TOWN OF HAY RIVER SPECIAL MEETING OF COUNCIL

NOVEMBER 10, 2009 12:00 NOON Page 1 of 2

The Special Meeting of Council was held on Tuesday, November 10th, 2009 at 12:00 p.m. in Council

Mayor Schofield, and Councillors Kruger, Maher, Cassidy, O'Brien, Dueck, and Latour Present:

Terry Molenkamp - Senior Administrative Officer, May-Britt Hetesi - Assistant to the Senior Staff:

Administrative Officer, Linda Folks - Director of Finance, Mike Richardson - Director of Public

Works and Jaimi Carter - Recording Secretary.

Absent: Councillors Langille and Wallington.

1. **CALL TO ORDER**

The meeting was called to order at 12:10 p.m. with Mayor Schofield presiding.

2. **ADOPTION OF AGENDA**

#09-301 MOVED BY: CLLR MAHER

SECONDED BY: CLLR CASSIDY

That the Council of the Town of Hay River accepts the Agenda for the November 10, 2009 Special Meeting of Council as presented.

CARRIED

DECLARATION OF INTEREST 3.

There were no declarations of interest noted for the November 10, 2009 Special Meeting of Council.

4. Excused Absence

Councillors Langille and Wallington have requested to be excused from the Special Meeting of Council, November 10, 2009.

#09-302 MOVED BY: CLLR MAHER

SECONDED BY: CLLR CASSIDY

That the Council of the Town of Hay River excuse Councillors Langille and Wallington from the Special Meeting of Council, November 10, 2009.

CARRIED

5. **NEW BUSINESS**

a) Award Contract for the review of the General Plan and Zoning By-law

Proposals were received on October 26, 2009 for the Review of General Plan and Zoning By-Law for the Town of Hay River. Three proposals were received from the following firms and amounts:

- Williams Engineering \$49,990.40;
- Dillon Consulting \$48,063.00; and
- FSC Architects and Engineers \$49,766.00.

Proposals were received based on adherence to the RFP and evaluated on the following criteria:

- Project Team;
- Methodology;
- Past Relevant Experience;
- Project Schedule:
- Proposal Fees and Expenses; and
- Northern/Local Content.

Based on the evaluation, the proposal from Dillon Consulting rated the highest for the following reasons:

- Superior project team;
- Superior methodology; and
- Superior past relevant experience.

#09-303

MOVED BY: CLLR LATOUR SECONDED BY: CLLR MAHER

That the Council of the Town of Hay River enter into a contract with Dillon Consulting for the Review of General Plan and Zoning By-Law.

CARRIED

6. ADJOURNMENT

#09-304

MOVED BY: CLLR O'BRIEN

That the Special Meeting of Council of November 10, 2009 be adjourned at 12:13 pm.

CARRIED

Certified correct as recorded on the 10th day of November, 2009.

These minutes were accepted by motion #09-308.

Senior Administrative Officer