour period commencing at 12:01 AM of

**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

6. SAFETY AND HEALTH

The Town will continue to make every reasonable effort to maintain all equipment and facilities directly relating to the occupational health and safety of its employees in a good state of repair.

7. CONFLICT OF INTEREST

No employee may undertake any business or employment outside their regularly scheduled hours of duty, if:

- (a) there is a conflict between the duties the employee is required to perform in that business or employment and the duties the employee is required to perform for the Town; and/or
- (b) the employee exploits, either directly or indirectly, any confidential information acquired in the course of their employment with the Town; and/or
- (c) the performance of the employee's duties in the outside business or employment impacts adversely on the performance of the duties the employee is required to fulfil for the Town.

Upon the Town notifying the employee in writing that the employee must cease their outside business or employment, for any of the reasons cited above, the employee must take immediate steps to abide by that direction. If the employee does not cease their outside activities within thirty (30) calendar days, or any longer period of time as mutually agreed to between the Town and the employee, he may be disciplined or discharged for cause.

8. PROFESSIONAL ASSOCIATIONS

- (a) The Town will support the involvement of members of its managerial staff in professional associations, where benefit will be derived to both the Town and the employee. The Town subject to approval of the Senior Administrative Officer will pay annual membership to such associations.
- (b) Subject to the approval of the Mayor and the Senior Administrative Officer, and only when operational requirements permit, the Town will pay travel costs and expenses of a managerial employee who is duly elected by their peers to attend an association executive meeting. Such expenses will only be paid in the instance where such expenses are not paid by the association.



**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

11. TERMINATION OF EMPLOYMENT

An employee's last working day shall also be their termination date.

12. JOB DESCRIPTIONS

When an employee is first engaged or when an employee is re-assigned to another position, the Town shall, before the employee is assigned to that position, provide the employee with the job description of the position to which the employee is assigned.

13. EMPLOYEE PERFORMANCE AND EMPLOYEE FILES

- (a) When a formal employee performance appraisal is made, the employee concerned must be given the opportunity to sign the assessment form in question upon its completion to indicate that its contents have been read.
- (b) Upon request of an employee, the personnel file of the employee will be made available for examination in the presence of the Senior Administrative Officer or designate.

14. HOURS OF WORK

- (a) The normal workweek for the following administrative employees shall be thirty-seven and one half (37 1/2) hours, Monday to Friday inclusive and the hours of work shall be scheduled so that employees work seven and one half (7 1/2) hours per working day, exclusive of lunch periods:

Senior Administrative Officer
Assistant Senior Administrative Officer
Director of Public Works & Planning
Director of Finance & Administration
Fire Chief
Director of Recreation
Executive Secretary

15. PAY ADMINISTRATION

15.1 Regular Pay

- (a) Employees are entitled to be paid for services rendered at the rate of pay specified in Appendix "B" for the classification of the position to which they have been appointed.

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**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

16. SEVERANCE PAY

- (a) An employee who has one year or more of continuous employment and who is laid off shall be entitled to be paid Severance Pay at the time of lay-off.
- (b) In the case of an employee who is laid off, the amount of Severance Pay shall be two (2) weeks' pay for the first complete year of continuous employment, two (2) weeks' pay for the second complete year of continuous employment and one (1) week's pay for each succeeding complete year of continuous employment. The total amount of Severance Pay that may be paid under this Section shall not exceed twenty-eight (28) weeks' pay.
- (c) An employee who resigns shall not be entitled to be paid Severance Pay.
- (d) An employee whose employment is terminated with the Town for just cause or who has been declared to abandon their position shall not be entitled to Severance Pay.

17. DESIGNATED PAID HOLIDAYS

- (a) The following days shall be designated paid holidays for employees:
 - (i) New Year's Day
 - (ii) Good Friday
 - (iii) Easter Monday
 - (iv) The day fixed by the Governor General for observance of the birthday of the reigning sovereign
 - (v) National Aboriginal Day
 - (vi) Canada Day
 - (vii) The first Monday in August
 - (viii) Labour Day
 - (ix) Thanksgiving Day
 - (x) Remembrance Day
 - (xi) Christmas Day
 - (xii) Boxing Day and
 - (xiii) Any day declared a Civic Holiday by the Town
- (b) Where a day that is a designated paid holiday for an employee falls within a period of leave with pay, the designated paid holiday shall not count as a day of leave.
- (c) When a paid statutory holiday occurs on a Saturday or a Sunday, the holiday shall be observed on the first working day following the Saturday or Sunday.

**THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

- (f) Consideration for approving applications for annual vacation leave will be based on length of service of the employee, and will be at the discretion of the Senior Administrative Officer, or in the event of a conflict, at the discretion of the Mayor.
- (g) When an employee is called back to work while on annual leave, the employee shall be compensated for any penalties the employee must pay because of changes to travel arrangements as well as costs associated with returning to work and then, back to the location where the employee was when the call-back was initiated.
- (h) No annual leave credits shall be liquidated during the time an employee is on duty due to callback or travelling because of a callback.
- (i) An employee shall be granted two (2) days leave with pay once each vacation year for the purpose of travel when taking annual vacation, provided the employee liquidates at least five (5) days of vacation leave. Travel days are not accumulated from year to year, unless the employee is prohibited by the Town from taking vacation in any vacation year.
- (j) If an employee is granted a leave of absence of more than four (4) weeks, vacation entitlement shall be reduced in the proportion that the number of weeks of leave bears to fifty two (52) weeks. Example:

$$\frac{6 \text{ weeks' leave} \times 15 \text{ days}}{52 \text{ Vacation}} = 2 \text{ days reduction}$$

Where an employee dies or otherwise terminates their employment after a period of continuous employment:

- (i) the employee or their estate shall, in lieu of earned but unused vacation leave, be paid an amount equal to the product obtained by multiplying the number of vacation days earned but unused by the daily rate of pay applicable to the employee's permanent position immediately prior to the their death or termination of employment.
 - (ii) the Town shall grant the employee any vacation leave earned but not used before the employment is terminated by lay-off if the employee so requests because of a requirement to meet the minimum service requirements for severance pay.
-



**THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

vacation leave only if the employee submits a medical certificate from a qualified medical practitioner outlining the type of injury, sickness and/or illness suffered by the employee, the date of their visit to the medical practitioner, and the actual dates during which the employee was injured, sick and/or ill. Such certificate must be submitted to the Senior Administrative Officer within three (3) days of the employee's return to work from their vacation.

- (i) In a case where an employee has insufficient or no sick leave credits to cover the granting of sick leave with pay, at the discretion of the Town, the employee may be granted sick leave credits in advance to a maximum of fifteen (15) days, which shall be charged against future credits earned.
- (ii) In the exercise of the discretion in (i) above, the Town shall require an employee to first use any accrued annual vacation, before advancing sick leave credits.
- (g) In the event that an employee is granted advance sick leave credits and then their employment is terminated for any reason before the employee earns and pays back their sick leave advance, or any portion of it, then the outstanding amount of the advanced sick leave represents a debt owing by the employee to the Town. The Town is entitled to deduct the debt from any monies owing to the employee at the time of the termination of employment.
- (h) In circumstances where an employee is entitled to receive benefits from any other source as a result of their injury, sickness and/or illness, the employee is entitled to draw on their accrued sick leave benefits only to the extent required to ensure that the total amount of the benefit received from all sources equals their normal earnings.

20. SPECIAL AND OTHER LEAVE

20.1 Bereavement Leave

In the case of bereavement in the immediate family, an employee who is either actively employed or on paid vacation shall be entitled to bereavement leave at their regular rate of pay for their normal hours of work, for six (6) working days following the day of the death. Such days of bereavement leave need not be either consecutive or in the same week to facilitate funerals that are delayed.

An employee on vacation leave at the time of bereavement shall be granted



**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

leave without pay who serve as jurors or witnesses in a court action, provided such court action is not occasioned by the employee's private affairs.

- (b) In cases where an employee's private affairs have occasioned a court appearance, such leave to attend at court shall be without pay.
- (c) An employee in receipt of their regular earnings while serving at court shall remit to the Town all monies paid to them by the court, except travelling and meal allowances not reimbursed by the Town.
- (d) Time spent at court by an employee in their official capacity shall be at their regular rate of pay.

20.6 Elections

Any employee eligible to vote in a Federal or Territorial election or referendum shall have four (4) consecutive clear hours during the hours in which the polls are open in which to cast their ballot. Any employee eligible to vote in a Municipal election or referendum shall be granted sufficient time off from work in which to cast their ballot.

20.7 General Leave

Notwithstanding any other provision for leave in this Agreement, the Town may grant leave of absence without pay to any employee requesting such leave for an emergency or unusual situation. Such request is to be in writing and approved by the Town. Approval shall not be withheld unjustly. Upon request, the Town will provide reasons for withholding approval.

20.8 Leave for Employees with Child Care Responsibilities

- (a) Every employee who has completed six (6) months of continuous service with the Town is entitled and shall be granted a leave of absence from employment in accordance with the provisions of Part III of the Canada Labour Code.
- (b) A copy of the provisions of Part III of the Canada Labour Code will be provided to an employee upon request.

20.9 Educational Leave

- (a) Educational leave with full financial assistance may be granted to employees to attend courses relevant to their job requirements to a maximum of ten (10)

mf 

**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

20.11 Compassionate Care Leave

The employer shall grant an employee up to eight (8) weeks of compassionate care leave without pay to allow for the employee to provide care for a critically ill member of the employee's immediate family, in accordance with the provisions of the Northwest Territories Employment Standards Act.

20.12 Maternity Leave/Adoption Leave

(a) Every employee who has completed six (6) months of continuous service with the Employer is entitled to pregnancy leave without pay up to seventeen (17) weeks, provided the employee provides the Employer with a certificate of a qualified medical practitioner certifying that the employee is pregnant. Pregnancy leave can commence not earlier than eleven (11) weeks prior to the estimated termination date of pregnancy and end not later than seventeen (17) weeks following the actual termination date of pregnancy.

(b) After completion of six (6) months continuous employment, with the Employer, an employee who provides the Employer with proof that she has applied for and is in receipt of employment insurance benefits pursuant to the maternity benefit portion of the *Employment Insurance Act*, shall be paid a maternity leave allowance in accordance with this Section.

- (i) An applicant under Section 20.12 (b) shall sign an agreement with the Employer providing:
 - (a) That she will return to work and remain in the Employer's employ for a period of at least six (6) continuous months after her return to work;
 - (b) That she will return to work on the date of the expiry of her maternity leave, unless this date is modified with the Employer's consent.
- (ii) Should the employee fail to return to work, except by reason of death, disability or lay-off as per the provision of Section 20.12(b)(i), the employee recognizes that she is indebted to the Employer for the amount received as Maternity allowance. Should the employee not return for the full six months, the employee's indebtedness shall be reduced on a prorated basis.

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**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

21.1 Continuation of Existing Benefit Plans: Dental Plan, Pension Plan, and Extended Health Benefits

- (a) During the term of this agreement, the Town agrees to continue to provide the employees with coverage for the benefits, which existed at the time that this agreement came into effect, under the Dental Plan, the Pension Plan, the Extended Health Benefits, the Group Life Plan, and the LTD Plan.
- (b) During the term of this agreement, the Town may increase these benefit levels under these plans, but cannot reduce the benefit levels.

21.2 Employer and Employee Contributions to Benefit Plan Premiums

- (a) During the term of this agreement, the Town and the employees will continue to share the costs of the premium contributions on a 50/50 basis for the maintenance of the following benefit plans:

Extended Health Benefits
Dental Plan
Pension Plan

- (b) During the term of this agreement, the Town pay the costs of the premium contributions for the maintenance of the following benefit plans:

Group Life Plan and Accidental Death and Dismemberment

- (c) During the term of this agreement, the Employee pays the costs of the premium contributions for the maintenance of the following benefit plans:

Long and Short Term Disability Plans

- (d) Notwithstanding Section 21.2(a), 21.2(b), and 21.2(c) during the term of this agreement, the Town will pay the costs of premium contributions for the following benefit plans for the Senior Administrative Officer:

Group Life Plan and Accidental Death and Dismemberment
Extended Health Benefits
Dental Plan

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**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

coveralls - one pair insulated winter to employees that require them, and one pair summer per year.

23.3 Incidental and Travel by Vehicle Expenses

- (a) Employees shall be entitled to reimbursement of expenses incurred while carrying out duties on behalf of the Town of Hay River in the amounts provided in Appendix "C" entitled "Rates for Incidental Expenses and Travel by Vehicle Expenses.
- (b) A claim for reimbursement shall be accompanied by receipts for the expenditures claimed excluding receipts for meals, incidentals, private accommodation and kilometre rate where a privately owned vehicle is used.
- (c) Rates shall be adjusted annually in January by the percentage change reported in the Consumer Price Index for Canada, all items, not seasonally adjusted, historical data for December of the past year and only when the adjustment represents an increase.

24. LEGAL AID

The Town will indemnify and save harmless any employee for any action, claim, cause or demand whatever that may be made or arise out of the employee carrying out their official duties.

25. PROFESSIONAL DEVELOPMENT

The Town will provide an annual budget of \$10,000.00 to a Professional Development Fund for the purpose of providing management employees the opportunity to participate in educational programs related to their positions. Contributions to the Professional Development Fund shall not cause the balance of this fund to exceed \$20,000.00.

The Town will provide Administrative Guidelines for the rules governing the use Professional Development Fund.

26. VARY TERMS OF EMPLOYMENT

a. Notwithstanding any other provision of this bylaw, Council may negotiate a contract for terms of employment with the Senior Administrative Officer that varies from the provision of this bylaw, and where there are any discrepancies between the contract and this bylaw the contract shall prevail. However, the provisions of this bylaw shall apply to all matters set out in this bylaw which are

**Bylaw No. 2240/GEN/11
 THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
 IN THE NORTHWEST TERRITORIES**

30. TABLE OF CONTENTS

1.	SHORT TITLE.....	1
2.	INTERPRETATION.....	1
3.	DEFINITIONS	1
4.	RATES OF PAY	2
5.	DISCRIMINATION	2
6.	SAFETY AND HEALTH	3
7.	CONFLICT OF INTEREST	3
8.	PROFESSIONAL ASSOCIATIONS	3
9.	GRIEVANCE PROCEDURE	4
10.	PROBATION.....	4
11.	TERMINATION OF EMPLOYMENT	5
12.	JOB DESCRIPTIONS	5
13.	EMPLOYEE PERFORMANCE AND EMPLOYEE FILES	5
14.	HOURS OF WORK.....	5
15.	PAY ADMINISTRATION	5
15.1	Regular Pay.....	5
15.2	Acting Pay	6
15.3	Performance Pay Increases	6
15.4	Lieu Time.....	6
16.	SEVERANCE PAY.....	7
17.	DESIGNATED PAID HOLIDAYS	7
18.	VACATION LEAVE	8
19.	SICK LEAVE	10
20.	SPECIAL AND OTHER LEAVE	11
20.1	Bereavement Leave	11
20.2	Paid Personal Leaves of Absence.....	12
20.3	Leave for Birth or Adoption of a Child.....	12
20.4	Marriage Leave.....	12
20.5	Leave for Court Appearance	12
20.6	Elections.....	13
20.7	General Leave	13
20.8	Leave for Employees with Child Care Responsibilities.....	13
20.9	Educational Leave	13
20.10	Injury-on-Duty Leave.....	14
20.11	Compassionate Care Leave.....	15
20.12	Maternity Leave/Adoption Leave.....	15

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**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

READ A THIRD AND FINAL TIME this day of , 2011.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the **CITIES, TOWNS AND VILLAGES ACT, S.N.W.T. 2003, C.22, s48** and the bylaws of the Municipal Corporation of the Town of Hay River on this 23rd day of February, 2009.

Senior Administrative Officer

mf/S

**Bylaw No. 2240/GEN/11
 THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
 IN THE NORTHWEST TERRITORIES**

APPENDIX "B"

**Town of Hay River
 Management Salary Pay Grid**

PayGrid Effective January 1, 2011

GROUP	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
8 (Mgmt)	Range: 91,393		to 123,244				
7 (Mgmt)	83,563	88,119	92,062	97,460	101,941	106,940	111,353
6 (Mgmt)	76,417	79,988	83,744	89,122	93,330	97,747	101,627
5 (Mgmt)	69,813	73,256	76,494	80,035	83,767	87,699	92,219
4 (Mgmt)	53,306	56,252	59,100	61,952	64,801	67,653	70,500
3 (Mgmt)	48,932	51,488	54,043	56,596	59,153	61,707	64,262

BiWeekly Rates

8 (Mgmt)	Range: 3,503.26		to 4,724.16				
7 (Mgmt)	3,203.12	3,377.76	3,528.90	3,735.82	3,907.58	4,099.20	4,268.36
6 (Mgmt)	2,929.20	3,066.08	3,210.06	3,416.21	3,577.51	3,746.82	3,895.55
5 (Mgmt)	2,676.06	2,808.03	2,932.15	3,067.89	3,210.94	3,361.66	3,534.92
4 (Mgmt)	2,043.31	2,156.24	2,265.41	2,374.73	2,483.94	2,593.26	2,702.39
3 (Mgmt)	1,875.65	1,973.63	2,071.57	2,169.43	2,267.44	2,365.34	2,463.28

Hourly Rates for 37.5 Hours per Week

8 (Mgmt)	Range: 46.71		to 62.99				
7 (Mgmt)	42.71	45.04	47.05	49.81	52.10	54.66	56.91
6 (Mgmt)	39.06	40.88	42.80	45.55	47.70	49.96	51.94
5 (Mgmt)	35.68	37.44	39.10	40.91	42.81	44.82	47.13
4 (Mgmt)	27.24	28.75	30.21	31.66	33.12	34.58	36.03
3 (Mgmt)	25.01	26.32	27.62	28.93	30.23	31.54	32.84

Hourly Rates for 40 Hours per Week

8 (Mgmt)	Range: 43.79		to 59.05				
7 (Mgmt)	40.04	42.22	44.11	46.70	48.84	51.24	53.35
6 (Mgmt)	36.62	38.33	40.13	42.70	44.72	46.84	48.69
5 (Mgmt)	33.45	35.10	36.65	38.35	40.14	42.02	44.19
4 (Mgmt)	25.54	26.95	28.32	29.68	31.05	32.42	33.78
3 (Mgmt)	23.45	24.67	25.89	27.12	28.34	29.57	30.79

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**Bylaw No. 2240/GEN/11
THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER
IN THE NORTHWEST TERRITORIES**

APPENDIX "B"

**Town of Hay River
Management Salary Pay Grid**

PayGrid Effective January 1, 2013

GROUP	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
8 (Mgmt)	Range:	96,020	to	129,483			
7 (Mgmt)	87,793	92,580	96,723	102,394	107,102	112,354	116,990
6 (Mgmt)	80,285	84,038	87,984	93,634	98,055	102,696	106,772
5 (Mgmt)	73,347	76,964	80,366	84,087	88,008	92,138	96,887
4 (Mgmt)	56,005	59,099	62,092	65,089	68,082	71,078	74,070
3 (Mgmt)	51,409	54,094	56,779	59,461	62,148	64,831	67,516

BiWeekly Rates

8 (Mgmt)	Range:	3,680.62	to	4,963.32			
7 (Mgmt)	3,365.26	3,548.76	3,707.57	3,924.95	4,105.41	4,306.73	4,484.44
6 (Mgmt)	3,077.47	3,221.33	3,372.59	3,589.16	3,758.62	3,936.52	4,092.76
5 (Mgmt)	2,811.52	2,950.17	3,080.57	3,223.21	3,373.51	3,531.82	3,713.85
4 (Mgmt)	2,146.77	2,265.37	2,380.10	2,494.98	2,609.71	2,724.55	2,839.24
3 (Mgmt)	1,970.60	2,073.52	2,176.44	2,279.25	2,382.24	2,485.09	2,588.01

Hourly Rates for 37.5 Hours per Week

8 (Mgmt)	Range:	49.07	to	66.18			
7 (Mgmt)	44.87	47.32	49.43	52.33	54.74	57.42	59.79
6 (Mgmt)	41.03	42.95	44.97	47.86	50.11	52.49	54.57
5 (Mgmt)	37.49	39.34	41.07	42.98	44.98	47.09	49.52
4 (Mgmt)	28.62	30.20	31.73	33.27	34.80	36.33	37.86
3 (Mgmt)	26.27	27.65	29.02	30.39	31.76	33.13	34.51

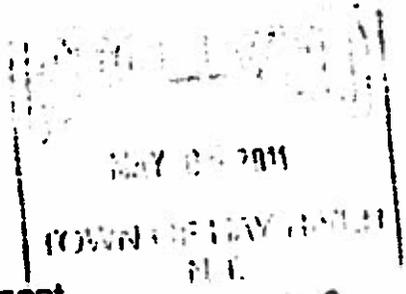
Hourly Rates for 40 Hours per Week

8 (Mgmt)	Range:	46.01	to	62.04			
7 (Mgmt)	42.07	44.36	46.34	49.06	51.32	53.83	56.06
6 (Mgmt)	38.47	40.27	42.16	44.86	46.98	49.21	51.16
5 (Mgmt)	35.14	36.88	38.51	40.29	42.17	44.15	46.42
4 (Mgmt)	26.83	28.32	29.75	31.19	32.62	34.06	35.49
3 (Mgmt)	24.63	25.92	27.21	28.49	29.78	31.06	32.35

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Northwest Territories Industry, Tourism and Investment



May 5, 2011

Mayor Kelly Schofield
Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1

Dear Mayor Schofield:

North Star Adventures Tourism Operator Licence Amendment Application

Please find enclosed an application for a Tourism Operator Licence (TOL) amendment submitted by North Star Adventures. North Star Adventures, under the Government of the Northwest Territories *Tourism Act*, has applied for an amendment to their TOL to offer:

- Three Falls Road Tours and Mackenzie Highway Road Tours. Please see the attached applications, itineraries and maps for further information.

Consistent with the terms of the Tourism Act, Industry, Tourism and Investment provides this application for your review. The Department requests that you give this proposal due consideration and that you respond to us by June 03, 2011.

If you have any questions or concerns regarding this information, please contact me by telephone at (867) 872-6430, by fax at (867) 872-4628, email at Lloyd_Jones@gov.nt.ca or by mail at the address below.

Sincerely,



Lloyd H. Jones
Regional Superintendent

C. Joe Bailey, North Star Adventures
Tom Colosimo, Manager, Tourism and Parks

Enclosure

Emergency Plan

All NSA tours will have an emergency/extraction plan in place prior to departure. All road tours will have satellite phone service. Depending on the location and nature of the emergency situation, family members and friends, local RCMP, Coast Guard and chosen airline/helicopter company will be contacted to initiate the extraction plan.

itinerary

Three Falls Road Adventure

Day One

- 9:00 am - Depart Yellowknife
- 10:00 am - Stop at North Arm Park (snack and stretch legs)
- 11:00 am - Stop at Chan Lake Park (stretch legs)
- 12:00 pm - Stop at Fort Providence (lunch)
- 2:30 pm - Stop at Enterprise (stretch legs and buy fuel)
- 8:00 pm - Stop at Twin Gorge Park (stretch legs and sightsee)
- 5:30 pm - Hay River (overnight at hotel or b&b)

Day Two

- 9:00 am - Depart Hay River
- 10:50 am - Stop at Lady Evelyn Falls Park (stretch legs and sightsee)
- 12:30 pm - Stop at Fort Providence (lunch)
- 1:30 pm - Stop at Chan Lake Park (stretch legs)
- 2:30 pm - Stop at North Arm Park (stretch legs and snack)
- 4:00 pm - Arrive Yellowknife



Itinerary

Mackenzie Highway Road Adventure

Day One

- 9:00 am - Depart Yellowknife
- 10:00 am - Stop at North Arm Park (snack and stretch legs)
- 11:00 am - Stop at Chan Lake Park (stretch legs)
- 12:00 pm - Stop at Fort Providence (lunch)
- 2:30 pm - Stop at Enterprise (stretch legs)
- 3:00 pm - Stop at Twin Gorge Park (sightsee)
- 5:30 pm - Hay River (overnight at hotel or b&b)

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Map 43

MP 43



Kingland Ford Sales Ltd.

9 Aspen Drive
Hay River, NT X0E 0R6

Invoice No. TS00414

INVOICE

Customer		Date	26th April 2011
Name	Town of Hay River	Order No.	
Address		PO#	
City	Hay River	Prov:	NT
Phone	Attn: Ross De Boer	PC	X0E 0R6
	Your PO # 034148	R/O#	103536

Qty	DESCRIPTION	Unit Price	TOTAL										
1	Supply and install Stairs to mechanical room	\$27,080.00	\$27,080.00										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Supplier#</td> <td style="width: 50%;">PO# 034148</td> </tr> <tr> <td>SR#</td> <td>CC#</td> </tr> <tr> <td>CL#</td> <td></td> </tr> <tr> <td>Verified by: <i>Rp.</i></td> <td>5/3/11</td> </tr> <tr> <td>Batch#</td> <td>Input by: Checked by:</td> </tr> </table>				Supplier#	PO# 034148	SR#	CC#	CL#		Verified by: <i>Rp.</i>	5/3/11	Batch#	Input by: Checked by:
Supplier#	PO# 034148												
SR#	CC#												
CL#													
Verified by: <i>Rp.</i>	5/3/11												
Batch#	Input by: Checked by:												

Payment Details

Cash
 Charge
 Credit Card

Name _____
 CC # _____
 Expires _____

Subtotal	\$27,080.00
Shipping & Handling	
Taxes GST	\$1,354.00
TOTAL	\$28,434.00

Office Use Only

GST# R102840436

THANK YOU

**TOWN OF HAY RIVER
DRUG FREE ZONE COMMITTEE**

**April 12, 2011
Page 1 of 2**

A Regular Meeting of the Drug Free Zone Committee of the Municipal Corporation of the Town of Hay River was held Tuesday, April 12, 2011 at 12:00 NOON In the Community Hall.

MEMBERS PRESENT

Cllr. Kevin Wallington, Cllr. Reiss Kruger, Scott Buchanan, Geoff Buerger, Rev. Vivian Smith, May-Britt Hetesi – Recording Secretary

MEMBERS ABSENT

Ferne Furrow, Melvin Larocque, Kelly Schofield

CALL TO ORDER

The meeting was called to order at 12:13 pm by Kevin Wallington.

ADOPTION OF THE AGENDA

**MOVED BY: REISS KRUGER
SECONDED BY: SCOTT BUCHANAN**

CARRIED

MINUTES

Minutes of the Regular Meeting of the Drug Free Zone Committee of March 15, 2011.

**MOVED BY: GEOFF BUERGER
SECONDED BY: REISS KRUGER**

That the Drug Free Zone Committee accepts the Minutes of the Regular Meeting on March 15, 2011.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Ravine:

The District Education Authority gave the school permission to write the Letter of Support for the Ravine Clearing.

COP (Citizens on Patrol):

Representatives from the DFZ Committee that are also members of the interagency shall bring this subject to the interagency meeting as the mandate of the DFZ Committee does not include this type of organization.

NEW BUSINESS

a) Ravine

A letter of support has been received from Princess Alexandra School – will follow up on the remainder of the schools.

SMCC will have to be contacted for the clearing – need to determine when

Note: The Council has been approached and agreed to name the Ravine trail the Irma Miron Memorial Walkway.



TOWN OF HAY RIVER
FINANCIAL STATEMENTS

March 31, 2011

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TOWN OF HAY RIVER
General Operating Fund
Statement of Financial Activities and Surplus

March 31, 2011

	MONTH	YEAR TO DATE	BUDGET	BUDGET REMAINING	2010
Revenue					
Property taxes	\$0	\$0	\$4,039,343	\$4,039,343	\$3,935,845
Grants in lieu	\$0	\$0	\$748,934	\$748,934	\$729,287
Sale of services	\$27	\$155	\$8,500	\$8,346	\$7,981
Protective Services	\$13,140	\$22,690	\$140,300	\$117,610	\$125,277
Transportation and Public Works	\$1,250	\$3,750	\$21,260	\$17,500	\$27,762
Recreation, Culture and Education	\$36,509	\$66,031	\$373,238	\$277,207	\$366,737
Other Revenue from own sources	\$24,499	\$29,808	\$132,000	\$102,192	\$117,426
Franchise fee	\$0	\$270,922	\$265,970	-\$4,952	\$265,970
Interest and penalties	\$10,459	\$44,677	\$104,000	\$59,323	\$119,041
GNWT Block funding	\$0	\$0	\$2,112,000	\$2,112,000	\$2,112,000
Conditional transfers	\$0	\$3,143,271	\$2,340,247	-\$803,024	\$1,341,480
Collections for Government	\$0	\$0	\$600,580	\$600,580	\$590,683
Total Revenue	\$85,884	\$3,611,304	\$10,886,362	\$7,275,056	\$9,739,489
Expenditure					
General government	\$106,991	\$490,588	\$1,567,537	\$1,076,969	\$1,852,322
Protective services	\$48,787	\$147,749	\$725,042	\$577,293	\$500,371
Transportation & public works	\$76,044	\$313,873	\$1,264,062	\$950,189	\$1,475,132
Environmental & public health	\$29,798	\$98,785	\$486,984	\$398,199	\$596,751
Planning & development	\$17,409	\$39,484	\$259,618	\$220,134	\$309,314
Recreation & cultural	\$184,726	\$575,875	\$2,265,897	\$1,690,022	\$2,303,380
Fiscal	\$14,358	\$83,223	\$417,238	\$334,015	\$422,990
Total Expenditure	\$478,113	\$1,739,557	\$6,986,378	\$5,246,821	\$7,260,260
Net Operating Revenue	-\$392,229	\$1,871,747	\$3,899,984	\$2,028,237	\$2,479,229
Other revenue (expenditure)					
Transfers from (to) deferred contributions	\$0	-\$3,143,271	-\$2,296,247	-\$847,024	-\$1,266,583
Collections for Government	\$0	\$0	-\$600,580	\$600,580	-\$590,683
Gain (loss) on disposal of capital assets	\$0	\$0	\$0	\$0	\$0
Amortization of tangible capital assets	-\$254,275	-\$254,275	-\$1,017,101	\$762,826	-\$1,118,916
	-\$254,275	-\$3,397,546	-\$3,913,928	\$516,382	-\$2,976,182
Net Revenue (Expenditure) for the period	-\$646,504	-\$1,525,799	-\$13,944		-\$496,953
Other items affecting surplus					
Purchase of tangible capital assets	\$0	-\$1,000	-\$1,961,450	\$1,960,450	-\$862,476
Repayment of debentures (principal)	-\$9,227	-\$31,467	-\$135,649	\$104,182	-\$130,432
Appropriation to reserves	-\$182,514	-\$182,514	-\$730,057	\$547,543	-\$505,403
Transfer from reserves	\$0	\$0	\$1,961,450	-\$1,961,450	\$539,651
Transfer to Utility operating fund	-\$33,553	-\$33,553	-\$134,212	\$100,659	-\$462,685
Transfer to investment in tangible capital assets	\$264,275	\$254,275	\$1,017,101	-\$762,826	\$1,118,916
	\$28,981	\$5,741	\$17,183	\$11,442	-\$302,429
Net Revenue (Expenditure) for the period	-\$617,523	-\$1,520,058	\$3,239		-\$799,382
Surplus beginning of period					\$924,483
	-\$777,434	\$125,101	\$125,101		
Surplus end of period	-\$1,394,957	-\$1,394,957	\$128,340		\$125,101

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Recreation and cultural	\$47,882	\$122,019	\$422,551	\$300,532	\$524,036
Administration	\$56,441	\$170,134	\$630,097	\$459,963	\$645,684
Pool	\$13,859	\$41,295	\$100,585	\$59,290	\$100,980
Curling club	\$51,090	\$163,403	\$547,102	\$383,899	\$583,802
Rec centre	\$1,152	\$4,840	\$146,047	\$141,207	\$78,482
Programs	\$16	\$91	\$30,515	\$30,424	\$28,162
Sportsfields	\$175	\$1,007	\$134,238	\$133,231	\$107,748
Parklands	\$14,111	\$42,334	\$169,334	\$127,000	\$163,468
Library	\$0	\$17,752	\$72,428	\$54,676	\$71,008
Community services	\$0	\$13,000	\$13,000	\$0	\$0
Museum contribution	\$0	\$0	\$0	\$0	\$0
	<u>\$184,728</u>	<u>\$575,875</u>	<u>\$2,265,897</u>	<u>\$1,690,022</u>	<u>\$2,303,380</u>

Fiscal	\$564	\$4,015	\$10,500	\$6,485	\$8,994
Bank charges	\$0	\$22	\$100	\$78	\$317
Interest charges	\$0	\$0	\$215	\$215	\$33
Collection costs	\$13,794	\$79,188	\$132,200	\$53,014	\$137,374
Debenture interest	\$0	\$0	\$116,200	\$116,200	\$116,753
Discount on taxes	\$0	\$0	\$153,023	\$153,023	\$145,737
Senior/disabled tax exemptions	\$0	\$0	\$5,000	\$5,000	\$14,782
Allowance for bad debts	\$0	\$0	\$0	\$0	\$0
	<u>\$14,358</u>	<u>\$83,223</u>	<u>\$417,238</u>	<u>\$334,015</u>	<u>\$422,990</u>

TOWN OF HAY RIVER
Land Development Fund
Statement of Financial Activities and Surplus

March 31, 2011

	MONTH	YEAR TO DATE	BUDGET	BUDGET REMAINING	2010
Revenue					
Land sales	\$0	\$0	\$274,150	\$274,150	\$281,952
Land leases	\$194,068	\$194,068	\$276,923	\$82,856	\$243,193
Legal & transfer fees recovered	\$0	\$0	\$1,815	\$1,815	\$5,034
Penalties	\$12	-\$341	\$400	\$741	-\$117
Total Revenue	\$194,080	\$193,727	\$553,288	\$369,561	\$530,062
Expenditure					
Cost of land sold	\$0	\$0	\$293,451	\$293,451	\$214,685
Land leases	\$35,310	\$35,310	\$35,460	\$150	\$34,718
Administration	\$14	\$17	\$1,400	\$1,383	\$1,003
Professional fees	\$0	\$0	\$7,420	\$7,420	\$15,819
Debt interest	\$0	\$0	\$0	\$0	\$20,363
Overhead charge	\$0	\$0	\$84,256	\$84,256	\$37,591
Total Expenditure	\$35,324	\$35,327	\$421,986	\$388,659	\$324,189
Net Revenue (Expenditure) for the period	\$158,756	\$158,400	\$131,302		\$205,873
Surplus beginning of period					\$2,968,296
Surplus end of period	\$3,173,813	\$3,174,169	\$3,174,169		\$3,174,169