



REGULAR MEETING MINUTES February 1st, 2021

The Regular Meeting of Council was held on Monday, February 1st, 2021 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Anderson, Dohey, Duford, Groenewegen, Chambers and Willows

Staff: SAO – Glenn Smith, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance - Sam Mugford, Stephane Millette – Director of Recreation & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#21-042

MOVED BY CLLR ANDERSON

SECONDED BY: CLLR DUFORD

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Monday, February 1st, 2021

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

There were no announcements, awards or presentations for the Regular Meeting of Council, Monday, February 1st, 2021

5. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Wording through audit, hope to have completed by April 30th
- Ongoing Fraser Place work
- Cost of Service Study work will be going to the Finance Committee shortly

Director of Protective Services – Ross Potter

- Busiest Month to date completing 66 runs and bringing in \$66,000 in revenue
- New Ambulance should be delivered in April
- Waiting for the tower drawings to send to Stantec

Director of Recreation – Stephane Millette

- Operations remain similar
- Expanding the after-school programs
- Now advertising the March programs
- Put in an application to the Office of Public Health for getting requirements to have swimming lessons returned
- Working towards capital items achievements
- Funding contribution agreements have March 31st deadlines
- Application going in for Anti-Poverty Funding
- Application to CanNor for a Multi-year project for Bob McMeekin Park



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- Application to the GNWT for summer CAP Funding

Director of Public Works – Mike Auge

- Snow Clearing is ongoing
- Sanding when required
- New Flusher arrives at the end of the week
- Water License Renewal repost on the agenda for tonight
- Working on designs, RFP's and tenders for 2021 capital projects

SAO – Glenn Smith

- Fraser Place is now very active, report is out in the public and can be found on our website
- Contribution Agreement between Sport Canada/MACA/Town of Hay River for \$10,000 to support recreation
- Participated in a consulting process for PATA
- Working on the Land Transfer Agreement with the GNWT/ITI for the fish plant land
- Following procedures for update the Community Plan
- Legal is looking over a few bylaws then they will come to Council
- Advertising for Director of Protective Services is now out
- Economic Development Officer is working on Strategic Plan items with businesses
- Website refresh project underway

Deputy Mayor Bouchard – Any prices for the Fraser Place lots yet?

SAO Smith – Working on preliminary numbers, tender process will help to determine

Deputy Mayor Bouchard – Noticed many snow hills around town getting bigger

SAO Smit – Will have it investigated

6. NEW BUSINESS

a. Water License Renewal Report

RECOMMENDATION:

#21-043

MOVED BY: DEPUTY MAYOR BOUCHARD

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Accept this report regarding the Town's new Water Licence as approved by the Minister of Environment and Natural Resources.

CARRIED

BACKGROUND:

On September 16th, 2019, the Town of Hay River submitted an application to the Mackenzie Valley Land and Water Board (MVLWB) for the renewal of the Town's Water Licence which permits the Town to use water and dispose of waste under the *Mackenzie Valley Resource Management Act*, *Waters Act*, and Water Regulations. On January 14th, 2021 the GNWT Minister of ENR officially approved the new Water Licence (MV2019L3-0010) with this new licence coming into effect on January 31, 2021. The process from application submission to final approval included several report revisions and submissions, numerous consultation opportunities for all affected parties, a 2-day in-person technical session, and a 2-day in-person and online Public Hearing.



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The new Water Licence has been approved for a 10-year term, running through to January 30th, 2031. The Water Licence allows for the Town of Hay River to draw water from Great Slave Lake for use, operate the sewage lagoon and treatment system, and operate the solid waste facility. The Water Licence also prescribes the monitoring activities that must be done at these facilities as well as the reporting that the Town must submit to the MVLWB.

As part of the approval of the new Water Licence, there are several requirements that the Town must meet in the early stages of the licence period as well as several requirements that must be met on an ongoing basis. A summary of these requirements is shown in the two table below.

Initial Requirements of the Water Licence

Section	Task	Due Date
F.7	Sewage Disposal Facilities O&M Plan - Update (Schedule 3, Condition 1)	Jan. 31, 2022
F.15	Solid Waste Disposal Facilities O&M Plan - Update (S.3, C.2)	Jan. 31, 2022
F.21	Surface Water Infiltration Test 0053-5b (S.3, C.3)	July 31, 2021
F.22	Groundwater Monitoring Plan (S.3, C.4)	Jan. 31, 2024
F.23	Post-Fire Monitoring Study (S.3, C.5)	Jan. 31, 2022
F.25	Hydrocarbon-Contaminated Soil Treatment Facilities O&M Plan (S.3, C.6)	Jan. 31, 2022
F.35	Water Treatment Plant O&M Plan - Update (S.3, C.8)	Jan. 31, 2022
F.37	Snow Disposal Plan - Update	Jan. 31, 2022
H.2	Spill Contingency Plan - Update	May 1, 2021
I.1	Component Specific Closure Plans - Sewage (S.4, C.1)	6 months prior to closure
I.2	Component Specific Closure Plans - SWF (S.4, C.2)	6 months prior to closure
I.3	Component Specific Closure Plans - HCSTF (S.4, C.3)	6 months prior to closure
I.4	Interim Closure and Reclamation Plan - SWF (S.4, C.4)	Jan. 31, 2024
SNP	0053-5a - Installation of new background well for SWF	Summer 2021
SNP	0053-5c - Installation of new monitoring well for SWF	Summer 2021
SNP	0053-5f - Installation of new monitoring well for SWF	Summer 2021

Ongoing Requirements

Section	Task	Due Date
B.7	Annual Review of all plans, etc.	Annually - March 31
B.17	Annual Report (Schedule 1, Condition 1)	Annually - March 31
B.12	Surveillance Network Program	Ongoing
D.5	Design and Construction Plan (S.2, C.1)	90 Days prior to construction
D.6	Design Drawings	90 Days prior to construction
D.7	Notification to Board and Inspector	10 days prior to construction
D.9	As-Builts	180 days after completion
F.4	Biennial inspection of dams, berms, dykes, control structures	Every 2nd year

Note: Continued from old Water Licence

New to this Water Licence



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For the most part, the new Water Licence has very similar requirements to the old licence which the Town has been operating under for the past 10 years. However, as noted in the tables, there are several new requirements in this Water Licence including the installation of three new wells at the Solid Waste Facility (one background well, two monitoring wells). Administration had a good idea of the work that was expected to be required under the Water Licence in advance of 2021 budgeting and was able to budget appropriately to have funds available to complete the work that is required in 2021. Town staff will be working closely with consultants to undertake the necessary testing activities and complete the required reports.

The new Water Licence will allow the Town of Hay River to continue to operate water, sewer, and waste services under the GNWT *Waters Act* and to provide these essential services to the citizens of Hay River.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Water Licence MV2019L3-0010
GNWT Waters Act
Mackenzie Valley Resource Management Act

FINANCIAL IMPLICATIONS:

Budget for work associated with new Water Licence requirements has been allocated in the Town's 2021 Budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:
Mike Auge
Director of Public Works
Date: January 28, 2021

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: January 28, 2021



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b. Hay River Golf Course and Nordic Centre Renaming

RECOMMENDATION:

#20-044

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the renaming of Fairway Drive to Hoffman Way and name the golf course campground Vern Tordoff Memorial Campground
CARRIED

BACKGROUND:

On January 21, 2020 Administration brought to Council a recommendation to rename Fairway Drive to Hoffman Way and Commercial Road to Grimsrud Road. The recommendation was based on consideration of renaming applications received by the Town. The motion was tabled with a request that more information be gathered, and further consultation occur.

The request to rename Fairway Drive to “Hoffman Drive” was submitted from the joint Board of the Hay River Golf Course and Nordic Centre to recognize the many years of service given to the golf club (and Nordic centre) by Gary Hoffman. In addition to contributions to these organizations, Mr. Hoffman is well recognized for his unparalleled community volunteerism that included significant contributions to the Hay River Curling Club, the Hay River Elks, and the Hay River Community Services Society (TV Society).

Given that the roadway from Mackenzie Highway to the Golf Course Club House and Nordic Centre terminates at the parking lot, Administration is recommending, and the joint Board agrees that the use of “Way” better depicts the nature of the road which is not a “through street with changes of direction”. “Way” is not a defined term in the Town Property, Street Naming and Addressing Policy but the definition better meets the nature of the road from the highway to the clubhouses. “Way” is defined as a small side street off a road. The term “Way” will be added to the Policy at the next update.

The Town received another individual submission to rename Fairway Drive to “Vern Tordoff Drive” in recognition of the late Vern Tordoff. Through discussions with the nominee’s family, and the Hay River Golf Course, the application has been amended to instead request naming of the Golf Course’s campground to “Vern Tordoff Memorial Campground”. Mr. Tordoff was an influential and well recognized local businessman and politician severing several consecutive terms on Town Council. He dedicated much of his time to the community especially to the Hay River Golf Course where he played a key role in, amongst other contributions, securing funding, the construction of facility entrance signage, and in developing the campground.

The renaming of Fairway Drive will impact the Golf Course and Nordic Centre. There are no issues with the proposed name change as the re-naming submission was put forward by the two entities that will be impacted. The campground naming will be of minimal impact to the Golf Course.

The request to rename Commercial Road to “Grimsrud Road” came from a past resident who requested that the Town recognize Roy Grimsrud for his past service on the Hay River Fire Department. It is recommended that this request be separated from the original recommendation and motion and be brought forward through a future report to Council.



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Both recommended renaming proposals meet the terms of the Town Property, Street Naming and Addressing Policy. Both names are posthumous, and agreement has been confirmed from the immediate family. Signage consistent with Town standards will be erected in the Summer of 2021.

On October 23, 2018 the Council of the Town of Hay River approved a Town Property, Street Naming and Addressing Policy. The Policy statement reads as follows:

Town properties are an important fabric of the community and their name contributes to creating a culture and identity within the Town of Hay River.

The name of a Town property will reflect the unique location, geography, or community of where the property is located or recognize the exceptional contributions of individuals or organizations to the local community, the Town of Hay River.

4.1.1 Streets may be renamed for the following reasons:

- on a case-by-case basis, to eliminate Duplicate or similar name situations.
- where a street or street realignment connects streets with different names to form one continuous street: or
- where Council deems it appropriate to rename an existing street.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town Property, Street Naming and Addressing Policy

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Glenn Smith

Senior Administrative Officer

Date: January 29, 2021



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c. Census of Population Report

RECOMMENDATION:

#21-045

MOVED BY: CLLR DUFORD
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca so that accurate and complete census data support programs and services can benefit our community.

CARRIED

BACKGROUND

For over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them. We all depend on key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods, and businesses. In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 Census is conducted throughout the country in the best possible way, using a safe and secure approach.

Statistics Canada will be [hiring approximately 32,000 people](#) across the country to assist with census collection. We would like to work with you and your municipality to ensure that your residents are aware and informed of these job opportunities.

Furthermore, your support in encouraging your residents to complete the census will have a direct impact on gathering the data needed to plan, develop, and evaluate programs and services such as schools, daycare, family services, housing, emergency services, roads, public transportation and skills training for employment.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A



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Prepared by:
Stacey Barnes
Council Administrator
Date January 28, 2021

Reviewed By:
Glenn Smith
SAO
Date: January 28, 2021

7. BYLAWS

a) Bylaw 1811-18 "B" – Second Reading

#21-046

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR BOUCHARD**

CARRIED

8. IN CAMERA

"Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?" Yes by all of Council

#21-047

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR CHAMBERS**

That the Council of the Town of Hay River move to In Camera at 6:56pm.

CARRIED

#21-048

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR GROENEWEGEN**

That the Council of the Town of Hay River move out of In Camera At 7:53PM.

CARRIED

9. ADJOURNMENT

#21-049

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:54pm.

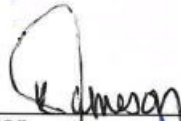
CARRIED



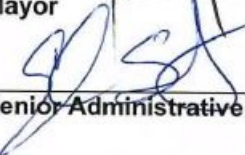
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Certified Correct as Recorded on the 1ST Day of February 2021

These minutes were accepted by motion #21-053.



Mayor



Senior Administrative Officer