



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. MINUTES

- a. Regular Meeting of Council – November 30th, 2020 – page 2-7
- b. Special Meeting of Council – December 7th, 2020 – page 8

6. BUSINESS ARISING

7. ADMINISTRATIVE ENQUIRIES

8. NEW BUSINESS

- a. 2021 Consolidated Capital – page 9-20
- b. 2021 O&M Consolidated Budget – page 21-41

9. NOTICES OF MOTIONS

10. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

11. ADJOURNMENT



REGULAR MEETING MINUTES November 30th, 2020

The Regular Meeting of Council was held on Monday, November 30th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Dohey, Groenewegen, Willows

Staff: SAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Public Works – Mike Auge, Director of Finance – Sam Mugford, Director of Protective Services, Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-285

MOVED BY CLLR ANDERSON

SECONDED BY: CLLR DUFORD

3. DECLARATION OF INTEREST

There were no declarations of interest at the Regular Meeting of Council on Monday, November 30th, 2020.

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Mayor Jameson – Shout out to those involved with the Christmas Parade and Tree lighting.
Thank you

5. MINUTES

a. Regular Meeting of Council – October 26th, 2020

#20-286

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR DUFORD

CARRIED

6. BUSINESS ARISING

There were no business arising from the Regular Meeting of Council October 26th

7. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Working on O/M & Capital Budget and with drafts coming to Council next week and a public consult next Wednesday.

Director of Recreation – Stephane Millette

- Thank you to all the staff and residents that attended the parade
- Pool operations going well
- 553 Rink is ready to go, oldtown rink is not ready yet
- Applying for 3 funding opportunities that are due in early December



REGULAR MEETING MINUTES November 30th, 2020

- Recreation Committee to meet next week to review the Recreation Policy

Director of Protective Services – Ross Potter

- Nothing new at this time

DM Bouchard – Has the tower been fixed?

Potter – We have a temporary fix for now, new design coming in the new year

Director of Public Works – Mike Auge

- Working on sand roads and snow removal throughout town
- Fixed a watermain break last week
- Did a landfill fire training course last week
- Working on funding applications and 2021 budget
- New Civil Manager started today

Cllr Groenewegen – Who is the new Civil Tech?

Auge – Ryan MacNeil

Dm Bouchard – Is there a procedure for clearing Courtorielle Street?

Auge – Try to get to it quicker and more often

DM Bouchard – What is the ice depth in the ditch beside Ford/Esso?

Auge – Have not tested it, will do and keep the barricades up until safe to use the ditches

Senior Administrative Officer – Glenn Smith

- Working through 2021 budget and ICIP application
- Bringing a 10 year capital plan update to Council
- Bylaws under review to bring to the policy committee on December 16
- Reviewing CMHC Rapid Housing Plan
- Had a meeting with the family Support Centre – they will be breaking ground next yr.
- Working in MACA Financial reporting
- Transfer Agreement for Covid Restart received
- Few Long Service Awards being presented through departmental meetings

DM Bouchard – What are the next steps for Fraser Place

Smith – Working with Engineers at this time

8. NEW BUSINESS

- a. Development Approval D20-036

RECOMMENDATION:

#20-287

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR WILLOWS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Approve an amendment to Development Permit D20-036 to allow for a homeless shelter at the proposed location.

CARRIED



REGULAR MEETING MINUTES November 30th, 2020

BACKGROUND:

On June 24, 2020 the Town of Hay River approved Development Permit D20-036 requesting to turn an existing highway service commercial retail/warehouse building into a hotel/motel at #66 Industrial Drive (Lots 1446 & 1447, Plan 1466). The approval was as per the requirements details in the attached letter. At that time, notice of the decision was posted and no appeals were made during the 14-day appeal period.

Since the time of the approval, work has proceeded at the property and the applicant has indicated that they have received approval from the Fire Marshal, Health and Social Services, and the Electrical Inspector. However, the current use of the building is a homeless shelter that provides accommodations to individuals in the community and this use differs from the approved use in the application as a hotel/motel. The building is in the C2 Highway/Service Commercial zone and while this zone does not specifically include shelters as a usage, it does have a provision in the discretionary uses for uses which "are similar to the permitted or discretionary uses". A shelter would be considered a similar use to a hotel/motel and therefore would be appropriate under this usage.

As this service is a vital service for the vulnerable citizens of Hay River, administration is working with the applicant to ensure that the shelter can move forward while also staying in compliance with Town regulations.

Administration is looking for Council approval to amend the approved Development Permit D20-036 to allow the usage of this building as a homeless shelter which would allow administration to proceed with approving occupancy for the building. This approval would be for the purpose of a shelter only and would not allow for other similar uses of the building if the shelter were to close.

All requirements of the Zoning and Building Bylaw 1812 must be met as well as all relevant Municipal, Territorial, and Federal policies and regulations.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Planning Act R.S.N.W.T. 1988, c.P-7
Zoning & Building Bylaw No. 1812.
Current Electrical and Gas Codes.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

1. Council approve the recommendation but add additional conditions to the amended approval for the permit.



REGULAR MEETING MINUTES November 30th, 2020

2. Council deny the amendment and direct administration to proceed with the application as originally submitted or have the applicant submit a new application.

ATTACHMENTS:

N/A

Prepared by:
Mike Auge
Director, Public Works
November 25th, 2020

Reviewed by:
Glenn Smith
SAO
November 25th, 2020

b. Rezoning of Vale Island

RECOMMENDATION:

#20-288 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: CLLR DUFORD

That the Council of the Town of Hay River approve the Re-Zoning of Lots 26,27,28,29 and 30, Block H, Plan 4668, and Lot 25, Block H, Plan 4668, Hay River subject to the following conditions.

- a) That all requirements of the Zoning and Building Bylaw are met.
- b) An amendment to the Community Plan and the Zoning Bylaw are required.
- c) That the Landowners will be responsible for all costs related to the Rezoning of the Land.

CARRIED

BACKGROUND:

The Town has made application requesting authorization to amend the Community Plan and the Zoning and Building Bylaw 1812, to re-zone Lots 26,27,28,29 and 30, Block H, Plan 4668 and Lot 25, Block H, Plan 4668 from the current zoning of P - Parks and Recreation to R1C Single Family Residential (Class C). All the minimum requirements of the Zoning and Building Bylaw will be met.

The proposed lots are surrounded on three sides by 12 R1C Single Family Residential Lots, and to the west they are across from a P- Parks and Recreation property that houses the Old Town Ball Park making this re-zone a perfect fit for the area.

Included in this package is sketches showing lots to be re-zoned.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Planning Act R.S.N.W.T. 1988, c.P-7



REGULAR MEETING MINUTES November 30th, 2020

Community Plan Bylaw No. 1811-18
Zoning & Building Bylaw No. 1812

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- 1) Sketch showing Lots to be Re-Zoned.

Prepared by:

Randy Froese

Development Officer

Date: Nov. 23, 2020

Reviewed by:

Mike Auge

Director of Public Works

Date: Nov. 23, 2020

9. BYLAWS

- a) Bylaw 1811-18 'A' – Community Plan Amendment – First Reading

#20-289

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR CHAMBERS

CARRIED

- b) Bylaw 1812 'X' – Zoning and Building Bylaw – First Reading

#20-290

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR ANDERSON

CARRIED

- c) Bylaw 1811-18 'B' – Community Plan Amendment – First Reading

#20-291

MOVED BY: CLLR CHAMBERS

SECONDED BY: CLLR DUFORD

CARRIED

- d) Bylaw 1811-18 'Y' – Zoning and Building Bylaw – First Reading

#20-292

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR DOHEY

CARRIED

10. NOTICE OF MOTIONS

There were no motions for the Regular Meeting of Council, Monday, November 30th, 2020.



REGULAR MEETING MINUTES November 30th, 2020

11. IN CAMERA

“Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?” Yes by all of Council

#20-293

MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR CHAMBERS

That the Council of the Town of Hay River move to In Camera at 7:04pm.

CARRIED

#20-294

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD

That the Council of the Town of Hay River move out of In Camera At 7:39PM.

CARRIED

12. ADJOURNMENT

#20-295

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:40pm.

CARRIED

Certified Correct as Recorded on the 30th Day of November 2020

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



SPECIAL MEETING MINUTES December 3rd, 2020

The Special Meeting of Council was held on Monday, December 3rd, 2020 at 6:32pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Groenewegen, Dohey and Willows

Staff: SAO – Glenn Smith, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:32pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-296

MOVED BY CLLR ANDERSON

SECONDED BY: CLLR DUFORD

3. DECLARATION OF INTEREST

There were no declarations of interest at the Special Meeting of Council on Monday, December 3rd, 2020.

4. NEW BUSINESS

a. Preliminary 2021 O&M Budget – Information Only

7. ADJOURNMENT

#20-297

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:10pm.

CARRIED

Certified Correct as Recorded on the 3rd Day of December 2020

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 14, 2020

SUBJECT: 2021 CONSOLIDATED CAPITAL BUDGET

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2021 Capital budget as presented, on the condition, that the projects that are identified for funding through third party sources are “approved in principle” subject to confirmation of the contributing funding approval.

BACKGROUND:

The Town of Hay River prepares a capital budget annually to plan the next fiscal year’s expenditures and funding.

Administration has prepared this budget in consultation with the Finance Committee and Council.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2021 Capital Plan

Prepared by:
Sam Mugford, CPA, CA
Director of Finance & Administration
December 14, 2020

Reviewed by:
Glenn Smith
Senior Administrative Officer
December 14, 2020



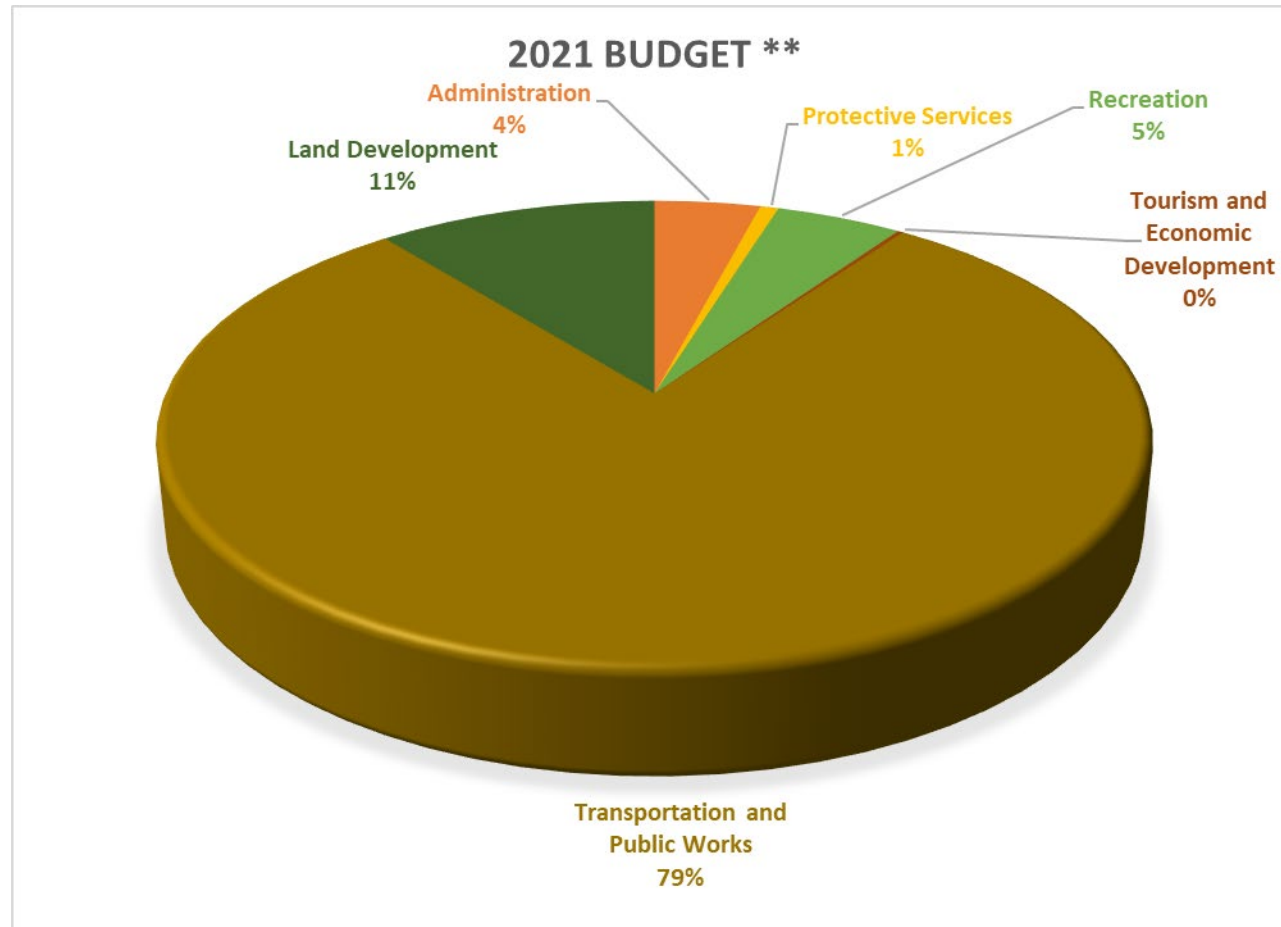
2021 Capital Budget

2021 Capital Budget - Expenditure Summary

<u>Department</u>	<u>2021 Budget **</u>	<u>2020 Budget</u>
Administration	756,000	760,000
Protective Services	130,000	180,000
Recreation	904,000	718,000
Tourism and Economic Development	39,500	20,000
Transportation and Public Works	14,689,985	11,804,000
Land Development	1,999,450	
Grand Total	18,518,935	13,482,000

**Includes approx \$7.4M of carryovers from 2020 budget

2021 Capital Budget - Expenditure Summary



2021 Capital Budget - Expenditure Summary

<u>Department/Class</u>	<u>2021 Budget</u>
New Assets (Total)	7,647,450
Administration	-
Recreation	383,000
Tourism and Economic Development	22,500
Transportation and Public Works	5,242,500
Land Development	1,999,450
Replacement Assets (Total)	10,871,485
Administration	756,000
Protective Services	130,000
Recreation	521,000
Tourism and Economic Development	17,000
Transportation and Public Works	9,447,485
Grand Total	18,518,935

2021 Capital Budget - Transportation and Public Works (alphabetical order)

Project Name	Description	Design Phase
Asset Management Development	This project will assist the Town in life cycle cost and maintenance management of its assets	No
Back Hoe	Heavy equipment required under vehicle replacement program	No
Beaver Cres. Water, Sewer and Drainage Replacement	Includes Underground , Road, Curb and Gutter. Will be done over 2 construction seasons	No
Capital Drive Watermain, Sidewalk and Roadworks	Underground, Roads and Sidewalks replacement for Capital Drive	YES
Caribou Cres. Water, Sewer and Drainage Replacement	Underground work done in 2020. Road works, curb/gutter and yard reinstatements to be done in 2021.	No
Fire Hall/Town Hall Demolition	Demolition to occur in 2021.	No
Flood Mitigation	Study and potential enhancements to installed physical mitigation systems (ie. Berms)	No
Fraser Place Development	Design and development of residential area. Estimated 20-30 lots. Costs include new roads, utilities. Pre-sale intended for 2021.	No
Hazardous Waste Removal	Removal of hazardous materials (metal, white goods etc.) before closure of landfill. Regional project coordinated by MACA. \$50K holdback - project spend \$34k	No
Infrastructure Planning and Studies	This project will be used to formalize long term infrastructure requirements.	YES
Lift Station System Upgrade (incl new Lift Station #4)	New lift station to increase town sewage processing capacity and improve system performance.	No

2021 Capital Budget - Transportation and Public Works (alphabetical order) - Continued

Project Name	Description	Design Phase
Market Garden Road Extension and New drainage System	Re survey and establishment of a 20 m easement to allow construction of a 670-meter road way to access 5 large properties in the Market garden area of the Corridor.	YES
Miron Storm Outlets	Improving storm sewer along Miron Drive. Some of these are currently failing and need replacement	No
New Town Hall	Most likely on same site as old townhall. Looking at possibility of energy efficient building. Possible FCM (Federation of Canadian Municipalities)	YES
New Water Licence Requirements	Water licence requirements for waterways on Town property including landfill and lagoon	No
Paradise Road Realignment	Approximately 200 meters of road way needs realignment due to erosion on the banks of the Hay River that is causing a safety concern for public travel.	No
Riverview Drive Upgrades	Work to include water/sewer and road surfacing upgrades from Liftstation 1 to intersection with Woodland Drive.	No
Sewer Flusher	Carryover from 2020. Trailer with sewer flushing equipment integrated within.	No
Subdivision - Sundog	Residential and commercial land development to meet housing and economic growth demands. Design work planned in 2021.	YES
Tire Recycling Program	Carryover from 2020 project. Disposal / recycling of stockpiled tires at landfill site.	No
Treatment Plant Intake Inspection	Water treatment plant intake line requires inspection for structural issues.	No
Water Treatment Plant Feasibility Study and Preliminary Design	Study costs required to assess options for a new water treatment plant and/or upgrading existing plant.	No

2021 Capital Budget - Recreation

(alphabetical order)

Project Name	Description	Design Phase
Bingo System	New bingo equipment	No
Children's Activity Centre	Provide safe fun equipment for children of all ages. Will be around the walking track.	No
Community Centre External Display Board	Digital display board in front of Community Center. Approx 20' x 10'. Will display community events and sponsor ads.	No
Community Centre Security Cameras	Cameras by all entrances, common areas. Approximately 30 cameras with central monitoring ability	No
Dog park	Fence off area for off leash dog park. Location to be determined.	No
Hay River Golf Course - Golf Green Replacements	Replacing artificial greens - phased approach approx one green per year.	No
Hay River Golf Course - Road	Existing road has significant erosion problems. Also resurfacing with new gravel.	No
Hay River Golf Course - Roof	Replace roof for clubhouse.	No
Multipurpose Room Fitness Equipment	Creating fitness gym in the fitness room including aerobic and strength training.	No
Multisport arena flooring	Removable floor for the off-ice season. Can be used for indoor sports like soccer, flag football, conferencing etc.	No
Pool Pumps Replacement	Switching to more energy efficient pumps. Includes main pool and hot tub pumps	No

2021 Capital Budget - Recreation (alphabetical order) - Continued

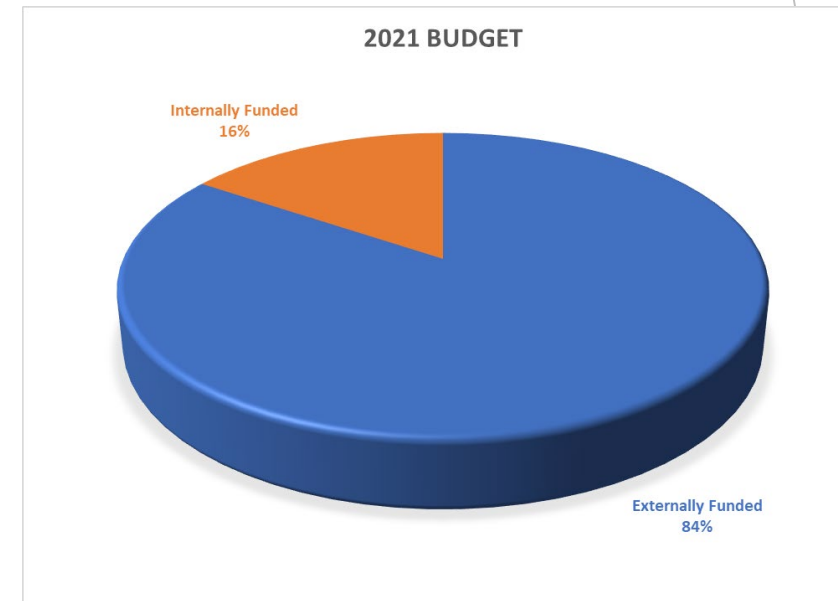
Project Name	Description	Design Phase
Porritt Landing Marina Enhancements	Ongoing revitalization project to increase docking space, improve day use area. Will involve landscaping and possibly a seasonally operated concession.	No
Pull Behind Mower	For cutting grass - will be pulled behind a quad or tractor.	No
Skatepark upgrades	Add additional equipment, ramps, rails to the skatepark.	No
Small Capital Program - Aquatics	Small capital purchases for pool area.	No
Small Capital Program - Facilities and Parks	Small capital purchases for recreation center and Town parks.	No
Small Capital Program - Programming	Small capital purchases for Town delivered recreation programs	No
Vale Island Multi-Use Recreation Area	Includes indoor/outdoor venue for small gatherings, improve playground and new skating rink and multi-sport surface	No
Electronic Tourism Platform	Digital tourism platform / website for promotion of attractions and sales of tourism packages.	No
Small Capital Program - Tourism and Economic Development	For small capital related to VIC and other tourism initiatives.	No
Visitor Information Wayfinder Signage Development	Signage around town pointing towards downtown core and visitor attractions.	No

2021 Capital Budget - Administration, Protective Services and Tourism and Economic Development (alphabetical order)

Project Name	Description	Design Phase
Computer Equipment Replacement Program 2021	Annual replacement of IT assets including workstations and network devices	No
Debt Service Rec Center - CPI and Donation Portion	Annual repayment requirements for debt service for the Rec Center Debt. A portion of this is funded annually through CPI and donations.	No
Auto-Pulse	Automated CPR equipment replacement	No
Communications Tower Replacement	This will replace existing tower that was damaged in 2020. It is anticipated to be covered under insurance.	No
Multiplexer	Will run both EMO and HRFD off the same antenna	No

2021 Draft Capital Budget - Funding Summary

Source	2021 Budget	2020 Budget
Externally Funded	15,632,143	11,630,050
Internally Funded	2,886,792	1,851,950
Grand Total	18,518,935	13,482,000



2021 Capital Budget - Reserves and Taxes

Reserve	2020 Closing Balances Projected **	2021 Projected Addition	2021 Projected Spend	2021 Projected Closing Balance
Mobile Equipment Replacement Reserve	568,569	113,761	230,000	452,330
Management Training	3,666	1,765	0	5,431
Recreation Infrastructure	60,801	29,275	0	90,077
Municipal Infrastructure	886,651	836,916	1,526,592	196,974
Computer Systems	20,098	9,677	0	29,776
Landfill Reserve	860,432	164,291	0	1,024,723
Recreation Replacement	289,564	139,423	166,000	262,986
Utility Infrastructure	425,534	204,891	364,750	265,676
Grand Total	3,115,315	1,500,000	2,287,342	2,327,973
**budgeting a \$1M addition to reserves from O&M in 2020 and \$73k expenditure				



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 14, 2020

SUBJECT: 2021 CONSOLIDATED O & M BUDGET

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2021 Consolidated O&M budget as presented.

BACKGROUND:

The Town of Hay River is required by CTVA S. 94(1) to approve an Operating and Maintenance Budget for the coming year before the end of the current year. Administration has prepared this budget in consultation with Council which is included in the presentation for consideration and approval.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns and Villages Act S.N.W.T. 2003, c.22 Sec. 94 (1)

FINANCIAL IMPLICATIONS:

The operations and services of the Town will be sustained.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2021 O & M Budget package

Prepared by:
Sam Mugford, CPA, CA
Director of Finance & Administration
Date: December 14, 2020

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: December 14, 2020



2021 O&M Budget

Consolidated O&M Budget

General Fund

Utility Fund

Land Fund

General Fund

- ▶ The purpose of this Fund shall be to account for all financial activities of the Town which are not accounted for in another fund.
- ▶ The monies belonging to the Town shall be credited to this Fund, and where any such monies relate to a fund other than the General Fund, these shall be accounted for using Inter-fund accounts.
- ▶ The Revenues and Expenditures in the General Fund shall be made in accordance with the budget adopted for each fiscal year, pursuant to the *Cities, Towns, and Villages Act*.

General Fund

- ▶ All Expenditures and Disbursements in the General Fund shall be made in accordance with the *Cities, Towns, and Villages Act*.
- ▶ All Revenues collected in the General Fund shall be deposited into the General Fund Bank Account, at a Bank approved by resolution of Council from time to time.
- ▶ Financial Statements shall be prepared annually for the General Fund and audited by an auditor appointed by Council.

Utility Fund

- ▶ The purpose of this Fund shall be to account for all financial activities of the Town which pertain to the operations of the Town's Water and Sewer system. Water and sewer operations include all aspects of establishing, operating and maintaining buildings, equipment and works related to the supply and processing of potable water; distribution of potable water and the collection, treatment and disposal of sewage and storm water.
- ▶ The Revenues and Expenditures in the Utility Fund shall be made in accordance with the budget adopted for each fiscal year.

Utility Fund

- ▶ All Expenditures and Disbursements in the Utility Fund shall be made in accordance with the *Cities, Towns and Villages Act*.
- ▶ All Revenues collected for the Utility Fund shall be deposited into the General Fund Bank Account, and accounted for in the Utility Fund using an Inter-fund account.
- ▶ Financial Statements shall be prepared annually for the Utility Fund and audited by an auditor appointed by Council.
- ▶ The Utility Fund is intended to be a self-liquidating fund, with the revenues being equal to or exceeding the expenditures in a fiscal year.

Land Fund

- ▶ The purpose of this Fund shall be to account for all financial activities of the Town which pertain to the acquisition, development, disposal and rental of municipal land within the Town.
- ▶ The Revenues and Expenditures in the Land Development Fund shall be made in accordance with the budget adopted for each fiscal year.
- ▶ All Expenditures and Disbursements in the Land Development Fund shall be made in accordance with the *Cities, Towns, and Villages Act*.

Land Fund

- ▶ All Revenues collected for the Land Development Fund shall be deposited into the General Fund Bank Account, and accounted for in the Land Development Fund using an Inter-fund account.
- ▶ Financial Statements shall be prepared annually for the Land Development Fund, and audited by an auditor appointed by Council.
- ▶ The Land Development Fund shall operate independently of the General Fund, with all expenditures being covered by revenues from land sales, leases and related charges.

Assumptions

GNWT contribution funding based on updated 2021 figures provided by MACA for planning purposes.

Mayor and 7 Councillors honourarium budgeted at no net change.

Wage inflation included in salary figures per collective agreement. 0% vacancy rate included in budget.

Any net revenue over expense to be allocated to reserves to fund capital. No reserve allocation currently included in budget.

O&M expenses contingent on revenues from third parties are fully budgeted and will be separately discussed.

No increases or decreases to core service level.

SAO, Mayor and Council

	2020 Budget	2021 Budget	Change	% Change
☐ Expenses				
☒ 1110 - MAYORS INDEMNITY AND ALLOWANCES	63,507	58,507	(5,000)	-7.87%
☒ 1130 - COUNCILLORS INDEMNITY	79,545	79,545	0	0.00%
☒ 1190 - BOARDS AND AGENCIES-INDEMNITIES	14,000	14,000	0	0.00%
☒ 1213 - OFFICE OF THE SAO	1,519,649	1,435,700	(83,949)	-5.52%
Total Expenses	1,676,701	1,587,752	(88,949)	-5.31%
☐ Revenues				
☒ 1213 - OFFICE OF THE SAO	0	0	0	0.00%
Total Revenues	0	0	0	0.00%
Net Total	(1,676,701)	(1,587,752)	88,949	-5.31%

Finance and Admin

	2020 Budget	2021 Budget	Change	% Change
☐ Revenues				
☒ 1100 - MUNICIPAL LEVIES ON PROPERTY	4,583,918	4,333,679	(250,239)	-5.46%
☒ 1202 - LOCAL IMPROVEMENTS - 1148 PAVING	0	20,405	20,405	100.00%
☒ 1253 - TOWN HALL EQUIP MAINTENANCE	(5,000)	0	5,000	-100.00%
☒ 2110 - FEDERAL GIL OF MUNICIPAL LEVIES	138,720	159,666	20,946	15.10%
☒ 2310 - TERRITORIAL GIL OF MUNICIPAL LEVIES	1,548,360	2,142,380	594,020	38.36%
☒ 2410 - NWTPC GIL OF MUNICIPAL LEVIES	38,250	43,183	4,933	12.90%
☒ 4100 - ADMIN TAXABLE COSTS RECOVERED	5,100	5,100	0	0.00%
☒ 4104 - TAX CERTIFICATES REVENUE	2,500	3,000	500	20.00%
☒ 5140 - MOTOR LIVERY LICENSE REVENUE	250	250	0	0.00%
☒ 5440 - FRANCHISE FEE REVENUE	333,000	340,000	7,000	2.10%
☒ 5510 - INTEREST ON INVESTMENTS	48,000	48,000	0	0.00%
☒ 5515 - GAS TAX INTEREST	0	0	0	0.00%
☒ 5516 - CPI INTEREST	0	0	0	0.00%
☒ 5520 - LAND SALES INTEREST & PENALTIES	20,000	20,000	0	0.00%
☒ 5610 - PROPERTY TAX PENALTIES REVENUE	175,000	175,000	0	0.00%
☒ 5720 - SENIOR/DISABLED MUNICIPAL TAX EXEMPTION	(160,000)	(190,000)	(30,000)	18.75%
☒ 5721 - SENIOR/DISABLED SCHOOL TAX EXEMPTION	(33,000)	(33,000)	0	0.00%
☒ 5920 - OTHER CONTRIBUTIONS REVENUE	20,000	0	(20,000)	-100.00%
☒ 6210 - GNWT MACA BLOCK FUNDING	2,215,000	2,538,000	323,000	14.58%
☒ 7510 - TERRITORIAL ROAD CONSTRUCTION GRANT	0	0	0	0.00%
☒ 7530 - TERRITORIAL RECREATION GRANTS REVENUE	39,400	39,400	0	0.00%
☒ 7591 - ANNUAL TOWN CLEAN UP	0	0	0	0.00%
☒ 7599 - TERRITORIAL MISC GRANTS REVENUE	43,000	43,000	0	0.00%
☒ 9810 - SCHOOL TAX LEVIES	700,000	700,000	0	0.00%
☒ 5120 - BUSINESS LICENSE REVENUE	52,000	60,000	8,000	15.38%
Total Revenues	9,764,498	10,448,063	683,565	7.00%

Finance and Admin

☐ Expenses

⊕ 1210 - ADMINISTRATION	563,105	623,600	60,495	10.74%
⊕ 1220 - Professional Services and Amortization	355,000	355,000	0	0.00%
⊕ 1240 - TAXATION	3,000	3,000	0	0.00%
⊕ 1250 - EMPLOYEE COSTS	0	0	0	0.00%
⊕ 1252 - TOWN HALL BLDG MAINTENANCE	3,000	3,000	0	0.00%
⊕ 1253 - TOWN HALL EQUIP MAINTENANCE	0	5,000	5,000	100.00%
⊕ 1290 - OTHER GENERAL ADMIN SERVICES	5,000	5,000	0	0.00%
⊕ 1292 - OVERHEAD CHGS TO UTILITY FUND	(150,000)	(150,000)	0	0.00%
⊕ 1293 - OVERHEAD CHGS TO LAND FUND	(40,000)	(40,000)	0	0.00%
⊕ 1910 - ELECTION EXPENSE	0	15,000	15,000	100.00%
⊕ 6210 - GNWT MACA BLOCK FUNDING	78,000	78,000	0	0.00%
⊕ 7510 - TERRITORIAL ROAD CONSTRUCTION GRANT	69,200	10,000	(59,200)	-85.55%
⊕ 7591 - ANNUAL TOWN CLEAN UP	5,000	5,000	0	0.00%
⊕ 8110 - BANK/DEBT CHARGES	129,000	61,500	(67,500)	-52.33%
⊕ 8120 - DEBENTURE INTEREST	400,000	400,000	0	0.00%
⊕ 8211 - TO ALLOWANCE FOR BAD DEBTS	40,000	40,000	0	0.00%
⊕ 8219 - TO RESERVE FOR INFRASTRUCTURE CAPITAL	0	0	0	0.00%
⊕ 8810 - GOV'T NWT SCHOOL TAXES	700,000	700,000	0	0.00%
Total Expenses	2,160,305	2,114,100	(46,205)	-2.14%

Protective Services

	2020 Budget	2021 Budget	Change	% Change
<input type="checkbox"/> Expenses				
⊞ 2000 - Prot Services Amortization	0	0	0	0.00%
⊞ 2200 - BYLAW ENFORCEMENT	9,210	13,960	4,750	51.57%
⊞ 2201 - BYLAW VEHICLE MAINTENANCE	0	600	600	100.00%
⊞ 2400 - FIRE PROTECTION	498,954	590,620	91,666	18.37%
⊞ 2401 - FIRE DEPT VEHICLE MAINTENANCE	34,550	34,550	0	0.00%
⊞ 2402 - FIRE DEPT BUILDING MAINTENANCE	9,900	12,400	2,500	25.25%
⊞ 2460 - EMERGENCY RESPONSE TRAINING CEN	4,560	5,560	1,000	21.93%
⊞ 2462 - ERTC BLDG/LAND MAINTENANCE	4,600	7,600	3,000	65.22%
⊞ 2510 - CIVIL EMERGENCY	10,520	34,520	24,000	228.14%
⊞ 2540 - AMBULANCE	49,400	30,952	(18,448)	-37.34%
⊞ 2541 - AMBULANCE VEHICLE MAINTENANCE	4,600	4,200	(400)	-8.70%
⊞ 2930 - ANIMAL & PEST CONTROL	61,300	65,170	3,870	6.31%
⊞ 2932 - ANIMAL CONTROL BUILDING MAINTENANCE	3,500	3,500	0	0.00%
Total Expenses	691,094	803,632	112,538	16.28%
<input type="checkbox"/> Revenues				
⊞ 2200 - BYLAW ENFORCEMENT	0	20,000	20,000	100.00%
⊞ 2400 - FIRE PROTECTION	(18,250)	30,000	48,250	-264.38%
⊞ 2462 - ERTC BLDG/LAND MAINTENANCE	(5,000)	5,000	10,000	-200.00%
⊞ 4246 - FIRE DEPARTMENT REVENUES	6,000	5,000	(1,000)	-16.67%
⊞ 4254 - AMBULANCE OPERATING AGREEMENT	25,300	25,300	0	0.00%
⊞ 4255 - AMBULANCE BILLING REVENUE	355,450	370,000	14,550	4.09%
⊞ 4256 - AMBULANCE GRANTS	37,000	37,000	0	0.00%
Total Revenues	400,500	492,300	91,800	22.92%
Net Total	(290,594)	(311,332)	(20,738)	18.72%

Environmental and Public Health

	2020 Budget	2021 Budget	Change	% Change
☐ Revenues				
⊕ 5310 - LOSS PREVENTION REVENUE	30,000	0	(30,000)	-100.00%
⊕ 5161 - DOG LICENSE REVENUE	0	0	0	0.00%
⊕ 5193 - CEMETARY BURIAL FEE REVENUE	10,000	5,000	(5,000)	-50.00%
Total Revenues	40,000	5,000	(35,000)	-87.50%
☐ Expenses				
⊕ 5310 - LOSS PREVENTION REVENUE	0	0	0	0.00%
⊕ 4320 - SANITATION OPERATIONS	385,000	385,000	0	0.00%
⊕ 4330 - LANDFILL EXPENDITURES and Amortization	89,300	90,500	1,200	1.34%
⊕ 5160 - CEMETARY	23,000	3,000	(20,000)	-86.96%
⊕ 5161 - DOG LICENSE REVENUE	0	0	0	0.00%
⊕ 5320 - BUILDINGS	0	0	0	0.00%
⊕ 5330 - VEHICLES	0	0	0	0.00%
⊕ 5332 - FURNITURE & FIXTURES	0	0	0	0.00%
⊕ 5333 - OPERATING EQUIPMENT	0	0	0	0.00%
⊕ 5334 - COMPUTER EQUIPMENT	0	0	0	0.00%
⊕ 5335 - IT INFRASTRUCTURE	0	0	0	0.00%
Total Expenses	497,300	478,500	(18,800)	-3.78%
Net Total	(457,300)	(473,500)	(16,200)	-10.01%

Recreation

Revenues

	2020 Budget	2021 Budget	Change	% Change
⊞ 4600 - PLANNING, TOURISM, ECON DEV REVENUES	110,000	80,400	(29,600)	-26.91%
⊞ 6910 - TOURISM	0	0	0	0.00%
⊞ 4730 - SWIMMING POOL LESSONS NON-TAXABLE	20,000	20,000	0	0.00%
⊞ 4731 - SWIMMING POOL LESSONS TAXABLE	5,000	5,000	0	0.00%
⊞ 4733 - SWIMMING POOL TICKETS REVENUE	50,000	50,000	0	0.00%
⊞ 4734 - SWIMMING POOL HOURLY RENTAL	7,500	5,000	(2,500)	-33.33%
⊞ 4737 - SWIMMING POOL GRANTS	10,000	10,000	0	0.00%
⊞ 4740 - CURLING CLUB RENTAL REVENUE	50,000	36,000	(14,000)	-28.00%
⊞ 4750 - SCHEDULED ICE RENTAL	175,500	140,000	(35,500)	-20.23%
⊞ 4753 - ROLLER SKATING REVENUE	5,500	2,500	(3,000)	-54.55%
⊞ 4754 - ADVERTISING REVENUE	50,000	50,000	0	0.00%
⊞ 4755 - CONCESSION REVENUE	16,800	16,800	0	0.00%
⊞ 4756 - DANCE HALL RENTAL REVENUE	30,000	10,000	(20,000)	-66.67%
⊞ 4759 - PROGRAMS REVENUE	50,000	20,000	(30,000)	-60.00%
⊞ 4780 - BALLPARK RENTAL REVENUE	13,000	13,000	0	0.00%
⊞ 4790 - OTHER RECREATION REVENUE	297,500	226,000	(71,500)	-24.03%
⊞ 5130 - LOTTERY LICENSE REVENUE	25,000	25,000	0	0.00%
⊞ 7110 - RECREATION ADMINISTRATION	60,000	60,000	0	0.00%
⊞ 7590 - RECREATION PROGRAMS	0	0	0	0.00%
Total Revenues	975,800	769,700	(206,100)	-21.12%

Expenses

⊞ 4600 - PLANNING, TOURISM, ECON DEV REVENUES	0	0	0	0.00%
⊞ 6910 - TOURISM	284,948	296,246	11,298	3.96%
⊞ 4790 - OTHER RECREATION REVENUE	0	0	0	0.00%
⊞ 7110 - RECREATION ADMINISTRATION	177,495	188,200	10,705	6.03%
⊞ 7130 - SWIMMING POOL OPERATIONS	903,718	933,550	29,832	3.30%
⊞ 7140 - CURLING CLUB OPERATIONS	57,000	57,000	0	0.00%
⊞ 7150 - REC CENTRE OPERATION	923,991	953,300	29,309	3.17%
⊞ 7152 - REC CENTRE BLDG MAINTENANCE	176,000	159,000	(17,000)	-9.66%
⊞ 7180 - SPORTS FIELDS	258,600	229,000	(29,600)	-11.45%
⊞ 7245 - BEAUTIFICATION COMMITTEE	5,000	5,000	0	0.00%
⊞ 7250 - LIBRARY	165,000	165,000	0	0.00%
⊞ 7590 - RECREATION PROGRAMS	445,962	476,500	30,538	6.85%
Total Expenses	3,397,714	3,462,796	65,082	1.92%
Net Total	(2,421,914)	(2,693,096)	(271,182)	-3.22%

Public Works

Expenses

- ⊞ 3110 - PUBLIC WORKS ADMINISTRATION and Amortization
- ⊞ 3131 - VEHICLE OPERATIONS MAINTENANCE
- ⊞ 3150 - TOWN GARAGE, YARDS
- ⊞ 3190 - CARPENTER SHOP
- ⊞ 3231 - SUMMER ROADS
- ⊞ 3234 - DRAINAGE
- ⊞ 3237 - WINTER ROADS
- ⊞ 3250 - STREET LIGHTING
- ⊞ 3260 - ROAD SAFETY
- ⊞ 6100 - PLANNING & ZONING

Total Expenses

Revenues

- ⊞ 5171 - DEVELOPMENT PERMITS NON-TAXABLE REVENUE
- ⊞ 5172 - BUILDING PERMIT NON-TAXABLE REVENUE

Total Revenues

Net Total

	2020 Budget	2021 Budget	Change	% Change
⊞ 3110 - PUBLIC WORKS ADMINISTRATION and Amortization	581,968	578,580	(3,388)	-0.58%
⊞ 3131 - VEHICLE OPERATIONS MAINTENANCE	108,000	138,000	30,000	27.78%
⊞ 3150 - TOWN GARAGE, YARDS	227,598	239,500	11,902	5.23%
⊞ 3190 - CARPENTER SHOP	104,663	118,400	13,737	13.12%
⊞ 3231 - SUMMER ROADS	734,841	685,300	(49,541)	-6.74%
⊞ 3234 - DRAINAGE	10,000	10,000	0	0.00%
⊞ 3237 - WINTER ROADS	319,626	350,300	30,674	9.60%
⊞ 3250 - STREET LIGHTING	270,000	280,000	10,000	3.70%
⊞ 3260 - ROAD SAFETY	15,000	10,000	(5,000)	-33.33%
⊞ 6100 - PLANNING & ZONING	230,600	352,900	122,300	53.04%
Total Expenses	2,602,296	2,762,980	160,684	6.17%
⊞ 5171 - DEVELOPMENT PERMITS NON-TAXABLE REVENUE	5,000	5,000	0	0.00%
⊞ 5172 - BUILDING PERMIT NON-TAXABLE REVENUE	30,000	50,000	20,000	66.67%
Total Revenues	35,000	55,000	20,000	57.14%
Net Total	(2,567,296)	(2,707,980)	(140,684)	6.85%

Utility

Revenues

- ⊞ 4400 - Utility sales
- ⊞ 4401 - Utility subsidy

Total Revenues

Expenses

- ⊞ 4110 - UTILITY ADMINISTRATION
- ⊞ 4111 - OVERHEAD CHARGES
- ⊞ 4120 - PURIFICATION & TREATMENT
- ⊞ 4140 - TRANSMISSION & DISTRIBUTION
- ⊞ 4144 - UTILITY DISTRIBUTION MAINTENANCE
- ⊞ 4220 - SEWAGE & COLLECTION
- ⊞ 8210 - ALLOCATION TO UTILITY RESERVE FUND

Total Expenses

Net Total

	2020 Budget	2021 Budget	Change	% Change
⊞ 4400 - Utility sales	1,995,000	2,094,000	99,000	4.96%
⊞ 4401 - Utility subsidy	1,050,000	1,050,000	0	0.00%
Total Revenues	3,045,000	3,144,000	99,000	3.25%
⊞ 4110 - UTILITY ADMINISTRATION	194,183	199,100	4,917	2.53%
⊞ 4111 - OVERHEAD CHARGES	150,000	150,000	0	0.00%
⊞ 4120 - PURIFICATION & TREATMENT	60,000	75,000	15,000	25.00%
⊞ 4140 - TRANSMISSION & DISTRIBUTION	1,556,500	1,587,000	30,500	1.96%
⊞ 4144 - UTILITY DISTRIBUTION MAINTENANCE	366,883	376,900	10,017	2.73%
⊞ 4220 - SEWAGE & COLLECTION	70,000	70,000	0	0.00%
⊞ 8210 - ALLOCATION TO UTILITY RESERVE FUND	0	0	0	0.00%
Total Expenses	2,397,566	2,458,000	60,434	2.52%
Net Total	647,434	686,000	38,566	2.93%

Land

Revenues

⊕ 4000 - LAND SALES

⊕ 4001 - LEASE FEES NON-TAXABLE RESIDENTIAL

⊕ 4002 - LEASE FEES TAXABLE COMMERCIAL/IND.

⊕ 5521 - LEASE FEES PENALTIES REVENUE

Total Revenues

Expenses

⊕ 6211 - OVERHEAD CHARGES FROM GENERAL FUND

⊕ 6220 - LAND DEVELOPMENT COSTS

Total Expenses

Net Total

	2020 Budget	2021 Budget	Change	% Change
⊕ 4000 - LAND SALES	429,600	1,600,000	1,170,400	272.44%
⊕ 4001 - LEASE FEES NON-TAXABLE RESIDENTIAL	330,000	330,000	0	0.00%
⊕ 4002 - LEASE FEES TAXABLE COMMERCIAL/IND.	20,000	20,000	0	0.00%
⊕ 5521 - LEASE FEES PENALTIES REVENUE	(200)	0	200	-100.00%
Total Revenues	779,400	1,950,000	1,170,600	150.19%
⊕ 6211 - OVERHEAD CHARGES FROM GENERAL FUND	40,000	40,000	0	0.00%
⊕ 6220 - LAND DEVELOPMENT COSTS	494,600	1,665,000	1,170,400	236.64%
Total Expenses	534,600	1,705,000	1,170,400	218.93%
Net Total	244,800	245,000	200	178.16%

Consolidated

Division	2021
☐ Revenues	
☒ Director of Finance	10,448,063
☒ Environmental and Public Health	5,000
☒ Land Fund/Land Development	1,950,000
☒ Prot Services	492,300
☒ Recreation	769,700
☒ SAO	-
☒ Transport and Public Works	55,000
☒ Transport and Public Works - UTILITY	3,144,000
Total Revenues	16,864,063
Percent Increase	
☐ Expenses	
☒ Director of Finance	2,114,100
☒ Environmental and Public Health	478,500
☒ Land Fund/Land Development	1,705,000
☒ Prot Services	803,632
☒ Recreation	3,462,796
☒ SAO	1,587,752
☒ Transport and Public Works	2,762,980
☒ Transport and Public Works - UTILITY	2,458,000
Total Expenses	15,372,760
Percent Increase	
Net Total	1,491,303 *

* Excludes Amortization Expense

Overall Summary

- ▶ Budget includes:
 - ▶ \$188,000 targeted property tax increase
 - ▶ \$99,000 targeted utility rate increase
 - ▶ \$323,000 additionally GNWT funding
 - ▶ Elimination of early payment discount, savings of \$68,000
 - ▶ Conservative increases for user fees, with expectations for higher revenues in future years