

BY-LAW NO. 1562

CORPORATION OF THE TOWN OF HAY RIVER

BEING A BY-LAW of the Town of Hay River, to establish a Committee to provide and coordinate Recreation in the Town of Hay River, in the Northwest Territories, pursuant to the Cities, Towns and Villages Act, RSNWT, 1988, Chap.C-8, S.29;

WHEREAS the Town of Hay River Council has deemed that the promotion, coordination and budgeting for Recreation Programs and Services, in coordination with other Town Departments, can best be achieved by a Recreation Committee which acts subject to the approval of Council;

NOW THEREFORE, the Council of the Town of Hay River, in session duly assembled, enacts as follows:

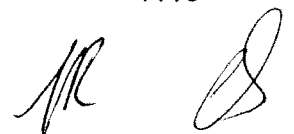
1. The Citizens Recreation Committee of Hay River is hereby established, which is hereinafter referred to as the "Recreation Board".
2. Functions of the Recreation Board
 - (a) The Recreation Board shall encourage and coordinate all organizations public, private, civic, social and religious within the Town, in an effort to support and promote recreation.
 - (b) The Recreation Board shall support any form of recreational or cultural activity that will employ the leisure time of the citizens of Hay River in a constructive and enjoyable manner.
 - (c) The Recreation Board shall be consulted on all matters affecting the development and maintenance of Parks and Recreation Facilities.
 - (d) The Recreation Board shall be consulted whenever it is proposed to lease, or to sell, or to otherwise dispose of any Town land that is held for Parks purposes, or for public recreation purposes, and whenever it is proposed to purchase, or otherwise acquire, land for public recreation purposes.
 - (e) The Recreation Board shall communicate to the Town Administration through the Director of Recreation, who shall be the Recreation Board's primary contact within the Administration. The Councillor appointed to the Recreation Board shall serve as liaison to Council, and shall represent the Recreation Board at meetings of Council.



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3. Duties of the Recreation Board

- (a) The Recreation Board shall advise and make recommendations to Council concerning the making of rules, regulations, and decisions regarding the use, conduct and behaviour in any Recreational facility, provided such rules and regulations are not inconsistent with powers contained in this by-law; and, when allocating usage of Recreation facilities, shall consider sports and other non-profit organizations who provide a service to the residents of Hay River.
- (b) The Recreation Board shall hear and consider representations and requests by any individual or organization or delegation of citizens with respect to recreation, and act on such recommendations arising therefrom as the Recreation Board shall deem to be in the general interests of all citizens.
- (c) The Recreation Board shall act as a Recreational coordinating body, being cognizant of the total Recreational organization and facilities, both public and private, within the Town of Hay River, and the Recreation Board shall ensure that the maximum and most efficient and economic use is made of all available recreational opportunities and facilities by the citizens of Hay River.
- (d) The Recreation Board may implement programs which it has recommended or devised for the advancement of recreation within the community.
- (e) The Recreation Board shall conduct surveys, and carry out other forms of research, to ascertain and evaluate recreational needs, and to determine planning design and other technical data, to ensure that all recreational programs are realistic, and reflect the needs of the citizens of Hay River, with data available from Town Administration and Senior Government bodies.
- (f) The Recreation Board shall make recommendations regarding the development of staff positions within the Recreation Department.
- (g) The Recreation Board shall review the annual recreation operational budget by receipt of regular monthly budget comparisons provided by Town Administration, and shall assist the Town Administration and Council in preparing the annual recreational budget for each year.
- (h) In addition to tabling minutes of Recreation Board meetings at Council meetings, the Recreation Board shall make reports to Council from time to time as requested by Council or the Recreation Board.

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- (i) Neither the said Recreation Board, nor any member thereof, shall have power to pledge the credit of the Town in connection with any matter whatsoever, nor shall the said Recreation Board, nor any member thereof, have any power to authorize any expenditure to be charged against the Town of Hay River.

4. Composition of the Recreation Board

- (a) The Recreation Board shall consist of not less than six (6) and not more than nine (9) members, serving without pay.
- (b) The said members shall consist of
 - (i) one (1) member of Council appointed by Council to serve as an ex-officio member of the Board, with full voting rights, and subject to rules and regulations governing the Recreation Board.
 - (ii) The remaining members being selected and appointed by Council from the public at large.

5. Terms of Office

- (a) Members of the Recreation Board shall hold office for a period of three (3) years, with the term expiring on the 31st day of December following each municipal election.
- (b) In the event of a vacancy occurring, the person appointed to fill such vacancy shall hold office for the remainder of the time concerned in the vacancy which has arisen.
- (c) All members of the Recreation Board shall be residents of the Town of Hay River, and shall remain members only during such time as they continue to be residents of the Town of Hay River.
- (d) Any member of the Recreation Board may resign therefrom at any time, upon sending written notice to the Chairman of the Recreation Board to that effect.
- (e) A member of the Recreation Board shall be deemed to have resigned his position upon such member missing three (3) consecutive meetings without a valid excuse, as determined by the Recreation Board.

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6. Procedures of the Recreation Board


- (a) The Chairman of the said Recreation Board shall be chosen at the first meeting of each year; a Vice Chairman and a Secretary shall also be chosen at this time.
- (b) Regular meetings of the Recreation Board shall be held at least once a month, the time and place of such regular meeting to be determined by the Recreation Board from time to time, as the Recreation Board may deem advisable.
- (c) Special meetings may be called on twenty-four (24) hour notice by the Chairman, or upon the written request of any two (2) members of the Recreation Board.
- (d) Minutes of all Regular and Special meetings shall be recorded, and shall be retained on file at Town Hall.
- (e) A Quorum for a valid meeting of the Recreation Board shall be three (3) members, consisting of at least one (1) executive member and two (2) voting members.
- (f) The Recreation Board may appoint a sub-committee of its members, to deal with any special matter coming within the scope and jurisdiction of the Recreation Board as herein set forth.
- (g) Any member of the Recreation Board who happens to be on the executive of, or an employee of, an organization making a presentation to the Recreation Board, shall excuse himself/herself from discussion or voting in respect of such a presentation.
- (h) By-Law No. 1119 and amendments thereto are hereby repealed.


READ A FIRST TIME this 27 day of March, 1995

READ A SECOND TIME this 27 day of March, 1995

READ A THIRD AND FINAL TIME this 26 day of June, 1995

and passed with the consent of Council.


MAYOR


SENIOR ADMINISTRATIVE OFFICER