

The Regular Meeting of Council was held on January 24th, 2011 at 7:00 P.M. in the Council Chambers.

Present: Mayor Schofield, and Councillors Kruger, Cassidy, Wallington, Langille, O'Brien, Dueck, and Latour.

Staff: Terry Molenkamp – Senior Administrative Officer, May-Britt Hetesi – Assistant Senior Administrative Officer, John Holland – Director of Finance, Michael Richardson – Director of Public Works and Planning, Ross deBoer – Director of Recreation and Community Services, Ross Potter – Fire Chief and Jaimi Carter – Recording Secretary.

Others: Lehaina Andrews, Tom Lakusta, Danielle Lakusta, Brian Lefebvre, Jeff Griffiths, Curt Snook, Brian McCutcheon, Robert Schmidt, Geraldine Byrne, Daniel Adam, Kristen Campbell – The Hub, and Paul Bickford – News North.

1. CALL TO ORDER:

This Meeting was called to order at 7:00 P.M. with Mayor Schofield presiding.

2. ANNOUNCEMENTS

Councillor Latour announced that this Thursday, January 27th, 2011 is National Family Literacy Day. It is a very important thing because it shows youth and your children how important Literacy is when you involve reading activities in your home. If you would like more information, go to the NWT Literacy Council Website at www.nwt.literacy.ca, they have lots of ideas for family literacy events. There's also something happening at the Library that evening.

Councillor Cassidy commended the Recreation Department, for the past two weekends they have partnered up with the Hay River Ski Club in hosting Learning how to Snowshoe Days, coupled with bannock and chili. It's been very well attended - Thank you, it's nice to see interest in the outdoor activities.

Councillor Wallington Thanked the Administration; there are a lot of Drug Free Zone toques around the community. When you see these toques it represents the Administrations brainchild of helping to support the awareness of the Drug Free Zone in Hay River. So again, thank you to them and their creative initiatives, it's good to see, and it's keeping the kids warm and possibly even safe.

3. ADOPTION OF AGENDA

#11-09 MOVED BY: CLLR CASSIDY
SECONDED BY: CLLR WALLINGTON

That the Council of the Town of Hay River amend the Agenda for the January 24th, 2011 Regular Meeting of Council to include #9.e) Excused Absence for Deputy Mayor Maher.

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4. DECLARATION OF INTEREST

Councillors O'Brien, Cassidy, and Latour declared an Interest in agenda item #5.b) Delegation – Daniel Adam, Government of the Northwest Territories Department of Public Works and Services, Re: Development of the Health Centre, because they are Employees of the Government of the Northwest Territories.

Councillor Wallington declared an Interest in agenda item #8.n) Cameron Crescent – Lot 1878, Plan 3985, because he resides with an affected resident.

5. DELEGATION

a) Robert Schmidt & Brian McCutcheon, Outcrop Communications Ltd, and Geraldine Byrne, Northwest Territories Power Corporation, Re: Northwest Territories Power Corporation Planned Application to the Mackenzie Valley Land & Water Board to renew its water license for the Taltson Hydro Electric Facility.

Presentation attached to back of Minutes.

b) Daniel Adam, Government of the Northwest Territories, Department of Public Works & Services, Re: Development of the Health Centre.

Presentation (Map) attached to back of Minutes.

6. a) Minutes of the Regular Meeting of Council, December 20th, 2010

**#11-06 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River accepts the Minutes of the Regular Meeting of Council, December 20th, 2010 as presented.

CARRIED

b) Minutes of the Special Meeting of Council, January 17th, 2011

**#11-07 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, January 17th, 2011 as presented.

CARRIED

c) Minutes of the Special Meeting of Council, January 18th, 2011

**#11-08 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, January 18th, 2011 as presented.

CARRIED

7. BUSINESS ARISING FROM THE MINUTES

There was business arising from the Minutes of the Regular Meeting of Council, December 20th, 2010;

Councillor Latour:

- 1) Where are we with the Fire Hall?
- 2) Has a Meeting been scheduled with the Paradise Gardens Residents Re: the Petition?

Director of Public Works & Planning, Mike Richardson:

- 1) A Facility Plan is currently being finalized. I am looking to get an RFP out within the next couple of weeks.

Mayor Schofield:

- 2) I contacted Evellyn Coleman and she has passed the information to Roger Candow, who will be coordinating proposed dates and times to meet with Council. We are waiting to hear back.

8. COMMITTEE REPORTS

a) Recreation Department Monthly Facility Usage Report

The December report for the Recreation Department Monthly Facility Usage is presented for Council's review and acceptance.

<p><u>Community Hall</u> December 1 - Recreation Board Meeting December 2 - DJSS Hockey Academy Dryland Training December 3 - Senior's Exercise Class December 3 - HR Swim Club Bingo December 4 - Breakfast with Santa December 4 - Live Christmas Entertainment December 5 - HR Broomball AGM December 7 - DJSS Hockey Academy Dryland Training December 9 - DJSS Hockey Academy Dryland Training December 11 - Private Christmas Party December 12 - Private Christmas Party December 14 - DJSS Hockey Academy Dryland Training December 15 - HR Ratepayers Association Meeting December 16 - DJSS Hockey Academy Dryland Training December 17 - Drug Free Zone Pizza Party December 18 - Figure Skating Christmas Party</p> <p><u>Doug Wjeterman Hall</u> December 2 - Private Fitness Class Rental December 3-5 - NWT High School Hockey Championships December 6 - Private Fitness Class Rental December 7 - Minor Hockey Meeting December 8 - Private Fitness Class Rental December 9 - Private Fitness Class Rental December 10-12 - NWT Girl's Hockey Camp December 11 - Private Christmas Party December 11-12 - High Test Figure Skating December 16 - Private Fitness Class Rental December 19 - Private Rental</p> <p><u>Aquatic Centre Programs</u> AquaFit Classes - Tuesday & Thursday Babyfit Classes - Thursday Hay River Lions Swim Club - Monday - Friday Swim Lessons - Monday-Thursday Adult Swim Nights - Monday - Wednesday December 20 - Public Swim - Northland Utilities & Elks Club December 21 - Public Swim - Kingland Ford December 22 - Public Swim - KFN December 27 - Public Swim - NWT Power Corp & Royal Bank December 28 - Public Swim - Ring's Pharmacy December 29 - Public Swim - MSS Ltd December 31 - Public Swim - Northwestel & Town of Hay River</p>	<p><u>Other Events</u> December 4 - Christmas Decoration Making December 17 - Light Up Hay River Judging December 19 - Skate with Santa - Sponsored by Northwestern Air December 19 - Disco Skating Party December 31 - New Year's Eve Family Celebration</p> <p><u>Ice Surface Rentals</u> December 3-5 - NWT High School Hockey Championships December 10-12 - NWT Girl's Hockey Camp December 11 - Private Christmas Party December 11-12 - Figure Skating High Testing December 12 - Private Christmas Party December 18 - Public Skate - Arcan & Town of Hay River December 20 - Junior Shinny - Stittco December 20 - Public Skate - Ptarmigan Inn & Rows December 20 - Senior Shinny - Oldtimers December 20 - Private Ice Rental pm December 21 - Senior Shinny - HRCJC December 21 - Junior Shinny - Igloo Supplies December 21 - Public Skate - Town of Hay River December 22 - Junior Shinny - Esso December 22 - Public Skate - Elks & Stittco December 23 - Private Ice Rental am December 23 - Senior Shinny - Elks December 23 - Junior Shinny - Igloo Supplies December 23 - Public Skate - The Hub December 23 - Private Ice Rental pm December 27 - Private Ice Rental am December 27 - Junior Shinny - Stittco December 27 - Public Skate - Northwestel December 27 - Private Ice Rental pm December 27 - Senior Shinny - Royal Bank December 28 - Senior Shinny - Oldtimers December 28 - Junior Shinny - Home Hardware December 28 - Public Skate - Town of Hay River December 29 - Junior Shinny - Norland Insurance December 29 - Public Skate - Northwestel & Kingland Ford December 30 - Private Ice Rental am December 30 - Senior Shinny - Oldtimers December 30 - Public Skate - NWT Power Corp & Rows December 31 - Senior Shinny - Oldtimers December 31 - Junior Shinny - Norland Insurance & Carter Industries December 31 - Public Skate - KFN, Finning, Stittco, Rows, Ashton Chartered Accts, Town of Hay River</p>
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**#11-10 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River accepts the Recreation Department Monthly Facility Usage Report for December 2010 as presented.

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b) Recreation and Community Services Department Monthly Report

The Recreation and Community Services Department report for the month of December is presented for Councils review and acceptance.

Item	Level of Activity
Rec Centre Heat Reclamation Project	Complete
Trails - Development Plans	Ongoing as required
Capital Purchases	Ongoing as required
Personnel	Interviews - Senior Lifeguard/Instructor
Recreation Board Meeting	December 1, 2010
2011 Budget Preparation	Ongoing as required
Facilities	Prepare Outdoor Rinks

**#11-11 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR DUECK**

That the Council of the Town of Hay River accepts the Recreation & Community Services Report for the month of December 2010 as presented.

CARRIED

c) Emergency Services Report

The December activity report for Emergency Services is presented for Council's review and acceptance.

Item	Level of Activity
Ambulance Code 2 Calls	9
Ambulance Code 3 Calls	9
Ambulance Code 4 Calls	1
Fires & Rescues	2 Elevator Rescues
False Alarms	5
Ambulance Training	4
Fire Training	2
Cleanup & Maintenance	3
Public Safety Sessions	0
Building Inspections	1
Day Care/Day Home Inspections	1
Recruitment Sessions	0
Mass Casualty Incidents	0
Emergency Plan	In Progress
Special Project	Work on By-Laws

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Active Membership End of August	31 Active Members 3 Honorary
Equipment Maintenance	
Ambulance 1	
Ambulance 2	
Pump 1	
Pump 2	
Pump 3	
Tanker 1	
Rescue 1	
Rescue 2	
Rescue 5	

**#11-12 MOVED BY: CLLR DUECK
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Emergency Services Activity Report for the month of December 2010 as presented.

CARRIED

d) Public Works and Planning Department Monthly Report
The December activity report for the Public Works and Planning Department is presented for Council's review and acceptance.

Item	Level of Activity
Snow Clearing	As needed
Sanding	As needed
Watermain Replacement/Repairs	Fir at Cedar, 8 hours
Sewer Main Repairs	None
Camera Work	None
HydroVac	WM Repairs and as needed
Sewer Line Flushing	None
Vehicle and Equipment Maintenance	Grader, as required Loader, as required Flusher, as required Pickups, as required
Ice Crossing	Regular maintenance as needed
Ice Depth Coring	None
Breakup Preparation	None
Temporary Signage	As needed
Sewer Inspections	None
Water Testing	Weekly
Facilities Inspections	Twice Daily
Personnel	None

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Director of Public Works	<ul style="list-style-type: none"> • MVLWB Water Licence Requirements • Gen. Plan and Zoning and Bldg. Bylaw Review • 2010 to 2014 Road Maintenance Program • 2010 to 2011 Legal Surveying • Landfill Management • 2011 Budget • Water Treatment Plant and Lift Station audits • Recreation Storage Building • Preliminary 2011 Capital Project Prep
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**#11-13 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR O'BRIEN**

That the Council of the Town of Hay River accepts the Public Works and Planning Department Monthly Activity Report for the month of December 2010 as presented.

CARRIED

e) Development and Building Permit Report

The Development and Building Permit Report for the month of December is presented for Council's review and acceptance.

NAME	DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Kevin Campbell	Nov 19/10	D10-131	38 Industrial Dr.	B&T Plumbing
Corinna Ozolins	Nov 23/10	D10-132	16-102 nd . Street	Cjays Accounting
Northwestern Air	Nov 25/10	D10-133	Airport Terminal	Metered Power Pole
Robert Dean	Nov 29/10	D10-134	39135 Mackenzie Hwy.	Latitude Construction (Re-Establish Construction Business)
Kevin Wallington	Dec 8/10	DH10-136	6 Cameron Cres.	Harbor Communications (Communications Consultant)
Bernard Dueck	Dec 21/10	DH10-137	36 A Saskatoon Dr.	Bernard Dueck Services (Mobile Mechanical)

**#11-14 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River accepts the Development and Building Permit Report for the month of December 2010.

CARRIED

f) Municipal Enforcement Monthly Report

The November 2010 activity report for Municipal Enforcement is presented for Council's review and acceptance.

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	0	25	0
ANIMAL CONTROL	11	7	13
NOISE CONTROL	0	0	0
BUSINESS LICENSE	0	0	0

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UNSIGHTLY LAND	1	1	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0
STREET CLEARING	0	0	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	0	0	0

Dog Bite Complaints Received	3
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Number of Dogs Caught	10
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Tickets Processed through Court

Hours in Court	Tickets Convicted	Tickets Dismissed	Tickets Adjourned to Another Day
0	0	0	0

Complaints Received for which there is No bylaws in effect at this time.

Snowmobile - 1
Fireworks - 1

Dogs: The high number of loose and unlicensed dogs is of a concern. Fortunately, I was able to capture 60% of the loose dogs that I encountered.

#11-15 **MOVED BY: CLLR LATOUR**
 SECONDED BY: CLLR WALLINGTON

That the Council of the Town of Hay River accepts the Municipal Enforcement Report for the month of November 2010 as presented.

CARRIED

g) Municipal Enforcement Monthly Report

The December 2010 activity report for Municipal Enforcement is presented for Council's review and acceptance.

By-law Name	Complaints Received	Warnings Issued	Tickets Issued
TRAFFIC	4	13	1
ANIMAL CONTROL	13	15	33
NOISE CONTROL	1	0	0
BUSINESS LICENSE	0	0	0
UNSIGHTLY LAND	0	0	0
LOTTERY LICENSE	0	0	0
TAXI LICENSE	0	0	0
SMOKING REGULATION	0	0	0

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STREET CLEARING	0	48	0
GARBAGE COLLECTION	0	0	0

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	8	2
"ATV" Act	0	0	0

Dog Bite Complaints Received	3
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Number of Dogs Caught	20
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Tickets Processed through Court

Hours in Court	Tickets Convicted	Tickets Dismissed	Tickets Adjourned to Another Day
0	0	0	0

Complaints Received for which there is No bylaws in effect at this time.

Snowmobile - 2

Dogs: The high number of loose and unlicensed dogs is of a concern. This month the capture rate of loose dogs encountered is 60%. One resident received a head injury and had to be flown to Alberta, as a result of a loose dog that knocked the individual to the ground.

Snowmobiles: The irresponsible use of snowmobiles by some operators is of concern to both motorists and pedestrians, especially on Town streets and walking trails. Some operators are as young as 8 years and without adult supervision. Some of these snowmobile operators do not obey many of the traffic laws.

**#11-16 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Municipal Enforcement Report for the month of December 2010 as presented.

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h) Joint Occupational Health & Safety Committee Regular Meeting Minutes

The Minutes from the Town of Hay River Joint Occupational Health & Safety Committee Regular Meeting held at the Town Hall Boardroom on November 8, 2010, are presented for Council's approval and review. Also, attached is the Inspection of the Recreation Centre.

**#11-17 MOVED BY: CLLR DEUCK
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River accepts the Minutes from the Town of Hay River Joint Occupational Health & Safety Committee Regular Meeting held on November 8, 2010 and the Inspection Sheet for the inspection of the Recreation Centre, as presented.

CARRIED

The Minutes for the Joint Occupational Health & Safety Committee Regular Meeting, November 8th, 2010 are attached at the back of the Minutes.

i) Trade & Tourism Advisory Committee Regular Meeting Minutes

The Minutes from the Trade and Tourism Advisory Committee Regular Meeting held at the Don Stewart Recreation Centre on Monday, November 29, 2010 at noon are presented for Council's review and approval.

**#11-18 MOVED BY: CLLR O'BRIEN
 SECONDED BY: CLLR LANGILLE**

That the Council of the Town of Hay River accepts the Minutes of the Trade & Tourism Advisory Committee Meeting of November 29, 2010 as presented.

CARRIED

**#11-19 MOVED BY: CLLR O'BRIEN
 SECONDED BY: CLLR LANGILLE**

That the Council of the Town of Hay River evaluate the hiring of an Economic Development Officer to support and encourage potential business opportunities in Hay River.

CARRIED

The Minutes for the Trade & Tourism Committee Regular Meeting, November 29th, 2010 are attached at the back of the Minutes.

j) Recreation Board Regular Meeting Minutes

The Minutes from the Recreation Board Meeting held at the Don Stewart Recreation Centre, Community Hall, on Wednesday, December 1, 2010 at noon are presented for Council's review and approval

**#11-20 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River accepts the Minutes of the Recreation Board Regular Meeting of December 1, 2010 as presented.

CARRIED

The Minutes for the Recreation Board Regular Meeting, December 1st, 2010 are attached at the back of the Minutes.

l) Ambulance Fees By-law 1827/PS/03

With respect to Council's comments during budget review regarding the recovery of costs where possible Fire Chief Potter contacted the Yellowknife Fire Department to find out what their rates for ambulance services are.

We found that our rates are antiquated to say the least as they were last looked at in January of 2003. These rates should be brought on par with the Yellowknife Fire Department rates.

With ever increasing costs to keep our ambulances running, our people trained and crews paid for their time, the rates proposed are well within the scope of established rates and considered fair for the use of this service.

Current Fees

Ambulance calls within the municipal boundary of the Town of Hay River.	\$150.00 (one hundred and fifty dollars) for each call.
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NOTE: There shall not be a charge to local persons 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River.

Medevac and medical transfers within the municipal boundary of the Town of Hay River.	\$350.00 (three hundred and fifty dollars) for each call.
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Ambulance calls outside of the municipal boundary of the Town of Hay River.	\$350.00 (three hundred and fifty dollars) for each call plus \$1.50 per each running kilometre.
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Proposed Fees

Ambulance calls within the municipal boundary of the Town of Hay River. (Any Resident)	\$225.00 (two hundred and twenty five dollars) for each call.
Ambulance calls within the municipal boundary of the Town of Hay River. (Out of Territory Resident)	\$350.00 (three hundred and fifty dollars) for each call.

NOTE: There shall not be a charge to local persons 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River.

Medevac and medical transfers within the municipal boundary of the Town of Hay River.	\$475.00 (four hundred and seventy five dollars) for each call, plus \$75.00 per hour waiting time after the first hour.
Ambulance calls outside of the municipal boundary of the Town of Hay River.	\$1500.00 (fifteen hundred dollars) for each call plus \$2.00 per each running kilometre.

A copy of the proposed Bylaw No. 2232/PS/11 is provided for Council's consideration and review.

**#11-21 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River repeal By-Law 1827/PS/03 and replace it with By-Law 2232/PS/11.

CARRIED

1) Fire Prevention By-law Proposed Amendment

The following changes to the Fire Prevention By-law No. 2228/FC/10 are presented for consideration.

7. BACKYARD FIRE PITS

- a. Installation of Fire Pits. Fire pits and outdoor fireplaces shall meet the following requirements:
 - i. A minimum clearance of 3 meters (10') shall be maintained from any building, property lines, overhead wires, trees or any combustible materials.
 - ii. Fire pits are not permitted within 1 meter of gas lines.
 - iii. Installations shall have enclosed sides at a depth of no greater than 45 centimetres (18 inches) and a width of no greater than 1 metre (39 inches).
~~Installations shall have enclosed sides at a depth of no greater than 15 centimetres (18 inches) and a width of no greater than 60 centimetres (24 inches).~~
 - iv. The non-permeable perimeter shall be surrounded by 1 metre of non combustible material (i.e. crush gravel, rock, or concrete).
 - v. A spark arrester mesh screen of expanded metal to contain sparks shall be provided over the fire.

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- vi. **The operation of a domestic outdoor or backyard incinerator or any structure or device serving as a domestic incinerator, is expressly prohibited.**
~~The operation of a domestic outdoor or backyard incinerator or any structure or device serving as a domestic incinerator, is expressly prohibited.~~
- vii. The Chief or his designate may issue a Burning Permit for burning wood for campfires in open air, provided that such burning shall be carried out in areas designated by the Permit.
 - b. Fuel
 - i. Fuel is to be composed only of barbecue briquettes or dry firewood and must be clean burning. Fuel may not extend beyond the confines of the fire perimeter either vertically or horizontally.
 - ii. No burning of vegetation, household scrap paper, building and other materials or yard waste is permitted under this by-law. Burning these materials will create dense smoke, particulates which cause respiratory difficulties, and/or offensive odours.
 - c. Application
 - i. Fires are to be supervised at all times by a competent adult person until all fire and smoke have been extinguished.
 - ii. **Fire permits are not required for burning clean firewood or BBQ Briquettes in a Fire Pit that meets specifications set out in section 7 of this By-Law.**
~~Fires cannot be started before 7:00 am and must be extinguished no later than 11:00 pm.~~
 - iii. The use of such installations shall ensure that smoke or sparks do not create a nuisance or health or safety hazard to neighbours or other properties.

An Approved by line has been added to Schedule "A" Fire Permit.

How does Council wish to proceed with the proposed amendment to Fire Prevention By-law No. 2228/FC/10?

**#11-22 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River pass the Fire Prevention By-law No. 2228/FC/10 with the amendment, and with the intent to possibly further amend it prior to final reading.

TABLED

**#11-23 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River Table the Fire Prevention By-law Proposed Amendment and bring it back to the February 7th, Committee of the Whole Meeting for further discussion.

CARRIED

m) Northern Arts and Culture Centre

Recently, and on two separate occasions Ben Nind representing the Northern Arts and Culture Centre met with Mayor Schofield and Cllr Wallington. A part of the discussion that took place was regarding the Town's support of NACC. For the past several years the Town has provided financial support in the amount of \$5,000.00 to assist with the cost of arts and cultural events that take place in Hay River. This item is included in the 2011 Provisional Budget under Tourism Promotion. The other subject of discussion was the development of an Arts and Cultural Centre in Hay River.

How does Council wish to proceed with this matter?

**#11-24 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River form an adhoc Committee to pursue a needs assessment for a Northern Arts and Culture Centre in Hay River in conjunction with the local artists and NWT musicians.

CARRIED

n) Cameron Crescent - Lot 1878, Plan 3985

Several weeks ago Council received a package of information from Mr. Jeff Griffiths regarding Lot 1878, Plan 3985 located in Cameron Crescent.

How does Council wish to proceed with this matter?

**#11-25 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR LANGILLE**

That the Council of the Town of Hay River meet with Mr. Jeff Griffiths regarding Lot 1878, Plan 3985, and not to enter into a binding agreement, just to explore options.

CARRIED

o) Riverwoods Subdivision

The developers of Riverwoods Subdivision are interested in entering into an agreement with the Town of Hay River for the provision of emergency services being fire and ambulance.

From the beginning the Town has had no objection to the subdivision development and have communicated that we are prepared to negotiate a municipal services agreement with the Government of the Northwest Territories, Department of Municipal and Community Affairs.

The Government of the Northwest Territories, Department of Municipal and Community Affairs have been firm from the beginning, that they do not have a role in any negotiations for the direct provision of municipal services. That the development approval for Riverwoods Subdivision issued to the developer was subject to the condition that the Riverwoods Condominium Association or the individual property owners would be

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responsible for making arrangements and paying for the provision of municipal type services.

How does Council wish to proceed with this matter?

**#11-26 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River, Administration, and the Fire Chief, Ross Potter meet with the Developer's of Riverwoods Subdivision to discuss the options available for the Town of Hay River to provide Emergency Services, being Fire and Ambulance, and that Administration contact the developer's to arrange a date and time for a meeting.

CARRIED

p) Amendment to the Conflict of Interest Act

In early 2010 Council became aware that Government of the Northwest Territories employees who are members of Council are deemed to be in conflict respecting any matter associated with the Government of the Northwest Territories under the Conflict of Interest Act.

On April 16, 2010 a proposed amendment to the Conflict of Interest Act was sponsored by the Department of Justice and they began the process by putting forward a legislative proposal.

On December 29, 2010 the Town received notice of Public Hearings on Bill 14, an Act to Amend the Conflict of Interest Act. The Standing Committee on Social Programs is holding a public hearing on Wednesday, January 12, 2011 at 1:00 p.m. at the Legislative Assembly Building in Yellowknife. Council can participate by attending the hearing and making a submission to the Committee, or provide the Committee with a written submission.

How does Council wish to proceed?

**#11-27 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River request Administration to provide a written submission to the Standing Committee on Social Programs regarding Town Council's stance on the public hearing being held to review Bill 14: An Act to Amend the Conflict of Interest Act.

CARRIED

q) Organizational and Operational Review

The subject of conducting an organizational and operational review was presented to council for consideration in February 2010. It was decided that further discussion needed to take place regarding a review of the Town's organization and operation.

The last time that an operational review was conducted by an independent consultant was in 1999. The Town commissioned Western Management Consultants to complete a structural and operations review of the administrative and public works functions. Since

that time little has been done in the way of updating job descriptions, updating operations and procedures, and performance assessments. The Town has and continues to struggle with staff turnover in both of these departments as well as the department of recreation. In particular the retirement of long service staff and the lack of qualified and experienced applicant's interested in vacant positions.

In 2005, administration at that time conducted an organizational review of the Town's operation. The report identified organizational strengths, deficiencies and concerns and provided recommended changes that they believed would improve the current and future operation of the Town.

How does council wish to proceed?

**#11-28 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River request that the Personnel Committee work with Administration and review some of the older organizational reviews, including 2005, and bring back to Council for review.

TABLED

**#11-29 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River Table the Organizational and Operational Review and bring it back to the February 7th, 2011 Committee of the Whole Meeting for further clarification.

CARRIED

r) Landfill – New Site and Closure of Existing

The matter of the existing landfill site and it's continued use, and the need to move forward with a plan to establish a new site and close to existing site is being brought forward to Council.

There have been initiatives over the past several years to move this project along however little headway has been made.

How does Council wish to proceed with this matter?

**#11-30 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR DUECK**

That the Council of the Town of Hay River request that the Landfill Committee review the current landfill site and report back to Council at the Committee of the Whole Meeting on Monday, February 7th, 2011 with a possible project outline.

CARRIED

s) General Plan By-law Zoning and Building By-law

On November 22, 2010 Council passed a motion to hold two separate public meetings to consult with the public regarding the review of the General Plan By-law and the Zoning and Building By-law.

How does Council wish to proceed?

t) 2011 Budget

With respect to establishing the annual budget the Council of the Town of Hay River passed an interim General Operating Fund Budget for 2011 and committed to revisit the 2011 Budget in January 2011 and to pass a final budget by January 31, 2011.

On January 4, 2011, Brian Lefebvre, President of the Hay River Chamber of Commerce and member of the Hay River Ratepayers Association requested a meeting with the Mayor. Brian Lefebvre requested that one on one meetings be held with Council, the Hay River Ratepayers Association, Hay River Chamber of Commerce and the Hay River Corridor Ratepayers Association to go through the Town's 2011 Budget on a line by line basis.

How does Council wish to proceed regarding this matter?

**#11-31 MOVED BY: CLLR LANGILLE
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River request that there be Separate Special meetings scheduled for the Director's of each Department to present their budget's to Council.

CARRIED

9. NEW BUSINESS

a) Hay River RCMP Detachment "G" Division Chief's Report

Copies of the Mayor's/Chief's Report for December 2010 from the Hay River RCMP Detachment "G" Division Northwest Territories are attached for the information of Council.

**#11-32 MOVED BY: CLLR CASSIDY
 SECONDED BY: CLLR O'BRIEN**

That the Council of the Town of Hay River accepts the Mayor's/Chief's Report for December 2010 from the Hay River RCMP Detachment "G" Division Northwest Territories as presented.

CARRIED

b) Credit Card Rewards Points Policy

As a result of our recent transfer of bank accounts to the Royal Bank of Canada on January 1, 2011, it was determined that as part of the package, the Visa utilized by Mayor and staff would be subject to an accumulation of RBC Avion Points. In light of the potential issues that might arise from the use of the accumulated points, administration provides the attached policy for Council's review.

**#11-33 MOVED BY: CLLR DUECK
 SECONDED BY: CLLR LATOUR**

That the Council of the Town of Hay River accepts Policy C-5, Credit Cards Rewards Points Policy in principle.

CARRIED

c) Tourism Operator Licence Application

On January 18, 2011, The Department of Industry, Tourism and Investment sent the attached Tourism Operator Licence application from Your Planner, Tracy Therrien, in order to fulfill the terms of the Tourism Act Section 6 (2) "*consult with a band council, municipal council or any other person or body the licence administrator considers to have an interest in the proposed licence.*"

**#11-34 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR DUECK**

That the Council of the Town of Hay River direct administration to respond to the Department of Industry, Tourism and Investment that they do not have any questions or concerns with regard to the Tourism Operator Licence application from Your Planner, Tracy Therrien.

CARRIED

d) Water Treatment Plant & Lift Station 1 & 2 Facility Assessment

At Administration's request, Stantec Consulting Ltd. has prepared a proposal to complete system assessments of the Water Treatment Plant, Sewage Lift Station 1, and Sewage Lift Station 2. The goal is identify short to long term needs for these facilities in the form of a final report.

Stantec Consulting Ltd. performed the original Water Treatment Plant design in 1977 and subsequent upgrade design in 1986.

The report will include:

- Condition assessment of the physical facilities
- Required and available process capacities
- Any deficiencies with respect to:
 - Codes and regulations
 - Safety
 - Operability
 - Reliability
- Recommended upgrades (capital plan)
- Associated budget costs

The proposed schedule is as follows:

Draft Report	February 11, 2011
Client Review of Draft Report	February 25, 2011
Final Report	March 4, 2011

Total fees for the proposed project (not including GST) equal \$38,540.00.

**#11-35 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR DUECK**

That the Council of the Town of Hay River award the *Water Treatment Plant and Lift Station 1, and 2 Facility Assessments* to Stantec Consulting Ltd. at a cost of \$38,540.00 plus GST.

CARRIED

e) Excused Absence

Deputy Mayor Maher has requested to be excused from the Regular Meeting of Council, Monday, January 24th, 2011.

**#11-36 MOVED BY: CLLR LATOUR
 SECONDED BY: CLLR WALLINGTON**

That the Council of the Town of Hay River excuse Deputy Mayor Maher from the Regular Meeting of Council, January 24th, 2010.

CARRIED

10. BYLAWS

a) By-law No. 2231/LND/10 – Sublease Lot 1057, Plan 2432 to Raymond Coombs and Ashley Coombs – First and Second Reading

**#11-37 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR KRUGER**

That the Council of the Town of Hay River give First Reading to By-law No. 2231/LND/10 – Sublease Lot 1057, Plan 2432 to Raymond Coombs and Ashley Coombs.

CARRIED

**#11-38 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR LATOUR**

That the Council of the Town of Hay River give Second Reading to By-law No. 2231/LND/10 – Sublease Lot 1057, Plan 2432 to Raymond Coombs and Ashley Coombs.

CARRIED

11. ITEMS LISTED FOR THE INFORMATION OF COUNCIL

**#11-39 MOVED BY: CLLR WALLINGTON
 SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River accepts the information listed as presented.

CARRIED

12. ADJOURNMENT

#11-40 MOVED BY: CLLR O'BRIEN

That the Regular Meeting of Council be adjourned at 8:28PM.

Certified Correct as Recorded on the 24th of January, 2011.

These minutes were accepted by motion#11-50.


Mayor


Senior Administrative Officer

**TALTSON WATER LICENSE RENEWAL
REMARKS TO HAY RIVER TOWN COUNCIL
JANUARY 24, 2010**

Your Worship, members of Council, thank you for this opportunity to provide information on our Taltson Water License Renewal Application.

My name is Robert Schmidt and I'm the Director of the Hydro Region with the Northwest Territories Power Corporation.

Geraldine Byrne, our Energy and Business Development Officer, has joined me tonight.

I've distributed copies of my remarks and we welcome the opportunity to answer your questions.

THE TALTSON PLANT – 45 YEARS OF GENERATING POWER

The Taltson Hydro Electric Plant is the largest single generator in our power portfolio. For 45 years it's been integral to the supply of safe, reliable power to communities in the South Slave through clean, green production.

The current power plant at the Twin Gorges was built in 1965 and is fuelled year-round by a supply of water flowing through the Twin Gorges on the Taltson River.

Every 10 years or so, we need to apply for a license to use that water.

Our current water license expires at the end of 2011 and we're applying to have it renewed. That application will be filed with the Mackenzie Valley Land and Water Board (MVLWB) this spring.

OUR WATER LICENSE RENEWAL APPLICATION

We're not requesting any changes to our current water licence. This is simply an application to renew our existing licence.

The terms and conditions of our current licence are defined in Water Licence-0154 and it is that licence we are applying to renew.

You've all heard a lot about the Taltson expansion project. I want to be clear that this license renewal doesn't relate to the expansion project.

A potential expansion at Taltson is a completely separate matter.

MONITORING WATER USE

NTPC recognizes that regulation and monitoring of water use is essential to protect both the natural environment and human health.

In the NWT regulations apply to the development, ongoing operation and ultimately the closure of projects that make use of the water in lakes, rivers and streams.

Any time water is used, diverted or water flows are altered projects are carefully and publically reviewed and operating conditions or possible restrictions can be applied.

Conditions are set out in the water license and include the results of environmental assessments of the project as well as input that is received from the public.

THE REGULATION OF WATER USES

The Mackenzie Valley Land and Water Board regulates the use of water by issuing, amending, or extending water licenses in the unsettled land claims areas of the Mackenzie Valley.

Under the legislation, the Northwest Territories Power Corporation can ask for a water license term of up to 25 years but experience suggests we'd likely receive a license for a term of 10 to 15 years.

All projects that require a water licence are given specific guidelines for both public engagement and for water quality monitoring.

These guidelines set out how the project proponent, or operator, needs to engage the public and ensure water quality and the health and well-being of the aquatic ecosystem.

MONITORING EFFECTS ON WATER

NTPC has been monitoring the aquatic effects of the Taltson power plant for many years. This is part of a formal program known as a "Water Effects Monitoring Program" – or "WEMP" for short.

Because there has been little change to the Taltson River since the construction of the power plant some forty-five years ago, there are very few changes to report.

Elements are continually monitored to ensure that those that depend on the river are unaffected by the operation of the power plant.

PUBLIC CONSULTATION

To meet its responsibility to consult with the public on this application, we're holding meetings with community leaders and have scheduled open houses in communities that have a direct interest in the Taltson River system.

Earlier today we held an open house in Hay River and met a number of local residents. These public forums give us an opportunity to **CAPTURE AND ACT ON CONCERNS AND QUESTIONS** as part of our application.

The public will have a second opportunity to provide input after our application has been filed.

In addition, the Mackenzie Valley Land and Water Board will hold a public hearing so that concerned citizens have another opportunity to get on the record.

We invite you to participate in the licensing process through a letter or direct representation.

Thank you for the opportunity to present information about our water license renewal application for Taltson.

We'd be pleased to respond to any questions that come to mind tonight.



History

The 18 MW Taltson Hydro Electric Plant is located approximately 64 kilometers north of Fort Smith on the Taltson River. The plant was commissioned by the Northern Canada Power Commission in 1965; primarily to serve the needs of the Pine Point Mine. The Pine Point Mine was permanently closed in 1986. Today, the Taltson Plant supplies electricity to Fort Smith, Hay River, Hay River Reserve, Fort Resolution and Enterprise.

Why does NTPC need to renew its Water License?

To continue to supply clean, renewable power to our customers, we need to renew our water license. Any industrial use of NWT waters – from agriculture to power production and everything in between – requires a license from the Mackenzie Valley Land and Water Board (MVLWB).

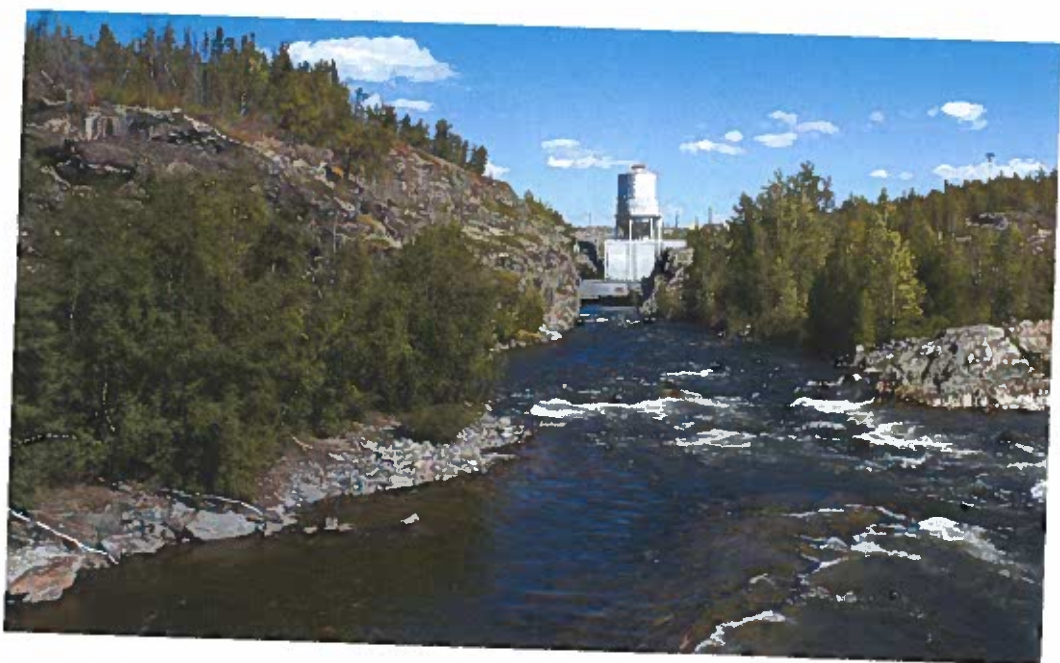
Every 10-15 years water licenses must be renewed. NTPC's current license expires at the end of 2011. It is our intention to submit an application for renewal in the spring of 2011 so that we can continue to provide clean, green electric power to our customers.

This is not about the Taltson Expansion Project

You've heard a lot about the potential expansion of Taltson lately. A schedule for development of the expansion has not been established. It will require separate licenses and permits. This process is only about renewing the current water license for the existing Taltson plant.

Operation of Taltson Hydro Plant

Over the years, the operating conditions of the Taltson Facility have remained relatively constant since its construction in 1965. NTPC conducts



OPEN HOUSE LOCATIONS

Fort Resolution
Tuesday January 18, 2PM to 5PM
Council Chambers

Hay River
Monday January 24, 3PM to 6PM
Royal Canadian Legion Banquet Room

Additional Open Houses in other communities will be organized.

Handwritten initials: ES and TM

comprehensive dam safety reviews and inspections as per the direction of the MVLWB. This is because NTPC is very serious about public safety.

NTPC follows the Canadian Dam Association 2007 (Guidelines) dam safety review procedure. In addition, there are several other studies completed to ensure that NTPC is operating its facility within the terms of its water license. For example, NTPC has a Water Effects Monitoring program and through independent consultants reviews the aquatic well-being of the Taltson River Basin and reports that information to a number of authorities.

Regulatory Process

The MVLWB is the regulatory body responsible for approving Land Use Permits and Water Use License applications for developments such as the Taltson Hydro Electric Plant. As with previous water license renewals, our application will

not request MVLWB to consider any changes to the existing license.

While we prepare our water license application over the next few months, we would like to engage the public in the region in the process. Of particular interest are the communities close to or served by the Taltson Hydro Electric Plant.

This bulletin is the first of several we will provide to residents and communities in the region throughout the water license renewal process.

Community Involvement

Over the next few months we'll be meeting with community leaders and hosting community information workshops so that your questions or concerns can be voiced. We will incorporate your comments in our application to the MVLWB. In addition, the MVLWB will be organizing a public hearing which represents another opportunity for your involvement.

We will be posting notices in communities advising you of the dates we'll be holding workshops.

Over the next few months we'll be meeting with community leaders and hosting community information workshops.

Questions?

If you have questions or would simply like to discuss the water license renewal process please contact:

Geraldine Byrne

Northwest Territories Power Corporation
 #206 5102 50 Avenue
 Yellowknife NT X1A 3S8
 Phone: 867-766-5079
 Email: gbyrne@ntpc.com

We will be posting notices like this one and other documents on our website for your reference: www.ntpc.com

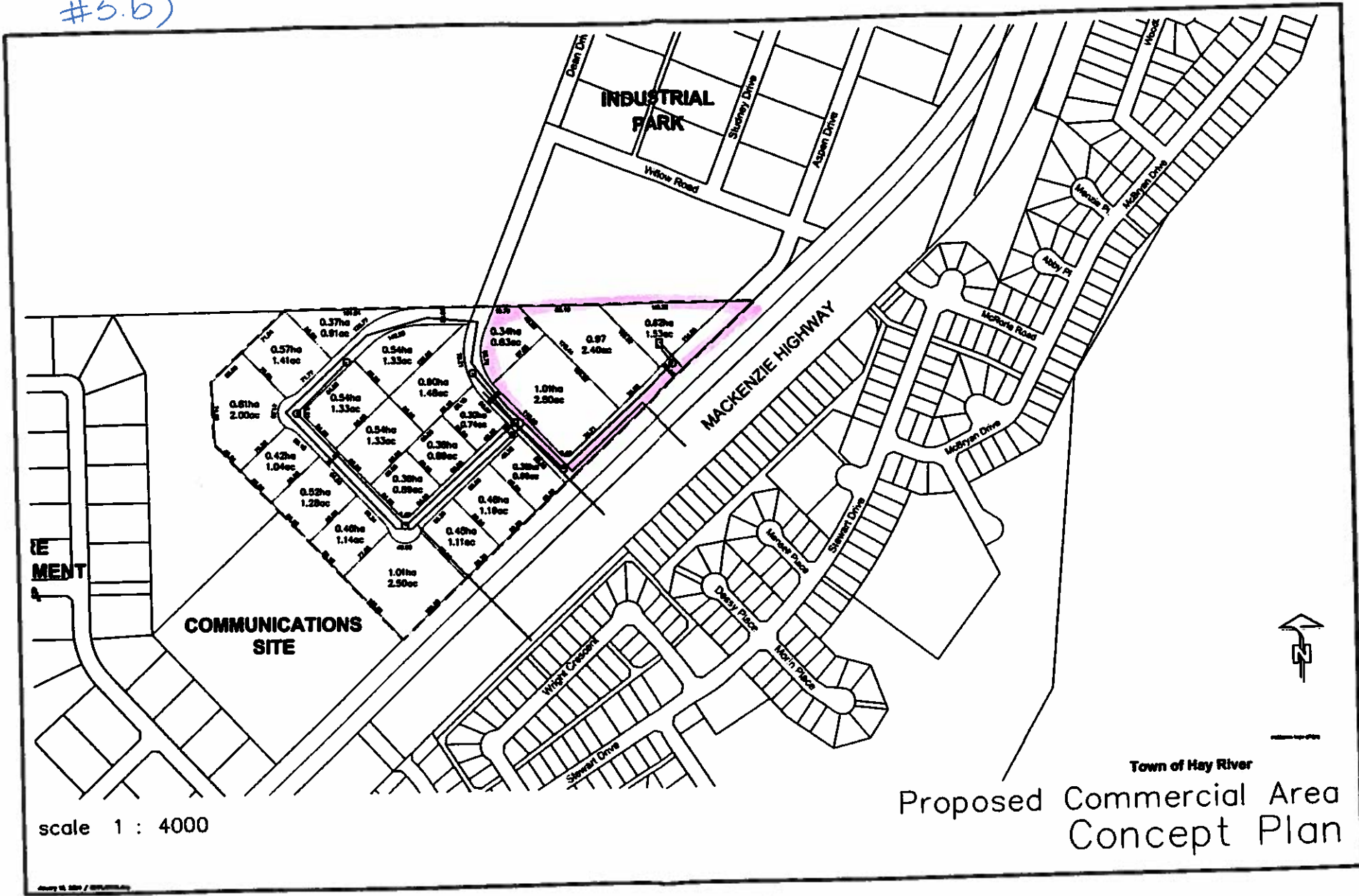
TALTSON WATER LICENSE RENEWAL SCHEDULE

TASK	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Contact by telephone to community leaders	X										
Letters and Bulletin to community leaders		X									
Community workshops			X	X							
Summary of community involvement					X	X					
Water Effects Monitoring Program	X	X	X	X	X						
Application submitted to MVLWB						X					
MVLWB notifies stakeholders							X				
Intervener's Submission to MVLWB								X			
Public Hearing									X	X	
Draft License Circulated											X
License sent to INAC Minister for review											

TM

#5.b)

SL
ML



Town of Hay River
Proposed Commercial Area
Concept Plan

**TOWN OF HAY RIVER
JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE**

**November 8, 2010
1:00PM**

The Joint Occupational Health and Safety Committee meeting was held Monday, November 8, 2010 at 1:00 PM in the Town Hall Boardroom.

Present: Preston Westerman, Ross Potter, May-Britt Hetesi, Jamie Pynten, Jaimi Carter, Dave Ryan

Absent: Tyler Gonder

1. Call to Order

Meeting was called to order at 1:06 pm by Ross Potter, Co-Chair.

2. Adoption of Agenda

Moved: Preston Westerman

Seconded: Jaimi Carter

That the JOH&S Committee accepts the Agenda as presented.

CARRIED

3. Adoption of Minutes October 18, 2010.

Moved: Preston Westerman

Seconded: Jaimi Carter

That the JOH&S Committee accepts the minutes from the October 18, 2010, meeting as presented.

CARRIED

3. Business Arising from the Minutes

There was no business arising from the Minutes of October 18, 2010.

5. New Business

a) New Members

Jamie Pynten – Union - Recreation Centre/Arena

Jaimi Carter – Management – Administration

Dave Ryan – Union – By-law Enforcement

b) Accident/Incident Reporting Protocol

Attached Documents outlining Protocol for reporting Accidents/Incidents – in addition – Town of Hay River online form to report Accident/Incidents.

KS
TM

Moved by: Dave Ryan
Seconded by: Preston Westerman

That the Joint Occupational Health & Safety Committee accept the Protocol and Accident/Incident Reporting Documents for the Town of Hay River.

CARRIED

- c) WHMIS, Confined Space, Construction Safety Training Systems (CSTS) Course Update
Ross Potter will be setting up online courses for WHMIS, CSTS and confined space training and will inform department heads when this is available for scheduling employees training.

6. ISSUES

- a) Recreation
- nothing to report
b) Administration
- tread on stairway to Town Hall Boardroom was examined & is safe
c) Public Works
- nothing to report

Adjournment

Moved: May-Britt Hetesi

That the regular meeting of the Occupational Health & Safety Committee be adjourned at 1:30 p.m.

Next meeting: Monday November 8, 2010 – Town Hall Boardroom at 1 p.m.

INSPECTIONS NOVEMBER 8, 2010

- a) Town Garage
b) Carpenter's Shop
c) Water Treatment Plant

Certified correct as recorded on November 8, 2010, and accepted by Motion December 13, 2010:



Ross Potter, Chair



May-Britt Hetesi, Recording Secretary

TS
TM

Town of Hay River

Inspection Report 2010-12-07

Recreation Center

Zamboni Area

First Aid Kit, should be properly hung in a conspicuous place for easy access. Presently the kit is under some bolt bins and lying on top of a desk.

First Aid Kit, needs to be inventoried and supplies replaced (suggest purchase of new unit and use supplies from old kit for supplementary supplies).

A copy of MSDS forms for chemicals stored and used in this area should be available in the Zamboni area.

Electrical cords and water hoses lying on floor creating a tripping hazard.

Water for washing machine is dangerously close to electrical panels, consider moving.



Heating Room for Ice Surfaces

Storage of spare bulbs in cardboard boxes should not be in a Mechanical Room.

Storage of wooden table should not be in a Mechanical Room

Fire Extinguisher appears to have fallen off wall, must be remounted on wall with proper hardware or mount to a stud.

Emergency Lights should be installed.

TJA LS

Dehumidifier Platform

How do we gain access?

Probably need some sort of Fall Arrest system.

Step by Dressing Room #4

Should have markings to show that there is a step



Chemical Room Area Pool

SCBA by Chlorine room down to 1500 PSI on one BA no mask by unit.

SCBA by Chlorine room down to 1800 PSI on other BA.

Should be an eye wash station in area of chemical room.

MSDS forms should be available in close proximity for chemicals in chemical room.

Storage of materials around electrical panels should be removed.



TM 193

Pool Upstairs Mechanical Room

Rags on floor



Boxes being stored in Mechanical room



Chair being used as a step ladder



TL 195

The Trade & Tourism Advisory Committee Meeting of the Municipal Corporation of the Town of Hay River was held on November 29, 2010 at 12:00 p.m. in the Doug Wleterman Room

Present: May-Britt Hetesl (Asst. SAO), Terry Molenkamp (SAO), Greg Rowe (Chair), Ross deBoer (Dir. Recreation), Cllr. Mike Maher, Cllr. Dawna O'Brien, Curtis Rowe, and Brian Lefebvre

Excused Absence: Mayor Kelly Schofield

Absent: Vince McKay

1. **Call to Order** – 12:06 PM – Greg Rowe, Chair
2. **Adopt Agenda** -

Adopt the Agenda

**Motion by: Cllr. Mike Maher
Seconded by: Brian Lefebvre**

Carried

3. **Adopt the Minutes – Regular Meeting October 29, 2010**

**Motion by: Cllr. Mike Maher
Seconded by: Cllr. Dawna O'Brien**

Carried

4. **Delegation – Spencer & Angela King, 2011 UIM World Jet Boat Marathon Race, Hay River**

Hay River has been awarded the first race of the 2011 UIM World Jet Boat Marathon, July 1 & 2. This is a sanctioned event that may see as many as 70 boats from all over the world participate, each boat crew is made up of 4-6 members. The budget is \$25,000 to host this event and Spencer indicated that their committee is well on the way to reaching this goal. There are remaining funds from the last event held in Hay River (1990) and they are currently soliciting funds from corporate sponsors. He indicated that as the starting event, Hay River would have the greatest opportunity to capitalize on the activities over a 3 day period and went on to review specific race details. He further indicated that while much of the planning was well under way, there would be many more considerations closer to race day including, advertising, communications, facilities, etc.

On behalf of the TTAC, Greg indicated that we were fully behind the event and suggested we would help where ever possible. The Town has identified a provisional budget amount in support of this event and ITI (Mike) indicated they might also look at financial support. There was some question around how we might support the teams through welcome packages and that promo items should be of northern content, specific to this area. Curtis Rowe asked about

TRM *KS*

contra, or in-kind donations (rooms) in return for advertising value. Spenser indicated that they would certainly consider all proposals. Town administration also indicated that we could likely help out with in-kind materials such as tables, chairs, and porta-pottles at the event. It was also felt that the community should get behind a beautification, or clean-up blitz just prior to the race.

5. Business Arising

Hay River Visitors Guide – Ross indicated that May-Britt Hetesi has produced a draft RFP for this work and we hope to distribute later this week

Special Projects/Initiatives – To be addressed through the Strategic Marketing Plan

Strategic Marketing Plan - Administration has advertised an RFP to produce a Tourism Plan. The initial part of this work will include an update of the existing plan, "Worth the Extra Mile" and will further identify our current attractors, target markets, and how we will go about promoting to each. A comprehensive strategic marketing plan geared at specific projects/initiatives will be developed and initiated from this plan. A separate RFP for this work will be advertised in the new year

Board Member Attendance – We have recently lost two Board members and it was suggested that we advertise for "Expressions of Interest" for individuals to sit on this Board. There was a further suggestion that we encourage interested parties from a "Trade" perspective. There was additional discussion around what this committee could do in terms of mitigating recent economic hits to the community, e.g. NTCL. Given the significance of recent closures/lay-offs, there seems to be little urgency regarding what should, or could be done to address this situation. We should be on the offensive and heavily promoting the positives in Hay River. One example discussed included promotion as a bedroom community for mine workers on various shift rotations. We have considerable housing available and at significantly reduced costs compared to Yellowknife. It appears that other communities in the Territory have received core funding from the GNWT for Economic Development Officers and it was felt that Hay River should capitalize on these types of funding opportunities. There was consensus that we would benefit substantially from a position of this nature. Mike Maher and Brian Lefebvre will prepare a draft job description to include terms of reference and scope of this position

**Motion by: Brian Lefebvre
Seconded by: Curtis Rowe**

Recommend that the Council of the Town of Hay River hire an Economic Development Officer to support and encourage potential business opportunities in Hay River

Carried

NEW BUSINESS

2010 NWT Tourism AGM & Conference – Cllr. Dawna O'Brien and Dir. of Recreation, Ross deBoer recently attended this conference in Inuvik. It was well attended (70 delegates) and the program was great. Hay River had put fourth the nomination of Cllr. Bernard Dueck to sit on the NWT Board, however, was unsuccessful in the voting process. We did put fourth the

TAM *KS*

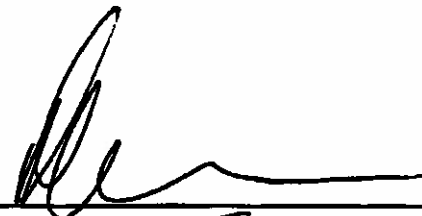
following resolution which was adopted by the association:

Move that NWT Tourism distribute a "Request for Expressions of Interest for a Community to Host the NWT Tourism AGM and Conference" 6 months in advance of the second successive AGM hosted in Yellowknife

6. **NEXT MEETING DATE** – Tuesday, January 4, 2011

7. **ADJOURNMENT** – 1:13 PM, Dawna O'Brien

CHAIR



SECRETARY



TM RS

A Meeting of the Recreation Board of the Municipal Corporation of the Town of Hay River was held Wednesday, Dec 1, 2010 at 12:00 pm in the Community Hall, Don Stewart Recreation Centre

MEMBERS PRESENT Jason Coakwell, Wayne Korotash, Chair - Greg Rowe, Lorraine Peterson, Colleen Ahenakew, SAO – Terry Molenkamp, Asst SAO – May-Britt Hetesi, Director of Recreation - Ross deBoer, Recreation Programmer – Tammy Buchanan

Excused Absence: Deb Stanley

CALL TO ORDER The meeting was called to order at 12:07 pm by Greg Rowe

ADOPTION OF THE AGENDA – Amend to include, under New Business, 6.B) Honorariums, 6.C) Fundraising Initiatives

**MOVED BY: WAYNE KOROTASH
SECONDED BY: LORRAINE PETERSON**

CARRIED

ADOPTION OF THE REGULAR MEETING MINUTES – October 26, 2010

**MOVED BY: COLLEEN AHENAKEW
SECONDED BY: WAYNE KOROTASH**

CARRIED

DELEGATIONS - None

BUSINESS ARISING

- A) Tri Service Park Development –** Ross to draft and circulate public notice to gather input from the community on any future development of the Tri Service Park. Administration will further consult with Public Works and Highways to determine any drainage issues.

- B) New Recreation Centre Development Plans –** Professional Environmental Recreation Consulting (PERC) conducted their first on-site visit November 14 – 16, 2010. They met with user groups, Council, administration, staff, and the Recreation Board to gather info with regard to a new recreation facility. Ross will meet with the Consultants in Harrison Hot springs, BC in mid January 2011, to discuss provisional options and will report back to the Recreation Board. PERC will return to Hay River mid-February to conduct a public Open House and discuss potential options. They will make a formal presentation outlining these options in mid-March and hope to have a final draft complete by April 2011.

- C) New Board Members –** The Town has advertised an “*Expression of Interest*” in The Hub and will continue to solicit interest.



D) Ball Park Upgrades & Development Plans – Administration is still researching archives and will contact ENR to determine if there are existing geotechnical surveys of these areas and further indicated that drainage issues at Don Wright ball diamond would be addressed in the spring of 2011. A public consultation process, including a survey of local neighborhoods, will proceed through a general mail out and canvassing by ball user groups.

E) Fees & Charges, Facility Improvement Fee – A recommendation to amend Schedule "A" attached to and forming part of Bylaw No. 2192/GEN/10 Recreation Fees and Charges, Pool Rental Rates received third reading by Council on November 22, 2010, administration will send out a letter to user groups informing them of this change in fees.

There was further discussion around our cost recovery formula and annual review of Fees & Charges. The Board asked administration to prepare an updated Cost Recovery Schedule (2009/10) for review. Other considerations through this process should include our GIL, the definition of "Non-Profit", and review of our By-law.

F) Council Liaison – The recommendation that the Council of the Town of Hay River appoint a new Member of Council to serve as ex-officio member of the Board, with full voting rights, and subject to the rules and regulations governing the Recreation Board will go before Committee, December 6, 2010.

G) Lobster Fest – The Recreation Board has learned that the Jet Boat Committee is planning a Lobster fest May 28, 2011. It was suggested that the Recreation Board approach Spencer King and promote the idea of working together on this event which would see proceeds go to the Jet Boat Event in 2011. Future events would then be hosted by the Recreation Board and used as a fundraiser for the '*Recreation Facility Replacement Fund*'.

NEW BUSINESS

A) Bingo Allocations – The Bingo allocations were presented with only 9 groups requesting Bingos in 2011. Of the 33 Bingos, two are "Giant Bingos", two are "Regular Bingos" in the Legion, and the other 29 are "Regular Bingos" in the Community Hall.

**MOVED BY: LORRAINE PETERSON
SECONDED BY: COLLEEN AHENAKIEW**

Recommend that the Council of the Town of Hay River approve the Bingo Allocations for 2011.

CARRIED

B) Honorariums for Recreation Board Members – Administration indicated that our Recreation By-law states that (a) *The Recreation Board shall consist of not less than six (6) and not more than nine (9) members, serving without pay.* Effective immediately, there will be no further honorariums paid to Board members.

TM KB

- c) Fundraising Initiatives – Wayne Korotash indicated that there is a Retail Association in the community that has discussed ways and means of fundraising, or otherwise supporting a new Recreation Centre. He further indicated that there was some question about authorizing events of this nature and how a group would go about doing this. It was suggested that at the very least, the Town of Hay River should be advised of any fundraising initiatives and that any gaming, or lotteries would have to follow given legislation. The Recreation Board will have to formalize a fundraising campaign at some point in the near future.

NEXT MEETING – January 5, 2011

ADJOURNMENT – 12:47 pm

MOVED: Wayne Korotash

CHAIR _____

Secretary _____

TM 103