



APPLICATION FOR LOTTERY LICENCE

(ATTACH LIST IF SPACE IS INSUFFICIENT)

PLEASE PRINT

This application must be received by Consumer Services at least ONE MONTH prior to the proposed start date of the lottery scheme.		RECEIPT No. _____	
		LICENCE No. _____	
NAME OF ORGANIZATION:		OFFICE USE ONLY	
ADDRESS:		APPROVAL <input type="checkbox"/> YES <input type="checkbox"/> DENIED <input type="checkbox"/> PENDING	
IS ORGANIZATION INCORPORATED? <input type="checkbox"/> NO <input type="checkbox"/> IF YES, BY WHOM: <input type="checkbox"/> SOCIETIES ACT <input type="checkbox"/> REVENUE CANADA <input type="checkbox"/> IF OTHER, SPECIFY:		DATE _____ DD MM YY AUTHORIZING SIGNATURE _____	
DATE INCORPORATED _____ DD MM YY	PLACE: _____	REGISTRATION No. _____	No. OF MEMBERS _____
HOW LONG HAS ORGANIZATION EXISTED?			
DESCRIBE ACTIVITIES AND BACKGROUND OF ORGANIZATION (INCLUDE CONSTITUTION AND BY-LAWS, IF ANY)			
PURPOSE OF LOTTERY:			
HOW ARE PRIZES GUARANTEED (IN CASE OF LOSS)?			
Has your organization previously held a Lottery Licence? <input type="checkbox"/> YES <input type="checkbox"/> NO			
TYPE OF LOTTERY LICENCE APPLIED FOR		RUN IN CONJUNCTION WITH OTHER LOTTERIES	
<input type="checkbox"/> BINGO <input type="checkbox"/> NEVADA/PULLTICKET <input type="checkbox"/> RAFFLE <input type="checkbox"/> CASINO		<input type="checkbox"/> NO <input type="checkbox"/> IF YES, specify : _____	
FREQUENCY		IF OTHER, SPECIFY:	
<input type="checkbox"/> SINGLE EVENT <input type="checkbox"/> IF SERIES OF EVENTS, INDICATE: <input type="checkbox"/> DAILY <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY			
DATE OF SINGLE EVENT _____ DD MM YY	DATE OF SERIES, FROM _____ DD MM YY	TO _____ DD MM YY	DAY(S) OF THE WEEK _____
TIMES HELD/DRAWN SINGLE EVENT OR SERIES _____ FROM _____ TO _____	2 ND DAY/EVENING (CASINO ONLY) _____ FROM _____ TO _____	3 RD DAY/EVENING (CASINO ONLY) _____ FROM _____ TO _____	
NAME/ADDRESS OF PREMISES:		PREMISES <input type="checkbox"/> OWNED <input type="checkbox"/> RENTED AGE RESTRICTION REQUESTED (IF ANY) _____	
NEVADA/PULL-TICKET INFORMATION ONLY			
DATE TICKET SALES START _____ DD MM YY	HOURS OF SALE FROM _____ TO _____	No. OF TICKETS/BOXES TO BE PRINTED OR SOLD _____	ESTIMATED SALES (AMOUNT) \$ _____
COST PER TICKET: MIN. \$ _____	MAX. \$ _____	CASH PRIZE: MIN. \$ _____	MAX. \$ _____
CASINO LOTTERY ONLY			
GAME INFORMATION			
TYPE	No. OF	MINIMUM	MAXIMUM
BLACKJACK			
ROULETTE			
WHEELS OF FORTUNE			
BINGO LOTTERY ONLY			
(Attach Bingo Format)			
COST OF ADMISSION/MASTER CARD \$ _____	COST OF EXTRA CARDS \$ _____	COST OF BONANZA CARDS \$ _____	DOOR PRIZES <input type="checkbox"/> NONE <input type="checkbox"/> IF YES, VALUE: \$ _____
GAME AND PRIZE INFORMATION			
TYPE	No. OF	PRIZE DESCRIPTION	VALUE
JACKPOT INFORMATION			
AMOUNT	OPENING	INCREASED BY	MAXIMUM
No. OF CALLS			CONSOLATION PRIZE
RAFFLE LOTTERY ONLY			
(Attach Raffle Rules and Sample Ticket)			
DRAW DATE _____ DD MM YY	DRAW LOCATION: _____	COST PER TICKET \$ _____	
PRIZE INFORMATION			
PRIZE No.	PRIZE DESCRIPTION	VALUE	COST TO ORGANIZATION
1 ST			
2 ND			
3 RD			
4 TH			
5 TH			

(SEE REVERSE)

FINANCIAL ESTIMATE

Estimated GROSS Revenue 1. \$

EXPENSES

Prizes	
Bingo Cards	
Pull Tickets	
Raffle Tickets	
Hall Rental	
Bingo Caller	
Lottery License Fee	
Cost of Insurance	
Freight	
Advertising	
Equipment Rental	
Total Expenses	\$ <input type="text"/>

Estimated NET Revenue (subtract #2 from #1)

Multiply #3 by total number of events during licence period

2.	<input type="text"/>
3.	<input type="text"/>
4.	\$ <input type="text"/>

CERTIFICATION

DATE DD MM YY

We, as named principal officers of _____, of Hay River, N.W.T., do jointly and severally hereby certify that:

1. we have knowledge of the matters herein set out;
2. we have read over this application;
3. all facts stated and information supplied herein are true and correct;
4. we understand that if a licence is granted, the lottery scheme as specified on this application cannot be changed or altered without authorization by the Town of Hay River;
5. we have read, and have in our possession, and agree to comply with the lottery regulations, and the terms and conditions under which the licence was issued;
6. we understand that the licence for which we are applying shall be valid during its effective period only as long as the conditions to which such licence is subject have been complied with, and that any breach of same may cause the licence to become null and void;
7. we understand that this application will not be accepted unless certified by two principal officers representing the organization.
8. we understand and agree to maintain strict control and accounting in all matters regarding the lottery scheme applied for.

NAMES OF PRINCIPAL OFFICERS				
SIGNATURES				
TITLES IN ORGANIZATION				
TELEPHONE NUMBERS	WORK	RES.	WORK	RES.

SPECIAL REQUIREMENTS

Raffle Lotteries:

- A draft sample ticket to be printed must accompany this application, and must contain the following information:

- | | |
|---|---|
| 1. the name of the charitable organization; | 5. the maximum number of tickets printed; |
| 2. the time/location of the draw; | 6. the ticket number, if any; and |
| 3. the price to purchase a chance (ticket); | 7. the lottery licence number. |
| 4. the prizes to be awarded; | |

Nevada/Pull-ticket Lotteries:

- No person under the age of 18 years of age may purchase or sell Nevada/Pull-tickets.

Casino Lotteries:

- No person under the age of 19 years of age may be in the Casino area.

All Lotteries:

- Refer to the Lottery Regulations for information regarding advertising of your lottery scheme.

GENERAL INFORMATION

Under the Town of Hay River Lottery By-Law, organizations which are deemed to be charitable or religious and which have charitable or religious objectives or purposes, are eligible to hold licensed lottery schemes known as Bingo, Nevada/Pull-tickets, Casino and Raffle Lotteries.

- The lottery must be managed and conducted in the manner described in this application, as approved.
- All prizes must be awarded in accordance with the prizes proposed in this application form.
- The proceeds must be used for the charitable or religious objectives specified in the application, as approved.
- Where the total prizes awarded under a series licence exceed \$100,000.00, an audited statement must be submitted.
- Where the prize(s) in a single lottery are to exceed \$30,000.00, specific approval is required.
- The maximum duration of a licence is six months.

SEND APPLICATIONS TO: **Town of Hay River
73 Woodland Drive
Hay River, NT X0E 1G1**