



REGULAR MEETING MINUTES June 15th, 2021

The Regular Meeting of Council was held on Tuesday, June 15th, 2021 at 6:30pm By Video Conference Call

Present: Deputy Mayor Bouchard, Councilors Dohey, Chambers, Duford, Groenewegen, Anderson and Willows

Staff: SAO – Glenn Smith, Director of Public Works – Mike Auge, Stephane Millette – Director of Recreation, Director of Protective Services – Travis Wright & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Deputy Mayor Bouchard presiding.

2. ADOPTION OF AGENDA

#21-188

MOVED BY CLLR ANDERSON

SECONDED BY: CLLR GROENEWEGEN

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Tuesday, June 15th, 2021

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Cllr Duford – Hosted the Cole Crook Fiddle group at the pavilion last weekend, it is a beautiful venue.

Deputy Mayor Bouchard – great job on the crosswalk downtown

5. ADOPTION OF MINUTES

a. Regular Meeting of Council – May 18th, 2021

#21-189

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

CARRIED

6. ADMINISTRATIVE ENQUIRIES

Director of Protective Services – Travis Wright

- Department continues to be busy with 32 ambulance calls, 2 false alarms, and 3 fire calls
- Renewing safety programs
- Renewing my first aid course
- Dates for Phase 2 1001 testing is August 13-15
- We have a training schedule in place till the fall

Cllr Willows – Out of the 32 ambulance calls how many were ETOH?

Travis – will get those numbers and get back to you

Anderson – What is happening with the homelessness and why are they staying in the hospital at night?

Smith – We will track stats in that area



REGULAR MEETING MINUTES June 15th, 2021

Director of Recreation – Stephane Millette

- Increased occupants at the Community Centre
- Swimming numbers have increased – averaging 42 swimmers a day
- Beach attendant partnership starts on July 1st to August 29th
- Pool will be shutting down in August for 2 weeks
- Planning and supporting local special events – lots of activities involved
- Canada Day festivities are advertised
- Support minor ball tournament last weekend
- Softball league is well underway
- Hay Days Committee has asked for our support
- Recreation staff are support Grad festivities at the Pavilion next week
- Porritt Landing opened today; 4 available slips left – Retaining wall is in need of repairs
- Maintenance staff have been upkeeping and mowing of all green spaces
- Litter Community Cleanup is almost completed with a total of 12 spaces cleaned
- Received all bedding plants and hanging baskets – deploy them on Thursday

Cllr Dohey – Have we reached out to the Indigenous groups to ask how they were celebrating Canada Day?

Millette – We can come up with a plan and accommodate

Director of Public Works – Mike Auge

- Capital Projects have started – Riverview Drive/Caribou Crescent and the Lift Station
- ENR is doing a spring inspection of all facilities
- Summer Students have started, they are in first aid this week
- Forman is working from home while in isolation

SAO – Glenn Smith

- Met with the consultant regarding trucked water delivery contract – RFP to go out this summer
- Received an application from Housing regarding developing on Saskatoon Drive – Development Appeal Board may have to meet
- Thank you to the Community, Dayna King and Public Works for their work on the new crosswalk
- Property Tax auction was last week – 6 listed, 3 bids, 2 deposits placed, highrise was removed
- Utility rates increased June 1st – Messaging sent out
- Tax notices were sent out a couple of weeks ago
- Human Resources interview, Labor relations and Ross retirement keep the HR dept busy
- Attended a RBC retirement RRSP session
- Completed a unsightly properties tour

7. INFORMATION ONLY

- a. Monthly Policing Report for May



REGULAR MEETING MINUTES June 15th, 2021

b. Disaster Assistance Program

RECOMMENDATION:

#21-172

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to apply to the Government of the Northwest Territories (GNWT) for financial relief through their Disaster Assistance Policy for costs arising from the 2021 river breakup flood damage to municipal owned infrastructure.

CARRIED

BACKGROUND:

On May 7th, 2021, upon recommendation from the local Fire Chief, a Local State of Emergency was declared by the Council of the Town of Hay River due to the high risk of flooding associated with river breakup. During the height of the emergency, the Town communicated twice daily through digital media and information posts the status and risks of the emergency while emphasizing flood preparedness. Flooding did occur and affected Town of Hay River infrastructure including several roads and berm systems.

Most of the damage sustained during the flooding was to the Town's road system. There was damage to the berm system located in the West Channel area of the town near the West Point First Nations community.

Preassessments on the damaged infrastructure have been completed but in some cases more assessments and associated costing for repairs are still needed. Preassessment information is presented in the attached Flood Damage Report – Public Works – May 2021.

The GNWT has a Disaster Assistance Policy (DAP) 21.04 (copy attached). Due to river breakup flooding occurring in several NWT communities, the GNWT has been promoting the DAP to community governments and households and businesses to cover flood related damages. Administration has reviewed the policy and is recommending that Council support an application through the DAP for the 2021 river breakup flood damage to municipal owned infrastructure.

The Town notified its insurance broker of the event and flood damages. The response has been that roads and berms are not insured.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

GNWT Disaster Assistance Policy 21.4
Flood Damage Report – Public Works – May 2021

FINANCIAL IMPLICATIONS:

Excess of \$100,000



REGULAR MEETING MINUTES June 15th, 2021

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Glenn Smith
SAO
June 11, 2021

c. Fee's and Chargers Bylaw

RECOMMENDATION:

#21-193

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR GROEOEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on the new Bylaw 2421 - Fees and Charges as presented.

CARRIED

BACKGROUND:

Many tax-based municipalities in the NWT have a separate bylaw that identifies all the fees and charges for municipal services. The intent behind a “one stop shop, for fees and charges” is clarity and ease of access for stakeholders who are seeking information on the fees that the municipality charges. The consolidation of fees and charges into one bylaw has the added benefit of providing a single point of reference for fees and charges that can be reviewed as part of the annual budget process.

Recommended fee changes are included as tracked changes to the schedules. Track changes was not always feasible where wholesale change to the fee structure was recommended. The Finance Committee considered cost of service as well as an interjurisdictional comparison in recommending new fees. Some of the Town fees have not changed since the mid-nineties and they are lagging other communities. In the case of administrative type fees, many of the services that had fees attached are now free services such as distribution of budgets and Council packages.

The Zoning and Building Bylaw, Solid Waste Management Bylaw and Tipping Fee Bylaw will be reviewed in 2021. Operational changes may be recommended as part of the bylaw review and in the case of the Zoning Bylaw, consultation is being completed. The rates for these bylaws are included in this Fee and Charges Bylaw but have minimal or no fee changes recommended at this time.

Schedule A to this bylaw identifies all the consequential amendments or repeals that apply to originating bylaws and serves to ensure that the timing of amendments or repeals is simultaneous.



REGULAR MEETING MINUTES June 15th, 2021

The Town's legal advisor has indicated there is no requirement to bring all the originating bylaws to Council at the same time as the Fees and Charges Bylaw No. 2141. However, the originating bylaws should be amended at some point in the future to incorporate the wording that is included in Schedule A of the Fees and Charges Bylaw.

Any originating bylaws that have consequential amendments will require a full review of all of the legislative references. As many of those bylaws are dated, this will be a significant exercise but it will also provide an opportunity for the Town to streamline legislative references using current practice which is to refer to the enabling legislation in its entirety as opposed to specific sections or clauses within enabling legislation.

The Fees and Charges Bylaw incorporates the changes recommended by both the Policy and Bylaw Committee and the Finance Committee. These changes include:

- Administration Fees – removal of several administration related fees with most types available online for no charge
- Ambulance Fees – increased per km rate from \$2.00 to \$2.50 for Highway Service
- Cemetery Fees – remove fee for children under the age of 16 (resident and non-resident). Economic increases to all other fee types.
- Building Permit Fees – added Application for Rezoning fee of \$500
- Fire Department Service Fees – increased Highway Response fee from \$1500 to \$1650 and per kilometer rate from \$2.00 / km to \$2.50 / km (aligned with Ambulance Highway Service rate). Added Firehall Meeting Room charge of \$605 / day and \$132/hour
- Business License fees – economic increases applied to most types. Removed Renewal Penalty
- Taxi permitting fees – approved by Council as part of Taxi Bylaw revision in June 2021
- Water and Sewer Services - approved by Council as part of Utility Bylaw revision in May 2021

ALTERNATIVES TO RECOMMENDATIONS:

Leave fees in each underlying bylaw and do not present in an omnibus fee and charges bylaw

ATTACHMENTS:

Bylaw 2421 Fees and Charges – Track Changes

Prepared by:

Glenn Smith

SAO

June 11, 2021



REGULAR MEETING MINUTES June 15th, 2021

d. Property Tax Auction

RECOMMENDATION:

#21-194

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR GROENEWEGEN**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER in accordance with the Property Assessment and Taxation Act sets the date of a public auction where taxable property will be offered for sale on August 12, 2021 at 9:00 am in Town Hall Council Chambers and through video conferencing with the minimum sale price of each taxable property as presented in the Report to Council.

CARRIED

BACKGROUND:

The Property Assessment and Taxation Act R.S.N.W.T. 1988, c.P-10 (PATA) Part III Taxation, Section 97.6 provides for the recovery of tax arrears by sale at public auction.

The Property Assessment and Taxation Act – Tax Sales Regulations Section 3 establishes the minimum price of a taxable property.

Administration has provided notice pursuant to the legislation to all property owners that are in arrears for 2019 property taxes and that their properties may be sold for property tax arrears.

The properties listed below are subject to sale for arrears of property taxes.

Property Address	Lot	Block	Plan	Minimum Sale Price
3-102 STREET	2	H	40	\$27,550.00
48038 MacKENZIE HIGHWAY	2	XB	190	\$55,250.00
3 CAPITAL DRIVE	772-1-2		845	\$1,455,350.00
43044 MacKENZIE HIGHWAY	1926		4196	\$198,750.00

The auction will be held at 9:00 am on August 12, 2021 at the Town Hall Council Chambers in the Town of Hay River.

If prior to commencement of public auction, any person including the assessed owner pays the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears with respect to a taxable property, the property will not be offered for auction.

Any person who pays the arrears of property taxes and expenses prior to commencement of the public auction may obtain a lien on the taxable property for the amount paid if the person is other than the assessed owner and having an interest, estate, encumbrance or claim registered or filed under the Land Titles Act in or against the taxable property or a transferee of such a person.

The assessed owners of any of the above taxable properties is entitled to redeem that taxable property within 30 days after the date of the public auction by paying the Town the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears. Where a



REGULAR MEETING MINUTES June 15th, 2021

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: June 11th, 2021

Reviewed by:

9. BYLAWS

a) Bylaw 2431 – Fees and Charges Bylaw – First and Second Reading

#21-196

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

CARRIED

#21-197

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

CARRIED

b) Bylaw 2427 – Land Disposal Bylaw – Third and Final Reading

#21-198

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

CARRIED

c) Bylaw 2430 – Land Acquisition Bylaw – First and Second Reading

#21-199

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR CHAMBERS**

CARRIED

#21-200

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

CARRIED



REGULAR MEETING MINUTES June 15th, 2021

10. ADJOURNMENT

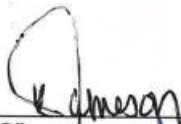
#21-201 MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:37pm.

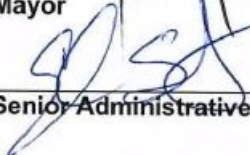
CARRIED

Certified Correct as Recorded on the 15th Day of June 2021

These minutes were accepted by motion #21-221.



Mayor



Senior Administrative Officer