



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. MINUTES

- a. Regular Meeting of Council – August 11th 2020 – page 2-20

6. BUSINESS ARISING

7. ADMINISTRATIVE ENQUIRIES

8. DELEGATION

- a. Hay River Seniors Society – Food Cyclor Program Presentation – page 24-48
- b. Fort Providence/ Kakisa Transmission Line Presentation – page 49-61

9. NEW BUSINESS

- a. Public Works Monthly Report – July – page 62-65
- b. Letter of Support for Pine Point Mining Limited – page 66-68
- c. Asset Disposal for Fishermans Wharf Booths – page 69-71
- d. 2020 Q2 Capital Update – page 72-75
- e. 2020 Q2 O&M Update – page 76-78

10. NOTICES OF MOTIONS

11. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

12. ADJOURNMENT



REGULAR MEETING MINUTES August 11th, 2020

The Regular Meeting of Council was held on Tuesday, August 11th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Dohey, and Willows

Staff: SAO – Glenn Smith, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, , Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-193

MOVED BY CLLR WILLOWS

SECONDED BY: CLLR DOHEY

Add Excused Absence 10e) for Councillor Chambers

3. DECLARATION OF INTEREST

Deputy Mayor Bouchard declared an interest in item 9e) as he owns the auction company.

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

There were no announcements, awards or presentations for the Regular Meeting of Council, Tuesday, August 11th, 2020

5. MINUTES

a. Regular Meeting of Council – July 28th, 2020

#20-194

MOVED BY: CLLR WILLOWS

SECONDED BY: CLLR DUFORD

CARRIED

6. BUSINESS ARISING

There were no business arising at the Regular Meeting of Council on Tuesday, August 11th, 2020.

7. ADMINISTRATIVE ENQUIRIES

Director of Protective Services – Ross Potter

- Bylaw, Fire and Ambulance has been steady
- Breakup equipment has been sent out for refurbishment and replacement of parts
- Working with Water Resources on possible funding

Cllr Willows – Where is the bylaw protective services specialist at?

SAO Smith – Interviews are ongoing, its moving through at this point.



REGULAR MEETING MINUTES August 11th, 2020

Recreation – SAO Smith

- Working with ice user groups around opening of the Community Centre
- Received approval from water licensing to complete emergency retaining wall work at Porritt Landing
- Community Beach and Water Safety day was well attended this past weekend
- Meditation on the beach will be going till the end of August

Finance – SAO Smith

- Finance Committee meeting next week for Q2 Capital and O&M
- Property tax payments have been coming in
- Accounts payable and Payroll clerk position will have interviews next week
- Working through land purchase agreements

Cllr Duford – There was a lot of electrical issues this past weekend at the pavilion

SAO Smith – We are working on the cause to have it corrected

Mayor Jameson – Aquatics positions are closed, but the pool is not to open till phase 2 with limitations, we do we need so many aquatics staff?

SAO Smith – Supervisor position is needed, others is a balancing act, but I will get back to you with answers.

Director of Public Works – Mike Auge

- Calcium has gone down on the various roads this past weekend
- Caribou Crescent is wrapping up for this season
- Fraser Place is starting its Geotech work last week
- Working with our consultant on the Water License renewal
- Water Intake Line Inspection will start this week. Going into next week

Deputy Mayor Bouchard – What is the timeline for Fraser Place?

SAO Smith – more information coming in camera

Senior Administrative Officer – Glenn Smith

- Meetings with timelines for ICIP and Climate Change programs
- Applying for funding for \$20,000 from Food Centre Canada for food bank programs and Hay River Seniors
- Working on business development
- Dealing with public concerns that have come forward

Mayor Jameson

- Minister Simpson has been following up with MACA with regards to our Community Plan
- Met with NWTAC and Minister Simpson regarding schools opening in September and the procedures
- Met with MACA to talk about the Canadian top up for residents of the NWT, funding changes to help local economies, isolation centre measures, and training for border control messaging.



REGULAR MEETING MINUTES August 11th, 2020

8. DELEGATION

Pine Point Mining update and presentation to Council by Jeff Hussey and Andrew Williams

9. COMMITTEE REPORTS

a. Tourism and Economic Development Report for July

RECOMMENDATION:

#20-195

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of July 2020.

CARRIED

BACKGROUND:

Tourism Activity:

- Hay-Cation program tied to the NWT Tourism Staycation marketing in full deployment. Worked with Outcrop on creating and approving radio and newspaper ads that launched in the first few weeks of July. Completed interviews with Cabin Radio, Moose FM and Up Here Magazine to promote the Hay-Cation program. Posted regular social media posts for our Hay-Cation program
- Responded to quite a few social media messages and emails regarding interest from people in other NWT communities on what activities and adventures were available in Hay River.
- Provided photos of a few restaurants and facilities for Spectacular NWT's China marketing to feature Hay River as a tourist destination once travel is allowed.
- There has been traffic at VIC from other communities coming to vacation; there has been 72 visitors come into the VIC during July (YK – 58, Ft. Liard – 1, Ft. Smith – 4, Ft. Resolution – 2, Nova Scotia – 2, Alberta – 1, Newfoundland - 3). Out of Territory visitors were compliant with COVID-19 requirements.
- Set markers on the highway for the installation of our billboard and amenities signs. The signs have been approved by the GNWT Ministry of Transportation and the Village of Enterprise.

Economic Development Activity:

- Worked with the Fisherman's Wharf Pavilion contractors to ensure that the COVID-19 safety plan submitted to EHO would be implemented. Opening day of the Fisherman's Wharf will be on Saturday August 1, 2020.
- Prepared and submitted a SEED funding proposal for marketing and promotions of our Hay-Cation program, creation of a recreation guide, conference package, tourism itineraries and purchasing photo licenses for marketing. Funding proposal was approved by ITI.



REGULAR MEETING MINUTES August 11th, 2020

Other Activity:

- Provided Trans Canada Trail with a progress report for the work on the Oxbow Trail and installation of interpretive signage. Extremely wet conditions have not allowed the installation of some signage.

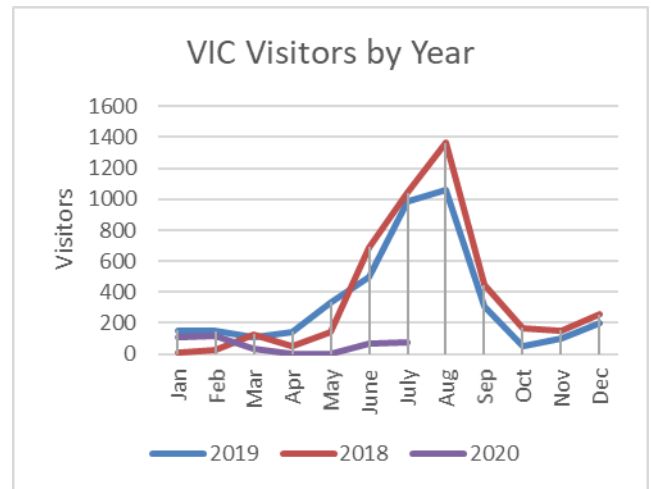
Key Performance Indicators:

External Funding Success

- Approval of ITI SEED funding application for Hay-Cation and tourism marketing for \$22,000.



Visitor Information Centre Visitation



Gift Shop Sales



Inbound Marketing

- Promotion through social media still remains the focus for marketing. Hay-Cation promotion is creating an added buzz for Hay River and the South Slave communities with the Spectacular NWT Northern Staycation marketing program.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved. Currently in discussion.
- COVID protocol does not allow tourists to sign the guestbook but we are taking down information on where they are from, what brings them here, what are they doing here, etc.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REGULAR MEETING MINUTES August 11th, 2020

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: July 30, 2020

Reviewed by:
Glenn Smith
SAO
Date: July 30, 2020

b. Recreation Monthly Report for July

RECOMMENDATION:

#20-196 **MOVED BY: CLLR DUFORD**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for July as presented.

CARRIED

BACKGROUND:

Recreational Programming

The Community Centre remains closed to the public given restrictions in the GNWT's Emerging Wisely Plan. The Community Centre will remain closed for the foreseeable future because swimming pools are to remain closed to the general public until phase 3 and ice sports like hockey and curling are identified under phase 4. Phases 3 and 4 of the Emerging Wisely Plan do not have dates identified as they are dependent on an expected second wave of COVID-19 in Canada and the development of better testing/methods as well as a vaccine.

Further facility and operational updates:

- concession contractor continues to operate via the Community Hall for take-out orders only;
- THR parks and greenspaces remain operational with COVID appropriate signage and disinfection;
- Keith Broadhead park ball diamonds are maintained weekly for the Hay River Mixed Slopitch League and Hay River Men's Fastpitch;
- Hay River Public beach remains open with THR Aquatic staff on site 7 days per week;
- Porritt Landing Marina remains open though some retaining wall repairs are needed;
- Fisherman's Wharf pavilion is near completion with an expected opening date of August 1st;



REGULAR MEETING MINUTES August 11th, 2020

The Director of Recreation and Programming staff remain in communication with local sport user groups and community partners to facilitate return to play initiatives and encourage healthy, active lifestyles in the community. Local ice sport representatives will be submitting return to play plans in August with hopes of hitting the ice in October. The Department of Recreation will also be submitting a reopening plan for most spaces of the Community Centre. Dates and details will be determined via communications with GNWT Environmental Health representatives and regular user groups to ensure cost recovery on operations.

Recreation Programming Statistics

Monthly statistics unavailable due to COVID restrictions and current closures. Programming is slowly resuming, and some statistics should be available for next report.

User group and programming updates:

- Town of Hay River delivered programming:
 - o Summer Heat: 21 registrants, plus as and when from waiting list when possible;
 - o Outdoor spin classes: registrations met minimums, stats to be available in Aug;
 - o Fitness classes at local greenspaces: registrations met minimums, stats to be available in Aug;
 - o Meditation at the Beach: resumed in July, stats to be available in August;
 - o Social Paddle: expected to resume in August;
 - o Canada Day car parade and celebration organized by THR on July 1st;
 - o Water Smart Community Beach day: scheduled for August 8th;
 - o Junior Lifeguard Club and Bronze level swimming lessons: expected in August;
- Local Sport User Groups:
 - o HR Golf Club: memberships increased approx. 40% comparable to recent years;
 - o HR Men's Fastpitch: 2 weekly practices and 2 local tournaments hosted in July;
 - o HR Mixed Slopitch: 6 league teams with a modified schedule and format;
 - o HR Elk's Soccer: returned to play with 2 weekly practices in July;
 - o Initial scheduling meeting held with Hay River Figure Skating Club, Hay River Minor Hockey, Hay River Speed Skating Club and local adult hockey groups;
 - Meetings to be held every 2 weeks until return to play;

Aquatics

THR Department of Recreation's beach attendant partnership with the GNWT's Department of Industry Tourism and Investment is a great success at the Hay River Territorial Campground beach. Positive feedback is frequent and staff from both parent organizations seem satisfied with coordination.



REGULAR MEETING MINUTES August 11th, 2020

Beach Attendants duties include, but are not limited to:

- Monitoring beach capacity;
- Provide public awareness of COVID restrictions and best practices;
- Ensure a daily beach count is recorded and submitted to ITI;
- Monitor waterfront activities and report back daily;
- Educate waterfront users of safe water use practice and hazards;
- Identify and assess unsafe waterfront use and intervene as needed;

The beach continues to be supervised 7 days per week from 10:00 am to 7:00 pm and THR attendants will be on duty until August 24th.

Communication and coordination between Aquatic staff, Maintenance staff and local contractors has resumed to ensure start up time will be minimal when the NWT moves to Phase 3 of the *Emerging Wisely* plan.

Job postings were advertised for the Aquatic Supervisor, Senior Lifeguard and Lifeguard positions. Postings were open until July 31st with interviews to be scheduled shortly thereafter. Further Covid-19 updates are needed from the GNWT's Environmental Health office to confirm staffing need in the fall.

Facilities and Maintenance

Parks and Greenspaces:

- Maintenance:
 - Hanging baskets, planters and greenspaces watered daily;
 - Regular checks, clean up and emptying of garbage cans on TOHR properties;
 - Pick up litter in ditches and in downtown core;
 - Mowing and brushing of THR greenspaces and highway ditches;
 - Coordination and cooperation with Beautification Committee;
 - Weekly greenspace and building inspections, with maintenance as required;
 - Support Summer Heat and outdoor fitness classes;
 - Weekly janitorial service at Community Centre;
 - Weekly maintenance of Glenn Smith ball field (4 days/week);
- Improvements:
 - Supporting completion of Wharf Pavilion build via carpentry work and staining of interior and exterior walls;
 - Investigation and application for permits required for Porritt Landing retaining wall repairs;
 - Aquatic Centre steam room exhaust system upgrades;
 - Funding application submitted to Arctic Energy Alliance for pool pump upgrades and conversion of lighting to LED;
 - Trail improvement project resumed via partnership with the NWT Metis Nation and Hay River Metis Government Council:
 - 2020 priorities:



REGULAR MEETING MINUTES August 11th, 2020

- Complete installation of 2019 trailhead and interpretive signage;
- Brushing and clean up of 2 trailhead sites;
- Remove dangerous trees and hazards along new town trails;
- Improve connection or airport trail to Oxbow trailhead on 105th st;

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: July 30, 2020

Reviewed by:

Glenn Smith

SAO

Date: July 31, 2020

c. Emergency Services Monthly Report for July

RECOMMENDATION:

#20-197

MOVED BY: CLLR WILLOWS

SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for July 2020 as presented.

CARRIED

BACKGROUND:

Summary:

The Protective Services group had another busy month with a total of 59 emergency responses that were either medical or fire-related. The agility of the department continues to be tested with multiple responses happening at the same time. It has become commonplace for both ambulances to be out on responses at the same time, but this month during a serious structure fire, we also had an ambulance call and a false alarm, all of which were responded to with no delays.



REGULAR MEETING MINUTES August 11th, 2020

We had Rocky Mountain Phoenix service all the town's SCBA and the Fire Department's SCBA Compressor. We worked with Protect NWT to make this happen as the service technician had to come from Alberta.

This month practical training was focused on NFPA 1001 skills and included Drags and Carries, Forcible Entry and Search and Rescue. All the students that participated were extremely engaged and performed very well.

Meetings:

Hospital Meeting

Protective Services Specialist Interviews

During July 312, paid-on-call hours were served by the members of the HRFD for a year to date, a total of 2,082.5 hours.

STATISTICS *note statistics are from July 1 to July 27, 2020*

FUNCTION	JULY 2018	JULY 2019	JULY 2020	JULY 2018 YTD	JULY 2019 YTD	JULY 2020 YTD
Patient Transfers	8	11	16	90	82	129
Medical Emergency Local	21	20	20	101	93	136
Medical Emergency Reserve	0	0	3	11	10	18
Medical Emergency Highway	0	1	0	6	2	6
Medical Emergency Out of Town Patients	0	0	8	11	7	11
Body Transfer	0	0	0	5	3	6
Fires & Rescues	1	2	3	15	10	10
False Alarms	5	2	9	18	12	32



REGULAR MEETING MINUTES August 11th, 2020

Training	4	4	3	27	31	15
Special Training	0	7	0	16	19	0
Maintenance	5	4	2	26	25	15
Fire Permits	1	0	1	16	6	4
Fireworks Permits	0	0	1	3	0	1
Public Safety	7	5	1	20	16	2
Inspections	8	4	1	47	60	17

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.
2. Medic 1 link in rear suspension repaired.
3. Full-service Engine 2
4. SCBA inspected and serviced as required.
5. SCBA air compressor serviced.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
 Ross Potter
 Director Protective Services/Fire Chief
 Date: July 28, 2020

Reviewed By:
 Glenn Smith
 Senior Administrative Officer
 Date: July 31, 2020



REGULAR MEETING MINUTES August 11th, 2020

d. Municipal Services Monthly report for July

RECOMMENDATION:

#20-198

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for July, 2020 as presented.

CARRIED

BACKGROUND

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER	CLEANED UP
Animal Control Bylaw									
Animal Abuse									
Barking Dogs	1			1					
Dog Attack									
Dog Bites	2			2					
Loose Cat									
Loose Dogs	1	1							
Sled Dog Complaints									
Business License									
No Business License									
Traffic Bylaw									
Vehicle Parking	1						1		
Trailer Parking									
ATV									
Misc									
Unightly Bylaw									
Overgrown Trees									
Long Grass & Weeds	14			14					9
Miscellaneous									
Garbage									
Development Related									
Infringing on Property									
Development No Permit	2	2							
Fire Prevention Bylaw									
Burn Garbage									
Smoke									
Porritt Landing									
Vessel Parking Issues									
Snow Removal									
Not Clearing Sidewalks									
Dumping Snow on Neighbors Property									

Unightly Properties: 5

The Director, Protective Services is presently acting as the Bylaw Enforcement Officer due to a shortage of staff. Patrols have been reduced from the 2 patrols per day, but we are still responding to complaints. We are actively working on filling the position so that we can provide full services once again.



REGULAR MEETING MINUTES August 11th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter
Director, Protective Services
Date July 28, 2020

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: July 31, 2020

e. Asset Disposal Report

RECOMMENDATION:

#20-199

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the disposal, through auction of various Town assets as per our Procurement Bylaw 2388.

CARRIED

BACKGROUND:

Administration has identified several assets that have reached end of life, are beyond reasonable repair, are no longer safe for operation, or are no longer part of an equipment standard for the Town. Most of the assets are cluttering limited facilities.

Assets sent to local auction will be in accordance with Bylaw 2388 Procedure Bylaw and Policy and will be removed with consideration of environmental, safety and operational regulations and risks.



REGULAR MEETING MINUTES August 11th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2388 Procedures Bylaw and Policy

FINANCIAL IMPLICATIONS:

Estimated revenue through auction to be less than \$25,000 in total

ALTERNATIVES TO RECOMMENDATIONS:

Keep assets; scrap all assets; donate assets.

ATTACHMENTS:

Asset Disposal Form – Recreation

Prepared by:
Stacey Barnes
Council Administrator
Date: July 31, 2020

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: July 31, 2020

f. Excused Absence

RECOMMENDATION:

#20-200 **MOVED BY: CLLR DUFORD**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson, Councillor Dohey and Councillor Willows from the Standing Committee of Council, Tuesday, August 4th, 2020.

CARRIED

BACKGROUND:

Mayor Jameson, Councillor Dohey and Councillor Willows have asked to be excused from the Standing Committee of Council, Tuesday, August 4th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A



REGULAR MEETING MINUTES August 11th, 2020

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: August 4, 2020

Reviewed by:

10. NEW BUSINESS

- a. Excused Absence for Cllr Anderson

RECOMMENDATION:

#20-201 **MOVED BY: CLLR WILLOWS**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Anderson from the Regular Meeting of Council, Tuesday, August 11th, 2020.

CARRIED

BACKGROUND:

Councillor Anderson have asked to be excused from the Regular Meeting of Council, Tuesday, August 11th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REGULAR MEETING MINUTES August 11th, 2020

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: August 7th, 2020

Reviewed by:

- b. Excused Absence for Cllr Willows

RECOMMENDATION:

#20-202 **MOVED BY: CLLR DUFORD**
 SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Willows from the Regular Meeting of Council, Tuesday, August 25th, 2020.

CARRIED

BACKGROUND:

Councillor Willows have asked to be excused from the Regular Meeting of Council, Tuesday, August 25th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A



REGULAR MEETING MINUTES August 11th, 2020

Prepared by:
Stacey Barnes
Council Administrator
Date: August 7th, 2020

Reviewed by:

c. Strategic Plan Progress Report

RECOMMENDATION:

#20-203 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Town of Hay River 2019-23 Strategic Plan – July 2020 Progress Update

CARRIED

BACKGROUND:

In May 2019, the Town of Hay River Council approved the 2019-23 Strategic Plan ("Plan"). The Plan was developed through a prior 2 day workshop held with Council, and Union and Management Administration representation, that was facilitated by Ian McCormack of Strategic Steps Inc.

The Plan provides a roadmap for both Council and Administration to achieve the strategies that are outlined in this plan.

In July 2020, Administration undertook an exercise to document a progress update on strategies and performance measures identified in the original plan. The draft document was sent to Council for further input on progress.

A strategic plan update session is being planned for early Fall 2020. The session will allow Council an opportunity to revise and reprioritize strategies in consideration of changes to the Town's operating environment.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

- Do not approve July 2020 progress update – Administration
-



REGULAR MEETING MINUTES August 11th, 2020

ATTACHMENTS:

- Town of Hay River Strategic Plan – July 2020 Progress Update

Prepared by:

Glenn Smith
Senior Administrative Officer
August 7, 2020

- d. Excused Absence for Cllr Chambers

RECOMMENDATION:

#20-204

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Chambers from the Regular Meeting of Council, Tuesday, August 11th, 2020.

CARRIED

BACKGROUND:

Councillor Chambers have asked to be excused from the Regular Meeting of Council, Tuesday, August 11th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Council Administrator
Date: August 7th, 2020

Reviewed by:



REGULAR MEETING MINUTES August 11th, 2020

11. NOTICE OF MOTIONS

There were no notice of motions for the Regular Meeting of Council, Tuesday, August 11th, 2020.

12. IN CAMERA

#20-205

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move to In Camera at 7:35pm.

CARRIED

#20-205

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move out of In Camera At 8:45PM.

CARRIED

13. ADJOURNMENT

#20-207

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:46pm.

CARRIED

Certified Correct as Recorded on the 11th Day of August 2020

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



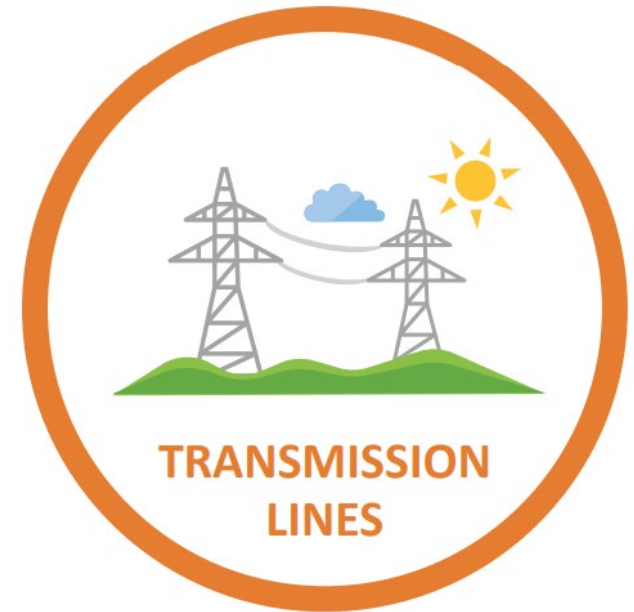
Fort Providence / Kakisa Transmission Line

Consultation / Engagement
August 2020



Presentation Objectives

- Provide an overview of proposed project
- Provide an update on planned project activities
- Provide an update on consultation and engagement



Proposed Project Overview

- Key initiative under the GNWT 2030 Energy Strategy
 - Advances our strategic objective to reduce greenhouse gas emissions from electricity generation in diesel communities by 25%
 - Identified under Objective #2 of the 2019-2022 Energy Action Plan
- Achieves 15% of our reduction target for electricity generation
 - Saves one million litres of diesel fuel annually
 - Prevents 3000 tonnes of GHG emissions annually
 - Utilizes existing surplus hydropower capacity on the Taltson system
- Funding support from Investing in Canada's Infrastructure Program (ICIP)
 - Notional budget \$52 million
 - 75% Federal, 25% GNWT
 - Gifted asset to NTPC

Proposed Project Overview

PREFERRED ROUTE

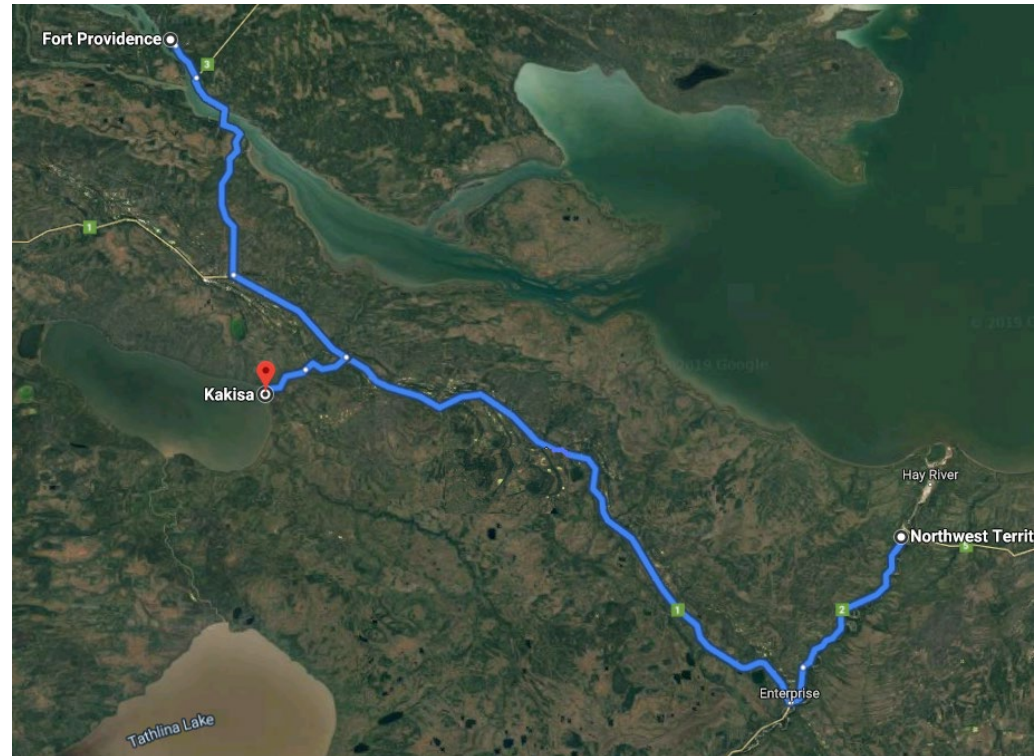
- Within Highway right of way
- ~170 km in length
- Comprised of new and upgraded Transmission line, Distribution lines and Substations
- Connects Fort Providence and Kakisa/Dory Point to the Taltson hydro system

FUNDING

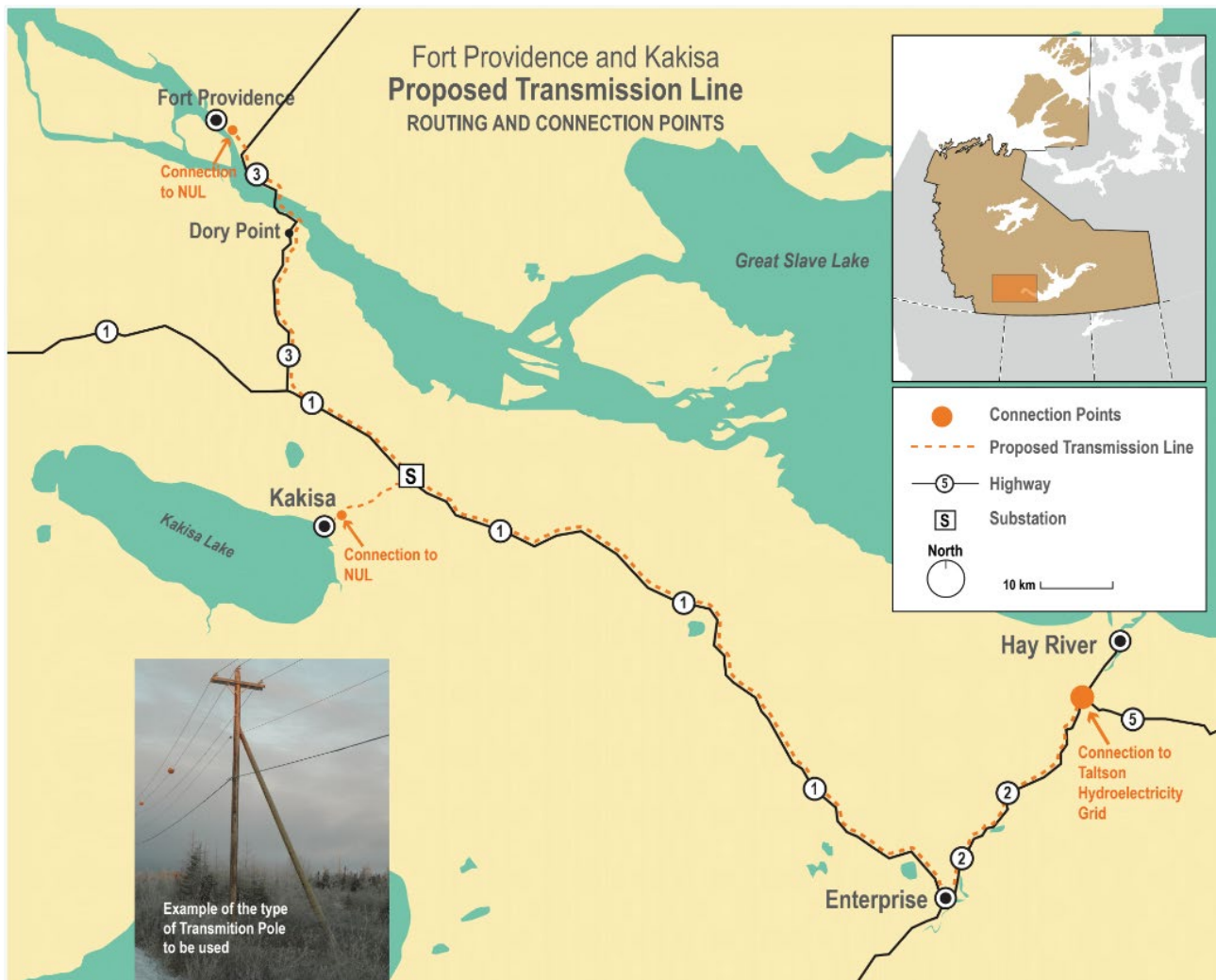
- Investing in Canada Infrastructure Program (ICIP)
- 75% Federal, 25% GNWT
- Gifted asset to NT Power Corporation

BENEFITS

- Fort Providence & Kakisa off diesel as primary source of power
- Uses surplus power from Taltson system
- Potential power rate reduction in South Slave



Proposed Project Overview



Key Project Activities – 2020-21

Engineering

- Updated routing option and work requirements
- Updated project costing
- Feasibility study

Funding

- ICIP funding application submission target July 2020

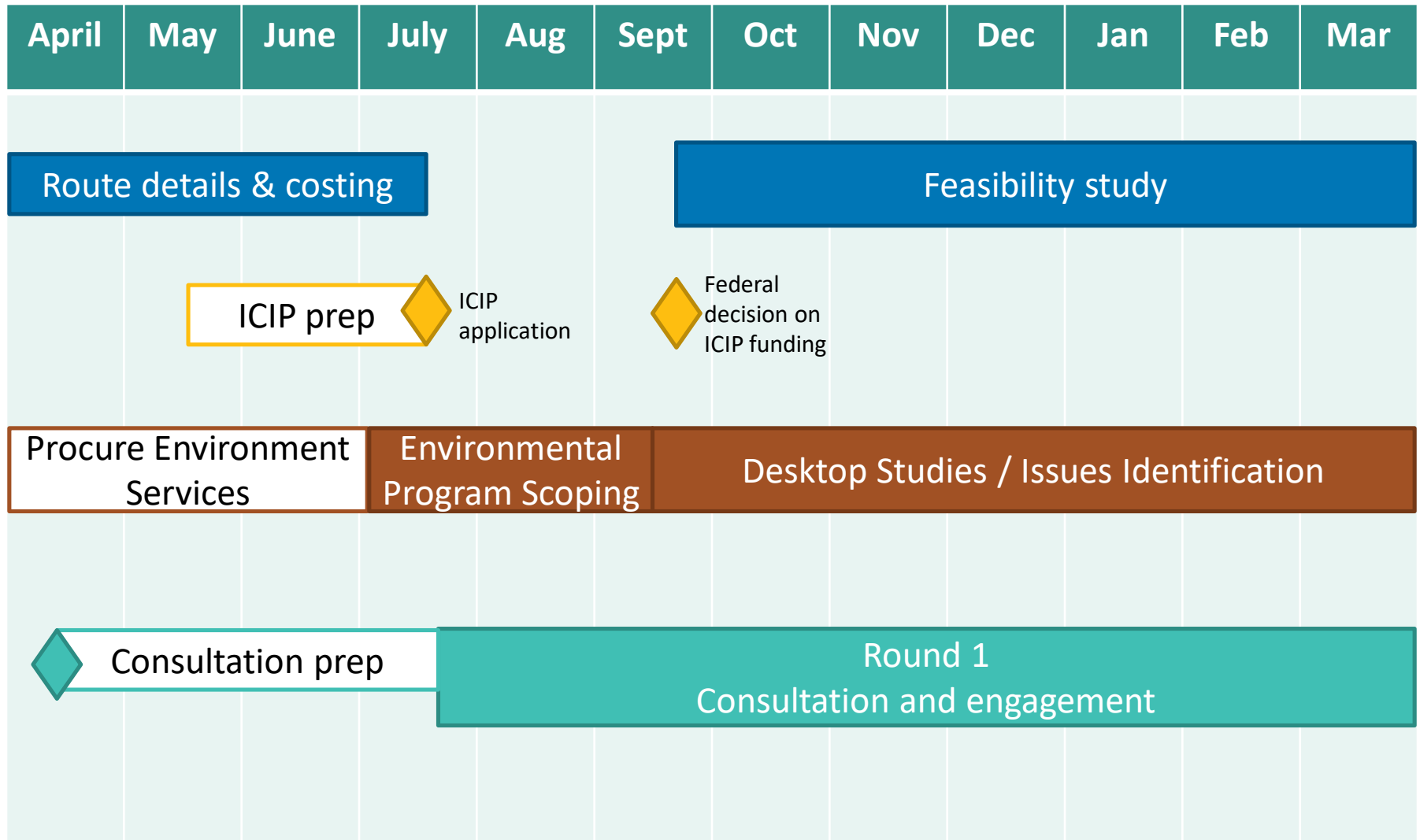
Consultation & Engagement

- Initial consultation and engagement plan
- Consultation notices sent in April 2020
- Initial consultation & engagement meetings

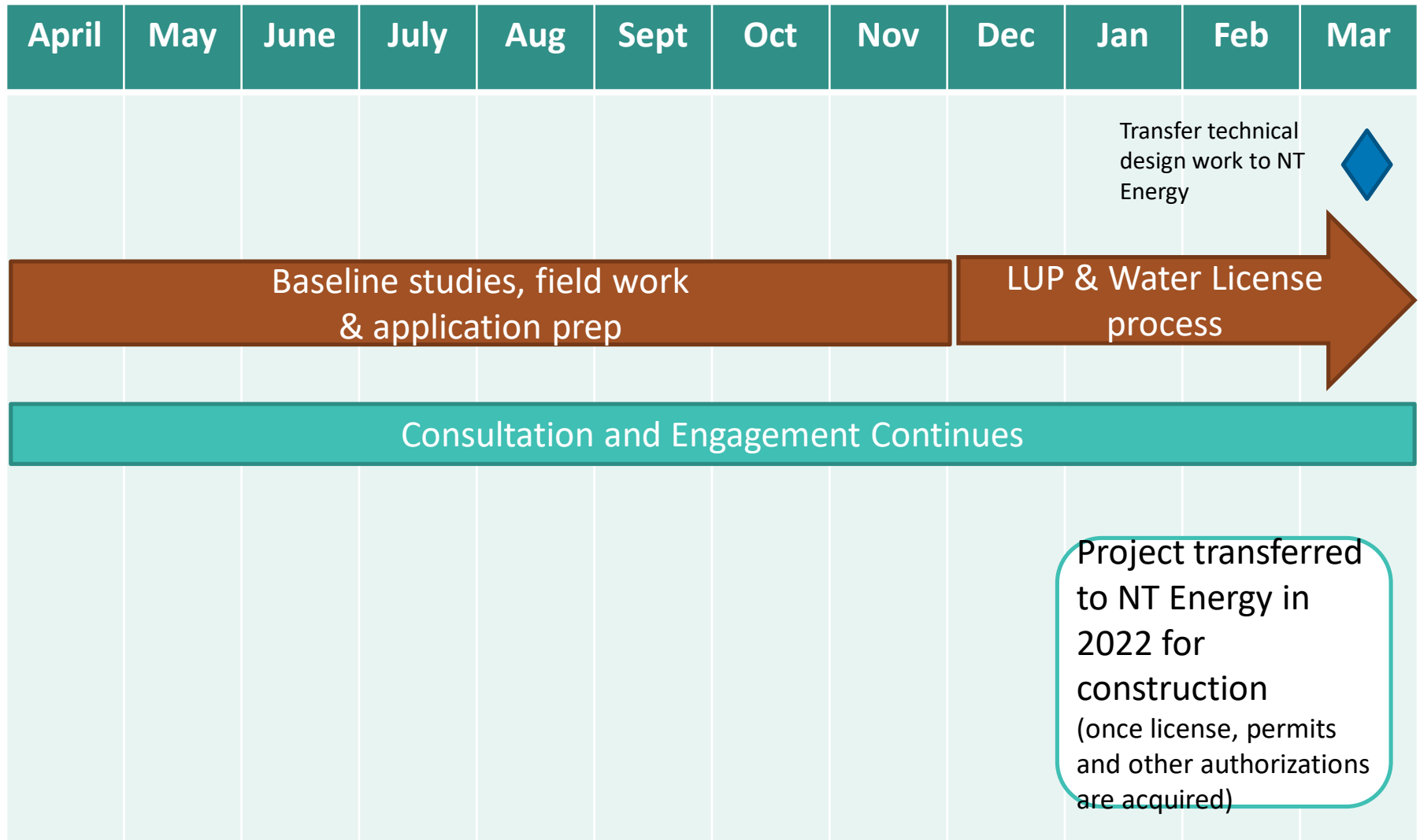
Environment & Permitting

- Environmental scoping study
- Review of existing information / issues identification
- Identifying required licenses, permits and authorizations

High-Level Project Timeline for 2020/2021

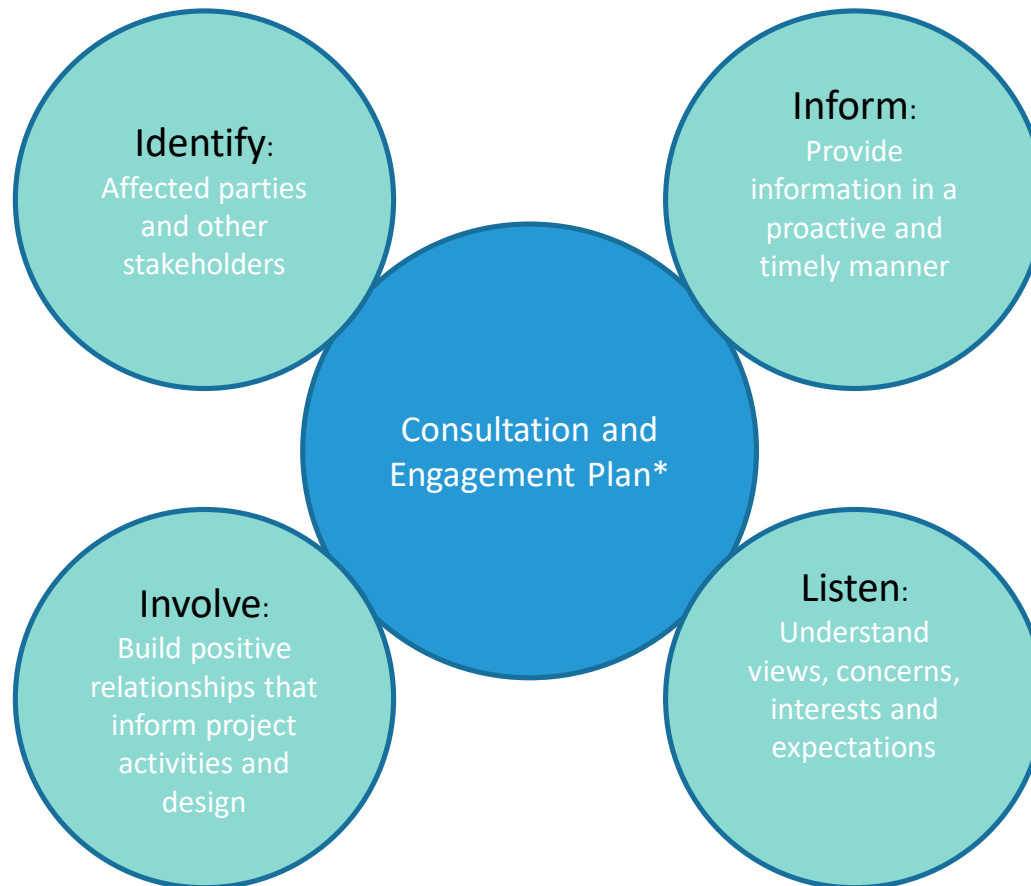


High-Level Project Timeline for 2021/2022



Consultation & Engagement

Plan Goals & Objectives



Consultation and engagement activities will be planned and conducted as the project reaches key milestones related to engineering, environmental and regulatory activities.

* Individual party Consultation and Engagement Plans may be developed on a case-by-case basis

Consultation & Engagement

Affected parties and other stakeholders

Indigenous governments	Communities & others
<ul style="list-style-type: none">• Dehcho First Nations• Northwest Territory Métis Nation• North Slave Métis Alliance• Deh Gáh Got'îê First Nation (Fort Providence)• Fort Providence Métis Council• Ka'a'gee Tu First Nation (Kakisa)• Hay River Métis Government Council• Kátł'odeeche First Nation• Mountain Island Métis	<ul style="list-style-type: none">• Town of Hay River• Hamlet of Fort Providence• Hamlet of Enterprise• Northland Utilities• CN Rail• Northwestel• NWT Parks• Aurora Wood Pellets

Consultation & Engagement – To Date

Timing	Activity
June 2019	Preliminary notification to Indigenous governments and organizations (IGOs)
April 2020	Notification letters to IGOs initiating consultation
May/June 2020	Follow-up emails and phone calls
July 2020	Other stakeholders engaged
July/August 2020	Consultation and engagement meetings begin in consideration of COVID-19 and parties availability
September 2020 onwards	Continued consultation and engagement

Next Steps – Consultation and Engagement

- Confirmation of interest in ongoing meetings
- Discussion of potential funding support to IGOs
- Preliminary discussion on project-related issues / areas of concern
- Discussion of results from environmental scoping work
- Other topics?

Thank you!



Questions?

Primary GNWT-INF Contact:
Rob Marshall
Manager, Energy Policy and Programs
rob_marshall@gov.nt.ca

Secondary GNWT-INF Contact:
Loretta Ransom
Advisor, Energy Funding, Research and
Development
Loretta_ransom@gov.nt.ca





REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: AUGUST 11, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR JULY 2020

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for July 2020.

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines Meter replacements Month end water report
Water & Sewer Facilities	Water Treatment Plant inspection
Roads	Grading of roads Clearing of ditches Street sweeping Sign repairs as needed Line painting Patching of minor holes in roads
Other	Regular fleet maintenance Funerals

Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

The ICIP funding agreement for removal of tires has been finalized. Currently working to develop plan to have tires removed from site as soon as possible in 2020.



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: AUGUST 11, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR JULY 2020

Soil on biotreatment pad was tested and half of the remaining material is good to be removed. Remainder expected to be removed by September.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town's water licence.

The Town's water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16th. In June, the MVLWB applied for an additional 60-day extension to the Town's existing water licence in order to provide more time to complete the renewal process due to delays associated with COVID-19. The next major step in the process is the public hearing which is scheduled for September 8-10. The renewal process is now expected to continue until the end of 2020 with a new licence being issued in early 2021.

Capital Projects 2020:

A list of 2020 Capital Projects along with an update of the status of these projects is included below. Any capital projects from 2019 that were not completed have been carried over and are included on this list.

2020 Capital Projects	
Project	Update
Lift Station System Upgrade	Tender for construction awarded to Rowe's construction. Awaiting land acquisition from GNWT Lands.
Fraser Place Development	Geotechnical work scheduled for August 11th. Design and clearing work will follow in 2020 with more development work in 2021.
Caribou Crescent Water, Sewer, and Drainage	Work progressing on underground infrastructure. Expected to be completed year 1 of the two year project in August. Paving work to occur in 2021.
Water Treatment Plant and Reservoir Roof Upgrades	Project has been completed.
Water Licence Renewal	Ongoing - See Water Licence section
Commercial Water Meter upgrade	Majority of meters have been purchased and a portion have been installed. Remainder to be done as time permits.
Landfill Waste Projects (Tires and others)	Exploring a variety of options for removal of tires from the landfill including local options. Expect work to proceed this year and tires to be removed.
Paradise Road Realignment	Planned for August or September 2020.



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: AUGUST 11, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR JULY 2020

Lift Station #2 Demolition	Project has been completed.
Sewer Flusher (Equipment)	Tender for this equipment is being finalized and should be ready to go out in August.
Beaver Crescent Water, Sewer, and Drainage	Surveying and design to be completed in 2020, construction in 2021.
Riverview Drive Upgrade	Surveying and design to be done in 2020.
Capital Drive Watermain	Surveying and design work to be completed in 2020.
Treatment Plant Intake Inspection	Work to take place the week of August 17 - 21, 2020. Working with contractor to ensure COVID procedures are approved and in place prior to project work.
Old Town Hall Demolition	Town Hall has been cleared of items, have reached out to consultant on removal of hazardous materials.

Planning:

10 Development Permits and 13 Building Permits have been approved for July 2020. In the month of July 2019, there were 8 Development Permits and 4 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
July 7/20	D20-042	2-105 th Street	Renovate Existing House and Exterior Decks.
July 7/20	D20-043, B20-021	16 Wright Crescent	Screen Walls and Roof on existing Deck and Fencing.
July 7/20	D20-044, B20-008	31 Fir Crescent	Build new Residential Wheelchair Ramp.
July 8/20	D20-045	15-101 st Street	Build new Front and Rear Fence.
July 7/20	D20-046	10 Camsell Crescent	Build new Rear Fence.
July 9/20	B20-009	11 Balsam Drive	Set up New 22 X 76 Manufactured Home.
July 10/20	D20-047	107 Woodland Drive	Build new Rear Fence.
July 17/20	D20-048	28 Wright Crescent	Move Side Yard Fence.
July 17/20	D20-049	19 Wright Crescent	Build Side Yard Fence.
July 17/20	D20-050	25 Caribou Crescent	Replace chain link fence with new Taller Wood Fence, (entire yard).
July 17/20	D20-051	7 John Mapes Crescent	Demolish Burnt Single Family Residence.
July 20/20	B20-010	6 Dessy Place	Stick Build 30 X 40 Single Family Residence.



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: AUGUST 11, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR JULY 2020

July 20/20	B20-011	8 Dessy Place	Sick Build 30 X 40 Single Family Residence.
July 20/20	B20-012	7 Dessy Place	Stick Build 30 X 40 Single Family Residence.
July 20/20	B20-013	9 Riverbend Road	Re-Roofing Residence.
July 23/20	B20-014	2-105 th Street	Re-Building Decks and Renovations.
July 24/20	B20-016	12 Cranberry Crescent	Re-Building Existing Decks.
July 28/20	B20-017	7 Mansell Place	Stick Build 46 X 28 Single Family Residence.
July 28/20	B20-018	6 Mansell Place	Stick Build 40 X 32 Single Family Residence.
July 28/30	B20-019	5 Mansell Place	Sick Build 46 X 28 Single Family Residence.
July 30/20	B20-020	24 Balsam Drive	Replacing existing Fence.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
August 6, 2020

Reviewed by: Glenn Smith
SAO
August 6, 2020



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: August 25th, 2020

SUBJECT: LETTER OF SUPPORT FOR PINE POINT MINING LIMITED

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter support for Pine Point Mining Limited/Osisko Metals to accompany their applications.

BACKGROUND:

See attachment for the background information supporting this letter of support.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Letter of support form – Pine Point Project Confirmation and Exploration Program
Letter of support form – Pine Point Project Environmental Assessment

Prepared by:
Stacey Barnes
Council Administrator
August 21, 2020

Reviewed by:
Glenn Smith
Senior Administrative Officer
August 21, 2020



Town of Hay River Letter of Support

Name of Group or Persons: Pine Point Mining Limited/Osisko Metals_____

Funding Program Name: Pine Point Project Confirmation and Exploration Program_____

Amount of Funding being applied for: zero_____

Due Date of Application: 20 August 2020_____

Brief Background of organization and funding program: _____

Pine Point Mining Limited (PPML) is investigating the historical Pine Point Mine area with the intention of recommencing operation of the mine subject to a favourable feasibility study outcome and receiving all necessary permits.

At a presentation to the Council on August 11, 2020 we presented the positive results from our recent Preliminary Economic Assessment (PEA) for the project and a summary of the recommendations for further work to be undertaken to advance the project. The further work will require on-site investigations of the mineral resources, geotechnical studies and groundwater management.

We are seeking a letter of support from the Town of Hay River Council to include with our applications for the Confirmation and Exploration Type A Water License and Class A Land Use Permit Applications. Under these permits we will undertake the further work recommended by the PEA. PPML anticipates these applications will be submitted in August 2020.

Signature of I:  Date: 21 August 2020



Town of Hay River Letter of Support

Name of Group or Persons: Pine Point Mining Limited/Osisko Metals_____

Funding Program Name: Pine Point Project Environmental
Assessment_____

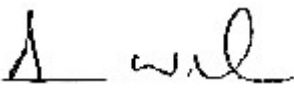
Amount of Funding being applied for: zero_____

Due Date of Application: 20 August 2020_____

Brief Background of organization and funding program: _____

Pine Point Mining Limited (PPML) is investigating the historical Pine Point Mine area with the intention of recommencing operation of the mine, subject to a favourable feasibility study outcome and receiving all necessary permits. At a presentation to the Council on August 11, 2020 we presented the positive results from our recent Preliminary Economic Assessment (PEA) for the project and PPML's intention to submit an Initiation Package to commence the Environmental Assessment of the project. It is anticipated that this project will provide significant benefits to the region and the Town of Hay River through business opportunities to provide services, goods and employment at the future mine.

We are seeking the Town of Hay River Council's support for our project by way of a letter of support to include in the Environmental Assessment Initiation Package which we anticipate will be submitted in September, 2020.

Signature of Applicant:  Date: 21 August 2020



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION **DATE:** August 25th, 2020

SUBJECT: DISPOSAL OF OLD FISHERMAN'S WHARF VENDOR BOOTHS

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the disposal, through a call for expressions of interest in repurposing, of the old Fisherman's Wharf Pavilion booths. If no feasible interests are expressed, the facility can be scrapped with some materials salvaged for future Town use or sale.

BACKGROUND:

The Town of Hay River has constructed a new Fisherman's Wharf Pavilion which opened in March 2020. The Pavilion was designed as a replacement to the market vendor booths located at the Commercial Docks property owned by the Federal Government and operated through the Hay River Harbour Association.

The old market vendor booths were initially constructed in 2005 with enhancements to the facility conducted in 2012. Combined construction costs were approximately \$17,000. Some assets (sea can, hot water system, water tank, signage) from the vendor booths were repurposed for the new Pavilion build. The remaining book value of the facility is approximately \$3500.

The Town of Hay River has not identified an internal purpose for reuse of the facility but would have an interest in salvaging some of the materials for future use.

It is recommended that a call for expression of interest be made to determine if public or private interest in the repurposing, through relocation, of the facility or a portion of. If no feasible interests are expressed, the Town of Hay River would salvage some materials and dispose of the facility with consideration of environmental, safety and operational regulations and risks.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2388 Procurement Bylaw and Policy

FINANCIAL IMPLICATIONS:

- Write off remaining book value: ~\$3500
- Disposal cost/revenue dependent on expressions of interest (full scrap = ~\$5000)



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION **DATE:** August 25th, 2020

SUBJECT: DISPOSAL OF OLD FISHERMAN'S WHARF VENDOR BOOTHS

ALTERNATIVES TO RECOMMENDATIONS:

Option 1: Dispose of buildings through scrapping with salvage of some materials

- Cost: ~\$5000
- Pros: assets are disposed in a timely fashion and with consideration of proper disposal techniques

Option 2: Advertise for sale

- Cost: \$0
- Pros: no cost of disposal; potential revenue
- Cons: does not consider potential interests of non-profit community groups

ATTACHMENTS:

Asset Disposal Form – Fisherman's Wharf Market Booths

Prepared by:

Glenn Smith

Senior Administrative Officer

Date: August 21st, 2020



Asset Redeployment/Disposal Form

Date: _____

Department: _____

Location: _____

Contact: _____

Telephone/Ext: _____

Item Description: (include quantity, manufacturer, model #, serial #, and brief description of each item)

Recommended for:

☐ Redeployment

☐ Trade-in

☐ Sale

☐ Used for Parts

☐ Scrap

☐ Donation

☐ Storage

☐ Unknown

Condition:

☐ Excellent/good

☐ Fair

☐ Poor/Beyond repair

☐ Stolen

☐ Potentially hazardous*

Reason for Redeployment/Disposal

Requested by: _____
Department Manager

Date: _____

Approved by: _____
Senior Administrative Officer

Date: _____

Approved by Council Motion Number: _____



REPORT TO COUNCIL

DEPARTMENT: FINANCE AND ADMINISTRATION

DATE: AUGUST 25, 2020

SUBJECT: 2020 Q2 CAPITAL

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Q2 Report on Capital as presented as recommended by the Finance Committee.

BACKGROUND:

As at June 30, 2020 the Town of Hay River has spent \$1,021,834 on capital. Requested forecast adjustments at Q2 relate to the following projects:

- Computer equipment replacement 2020- Reduction of \$10k due to cost savings associated with cloud migration.
- Fisherman's Wharf Pavilion- Increase of \$113k- flooring, signage, landscaping, parking enhancements. All funded by third parties, no reserve impact.
- Pool Pump Replacement- Reduction of \$40k- Estimate came in lower than expected.
- Porritt Landing Expansion – Increase of \$29k – Additional funding secured through CAP.
- Several projects budgeted on a contingent basis delayed until 2021:
 - Children's Activity Center - \$150k
 - Multipurpose Room Fitness Equipment - \$25k
 - Skatepark Upgrades - \$10k
- Lift Station System Upgrades – Forecasted reduction of spend in 2020 of \$3,973,500, all of which will be carried forward to 2021.
- Ambulance purchase- forecast reduction of \$24k- under budget as hydraulic cot was excluded.

New Projects Requested for 2020:

- Tourism Enhancements
 - CANNOR application submitted for multi element project (capital and O&M). Total project over multiyear is \$360k, \$89k of which is anticipated to be spent in 2020. 80/20 funding split between third party and THR. Project includes funding for: Downtown Beautification, Marketing Plan Execution, Visitor Signage, Conference Equipment, Mobile Washrooms, Electronic Tourism Platform, Outdoor Digital Signage. 2020 impact on reserves- \$17,800.
- Spring Breakup equipment
 - Sensors and cameras- \$18,000 to be funded from gas tax- pursuing other third-party funding.

COUNCIL POLICY/STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS OR STUDIES:

Bylaw #2388 Procurement Bylaw and Policy

FINANCIAL IMPLICATIONS:

Decrease in forecasted spend for 2020 of \$3,909,565, the majority of which will be carried forward to future years. Overall impact of changes had no impact to reserves on a net basis.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

June (Q2) 2020 Capital Report

Submitted by:
Sam Mugford, CPA, CA
Director of Finance and Administration

Reviewed by:
Glenn Smith
Senior Administrative Officer



Sponsor			Department		Project Name		Actuals June 30, 2020	Project phase	Percent completion	Anticipated completion date	Project status at Q2	Requested Forecast adjustments @ Q2
1	ADMIN	Administration	Computer Equipment Replacement Program- 2020				3,226	Execution	15%	12/31/2020	Desktop replacements ordered. Some capital cost savings associated with Cloud migration plan.	- 10,000
2	ADMIN	Administration	Principal repayment on long term debt				-					
3	REC	Recreation	Fisherman's Wharf Pavilion				160,666	Execution	90%	9/30/2020	Secured \$110k from Infrastructure CAP and \$20k from ITI for flooring, signage, landscaping, and parking enhancements. Building now at substantial completion and operational.	113,000
4	REC	Recreation	Portable Stage				128,700		100%	March 31st reporting	complete by May 31	
5	REC	Recreation	Recreation Centre Conference Upgrades				2,085	Closing	100%	3/31/2020	complete	
6	REC - OTHER	Recreation	Pool Pumps Replacement				-	Initiation	10%	10/30/2020	Estimate came in lower, revised at Q2- May receive AEA funding.	- 40,000
7	REC - OTHER	Recreation	Rec Centre Security Camera Project				-	Initiation	0%	12/31/2020	funding confirmed as per Q1 capital update to Council	
8	REC - OTHER	Recreation	Porritt Landing expansion (launch and docks)				12,960	Execution	5%	12/31/2022	\$42K CAP funding confirmed; SEED funding denied; waiting on CANNOR funding	29,000
9	REC - OTHER	Recreation	Children's Activity Centre				-	Not Started	0%	not likely 2020	funding source required	- 75,000
10	REC - OTHER	Recreation	Multipurpose Room Fitness Equipment				-	Not Started	0%	11/30/2021	waiting on funding applications (MACA, Canadian Tire, RBC, Canada Post)	- 25,000
11	REC - OTHER	Recreation	Multisport arena flooring				-	Initiation	0%	tbd	waiting on CANNOR funding	
12	REC - OTHER	Recreation	Skatepark upgrades				-	Not Started	0%	not likely 2020	funding source required	- 10,000
13	REC - Small Cap	Recreation	Small Capital Program - Aquatics				-	Initiation	0%	10/31/2020	waiting on AEA funding to replace LED lighting	
14	REC - Small Cap	Recreation	Small Capital Program - Programming				-	Initiation	0%	n/a	waiting on funding applications (MACA, Canadian Tire, RBC, Canada Post)	
15	REC - Small Cap	Recreation	Small Capital Program - Facilities and Parks				-	Initiation	0%	n/a	waiting on funding applications (MACA, Canadian Tire, RBC, Canada Post)	
16	Tourism and ED - Small Cap	Tourism and Economic Development	Small Capital Program - Tourism and Economic Development				5,000	Not Started	0%	12/31/2020	VIC Sewer Tank Replacement pending funding approval	
17	Tourism Enhancement	Tourism and Economic Development	Tourism Enhancements				-	Not Started	0%	12/31/2022	CANNOR application submitted for multi element project (capital and O&M). Downtown Beautification, Marketing Plan Execution, Visitor Signage, Conference Equipment, Mobile Washrooms, Electronic Tourism Platform, Outdoor Digital Signage.	89,000
18	PWS	Transportation and Public Works	Fire Hall/Town Hall Demolition				475	Initiation	0%	2020	All items to be saved have been removed from Town Hall, waiting on response from consultant regarding hazardous waste removal work.	
19	PWS	Transportation and Public Works	Sewer Flusher (Equipment)				-	Planning	0%	2020	Tender to go out late summer 2020.	
20	PWS	Transportation and Public Works	Mansell, Dessy, and Morin Water, Sewer & Road Upgrades				-	Closing	98%	2020	Minor deficiency work remaining.	
21	PWS	Transportation and Public Works	Lift Station System Upgrade (incl new Lift Station #4)				342,856	Execution	5%	2022	Tender has been awarded to Rowe's Construction. Land agreement being finalized ahead of construction	- 3,973,500



				Actuals June 30, 2020	Project phase	Percent completion	Anticipated completion date	Project status at Q2	Requested Forecast adjustments @ Q2
22	PWS	Transportation and Public Works	Fraser Place Development	2,305	Initiation	0%	2022	Geotech work scheduled for later in 2020, design work to follow.	-
23	PWS	Transportation and Public Works	Caribou Cres. Water, Sewer and Drainage Replacement	95,021	Execution	30%	2021	Work on underground infrastructure proceeding, to be completed in 2020. Paving of streets and curbs as well as yard reconstruction to take place in 2021.	
24	PWS	Transportation and Public Works	Beaver Cres. Water, Sewer and Drainage Replacement	-	Not Started	0%	2022	Survey and design work to be done in 2020.	
25	PWS	Transportation and Public Works	Riverview Drive Upgrades	-	Not Started	0%	2023	Survey and design work to be started in 2020.	
26	PWS	Transportation and Public Works	Capital Drive Watermain Replacement from Gagnier to Woodland Dr.	-	Not Started	0%	2022	Survey and design work to be done in 2020.	
27	PWS	Transportation and Public Works	Water Treatment Plant Roof Replacement	152,974	Completed	100%	2020	Project completed	
28	PWS	Transportation and Public Works	Water License Renewal	98,505	Execution	60%	Q1 2021	Project ongoing. Delays have occurred due to COVID, now expected to have new water license by early 2021.	
29	PWS	Transportation and Public Works	Commercial Water Meter upgrade to match new residential drive system	-	Execution	50%	2020	Project continuing in 2020. Managed by PWS Foreman	
30	PWS	Transportation and Public Works	Landfill - Tire Recycling Program	-	Planning	2%	2021	Administration looking at options available for this work. Work to begin in fall of 2020.	
31	PWS	Transportation and Public Works	Treatment Plant Intake Inspection	-	Planning	5%	Q4 2020	Scheduled to be done in August 2020 with report to follow afterwards. Inspection contract established	
32	PWS	Transportation and Public Works	Paradise Road Realignment	128	Planning	5%	Q4 2020	Work to proceed in August/September 2020.	
33	PWS	Transportation and Public Works	Subdivision - Sundog	-	Not Started	0%		Survey and design work to be started in 2020.	
34	PS	Protective Services	Ambulance (2020)	-	Execution	10%	12/31/2020	Tender approved in May. Anticipate a slight underspend. Scope reduced to remove hydraulic cot to keep within budget.	- 24,000
35	PS	Protective Services	Dispatch Service Equipment	16,935	Closing	100%	6/30/2020	Completed and in service in June 2020.	- 1,065
36	PS	Protective Services	Replacement Break Up equipment	-	Not Started	0%	9/30/2020	Replacement equipment to support Spring Breakup activity- Sensors, camera equipment, etc.	18,000
				1,021,834					- 3,909,565



REPORT TO COUNCIL

DEPARTMENT: FINANCE AND ADMINISTRATION

DATE: AUGUST 25, 2020

SUBJECT: 2020 Q2 CAPITAL

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Q2 Report on O&M as presented as recommended by the Finance Committee.

BACKGROUND:

As at June 30, 2020 the Town of Hay River has incurred a deficit of \$619,000. Budgeted surplus for the period was \$3.53M. The primary driver of this difference due to the timing of levying property taxes. As such, significant transactions which were anticipated to have occurred by June 30th won't happen until Q3.

Revenues:

- Property taxes were under budget due to timing of levy. At June 30th only Territorial GIL was billed.
- Sale of service down from budget due to reduction in programming, advertising, and grant revenue (budgeted with expense offset). Reduction slightly offset by higher than budgeted ambulance revenues.
 - Forecast reduction to reflect lower revenues from advertising, programing, and lower grant revenues.
- Other revenue from own sources lower than budget due to lower interest revenue
- No changes to forecasted government transfer for operating and water.
- Water and sewer revenues continue to be forecasted lower than budget, due to a delay in implementing budgeted rate increases and lower commercial sales.

Expenses:

- General Government costs higher than budget due to the timing of insurance payment (budgeted over full year, fully paid in April), and higher than anticipated legal and consulting costs due to COVID-19.
- Protective Service lower than budget as bylaw position as vacant for the first half of the year, and reduced training anticipated.
- Transportation and Public works is under budget as some items were budgeted straight line (asphalt, calcium, gravel) resulting in \$300k underspent at June, which will be caught up as road paving season continues.
- Environmental and Public Health Services under budget partially due lower maintenance and engineering (35k) and no cemetery mapping costs (10k). Forecasting higher costs due to flood costs (which were reimbursed under other revenue).

- Recreation and Culture expecting lower expenses due to elimination of several expenses budgeted contingent with revenue also expenses forecasted lower due to salary expense. currently we are investigating why our heating costs appear to be so high, as we had anticipated a larger reduction in expenses.
- Fiscal and Valuation lower than budget due to delay in early payment discount, municipal tax exemption, school tax exemption, and AFDA (150k total)

COUNCIL POLICY/STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS OR STUDIES:

Bylaw #2388 Procurement Bylaw and Policy

FINANCIAL IMPLICATIONS:

Administration has estimated the preliminary impact of COVID-19 and provided forecast adjustments to reflect the impact. Overall, we are forecasting a reduction of surplus before undernoted of \$67,000.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

June (Q2) 2020 O&M Report

Submitted by:
Sam Mugford, CPA, CA
Director of Finance and Administration

Reviewed by:
Glenn Smith
Senior Administrative Officer



Town of Hay River
Statement of Operations
Period from January 1, 2020 to June 30, 2020

		Year to date Actual	Year to date Budget	Year to Date Actual to Budget Variance	Full year Budget	Forecast adjustments - budgetary and estimate	Full year Forecast
Revenue	Property taxes	\$ 1,364,938	\$ 6,309,248	\$ (4,944,310)	\$ 6,309,248	\$ -	\$ 6,309,248
	Sales of service	374,919	650,628	(275,709)	1,296,150	(179,002)	1,117,148
	Other revenue from own sources	313,818	349,122	(35,304)	698,250	20,000	718,250
	Government transfers for operating	1,537,106	1,190,694	346,412	2,381,400		2,381,400
	Government transfers for water and sewer	522,498	522,498	-	1,045,000		1,045,000
	Water and sewer revenues	859,216	1,007,502	(148,286)	2,015,000	(240,000)	1,775,000
	Land sales, lease and development	27,888	389,700	(361,812)	779,400		779,400
		5,000,383	10,419,392	(5,419,009)	14,524,448	(399,002)	14,125,446
Expenses	General government	1,626,230	1,207,944	418,287	2,420,806	25,000	2,445,806
	Protective services	254,903	398,753	(143,850)	714,344	(31,000)	683,344
	Transportation and public works	659,365	1,154,554	(495,189)	2,371,696		2,371,696
	Environmental and public health services	194,970	282,900	(87,930)	502,300	40,000	542,300
	Planning and development	247,149	257,372	(10,223)	515,548		515,548
	Recreational and cultural	1,306,469	1,653,672	(347,203)	3,181,966	(365,665)	2,816,301
	Fiscal and valuation	256,590	380,994	(124,404)	762,000		762,000
	Water and sewer expenses	1,051,881	1,247,970	(196,089)	2,397,566		2,397,566
	Land development	21,970	306,300	(284,330)	612,600		612,600
		5,619,527	6,890,459	(1,270,931)	13,478,826	(331,665)	13,147,161
Surplus (deficit) before undernoted		(619,144)	3,528,933	(4,148,077)	1,045,622	(67,337)	978,285
Capital contributions		200,966	21,498	179,468	43,000		43,000
Transfers to capital		-	(500,000)	-	(1,000,000)		(1,000,000)
Surplus (deficit) before amortization expense		(418,178)	3,050,431	(3,968,609)	88,622	(67,337)	21,285
Amortization (expense)		(1,738,000)	(1,738,000)	-	(3,731,000)	-	(3,731,000)
Annual (deficit) surplus		(2,156,178)	1,312,431	(3,968,609)	(3,642,378)	(67,337)	(3,709,715)

Assumptions:

- temporary closure of the recreation center until Sept 1 2020.
- Reduced water sales due to businesses being shut down or operating at lower levels. Reduced by \$15k/month
- assumed budgeted water rates increase will not occur in 2020.