

b) Minutes of the Special Meeting of Council, December 23rd, 2009.

#09-382 **MOVED BY: CLLR CASSIDY**
 SECONDED BY: CLLR DUECK

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 23rd, 2009 as presented.

CARRIED

c) Minutes of the Special Meeting of Council, December 30th, 2009.

#09-383 **MOVED BY: CLLR WALLINGTON**
 SECONDED BY: CLLR DUECK

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 30th, 2009 as presented.

CARRIED

d) Minutes of the Special Meeting of Council, December 31st, 2009.

#09-384 **MOVED BY: CLLR DUECK**
 SECONDED BY: CLLR CASSIDY

That the Council of the Town of Hay River accepts the Minutes of the Special Meeting of Council, December 31st, 2009 as presented.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes of the Regular Meeting of Council, December 14th, 2009, Special Meeting of Council, December 23rd, 2009, Special Meeting of Council, December 30th, 2009 or the Special Meeting of Council, December 31st, 2009.

7. **COMMITTEE REPORTS**

a) Recreation Department Monthly Activity Report

<p><u>Community Hall</u> December 1 - DJSS Hockey Training December 2 - Community Flu Shots December 3 - DJSS Hockey Training December 4 - Ski Club Bingo December 8 - DJSS Hockey Training December 10 - DJSS Hockey Training December 11 - Swim Club Bingo December 15 - DJSS Hockey Training December 17 - Ecole Boreale Christmas Event December 18 - HR Figure Skate Club Bingo December 20 - 5 Pin Bowling Bingo</p> <p><u>Doug Wieterman Hall</u> December 1 - HR Minor Hockey Meeting December 2 - HR Minor Hockey Meeting December 2 - Recreation Board Meeting December 4-6 - DJSS Hockey Tournament December 8 - Max NRG Fitness Class December 10 - Max NRG Fitness Class December 12-13 - Minor Hockey Tournament December 15 - Max NRG Fitness Class December 17 - Max NRG Fitness Class December 19-20 - Minor Hockey Jamboree December 29 - Max NRG Fitness Class December 31 - Private Rental - Birthday</p> <p><u>Ice Surface Rentals</u> December 2 - French Association December 4-6 - DJSS Hockey Tournament December 9 - French Association December 12-13 - Minor Hockey Tournament December 19-20 - Minor Hockey Jamboree December 20 - Skate with Santa Event December 21 - Free Junior Shinny sponsored by Stittco & Public Skate sponsored by Rowes December 22 - Private Rental (x2) December 22 - Free Junior Shinny sponsored by Royal Bank & Public Skate sponsored by Elks December 23 - Free Senior Shinny sponsored by Oldtimers Hockey & Junior Shinny sponsored by Home Hardware & Public Skate sponsored by Rowes December 23 - Private Rental December 27 - Free Junior Shinny sponsored by Igloo & Public Skate sponsored by Northmart December 28 - Free Junior Shinny sponsored by Norland Ins & Stittco & Public Skate sponsored by Power Corp December 28 - Private Rental</p>	<p>December 29 - Private Rental (x3) December 29 - Free Junior Shinny sponsored by Town of HR & Igloo & Public Skate sponsored by Stittco December 30 - Private Rental (x3) December 30 - Free Senior Shinny sponsored by Oldtimers Hockey & Junior Shinny sponsored by Ptarmigan Inn & Public Skate sponsored by Rowes December 31 - Free Senior Shinny sponsored by Oldtimers Hockey & Junior Shinny sponsored by Carter Ind & Elks & Public Skate sponsored by Arcan & Ashton Chartered Accts & Fitness For Life & Stittco & Town of Hay River</p> <p><u>Curling Rink</u></p> <p><u>Aquatic Centre Programs</u> December 21 - Free Public Swim sponsored by Rings Pharmacy December 23 - Free Public Swim sponsored by Growing Together December 28 - Free Public Swim sponsored by Royal Bank December 30 - Free Public Swim sponsored by Growing Together December 31 - Free Public Swim sponsored by Northwestel & Elks & Town of Hay River</p> <p>Aquasize Tuesday & Thursday 1:00 - 1:45 PM Friday 10:00 - 10:45 AM Monday, Wednesday, Friday 7:00-7:45 PM</p> <p>Swim Club Monday - Thursday 4:30 - 6:30 PM Friday 5:00 - 6:00 PM</p> <p>Junior Lifeguarding Club Monday, Wednesday, Friday 3:45-5:15 PM</p> <p>Other Programs / Activities Teen Night Fridays 8:00 - 9:30 PM Adult Swimming Monday - Thursday 8:00 - 9:30 PM</p> <p><u>Other Events</u> December 31 - New Year's Eve Celebration with bonfire and fireworks</p>
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#09-385

MOVED BY: CLLR WALLINGTON

SECONDED BY: CLLR KRUGER

That the Council of the Town of Hay River accepts the Recreation Department Monthly Activity Report for the Month of December as presented.

CARRIED

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b) Proposed Drug Free Zone Committee By-law No. 2191

At the Regular Meeting of Council on December 14, 2009, a motion to establish a committee of council for the purpose of working with the RCMP, the school authorities and any other community organization that is involved in the drug free zones to create support and promote public awareness and education in respect of the drug free zones was passed.

#09-386

MOVED BY: CLLR DUECK

SECONDED BY: CLLR WALLINGTON

That the Council of the Town of Hay River accepts the Proposed Drug Free Zone Committee Bylaw in principle.

CARRIED

c) Request from the Soup Kitchen Regarding the Cost of Relocating the Soup Kitchen

The Soup Kitchen have sent a letter to the Mayor and Council advising that they are continuing their efforts to find a new location for the Soup Kitchen facility. They confirmed that the Soup Kitchen have expressed an interest to lease a potential relocation site between the Pentecostal Chapel and the Medical Clinic. The property is owned by the Pentecostal Assemblies.

The Soup Kitchen has begun the process of planning for an anticipated move including putting together a budget for the cost of relocating the Soup Kitchen facility.

Council has communicated to the Soup Kitchen that some relief for the costs associated with the relocation would be accommodated by the Town. The letter from the Soup Kitchen asks the Town to provide written confirmation outlining the costs that the Town is able to help with regarding the relocation of the Soup Kitchen. This would assist them with planning their budget.

Without knowledge of the actual or anticipated cost of the relocation of the Soup Kitchen facility it is difficult to outline what costs that the Town would be able to provide assistance for.

#09-387

MOVED BY: CLLR KRUGER

SECONDED BY: CLLR CASSIDY

That the Council of the Town of Hay River ask the Soup Kitchen to provide a budget for the cost of the anticipated relocation of the Soup Kitchen facility to the property between the Pentecostal Chapel and the Medical Clinic for Council's consideration and response.

CARRIED

d) Meeting with DeBeers

Mayor Schofield contacted the De Beers office in Yellowknife and has arranged a meeting on January 14, 2010 in Yellowknife with Cathie Bolstad, Director of External and Corporate Affairs - De Beers Canada, Kelly Arychuk, Manager Human Resources and Administration - De Beers Canada and Deputy Mayor Maher to discuss their hiring process and ways in which Hay River could promote itself as an appealing alternative to Yellowknife for southern and northern employees.

Any ideas/input that members of council wish to offer with respect to this subject is appreciated.

FOR DISCUSSION OF COUNCIL

e) Purchase of Laptop/Notebooks for Council

Earlier in November 2009 the Town issued a Request for Proposal to Supply Fifteen Notebook/Laptops for Lease. ArcTech Computers Inc. is the only business to submit a response to the Request for Proposal. Council did not accept the proposal and directed administration to explore the cost to purchase fifteen notebook/laptops. Administration explored the cost to purchase fifteen laptop/notebooks by contacting ArcTech Computers Inc. and asking them to provide a quote for the purchase of the equipment specified in the Request for Proposal. ArcTech Computers Inc. provided a quote of \$1225.00 plus GST per unit.

Based on the quote from ArcTech Computers Inc. the cost to purchase fifteen units is \$18,375.00 plus GST. The 2010 budget for the rental of this equipment is \$13,424.00. The shortfall is \$4,951.00.

Administration proposes for Council's consideration the following alternative. That the Town purchase eight units at the quoted cost of \$1,225.00 plus GST, a total of \$9,800.00 plus GST. The Town owns a laptop that was purchased for the purpose of having a spare unit for chambers. This unit has not been used to date, meets the specifications of the Request for Proposal and can be added to make up the ninth unit for Council. The units for administration will be introduced as part of the annual equipment upgrade for the Town replacing the provision of a desktop unit and a laptop with one laptop for both work and council meetings. It is estimated that two upgrades for administration could be accomplished with the surplus of \$3,624.00 left in the 2010 budget should council accept this alternative.

#09-388

MOVED BY: CLLR KRUGER

SECONDED BY: CLLR WALLINGTON

That the Council of the Town of Hay River approves the purchase of eight laptop computers for the use of Council at a cost of \$9,800.00 plus GST and that the surplus of \$3,624.00 be used to upgrade no less than two administration units by replacing the desktop with a laptop for work use and council meetings.

CARRIED

c) Avalon Rare Metals Inv. Letter to Honorable Floyd roland Premier and Minister Responsible for the Northwest Territories Power Commission

Avalon Rare Metals Inc. wrote a letter to the Honorable Floyd Roland Premier and Minister Responsible for the Northwest Territories Power Corporation to provide and update on the Nechalacho Rare Earth Deposit at Thor Lake and to ask the Premier's thoughts on the likelihood of economically attractive hydro-power being available from the Talston dam for their proposed processing facilities.

The letter is presented to hear council's thoughts and ideas regarding Avalon's request.

d) Organizational Review

The last time that an operational review was conducted by an independent consultant was in 1999. The Town commissioned Western Management Consultants to complete a structural and operations review of the administrative and public works functions. Since that time little has been done in the way of updating job descriptions, updating operations and procedures, and performance assessments. The Town has and continues to struggle with staff turn over in both of these departments as well as the department of recreation. In particular the retirement of long service staff and the lack of qualified and experienced applicant's interested in vacant positions.

In 2005, administration at that time conducted an organizational review of the Town's operation. The report identified organizational strengths, deficiencies and concerns and provided recommended changes that they believed would improve the current and future operation of the Town. A copy of the review is attached.

Administration believes that it would be of benefit to undergo an independent structural and operations review of all departments that would include conducting a reclassification study, updating job descriptions and determining operational requirements for the services that the municipality provides. Further discussion of a structural and operations review could be brought forward that the Committee of the Whole Meeting on February 8th should that be the consensus of council.

How does council wish to proceed?

e) Information Listed

- a) Information Listed from the Committee of the Whole Meeting, January 4th, 2010.
- b) Letter, Mackenzie Valley Land and Water Board, Re: Town of Hay River Request to Waive Public Hearing
- c) Mayor's / Chief's Report, Hay River RCMP Detachment "G" Division Northwest Territories Re: December 2009 Report
- d) Letter, Northwest Territories Municipal and Community Affairs, Re: 2010 Outstanding Volunteer Awards Program
- e) Letter, NWT Literacy Council, Re: National Family Literacy Day, January 27th, 2010

#09-391

**MOVED BY: CLLR DUECK
SECONDED BY: CLLR CASSIDY**

That the Council of the Town of Hay River accepts the Information Listed as presented.

CARRIED 

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