

The Special Meeting of Council was held on Monday, March 30th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson,

Chambers, Dohey, Groenewegen and Willows

Staff: SAO Judy Goucher, ASAO – Glenn Smith, Director of Recreation – Stephane Millette,

Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge,

Director of Finance - Sam Mugford, Council Administrator - Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-060 MOVED BY CLLR WILLOWS

SECONDED BY: CLLR CHAMBERS

3. DECLARATION OF INTEREST

There were no declarations of interest at the Emergency Meeting of Council on Monday, March 30th, 2020.

4. EMERGENCY MEETING OF COUNCIL MINUTES – MONDAY, MARCH 23RD, 2020

#20-061 MOVED BY: CLLR WILLOWS

SECONDED BY: CLLR CHAMBERS

5. COVID-19 COUNCILLOR LIAISON REPORTS

CIIr Duford – Seniors and Homelessness

Had a call with Tom Makepeace, he stated the Seniors are well looked after, but mentioned if there could be a dedicated phone for Seniors to use in case of emergencies, such as needing food or prescriptions.

With the Soup Kitchen now closed there is concern for some seniors and homeless that depend on it for food.

There are Seniors in self-isolating that do not have cell phones or internet, is there any agency that would provide ipads or wifi to those that live alone?

The homeless are taken care of with accommodations.

CIIr Willows – Hay River Health and Social Services

Working on developing nest steps with enforcement issues around the north. NWT has 1 positive case of COVID-19. If needing the blood laboratory or X-ray you must call and make an appointment. Outpatient overflow is moved to the emergency dept. Any visitors that go into the hospital are screened. There have been 47 testing in Hay River and 10 still pending results, these results can take up to 5 days, and may increase to 7 days.

Plans are beginning to come together for a "drive through" testing area at HH Williams Hospital parking lot.



There is a full compliment of Doctors till the end of April.

There is enough PPE plus 20% for the pandemic plan. As well Suncor donated 5000 masks.

6 NEW BUSINESS

a. COVID-19 Town of Hay River Operations Update - SAO Goucher

- All departments have implemented continuity plans.
- All essential service workers are following safe work practices
- The Visitor Information Centre is winterized, and the Tourism coordinator is working from home.
- The recreation centre & curling club both have the ice removed, the pool has been drained and mechanicals are shut down. Cimco will be coming to town to shut the ice plant off. Cimco worker has supplied a work plan and registered with Protect NWT.
- There is some staff working at the recreation centre in separate areas following lone worker protocols.
- Senior Management continues to meet daily and are in regular communications with the union.
- There are some delays in rolling out cheques, working on processes. Visa option will be coming soon.
- At this time there is no drop off box at the main office, but things can be mailed in and mail is picked up weekly and opened with precautions.

b. COVID-19 - Public Communications Update - ASAO Smith

- Worked with staff getting set up to work from home and for those essential services, information has been communicated out about safe work practices.
 Information about mental health has been sent out to all staff.
- Key information that has been communicated to the public in the first 3 weeks has been the THR operations, Public & Private operations, Education of what COVID-19 is and Safe Health Practices.
- 79 posts have been made on our social media, 21 updates on the bulletin boards, 12 emails to the seniors, and 6 emails to the chambers re: support programs, 2 media releases, Q&A on the local radio station with Mayor Jameson, 20 post on the Town website, and continuous emails to all town staff and Council

c. Operations and Maintenance Contribution Agreement

RECOMMENDATION:

#20-062 MOVED BY: CLLR ANDERSON

SECONDED BY: DEPUTY MAYOR BOUCHARD

THE COUNCIL OF THE TOWN OF HAY RIVER approves the Operations and Maintenance Contribution Agreement for 2020 – 2021 in the amount of \$2,215,000.

CARRIED

BACKGR	OUN	D:
--------	-----	----



Each year Council approves a funding agreement with Government of Northwest Territories for Operations and Maintenance for the period April 1st to March 31st of the following year.

For this year April 1, 2020 to March 31, 2021 the agreement for Operations & Maintenance Funding is in the amount of \$2,215,000. This is consistent with the funding received for 2019-2020.

Once these agreements are signed, funding will flow monthly.

COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Operations and Maintenance Funding for the current budget year.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River O&M Budget for 2020

FINANCIAL IMPLICATIONS:

\$2,215,000 for operating expenditures for the calendar year.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Operations and Maintenance Contribution Agreement.

Prepared by: Sam Mugford, CPA, CA **Director of Finance and Administration** March 30, 2020

Judy Goucher SAO

March 30, 2020

Reviewed by:

d. Water and Sewer Contribution Agreement

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR BOUCHARD #20-063

SECONDED BY: CLLR CHAMBERS

THE COUNCIL OF THE TOWN OF HAY RIVER approves the Water and Sewer Funding Contribution Agreement for 2020 - 2021 in the amount of \$1,045,000.

CARRIED

	$\boldsymbol{\sim}$	•	^	$\overline{}$	\sim		חו	٠.



Each year Council approves a transfer agreement with Government of Northwest Territories for Water and Sewer funding for the period April 1st to March 31st of the following year.

For this year April 1, 2020 to March 31, 2021 the agreement for Water and Sewer Funding is in the amount of \$1,045,000. This is consistent with the funding received in 2019 – 2020.

Once these agreements are signed, funding will flow monthly.

COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Water and Sewer Funding for the current budget year.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Utility O & M Budget for 2020

FINANCIAL IMPLICATIONS:

\$1,045,000 for utility operating expenditures for the calendar year.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Transfer Agreement – Water & Sewer Transfer Agreement.

Prepared by:
Sam Mugford, CPA, CA
Director of Finance and Administration
March 30, 2020

Reviewed by:
Judy Goucher
SAO
March 30, 2020

March 30, 2020

7. IN CAMERA

#20-064 MOVED BY: DEPUTY MAYOR

SECONDED BY: CLLR CHAMBERS

That the Council of the Town of Hay River move to In Camera at 7:06pm.

CARRIED

#20-065 MOVED BY: CLLR DUFORD

SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River move out of In Camera At 8:26PM.



SPECIAL MEETING MINUTES March 30th, 2020

CARRIED

8. ADJOURNMENT

#20-066 MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:27pm.

CARRIED

Certified Correct as Recorded on the 30th Day of March 2020

These minutes were accepted by motion #20-068.

Mayor

Senior Administrative Officer