



---

## AGENDA

---

### PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **MINUTES**
  - a. Regular Meeting of Council – May 18<sup>th</sup> – page 2-5
6. **ADMINISTRATIVE ENQUIRIES**
7. **INFORMATION ONLY**
  - a. Monthly Policing Report for May – page 6-11
8. **NEW BUSINESS**
  - a. Letter of Support – Soaring Eagle Friendship Centre – page 12-13
  - b. Disaster Assistance Program – page 14-51
  - c. Fees and Charges Bylaw – page 52-96
  - d. Property Tax Auction – page 97-98
  - e. Excused Absence – page 99
9. **BYLAWS**
  - a. Bylaw 2431 – Fees and Charges Bylaw – First and Second Reading – page 100-142
  - b. Bylaw 2427 – Land Disposal Bylaw – Third and Final Reading – page 143-146
  - c. Bylaw 2430/LND/21 – Land Acquisition Bylaw – First and Second Reading – page 147-150
10. **IN CAMERA**
  - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
11. **ADJOURNMENT**



## REGULAR MEETING MINUTES May 18<sup>th</sup>, 2021

The Regular Meeting of Council was held on Tuesday, May 18, 2021 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Dohey, Duford, Groenewegen, Anderson and Willows

Staff: SAO – Glenn Smith, Director of Public Works – Mike Auge, Director of Finance - Sam Mugford, Stephane Millette – Director of Recreation, Director of Protective Services – Travis Wright & Council Administrator – Stacey Barnes

### 1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

### 2. ADOPTION OF AGENDA

#21-160

**MOVED BY CLLR DUFORD**

**SECONDED BY: CLLR ANDERSON**

Add Cllr Chambers to 7a) Excused Absence

### 3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Tuesday, May 18<sup>th</sup>, 2021

### 4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Cllr Dohey – Thank you to the EMO crew during breakup 2021, to Deputy Mayor Bouchard for keeping Council updated and to the Administration for welcoming the Fort Simpson Evacuees.

### 5. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Completed the Q1 financials and almost completed the financial statements. Will schedule a finance committee meeting shortly
- June 10 is the property tax auction sale; it will be in person and through zoom

Director of Protective Services – Travis Wright

- Training with Ross this week regarding operations and programs
- 1001 Training exercises all week with testing at the end of the month
- 6 HRFD completed a mental health first aid course
- EMO debrief to come

Director of Recreation – Stephane Millette

- No changes to programming, the numbers have been good
- Have a draft application to sent to the EHO with updated guidelines around COVID
- Working on summer prep, and having a meeting with user groups for use of the fields
- 2 maintenance summer students have started
- Job posting have been advertised for a trail foreman and lifeguards
- Training for summer students around safety and equipment as they start



## REGULAR MEETING MINUTES May 18<sup>th</sup>, 2021

- Recreation Committee met last week, and Tourism Committee met today at lunch, minutes to follow for information.
- Expression of Interest for the fisherman's wharf closed on Friday, we received 2 applications, will award it by May 21<sup>st</sup>
- Expression of Interest for Vale Island mowing closes on May 28<sup>th</sup>
- Funding Applications have been submitted for Youth/Recreation programming, ICIP for ventilation retrofit repairs and Summer CAP funding is due May 30<sup>th</sup>

Deputy Mayor Bouchard – Are we expanding the capacity of the facilities?

Millette – That was submitted as part of the application to the EHO

Director of Public Works – Mike Auge

- Boil water advisory continues until further notice and will continue to be tested
- Addressing breakup issues along the beach road, Alaska road and the standing water around Vale Island.
- There is a water break in Neville Place and another on Woodland/Camsell Crescent corner.
- Street sweeper will be out on Wednesday starting on the South Side.
- Curbside Cleanup starts May 25<sup>th</sup>
- Legal survey for Frazer Place has been completed
- Hired the General Foreman, he will be starting in June

SAO – Glenn Smith

- On Saturday we accepted 27 Fort Simpson Evacuees, thank you to the Hay River Health and Social Services for helping, they will be returning home on Wednesday and the cost is covered by the GNWT
- Thank you ad for the EMO committee will be going out
- Human Resource manager ad is out
- Power Franchise agreement process ongoing
- Applied for funding for Covid vaccine program
- Community Plan amendment rezone for Vale Island is out for consultation. Deadline is early June.
- ICIP funding agreement has been executed

### 6. ADOPTION OF MINUTES

a. Regular Meeting of Council – April 26<sup>th</sup>, 2021

**#21-161      MOVED BY: DEPUTY MAYOR BOUCHARD  
                      SECONDED BY: CLLR DUFORD**

**CARRIED**

b. Emergency Meeting of Council – May 7<sup>th</sup>, 2021

**#21-162      MOVED BY: CLLR DUFORD  
                      SECONDED BY: DEPUTY MAYOR BOUCHARD**

**CARRIED**



## REGULAR MEETING MINUTES May 18<sup>th</sup>, 2021

### 7. NEW BUSINESS

- a. Excused Absence

**RECOMMENDATION:**

**#21-163**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Chambers from the Regular Meeting of Council, Tuesday, May 18<sup>th</sup>, 2021**

**CARRIED**

### 8. BYLAWS

- a) Bylaw 2429/TAX/21 – Taxation – Third and Final Reading

**#21-164**

**MOVED BY: CLLR WILLOWS  
SECONDED BY: CLLR DUFORD**

**CARRIED**

### 9. IN CAMERA

**“Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?” Yes by all of Council**

**#21-165**

**MOVED BY: CLLR DUFORD  
SECONDED BY: DEPUTY MAYOR BOUCHARD**

**That the Council of the Town of Hay River move to In Camera at 7:00pm.**

**CARRIED**

**#21-166**

**MOVED BY: CLLR DUFORD  
SECONDED BY: CLLR GROENEWEGEN**

**That the Council of the Town of Hay River move out of In Camera At 7:49PM.**

**CARRIED**



## REGULAR MEETING MINUTES May 18<sup>th</sup>, 2021

### 10. ADJOURNMENT

#21-167      MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:50pm.

**CARRIED**

Certified Correct as Recorded on the 18<sup>th</sup> Day of May 2021

These minutes were accepted by motion #\_\_\_\_\_.

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Senior Administrative Officer**

Canada 



**MONTHLY  
POLICING REPORT  
May 2021  
Hay River Detachment  
“G” Division  
Northwest Territories  
Town of Hay River**



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 269 calls for service during the month of May 2021, within the town of Hay River.

### **Annual Performance Plan (A.P.P.'S) Community Priorities**

The Annual Performance Plan follows the RCMP fiscal year which ended at the end of March. The Community and Detachment priorities established for the current fiscal year starting April 1<sup>st</sup> are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, now this is a broad topic and can seem ambiguous however, the specific objective is to reduce a variety of crime by targeting prolific offenders and reducing the amount of crime and harm caused by a small percentage of the population.

Community consultation and feedback is critical in addressing the aforementioned priorities and creating a Community Consultive Group will be a great place to start and pave the way for open dialogue. I would like to invite the community to identify individuals or groups that may have an interest in participating. Anyone interested is invited to contact Sgt. Kurtis Pillipow at the Hay River RCMP detachment.

#### **1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:**

Hay River RCMP continued with efforts to identify activities compliant with COVID guidelines and restrictions, yet enable the RCMP to engage with the community in a meaningful way. We, Hay River RCMP are making necessary considerations and adjustments to participate in community events and work with community partners as we all navigate through the challenges of COVID 19, and more so now that the variant of concern is taking hold in other areas in Canada and remains a concern in NT. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit schools in an effort to engage with youth. This month, Hay River RCMP attended a Missing and Murdered Women and Girls event and lowered the flag in mourning the 215 children discovered in graves at the former Kamloops residential school.







## **2 - This month the detachment addressed Traffic - Safety by:**

Hay River RCMP continue to, with the assistance of NT RCMP traffic services, patrol the roadways in an effort to deter and detect unsafe driving situations. This month, seven reports of impaired driving were investigated, and of these seven, one was deemed to be unfounded. Of note, six check stops where completed and many violations where identified and addressed. We encourage anyone to report unsafe driving or risky driving behavior to the RCMP, including off highway areas as now that the warmer season is upon us, ATV patrols will become common place. Cst. Rosborough's partnership in ATVs patrols, and other road safety initiatives is very much appreciated and valued.







### **3 - This month the detachment addressed Harm Reduction by:**

To address those who cause the greatest harm in the Hay River RCMP detachment area, a Habitual Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes.

Of note, there has been a marked increase in the number of calls for service received related to vagrancy and intoxicated subjects in public. In May, as an example one individual was addressed 20 times, and another 25 times and in all instances, public intoxication was the paramount concern reported and the police response is generally to locate a safe place for the individual(s) to be escorted which is very time consuming. This is very taxing on police resources which are diverted from the three identified priorities however a reality that cannot be ignored.

<b>OCCURRENCES</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Current Month of previous year</b>	<b>Previous Year Total</b>
Assaults (Not including sexual assaults)	23	58	13	285
Sexual Offences	5	10	1	27
Break and Enters (Residence & Business)	4	12	1	37
Theft of Motor Vehicle	1	3	1	18
Theft Under \$ 5000.00	6	13	2	118
Theft Over \$ 5000.00	1	2	1	6
Drugs ( Possession )	1	3	4	3
Drugs ( Trafficking )	2	6	4	23
Liquor Act	41	88	21	301
Unlawful Sale (Bootlegging)	0	0	0	1
Causing a Disturbance / Mischief (total)	55	185	52	753
Causing a Disturbance	9	56	22	329
Mischief – damage to property	7	17	4	74
Mischief –obstruct enjoyment	39	102	26	115
Impaired Driving	7	28	9	212
Other Complaints	68	212	50	859
<b>Total Violations</b>	214	1102	159	2552
<b>Total Calls for service</b>	269	1145	237	3141

<b>JUSTICE REPORTS</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Current Month of previous year</b>	<b>Previous Year Total</b>
Victim Services Referral - Accepted	3	10	4	28
Victim Services Referral - Declined	16	58	7	304
Victim Services - Proactive Referral	3	8	1	8
Victim Services - Not Available	0	0	0	0
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0	1	3
Youth Diversion (Community Justice Referrals)	0	0	0	2
Adult Diversion (Community Justice Referrals)	0	0	0	1
Emergency Protection Orders (Detachment Initiated)	0	0	0	6
<b>ODARA Reports</b>	2	5	0	20
<b>Prisoners Held</b>	29	85	13	389
<b>Prisoners Escorted</b>	0	3	0	7
<b>Prisoners Held non-PROS Agency</b>	0	0	0	4
<b>Liquor Destroyed Immediately</b>	13	40	0	29
<b>Drug Seizures</b>	Small quantity of Cocaine	~850 grams (Cocaine), small quantity of heroin	3	3
<b>Firearm Seizures</b>	0	0	3	1
<b>Liquor seizures</b>	0	0	0	3

The Hay River Detachment housed a total of 37 prisoners in the month of May which includes matters emanating from KFN, Hay River, Enterprise, Court and assistance to surrounding detachments.

Sgt. Kurtis Pillipow  
 Detachment Commander, Hay River RCMP



# REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: June 15<sup>th</sup>, 2021

SUBJECT: LETTER OF SUPPORT FOR SOARING EAGLE FRIENDSHIP CENTRE

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Soaring Eagle Friendship Centre's application for Men's Healing Fund Expression of Interest.

## BACKGROUND:

The Soaring Eagle Friendship Centre is applying to a funding program from the GNWT called Men's Healing Fund. The program is a community-based men's healing program used throughout the NWT. The principles of the Men's Healing Fund include self-determination, autonomy, collaboration, innovation, progress, dignity, strength, flexibility, respect, hope and belonging.

These principles share significant overlap with the United Nations Declaration of the Rights of Indigenous Peoples as well as the Truth and Reconciliation Commission insights.

There is no conflict with the Town in terms of this funding program as the Town will not submit an application under this program.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Letter from the Soaring Eagle Friendship Centre

**Prepared by:**  
Stacey Barnes  
Council Administrator  
June 11<sup>th</sup>, 2021

**Reviewed by:**  
Glenn Smith  
Senior Administrative Officer  
June 11<sup>th</sup>, 2021

June 7, 2021

Tanya Ashley

Team Lead, Family Violence and Violence Against Women

Community Justice and Policing, Department of Finance

PO Box 1320, Yellowknife, NT X1A 2L9

SUBJECT: SOARING EAGLE FRIENDSHIP CENTRE REQUEST FOR MEN'S HEALING FUNDING

On behalf of the Town of Hay River, I would like to extend our wholehearted support to the Soaring Eagle Friendship Centre (SEFC) to accompany their request to the Government of the Northwest Territories for funding to assist their current and future funding that relate to Men's Healing.

We sincerely feel that the Soaring Eagle Friendship Centre is a valuable asset to the Community of Hay River as it promotes and represents healthy programming, especially considering their day-to-day interaction with our community's vulnerable population and those experiencing homelessness.

The funding greatly enhances the Centre's ability to continue providing successful programs and services. Its' valuable programs like these that help to help to heal our community.

We are hopeful that you will consider the SEFC a successful candidate for this application.

Thank you for the opportunity for us to recognize and show our support for the value of the SEFC.

Sincerely,

Mayor

Kandis Jameson

Town of Hay River



# REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: June 15, 2020

SUBJECT: Disaster Assistance Policy – 2021 Flood Damages

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to apply to the Government of the Northwest Territories (GNWT) for financial relief through their Disaster Assistance Policy for costs arising from the 2021 river breakup flood damage to municipal owned infrastructure.**

## BACKGROUND:

On May 7<sup>th</sup>, 2021, upon recommendation from the local Fire Chief, a Local State of Emergency was declared by the Council of the Town of Hay River due to the high risk of flooding associated with river breakup. During the height of the emergency, the Town communicated twice daily through digital media and information posts the status and risks of the emergency while emphasizing flood preparedness. Flooding did occur and affected Town of Hay River infrastructure including several roads and berm systems.

Most of the damage sustained during the flooding was to the Town's road system. There was damage to the berm system located in the West Channel area of the town near the West Point First Nations community.

Preassessments on the damaged infrastructure have been completed but in some cases more assessments and associated costing for repairs are still needed. Preassessment information is presented in the attached Flood Damage Report – Public Works – May 2021.

The GNWT has a Disaster Assistance Policy (DAP) 21.04 (copy attached). Due to river breakup flooding occurring in several NWT communities, the GNWT has been promoting the DAP to community governments and households and businesses to cover flood related damages. Administration has reviewed the policy and is recommending that Council support an application through the DAP for the 2021 river breakup flood damage to municipal owned infrastructure.

The Town notified its insurance broker of the event and flood damages. The response has been that roads and berms are not insured.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A





# REPORT TO COUNCIL

---

**DEPARTMENT:** ADMINISTRATION

**DATE:** June 15, 2020

**SUBJECT:** Disaster Assistance Policy – 2021 Flood Damages

---

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

GNWT Disaster Assistance Policy 21.4  
Flood Damage Report – Public Works – May 2021

**FINANCIAL IMPLICATIONS:**

Excess of \$100,000

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

---

**Prepared by:**

**Glenn Smith**  
**SAO**  
**June 11, 2021**



## 1. Statement of Policy

The Government of the Northwest Territories may provide financial assistance to community governments, small businesses, or residents of the Northwest Territories who have suffered damage as a result of a disaster.

## 2. Principles

The Government of the Northwest Territories will adhere to the following principles when implementing this Policy:

- (1) The Government of the Northwest Territories should offer assistance when widespread damage has occurred as a result of a disaster. The Government of the Northwest Territories should also assist community governments in responding to an emergency which results in a disaster.
- (2) The Government of the Northwest Territories should provide reasonable levels of disaster assistance but should not offer full compensation for damage or loss.
- (3) Community Governments, small businesses and residents should take appropriate and reasonable measures to prevent and minimize damage.

## 3. Scope

This Policy applies to community governments, small businesses and residents of the Northwest Territories.

## 4. Definitions

The following terms apply to this Policy:

Assigned Value of Damage - the total value arrived at through the application of an approved Standardized Item List plus the appraised value of improved real property.



Community Government - a municipal corporation or, in the absence of a municipal corporation, a community governing authority recognized by the Minister of Municipal and Community Affairs as the prime public authority responsible for the provision of municipal services.

Damage - property damage or loss which occurs as a result of a disaster.

Disaster - an event resulting from an emergency which leads to widespread damage.

Emergency - a situation or the threat of an impending situation abnormally affecting lives and property which requires a concerted response by a number of agencies, both government and private, under the direction of the appropriate elected officials, as distinct from routine operations carried out by agencies as normal day-to-day procedures.

Emergencies may include: extraordinary fire, flood, explosion, earthquake, landslide, severe weather, epidemic, shipping accident, mining accident, transportation accident, electrical power failure, nuclear accident, environmental pollution, or any other emergency not attributable to enemy attack, sabotage, or other hostile action, where injury or loss is or may be caused to persons or property.

Emergency Operations - extraordinary responses, beyond normal or routine functions, to a real or anticipated emergency to protect residents and to minimize damage to property.

Improved Real Property - physical land and structures or other improvements thereon.

Municipal Corporation - a corporation established under or continued by the *Charter Communities Act*, the *Cities, Towns and Villages Act*, the *Hamlets Act* or the *Settlements Act*.

Municipal Programs and Services - those programs and services which are normally provided by community governments, including the provision of water; collection, treatment and disposal of sewage and garbage; fire protection; road maintenance; recreation; by-law enforcement; land use control and community planning. This may also include land administration, borrowing and the collection of property taxes.



Pre-disaster Condition - the condition of a property prior to the occurrence of damage, which is the result of a disaster.

Small Business - a business which complies with the legal requirements to carry on business in the Northwest Territories where the owners operate the business and are dependent on the business for their main livelihood.

Standardized Item List - a list of the types of items, excluding improved real property, considered eligible for disaster assistance after a specific disaster, as well as an assigned value for each listed item type to be used in determining the amount of a disaster assistance payment.

## 5. Authority and Accountability

### (1) General

This Policy is issued under the authority of the Executive Council. The authority to make exceptions and approve revisions to this Policy rests with the Executive Council. Authority and accountability is further defined as follows:

#### (a) Minister

The Minister of Municipal and Community Affairs (the Minister) is accountable to the Executive Council for the implementation of this Policy.

#### (b) Deputy Minister

The Deputy Minister of Municipal and Community Affairs (the Deputy Minister) is accountable to the Minister and responsible to the Minister for the administration of this Policy.

### (2) Specific

#### (a) Executive Council

The Executive Council may:



- (i) determine if the Disaster Assistance Policy should be applied to a specific disaster; and
  - (ii) extend the provisions of this Policy to individuals who have suffered from a disaster, but are not resident in a community as defined in this Policy.
- (b) Minister

The Minister may:

- (i) consider a community government's request that the Disaster Assistance Policy be applied;
- (ii) recommend to the Executive Council that the Disaster Assistance Policy should be applied to a specific disaster;
- (iii) establish a Disaster Assistance Committee upon Executive Council direction that the Disaster Assistance Policy should be applied to a specific disaster;
- (iv) appoint a member of the public service to chair a Disaster Assistance Committee;
- (v) determine a minimum value of damage before disaster assistance will be offered;
- (vi) determine the maximum percentage of the value of damage that may be payable to a community resident or small business;
- (vii) approve a Standardized Item List recommended by a Disaster Assistance Committee;



- (viii) approve the amounts of disaster assistance to be paid; and
- (ix) negotiate with the Government of Canada for financial assistance.

(c) Deputy Minister

The Deputy Minister (or designate) will:

- (i) accept, assess and advise the Minister on a community government's request that the Disaster Assistance Policy be applied;
- (ii) designate at least one senior government official for appointment to a Disaster Assistance Committee;
- (iii) forward the recommendations of a Disaster Assistance Committee for the Minister's approval; and
- (iv) initiate payment, recording and recovery action of disaster assistance payments.

(d) Secretary of the Financial Management Board

The Secretary of the Financial Management Board will designate at least one senior government official for appointment to a Disaster Assistance Committee.

(e) Deputy Minister of Industry, Tourism and Investment

The Deputy Minister of Industry, Tourism and Investment will designate at least one senior government official for appointment to a Disaster Assistance Committee.





(f) Disaster Assistance Committee Chair

The Chair of a Disaster Assistance Committee:

- (i) will be accountable to the Deputy Minister for the operations of the Disaster Assistance Committee;
- (ii) will appoint to the Disaster Assistance Committee officials designated by the Deputy Minister of Municipal and Community Affairs, by the Secretary of the Financial Management Board and by the Deputy Minister of Industry, Tourism and Investment;
- (iii) may appoint other members to serve on the Disaster Assistance Committee; and
- (iv) will confer with the Regional Director of Emergency Preparedness Canada on the interpretation and application of the Disaster Financial Assistance Arrangements (Canada).

## 6. Provisions

(1) Eligibility

- (a) Eligibility for disaster assistance payments is restricted to community governments, small businesses and individuals resident in a community which has suffered a disaster.
- (b) The Executive Council may extend the provisions of this Policy to individuals who have suffered from a disaster, but are not residents in a community as defined in this Policy.

(2) Application of this Policy

- (a) After a disaster causing widespread damage has occurred:
  - (i) the municipal corporation of the affected community may request, by motion or resolution, that the Disaster Assistance Policy be applied; or



- (ii) where there is no municipal corporation as defined in this Policy, the local Band Council of the affected community may request, by Band Council Resolution, that the Disaster Assistance Policy be applied; or
  - (iii) the municipal corporation may declare a State of Local Emergency.
- (b) Copies of motions, resolutions or declarations referred to in Section 6(2)(a) are to be directed to the Deputy Minister of Municipal and Community Affairs.
  - (c) The Deputy Minister will forward copies of motions, resolutions or declarations referred to in Section 6(2)(b), along with an assessment of the situation, to the Minister.
  - (d) The Minister may recommend to the Executive Council that the Disaster Assistance Policy should be applied to the disaster in question.

(3) Criteria

The Executive Council will use the following criteria when determining whether the Disaster Assistance Policy should be applied to a specific disaster:

- (a) the event was an emergency;
- (b) damage was so widespread that a significant number of people or properties were affected;
- (c) the health, safety, and welfare of the affected residents were at risk;
- (d) the community conducted appropriate emergency operations and advised the Deputy Minister;
- (e) the community, small businesses and community residents made serious effort to protect property and minimize risk.



(4) Disaster Assistance Committee

A Disaster Assistance Committee will be established upon Executive Council direction that the Disaster Assistance Policy should be applied to a specific disaster:

(a) Membership

A Disaster Assistance Committee shall be comprised of:

- (i) a Chair appointed by the Minister;
- (ii) officials designated by the Deputy Minister of Municipal and Community Affairs, by the Secretary of the Financial Management Board and by the Deputy Minister of Industry, Tourism and Investment; and
- (iii) any additional members as may be appointed by the Chair of the Disaster Assistance Committee.

(b) Role and Responsibilities

Each Disaster Assistance Committee:

- (i) will develop, and recommend for the Minister's approval, a Standardized Items List;
- (ii) will establish a disaster assistance registration office to facilitate the distribution and receiving of statement of damage and loss forms;
- (iii) will establish a reasonable date by which all applications relating to the disaster must be submitted and provide public notice of the dates for registration;
- (iv) will accept applications for disaster assistance submitted in accordance with this Policy;
- (v) will determine the eligibility of applicants for disaster assistance;



- (vi) will examine all applications and determine whether the damage is eligible in accordance with this Policy and the Standardized Items List;
- (vii) may engage duly qualified professional appraisers to examine and assess applications for disaster assistance using established professional standards and any guidelines established for this purpose by the Committee;
- (viii) may return any applications to the appraisers for further assessment where such action appears appropriate;
- (ix) will determine amounts to be recommended for payment in accordance with this Policy; and
- (x) will forward applications and recommendations for payment to the Deputy Minister.

(5) Disaster Assistance Payments

- (a) Disaster assistance is not intended to provide full compensation for damage, but to assist eligible community governments, small businesses and community residents in restoring property to its pre-disaster condition. Disaster assistance is limited to essential items, the loss of which was neither preventable nor insurable.
- (b) Payments made under this Policy are considered to be "ex-gratia", that is, there is no statutory entitlement to a given level of assistance.
- (c) Assistance may be provided within the following limitations:
  - (i) assistance will only be provided for damage in excess of an amount set by the Minister;
  - (ii) appraisal of improved real property will be based on pre-disaster conditions;



- (iii) the assigned value of damage shall be the total value arrived at through the application of an approved Standardized Item List, plus the appraised value of improved real property;
  - (iv) assistance will be calculated as a percentage of the assigned value of damage;
  - (v) the actual percentage of the assigned value of damage used to calculate assistance will be set by the Minister and shall not exceed 80 percent;
  - (vi) the maximum assistance payable shall be \$100,000 after exclusions and limitations have been applied.
- (d) Eligible costs may include those related to:
- (i) real property being used as a principal residence and its ancillary structures, and essential possessions contained therein;
  - (ii) property being used as a business premise and stock in trade;
  - (iii) items essential to hunting and trapping, providing the claimant relies on hunting and trapping for a significant part of his or her income; or
  - (iv) the reconstruction of essential community services.
- (e) Disaster assistance will not be paid when the value of damage or loss:
- (i) could have been covered by insurance which was readily available at a reasonable cost, as determined by the Disaster Assistance Committee;
  - (ii) is recoverable through legal action;



- (iii) is eligible for financial assistance under any other program (the value of any damage or loss which is beyond the level of assistance provided by any other program is eligible for financial assistance under this Policy);
  - (iv) is an ordinary or normal risk of a business, trade, calling or occupation, including loss of income and interest charges;
  - (v) can be considered as a normal expenditure of a business, government, municipal department, or service, including maintenance costs;
  - (vi) is considered to be for non-essential items, such as summer cottages, furs, jewellery, objects of art, landscaping and residential fencing;
  - (vii) is considered to be non-essential to the restoration of an individual's home or livelihood or to the reconstruction of essential community services;
  - (viii) could have been reduced or prevented by means available to persons affected prior to the disaster; or
  - (ix) is incurred by business other than a small business.
- (6) Community Government Disaster Costs
- (a) A community government may request assistance under this Policy to recover extraordinary costs incurred in conducting emergency operations and to restore damaged public property to its pre-disaster condition.
  - (b) Eligible community government disaster costs may include those related to:





- (i) clearance of debris and wreckage from:
  - channels and streams, as necessary,
  - intake and outfall of sewers and storm drains to permit adequate functioning of the systems, and
  - water supply reservoirs, as necessary;
- (ii) removal of damaged buildings which constitute a definite threat to public safety;
- (iii) health and sanitation facilities;
- (iv) repair of streets, roads, wharves and docks;
- (v) repairs to publicly-owned sewer and water facilities;
- (vi) planning and design to determine costs of replacement, including necessary overtime payments for staff;
- (vii) emergency operations authorized by the appropriate authority;
- (viii) rental charges for equipment leased to assist in dealing with or recovering from the disaster;
- (ix) repairs to other community government structures and equipment which are uninsurable and an integral part of the municipal operation; and
- (x) damage to insurable community government facilities of an amount less than or equal to the deductible amount of insurance.



(7) Applications

- (a) Applications by community governments, small businesses or community residents for assistance under this Policy are to be directed to the Disaster Assistance Committee.
- (b) Statement of damage and loss forms will be available from the Disaster Assistance Committee and are to be used as application for assistance.

**7. Financial Resources**

Financial resources required under this Policy are conditional on approval of funds in the Main Estimates by the Legislative Assembly and there being a sufficient unencumbered balance in the appropriate activity for the fiscal year for which the funds would be required.

**8. Prerogative of the Executive Council**

Nothing in this Policy shall in any way be construed to limit the prerogative of the Executive Council to make decisions or take action respecting disaster assistance outside the provisions of this Policy.

---

Premier and Chairman of the  
Executive Council



# REPORT – FLOOD DAMAGE Public Works Infrastructure

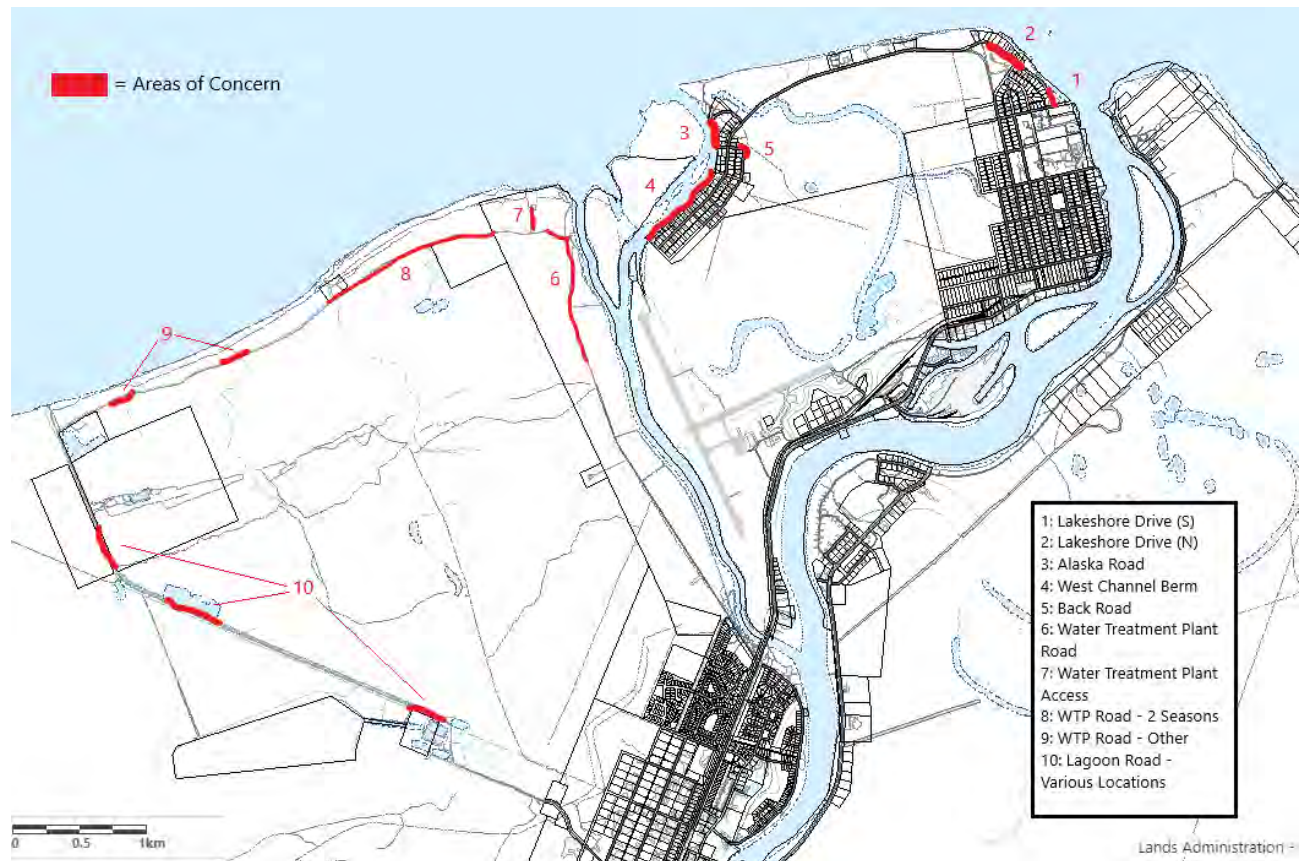
DEPARTMENT: Public Works

DATE: May 25, 2021

SUBJECT: Flood Damage to Public Works Infrastructure

Flooding occurred during the spring river break-up and affected Town of Hay River infrastructure including a number of roads and key access points to Town infrastructure. The following report summarizes the damage sustained to these assets as well as the ongoing work being done to address the issues and return the infrastructure to a pre-flood state. Final costs for all work are not yet known as several areas are still dealing with high water and/or ice buildup and all repairs are not yet completed. More information can be provided as repair work continues and final costs become known.

Most of the damage sustained during the flooding on the Public Works assets was to the Town's road system. In addition, there was also some damage to the berm system located in the West Channel area of Town, although the ice remains high in this area so the full extent of the damage cannot be ascertained at this time. The areas that sustained noticeable damage due to the high waters and flooding are indicated on the map below and the damage sustained, and recovery work, will be detailed in this report.





# REPORT – FLOOD DAMAGE Public Works Infrastructure

## 1. Lakeshore Drive (South)

The south end of Lakeshore Drive provides access to two residences in the area as well as access and parking for the public beach. High waters flooded this access road as shown below in Figure 1 making access to the houses on the road very difficult and eliminating much of the parking for the public beach.



*Figure 1: Lakeshore Drive (S) - May 12*

Water was subsequently pumped out of the area by a local resident as shown in Figure 2 but a large portion remains along the residential side of the road. The road did not sustain much direct damage but lack of access to the houses and parking lot is an issue that could arise during future flooding events.





# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 2: Lakeshore Drive (S) - May 20*

The Town recommends that a better drainage system be implemented in this area allowing flood water to flow directly to the lake and provide drainage to the area. Installing a small catch basin at the north end of this portion of the road which allows drainage under the adjacent boardwalk to the lake would provide an exit point for any water that accumulates in this area, thereby maintaining access to the houses for the residents.

## **2. Lakeshore Drive (North)**

The north portion of Lakeshore Drive experienced high water levels which resulted in severe damage to a portion of the road and there are indications of similar damage occurring in other areas along this stretch of the road. Figure 3 below shows the area on May 12<sup>th</sup> when a large portion of the road was submerged. Figures 4 – 6 show the road on May 20<sup>th</sup> after water has been pumped out from the area and Public Works crews have placed crush to try and mitigate the worst of the damage and allow vehicles to pass through.

# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 3: Lakeshore Drive (N) - May 12*



*Figure 4: Lakeshore Drive (N) - May 20*





## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 5 & 6: Lakeshore Drive (N) – May 20*

This section of Lakeshore Drive was impassable at times and will need to be reconstructed. Town crews are waiting for the roadway material to dry out further and then will be working with local contractors to dig up this portion of the road and rebuild it with a better base and road materials. There are other portions of the road along Lakeshore Drive that are also showing signs of failure due to the water in the area and these sections will be assessed to determine if they need to be replaced at this time as well.

The Town will also be looking to relocate a mailbox that is located at the end of this section of Lakeshore Drive to a location closer to the access from the highway in order to allow access to the mailbox to be maintained during periods of high water on the road.

### **3. Alaska Road**

Alaska Road is built along the top of the berm in the West Channel area of Town and provides access to a number of residential properties as well as the West Point First Nations band office. During the flooding, this section of the road sustained damage due to high water levels and ice flow in the channel. The result of this damage is that the road is sloughing away and in danger of falling into the west channel. Figures 7 and 8 show the shoulder of the road and the cracking on the road on May 12<sup>th</sup>, while figures 9 and 10 show the further damage that has occurred a week later on May 20<sup>th</sup>.



# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 7 & 8: Alaska Road – May 12*



*Figure 9 & 10: Alaska Road – May 20*





## REPORT – FLOOD DAMAGE Public Works Infrastructure

As the pictures show, the road has gotten worse in this area since the initial damage and portions have fallen completely into the channel. The cracking on the road surface has also become progressively worse with additional sections threatening to break off and cause further damage to the road surface. The Town is working with our engineering consultant to develop a solution to this problem and stabilize the road. This work will likely involve work in the channel which will involve obtaining environmental and other federal and territorial approvals. This approval process will likely prolong the project and require additional work in order to proceed.

#### 4. West Channel Berm

Water and ice levels threatened to breach the berm in several locations along its length and ice remains packed up against the berm throughout the area. This accumulation of ice prevents any assessment of the damage sustained by the berm but given the amount of ice and the flow of water here during the flood period it is likely that repair work will be necessary in several areas along the berm. Figures 11 through 13 show the ice alongside the berm as well as several locations where trees and bushes on the berm were damaged.



*Figure 11: Ice Along Berm - May 20*

# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 12: Ice Along Berm - May 20*



*Figure 13: Ice Along Berm - May 20*





## REPORT – FLOOD DAMAGE Public Works Infrastructure

### 5. Back Road

High water along the Back Road resulted in flooding of several lots and driveway accesses in the area. A number of houses were inaccessible to water delivery and sewer pump-out vehicles resulting in water and sewer issues for these residents. The water had receded somewhat by the time pictures were taken on May 20<sup>th</sup> but the pooling water and the driveway damage is shown below in figures 14 and 15.



*Figure 14: Back Road Water*



*Figure 15: Back Road Driveway Damage*



## REPORT – FLOOD DAMAGE Public Works Infrastructure

### 6. Water Treatment Plant Road

The Water Treatment Plant Road experienced flooding in several locations. The first location is along the eastern portion of the road alongside the west channel of the Hay River. This portion of the road was impassable for a large portion of the duration of the flooding and remains difficult to pass in smaller vehicles. The road is used as an important access road to the Town's Water Treatment Plant as well as providing access to the 2 Seasons Adventures campsites and Castaways Cottages and Campgrounds located further along the road. Figure 16 shows the large flow of water across the road on May 10<sup>th</sup> when the road was impassable. Figure 17 shows the opposite of this corner on May 10<sup>th</sup> with more water flowing across the road and several large ice chunks in the area.



*Figure 16: Water Treatment Plant Road - May 10*





## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 17: Water Treatment Plant Road - May 10*

The flow of water in the area has subsided since this time and Public Works crew have done work on clearing the road of ice and making initial repairs to some of the damage that has been done. The water remains deep alongside the road and continues to breach the road providing a hazard to users and causing further damage to the road. Figures 18 and 19 show a section of the road that remains under water and the ditch alongside this section containing a large amount of water.



*Figure 18: Water Treatment Plant Road - May 20*

## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 19: Water Treatment Plant Road Ditch - May 20*

The road throughout this area will need significant repairs both to fix the damage that was caused by this year's flooding and also to ensure that access to the water treatment plant is maintained in future years during high water events.

### **7. Water Treatment Plant Access Road**

The access road into the water treatment plant had water flowing across it for an extended period of time during the flooding. This water threatened to cut off access to this key piece of the Town's water infrastructure which would affect the water supply to all residents of Hay River as well as surrounding communities (KFN, Enterprise, Kakisa). While the water treatment plant itself is on high ground and therefore less susceptible to flood damage, the access road is key to ensuring operators can continue to provide water to residents. Figures 20 through 23 show the access road on May 6<sup>th</sup>, 7<sup>th</sup>, 10<sup>th</sup>, and 20<sup>th</sup> respectively. The water is no longer flowing across the road however there was some damage to the road that has since been fixed and it is vital that this access be maintained through future events.



## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 20: Water Treatment Plant Access - May 6*



*Figure 21: Water Treatment Plant Access - May 7*

# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 22: Water Treatment Plant Access - May 10*



*Figure 23: Water Treatment Plant Access - May 20*



## REPORT – FLOOD DAMAGE Public Works Infrastructure

### 8. Water Treatment Plant Road – 2 Seasons Access

Water in this area was very high in the initial stages of the flooding making the road here impassable. The water levels did drop later on as the flooding moved to other areas along the Water Treatment Plant Road (#6 on the list). Damage was done to this road which will need repairs as well as damage being done to both campsites that are located along this road. The Town will be working on repairs to the road this summer as time and resources permit and will be looking to install additional culverts and ditching in order to facilitate better drainage in the future. Figures 24 through 26 show the water on the road on May 7<sup>th</sup> when it covered a large section of the road. Figure 27 shows the same section on May 10<sup>th</sup> after the water had receded to a degree, and figure 28 shows the section again on May 20<sup>th</sup> after an additional culvert had been installed (at the far pylons in the picture) to facilitate better drainage and water flow. Figures 29 and 30 show a closer view of the added culvert on top of the original culvert in this location which did not provide enough flow.



*Figure 24: Water Treatment Plant Road - May 7*





## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 25: Water Treatment Plant Road - May 7*

# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 26: Water Treatment Plant Road - May 7*



*Figure 27: Water Treatment Plant Road - May 10*



## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 28: Water Treatment Plant Road - May 20*



*Figure 29: Water Treatment Plant Road - Additional Culvert - May 20*





*Figure 30: Water Treatment Plant Road - Additional Culvert - May 20*

Town of Hay River crews have already completed some restoration work on this portion of the road including the installation of the noted culvert. More work will be required in order to return the road to its pre-flood condition. Additional drainage work, including larger culverts, may be required to ensure that flooding damage is minimized during future flood events and to ensure that access to the water treatment plant is maintained.

### **9. Water Treatment Plant Road – Other Locations**

A few other locations along the Water Treatment Plant Road were noted where water was flowing freely across the road. The water damage in these locations was not as significant as in the areas noted above, however, some minor repair work will be necessary. In addition, these areas indicate locations along the road where improved drainage and additional culvert installation would be beneficial in preventing flooding and future washouts of the road.



## REPORT – FLOOD DAMAGE Public Works Infrastructure

Figures 31 and 32 show a couple of these additional areas that where water flowed across the road throughout the flooding period.



*Figure 31: Water Treatment Plant Road - May 7*



*Figure 32: Water Treatment Plant Road - May 10*





## REPORT – FLOOD DAMAGE Public Works Infrastructure

### 10. Lagoon Road

The Lagoon Road is not intended to be used regularly; it was originally extended to its current length to provide the Town with back-up access to the water treatment plant in case of emergency if the normal access is impassable. This road saw a drastic increase in traffic for the duration of the flooding of areas of the Water Treatment Plant Road as residents used this road instead of the normal Water Treatment Plant Road. This increase in traffic resulted in severe damage to the road in numerous places. Figures 33 through 36 show the damage that has occurred including significant rutting, potholes, and areas of deterioration.



*Figure 33: Lagoon Road – May 20*

# REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 34: Lagoon Road – May 20*



*Figure 35: Lagoon Road - May 20*



## REPORT – FLOOD DAMAGE Public Works Infrastructure



*Figure 36: Lagoon Road - May 20*

This road will require repairs along the entire length due to the increased usage and will need to be monitored throughout the summer to ensure no further deterioration occurs. This road should be upgraded to provide a higher quality roadway as a back-up access to the water treatment plant. As this year has demonstrated, flooding of the normal access road can quickly remove the regular access to the plant and this road becomes a vital piece of Town infrastructure when this happens. Providing a higher quality roadway in this location would help reduce the risk of all access to the plant being lost during a flood event.

### **Summary**

As this report has detailed, locations throughout the Town of Hay River have suffered damage due to the flooding and high waters that occurred this spring. Work has begun to repair the damage and restore all of the Town infrastructure but plenty of work still remains. Work is likely to continue in all of these areas throughout the summer as conditions dry out and repairs can be made.



# REPORT TO COUNCIL

**COMMITTEE: FINANCE COMMITTEE**

**DATE: June 15, 2021**

**SUBJECT: Bylaw 2431 Fees and Charges**

## **RECOMMENDATION:**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on the new Bylaw 2431 - Fees and Charges as presented.**

## **BACKGROUND:**

Many tax-based municipalities in the NWT have a separate bylaw that identifies all the fees and charges for municipal services. The intent behind a “one stop shop, for fees and charges” is clarity and ease of access for stakeholders who are seeking information on the fees that the municipality charges. The consolidation of fees and charges into one bylaw has the added benefit of providing a single point of reference for fees and charges that can be reviewed as part of the annual budget process.

Recommended fee changes are included as tracked changes to the schedules. Track changes was not always feasible where wholesale change to the fee structure was recommended. The Finance Committee considered cost of service as well as an interjurisdictional comparison in recommending new fees. Some of the Town fees have not changed since the mid-nineties and they are lagging other communities. In the case of administrative type fees, many of the services that had fees attached are now free services such as distribution of budgets and Council packages.

The Zoning and Building Bylaw, Solid Waste Management Bylaw and Tipping Fee Bylaw will be reviewed in 2021. Operational changes may be recommended as part of the bylaw review and in the case of the Zoning Bylaw, consultation is being completed. The rates for these bylaws are included in this Fee and Charges Bylaw but have minimal or no fee changes recommended at this time.

Schedule A to this bylaw identifies all the consequential amendments or repeals that apply to originating bylaws and serves to ensure that the timing of amendments or repeals is simultaneous.

The Town’s legal advisor has indicated there is no requirement to bring all the originating bylaws to Council at the same time as the Fees and Charges Bylaw No. 2431. However, the originating bylaws should be amended at some point in the future to incorporate the wording that is included in Schedule A of the Fees and Charges Bylaw.

Any originating bylaws that have consequential amendments will require a full review of all of the legislative references. As many of those bylaws are dated, this will be a significant exercise but it will also provide an opportunity for the Town to streamline legislative references using



# REPORT TO COUNCIL

---

**COMMITTEE: FINANCE COMMITTEE**

**DATE: June 15, 2021**

**SUBJECT: Bylaw 2431 Fees and Charges**

current practice which is to refer to the enabling legislation in its entirety as opposed to specific sections or clauses within enabling legislation.

The Fees and Charges Bylaw incorporates the changes recommended by both the Policy and Bylaw Committee and the Finance Committee. These changes include:

- Administration Fees – removal of several administration related fees with most types available online for no charge
- Ambulance Fees – increased per km rate from \$2.00 to \$2.50 for Highway Service
- Cemetery Fees – remove fee for children under the age of 16 (resident and non-resident). Economic increases to all other fee types.
- Building Permit Fees – added Application for Rezoning fee of \$500
- Fire Department Service Fees – increased Highway Response fee from \$1500 to \$1650 and per kilometer rate from \$2.00 / km to \$2.50 / km (aligned with Ambulance Highway Service rate). Added Firehall Meeting Room charge of \$605 / day and \$132/hour
- Business License fees – economic increases applied to most types. Removed Renewal Penalty
- Taxi permitting fees – approved by Council as part of Taxi Bylaw revision in June 2021
- Water and Sewer Services - approved by Council as part of Utility Bylaw revision in May 2021

## **ALTERNATIVES TO RECOMMENDATIONS:**

Leave fees in each underlying bylaw and do not present in an omnibus fee and charges bylaw

## **ATTACHMENTS:**

Bylaw 2431 Fees and Charges – Track Changes

---

**Prepared by:**

Glenn Smith

SAO

June 11, 2021

**The Town of Hay River**  
**Northwest Territories**



**Bylaw No. 2431**

**Fees and Charges Bylaw**

TABLE OF CONTENTS

**TABLE OF CONTENTS**

**Fees and Charges Bylaw**

SHORT TITLE ..... 2

INTERPRETATION ..... 6

DEFINITIONS..... 6

APPLICATION..... 8

SEVERABILITY ..... 9

SCHEDULES ..... 10

EFFECT ..... 11

SCHEDULE “A” (Consequential Amendments or Repeals)..... 11

SCHEDULE “B” (Fees and Charges) ..... 11

## TOWN OF HAY RIVER BYLAW NO. 2431

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to consolidate and otherwise establish the fees and charges payable for the Town's products, programs, services, public utilities, infrastructure, and facilities.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it expedient and wishes to both consolidate and update the various fees and charges to be collected by the Town of Hay River;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

### SHORT TITLE

1. This Bylaw may be cited as the Fees and Charges Bylaw.

### INTERPRETATION

#### DEFINITIONS

2. In this bylaw:

"Town"	means the Municipal Corporation of the Town of Hay River in the Northwest Territories established pursuant to the <i>Cities, Towns and Villages Act</i> ;
"Cost of Service"	means the dollar value equivalent for the direct and indirect costs of providing a program or service as calculated by the <i>Senior Administrative Officer</i> ;
"Payment Plan"	means a plan for the payment of a fee or charge as set out in the Town's Financial Administration By-law;
"Person"	means an individual human being or a corporation and includes a partnership, society, and an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires; and



“Program and/or Service” in this bylaw with respect to fees or other charges includes fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the Town and for the use of property under the ownership, direction, management or control of the municipality.

3. In this Bylaw all other terms, phrases and their derivatives as set out in the attached schedules shall have the meanings given in the bylaw (including any amended or successor bylaw) referenced in the individual Part of the Schedule.
4. If or when the terms, phrases or their derivatives are not consistent with the context, words in the present tense shall include the future, words in the plural context include the singular, and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the *Interpretation Act*, R.S.N.W.T. 1988, c. I-8 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 and if not defined in either of these Acts, they are to be given their common and ordinary meaning.
5. The marginal notes and headings in this bylaw are for reference purposes only.
6. Any Act, Regulation or Bylaw that is referred to in this Bylaw shall be interpreted as including any successor Act, Regulation or Bylaw.

## **APPLICATION**

### FEES ESTABLISHED

7. Council hereby establishes the fees and charges as set out in Schedule “B” to this Bylaw. The Bylaws set out in Schedule “A” are hereby amended or repealed as described in that Schedule.

### FEES AND CHARGES IMPOSED

8. The Town may impose fees and charges for its *programs or services*:
  - a) at the time the transaction is initiated; or
  - b) upon receipt of the service; or
  - c) if subsection 8. (a) or (b) are not applicable, upon the due date specified in any invoice issued by the Town to any person in connection with a fee or charge imposed by this Bylaw.
9. The *Senior Administrative Officer* may prescribe terms and conditions for billing customers and payment plans that do not otherwise contradict the provisions of this Bylaw or the Financial Administration Bylaw.
10. Unless otherwise noted, the fees and charges imposed by this Bylaw do not include any federal or other taxes, which shall be added where applicable.

11. No request by any person for a *program or service* as described in Schedule "B" will be processed or provided unless and until the person requesting the *program or service* has paid the applicable fee or charge in the prescribed amount set out in Schedule "B", or the *Senior Administrative Officer* has granted permission for the service or use of Town property to be provided in advance of an invoice being issued, or has waived the fee in whole or in part.

#### COLLECTION

12. The Town may actively and vigorously pursue the collection of outstanding receivables when the *Senior Administrative Officer* is satisfied that collection is reasonably assured and administration fees are reasonably warranted. The *Senior Administrative Officer* may limit collections if he or she believes that collection efforts are likely to cause or compound financial hardship.

#### PARAMOUNTCY

13. Where this Bylaw establishes a fee or charge for a fee or charge that has been established by Bylaw, resolution or other manner that predates the effective date of this Bylaw, the fee or charge in this Bylaw shall be the applicable fee or charge.

#### INTEREST

14. Unless otherwise prescribed by a payment plan, or directed by the Senior Administrative Officer, any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall accrue interest at the rate of 1.8% per month thereafter until such fee or charge is paid in full.

#### NON-PAYMENT OF FEES AND CHARGES

15. The fees and charges imposed pursuant to this Bylaw on a person constitute a debt of the person to the Town. Where there is statutory authority to do so, the *Senior Administrative Officer* may add the fees and charges imposed by this Bylaw to the tax roll for the property in the same manner as municipal taxes.

### **SEVERABILITY**

16. The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.

### **SCHEDULES**

17. The attached Schedules form part of this Bylaw.

**EFFECT**

18. This Bylaw shall come into effect upon receiving Third Reading and otherwise meeting the requirements of s. 75 of the *Cities, Towns & Villages Act* unless a later date is set out in Schedule "B".

READ A FIRST TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

READ A SECOND TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

READ A THIRD AND FINAL TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, C.P-10.section 76 and the bylaws of the Municipal Corporation of the Town of Hay River this            day of            , 20 .

\_\_\_\_\_  
Senior Administrative Officer

**BYLAW NO. 2431**  
**Schedule "A"**

**Consequential Amendments or Repeals**

The following bylaws are hereby amended or repealed:

1. The **Ambulance Service Fees Bylaw No. 2352/PS/16** is amended as follows:

a. Subsection 5.a. is deleted, and the following is substituted:

"5.a. Fees for service provided by the Hay River Ambulance service shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

b. Schedule "A" is deleted in its entirety.

2. The **Animal Control Bylaw No. 1957** is amended as follows:

- Section 12 is deleted, and the following is substituted:

"12. The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog licence as set out in Schedule "B" and fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 23 is deleted, and the following is substituted:

"23. The owner of a dog licensed under this by-law may obtain a licence tag to replace a tag that has been lost upon payment of a fee in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 61 is deleted, and the following is substituted:

"61. Where any dog not wearing a current Town dog license tag, including any dog exempt from licensing, is impounded under the provisions of this bylaw, such dog may be recovered by the owner within forty-eight (48) hours after being impounded on payment of the fee prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time, for the impoundment and for feed and care for each day that the dog was impounded."

3. The **Business License Bylaw No. 1395 "B"** is amended as follows:

a. Section 6 is deleted, and the following is substituted:

"6. **FEES** (a) All persons applying for a license shall make application to the Town by completion of the form set out in Schedule "B" to this By-law. At the time of the submission of the application for a license, the applicant must pay the appropriate fee for the class of license being applied for in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

(b) The fees payable to the Town for a license issued on or after the 1st day of November in any licensing period shall be one half of the annual license fee set out in the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety;

4. The **Cemetery Bylaw No. 2186/GEN/16** is amended as follows:

a. Subsection 3.viii) is deleted, and the following is substituted:

“3.viii) Family plots of one or more graves may be reserved by submission of a Burial Plot Reservation Permit (see Schedule B) and upon payment in full of the fee prescribed in Fees and Charges Bylaw No. 2431, as amended or replaced from time to time. Reserved Plots shall not be subject to any increases in burial fees for ten years following the date of reservation and shall be marked as “RESERVED” on the cemetery map. Burial fees shall be the fee in effect at the time of reservation for a period of 10 years from the reservation date. Thereafter, burial fees will be charged at the rate prescribed by the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Subsection 4.ix) is deleted, and the following is substituted:

“4.ix) Interment and disinterment fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Schedule “B” is deleted in its entirety.

5. The **Chase the Ace Lottery Bylaw No. 2368** is amended as follows:

a. Section 14 is deleted, and the following is substituted:

“14. Fees for a CTA style lottery shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

6. The **Fees & Charges to Recover Reasonable Administrative Cost Bylaw 1715 “A”** is repealed in its entirety.

7. The **Fire Department Service Fees Bylaw No. 2233/PS/17** is amended as follows:

a. Section 3 is deleted, and the following is substituted:

“3. Fees for service provided by the Hay River Fire Department shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety.

8. The **Lottery Licensing Bylaw 2349** is amended as follows:

a. Section 24 is deleted, and the following is substituted:

“24. The fees payable to the Town with respect to lottery licenses issued pursuant to this Bylaw shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 25, is deleted, and the following is substituted:

“25. Initial licensing fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Section 26, is deleted, and the following is substituted:

“26. Applications shall be accompanied by an application fee and, if applicable, a late fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

d. Section 27, is deleted, and the following is substituted:

“27. The licensing fee for a Series License shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

e. Schedule “A” is deleted in its entirety.

9. The **Porritt Landing Bylaw 2386** is amended as follows:

a. Section 8 is deleted, and the following is substituted:

“8. Season Pass rates shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 20 is deleted, and the following is substituted:

“20 Short Term Docking fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

10. The **Recreation Rates and Fees Bylaw 2410** is repealed in its entirety.

11. The **Taxi Bylaw 2425** is amended as follows:

a. Subsection 5. (7) is deleted, and the following is substituted:

“5. (7) An application to transfer a Taxi License in Form “C” or “C1” attached to this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to

time.”

- b. Subsection 7. (2) is deleted, and the following is substituted:

“7. (2) An application to transfer a Taxi Brokerage License in Form "C3" of this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 11 (b) is deleted, and the following is substituted:

“11. (b) payment of the Chauffer’s Permit Fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- d. Subsection 19 (d) is deleted, and the following is substituted:

“19. (d) be accompanied by a fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- e. Schedule “A” is deleted in its entirety.

12. The **Tipping Fee Bylaw 1516 “A”** is repealed in its entirety.

13. The **Water and Sewer Services Bylaw 1786** is amended as follows:

The definitions are amended by adding the following definition in alphabetical order:

““Fees and Charges Bylaw” means Fee and Charges Bylaw No. 2431, as amended or replace from time to time.”

- a. Sections 303(1) and (2) are deleted, and the following is substituted:

“303 1) (a) As a condition of providing service, the customer shall pay a meter deposit in the amount prescribed by the Fees and Charges Bylaw.

b) The meter deposit shall be held in trust by the Town until the customer’s account is closed;

c) No interest will be payable on a meter deposit.

d) Any interest the Town earns on meter deposits while they are held in trust shall be credited to the Utility Fund.

2) a) As a condition of reconnecting services after discontinuance of service due to non-payment of a water sewer account, the Senior Administrative Officer may require a deposit from the applicant in an amount prescribed by the Fees and Charges Bylaw

b) subject to subsection (c). the deposit shall be refunded after it has been held for twelve consecutive months, during which all bills for service have been paid within the time limit allowed;



- c) the deposit, less the amount of any unpaid balance due to the Town. shall be refunded upon termination of service; and
- d) no interest shall be paid on the deposit.
- e) All interest earned on deposits will be credited to the Utility Fund.”

b. Subsection 304 1) (c ) is deleted, and the following is substituted:

“304 (1)

c) pay the applicable service fees and any other fees, prescribed by the Fees and Charges Bylaw; and

c. Subsection 305 3) is deleted, and the following is substituted:

“305 3) The Town may continue to levy service charges until the Town terminates service.”

d. Subsection 501 3) is deleted, and the following is substituted:

“501 3) Every service pipe within a property shall be installed at the cost of the owner of the property to be served.

e. Section 802 is deleted, and the following is substituted:

“802 1) Subject to subsection (2), service charges shall be levied for various categories of customers and services at the rates prescribed by the Fees and Charges Bylaw.

2) Unless otherwise provided for in this By-Law or the Fees and Charges Bylaw, service charges shall be calculated:

a) where an approved meter or truck meter is in use, according to the quantity of water indicated by such meter; or

b) where an approved meter or truck meter is not in use, in accordance with the appropriate type of premises, unit of measurement, and quantity of water use as determined by the Senior Administrative Officer.”

f. Section 803 is deleted, and the following is substituted:

“803 Where a property is zoned for other than a residential use, the Senior Administrative Officer shall assign the use of the property to one of the categories specified in the Fees and Charges Bylaw, and fees shall be charged and collected at the rates prescribed in the Fees and Charges Bylaw for that category of use.”

g. Subsection 804 1) is deleted, and the following is substituted:

“804 1) Bills for service charges, fees, and all other penalties and charges levied pursuant to this Bylaw or the Fees and Charges Bylaw, are due and payable no later than the end of the month following service.”

- h. Section 807 is deleted, and the following is substituted:

“807 Where any service charges or fees are prescribed by the month or for any other period. the amount payable for a partial period shall be calculated by the Senior Administrative Officer on a proportional basis, unless otherwise provided in the Fees and Charges Bylaw.”

- i. Subsection 901 2) is deleted, and the following is substituted:

“901 2) Service charges, fees and other charges specified in the Fees and Charges Bylaw for water supply or the use of the sewage system that have not been paid by the end of the fiscal year in which they have been levied, shall be a charge against the lands or premises in respect of which the charges were levied, subject to the same penalties and collectable in the same manner as arrears of property taxes.”

- j. Schedule “A” Tariffs is deleted in its entirety.

14. The **Zoning Bylaw No. 1812** is amended as follows:

- a. Subsection 3.6, is deleted, and the following is substituted:

“3.6. All applications for a Development Permit will be accompanied by non-refundable fees in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- b. Subsection 3.17 1), is deleted, and the following is substituted:

“3.17. 1) Any person applying to amend any part of this bylaw shall apply in writing to the Development Officer, furnishing reasons in support of the application, requesting that the Development Officer submit the application to Council. All applications to amend this bylaw shall require the completion of Form “D” and be accompanied by shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 3.17 2) is deleted, and the following is substituted:

“3.17. 2) All applications to amend any part of this bylaw, except those initiated by Council or the Development Officer, shall be accompanied by a non-refundable fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- d. Section 3.17 8), is deleted, and the following is substituted:

“3.17. 8) Upon receiving the advice of the Development Officer, the applicant shall advise the Development Officer if the applicant:

- a) wishes the proposed amendment to proceed to Council, in which case he must prepay the advertising costs and any costs incurred by the Town to this point prior to the amendment proceeding to Council which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as

amended or replaced from time to time; or

b) does not wish to proceed to Council with the proposed amendment, in which case the application is considered abandoned.”

e. Schedule “3” is deleted in its entirety.

**SCHEDULE B INDEX**

**FEES AND CHARGES**

Administration Fees .....	PART 1
Ambulance Fees .....	PART 2
Cemetery Fees .....	PART 3
Development Fees .....	PART 4
Fire Department Fees .....	PART 5
Licensing Fees.....	PART 6
a) Animal Control	
b) Business License	
c) Lottery License	
d) Chase the Ace Lottery License	
e) Taxi License	
Recreation Fees.....	PART 7
Recreation Sponsorship and Advertising.....	PART 8
Tipping Fees .....	PART 9
Water and Sewer Services Fees.....	PART 10

Unless circumstances require otherwise, the fees and charges in Schedule B will be reviewed at least annually as part of the budget process.

## SCHEDULE B

### PART 1- Administration Fees

1. Research Fees	\$75.00 per hour or as approved by Director of Finance
2. Photocopying Fees	\$2.00 per page
3. Land Sales Title Registration Fees	Recover actual cost of registration with Land Titles Office
4. Preparation of Residency Letters Fee	\$10.00
5. Tax Certificate	\$30.00
6. Commissioner for Oaths	N/C for Town Documents.
7. Cheque returned "Non-sufficient Funds or 'NSF'"	\$40.00
8. Request for Tax or Utility Information	\$15.00 per instance

**SCHEDULE B**

**PART 2 – Ambulance Fees (Non-taxable)**

<b>Ambulance Service</b>	<b>Resident</b>	<b>Non-Resident</b>
In Town Service	\$500.00	\$700.00
Highway Service	\$600.00 Plus \$2.50/km	\$1,650.00 Plus \$2.50/km
Medevac Service	\$1,650.00 Plus \$75 per waiting hour after the first hour	\$1,650.00 Plus \$75 per waiting hour after the first hour

No charge to Hay River residents who are 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River

**SCHEDULE B**

**PART 3 – Cemetery Fees**

<b>Plots</b>	<b>HR Resident (\$)</b>	<b>Non-Resident (\$)</b>
Single Adult	640.00	1280.00
Under 16 Years	430.00	860.00
Plot Cremation	340.00	680.00
Plot Reservation (10 yr. Term)	280.00	550.00
Veteran	280.00	550.00
<b>Summer Services</b>	June 1 to November 30	
Internment/Summer - Adult	375.00	520.00
Internment/Summer – Cremation	145.00	190.00
Internment/Summer – Child (0 to 16)	0.00	0.00
<b>Winter Services</b>	December 1 to May 31	
Internment/Winter - Adult	670.00	830.00
Internment/Winter – Cremation	160.00	190.00
Internment/Winter – Child (0 to 16)	0.00	0.00
<b>Columbarium Niche</b>		
Columbarium Niche (12X12) at time of need	1720.00	2150.00
Columbarium Niche (12X12) reserved	1940.00	2420.00
<b>Other Charges</b>		
Disinter a Casket	680.00	840.00
Disinter an Urn	390.00	480.00
Additional Niche Name/Crest	270.00	330.00

Fees are non-refundable



## SCHEDULE B

### PART 4 – Building and Development Fees

#### Building Permit Fee Schedule

<u>Residential</u> Development Value in Dollars		Permit Fee
From	To	
0.00	2,000.00	\$15.00
2,000.01	5,000.00	\$45.00
5,000.01	10,000.00	\$75.00
10,000.01	25,000.00	\$150.00
25,000.01	50,000.00	\$300.00
Over 50,000.00		\$600.00

<u>Commercial/Industrial</u> Development Value in Dollars		Permit Fee
From	To	
0	10,000.00	\$75.00
10,000.01	30,000.00	\$300.00
30,000.01	50,000.00	\$600.00
50,000.01	100,000.00	\$1,200.00
100,000.01	500,000.00	\$2,400.00
500,000.01	1,000,000.00	\$4,800.00
Over 1,000,000.00		\$7,200.00
	Application for Re-Zoning	\$500.00

All applications for a Development Permit will be accompanied by non-refundable fees in the amount of:

- a) \$25.00 for development that is designated in the zone as a Permitted Use.
- b) \$50.00 for development that is designated in the zone as a Discretionary Use.

**SCHEDULE B**

**PART 5 – Fire Department Service Fees**

**Fire and Rescue Response Within Town Limits**

First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

**Fire and Rescue Response Outside Town Limits**

Highway Response	\$1,650.00 plus \$2.50 per kilometre
First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

**False Alarm**

First two (2) responses to a false alarm at the same premises in a 12-month period.	No Charge
Third (3 <sup>rd</sup> ) and each subsequent response to a False Alarm at the same premises responded to during a 12-month period	\$1,000.00 per response

**SCHEDULE B**

**PART 5 – Fire Department Service Fees (continued)**

	<b>½ Day</b>	<b>Day</b>	<b>Hour</b>	<b>Unit</b>
<b>Facilities</b>				
Emergency Response Training Center (ERTC)	\$150.00	\$300.00		
Capacity 20 persons				
Includes coffee, water, water and sewer service				
Training Tower - Live Burns	\$750.00	\$1,500.00		
Require a minimum of one Firefighter on site				
Includes classroom, pumper, and consumables				
Plus, Firefighter to operate pumper			\$50.00	
Plus, Firefighter to act as Safety Officer			\$50.00	
Training Tower - No Live Burns	\$250.00	\$500.00		
Grounds only	\$250.00	\$250.00		
Firehall Meeting Room		\$605.00	\$132.00	
<b>Equipment</b>				
Pump with equipment	\$250.00	\$500.00		
Plus, Firefighter to operate device			\$50.00	
Portable Electric Generator	\$25.00	\$50.00		
Smoke Generator	\$37.50	\$75.00		
Propane Props (fixed)	\$250.00	\$500.00		
Portable Radio (Simplex - 6 EMO)	\$30.00	\$60.00		
BULLEX Extinguisher Training Device	\$100.00	\$200.00		
Plus, Firefighter to operate device			\$50.00	

**SCHEDULE B**

**PART 5 – Fire Department Service Fees (continued)**

	<b>½ Day</b>	<b>Day</b>	<b>Hour</b>	<b>Unit</b>
<b>Consumables</b>				
SCBA Air Fills (low pressure <221 psi)/cylinder				\$20.00
Smoke Generator Fluid/gallon				\$30.00
Refill Dry Chemical Extinguisher (non-certified)/lb.				\$2.50
Training purposes only				
Use of Roof Simulator - up to six sheets of plywood				\$300.00

Upon request weekly, monthly, and longer-term rates for facilities, equipment and consumables can be arranged and rates approved by Council

**SCHEDULE B**

**PART 6 – Licensing Fees**

**a) Animal Control**

**Dog (tag) License Fees (Annual)**

a) Un-neutered male or female dog	\$35.00
b) Spayed female dog	\$0.00
c) Neutered male dog	\$0.00

Any animal attaining the age of 3 months after June 30th or for a new resident application after June 30 pay 1/2 the appropriate annual fee.

**Kennel License Fees (Annual)**

a) Kennel Fee	\$95.00
---------------	---------

**Dog Teams (Annual)**

a) Kennel Fee	\$95.00
---------------	---------

The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog license and pay the annual fee of Thirty-Five Dollars (\$35.00).

The owner of a dog licensed under this bylaw may obtain a license tag to replace a tag that has been lost upon payment of a fee of Five Dollars (\$5.00).

**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**b) Business Licensing (Annual)**

<b>Class of License</b>	<b>Fee</b>
Commercial	\$150.00
Home Occupation	\$200.00
Student	\$10.00
Seasonal Tourist	\$100.00
Non-Conforming	\$200.00
Non- Resident	\$350.00
Salesperson Sub-License	\$25.00

- Resident applications after September 1<sup>st</sup> will cost one-half of regular price.

**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**c) Lottery License**

<b>Program or Service</b>	<b>Fee</b>
<b>License Application</b> (more than 7 days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
<b>Total Prize Amount</b>	
- Less than \$1,000	\$ 0.00
- Between \$1,000 and \$6,999	\$ 50.00
- Between \$7,000 and \$20,000	\$ 300.00
- More than \$20,000 and not more than \$50,000	\$1500.00
<b>Nevada 6-month Club Room License</b>	\$3750.00
<b>License Application</b> (7 or less days prior to the Lottery)	\$ 100.00 + application fee as determined by total prize amount
<b>License amendment more than 7 days prior to the Lottery</b>	\$ 50.00
<b>License amendment 7 or less days prior to the Lottery</b>	\$ 100.00
<b>Processing Fee for incorrect or incomplete documents</b>	\$ 25.00

---



**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**d) Chase the Ace Lottery Licensing**

The following fee schedule shall apply for a CTA style lottery (note applications less than 7 days prior to the Lottery will not be accepted):

License Application (more than 7 days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
<b>Total Prize Amount</b>	
Less than \$1,000	\$ 0.00
- Between \$1,000 and \$6,999	\$ 50.00
Between \$7,000 and \$20,000	\$ 300.00
More than \$20,000	\$1500.00
License amendment more than 7 days prior to the Lottery	\$50.00
License amendment 7 or fewer days prior to the Lottery	\$100.00

**e) Taxi Licensing (Annual)**

<b>Item</b>	<b><u>Fee (annual unless otherwise specified)</u></b>
Appeal Fee (per event)	\$50.00
Taxi Permit	\$40.00
Taxi Brokerage license	\$75.00
Taxi License	\$40.00
Taxi License Transfer (per transfer)	\$35.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges

<b>Category</b>	<b>Rate structure</b>	<b>Fees</b>
<b>General Drop-in rates</b>		
<b>Child/Senior (under 12yrs or +55yrs)</b>		
Drop-in fee	per visit	\$ 2.75
10 punch pass	10 visits	\$ 24.50
Monthly	1 month	\$ 41.25
	3 months	\$ 99.00
	6 months	\$ 165.00
<b>Student (12-18 yrs)</b>		
Drop-in fee - student	per visit	\$ 4.00
10 punch pass - student	10 visits	\$ 34.50
Monthly	1 month	\$ 60.00
	3 months	\$ 144.00
	6 months	\$ 240.00
<b>Adult (19-54 yrs)</b>		
Drop-in fee - adult	per visit	\$ 6.00
10 punch pass - adult	10 visits	\$ 54.00
Monthly	1 month	\$ 90.00
	3 months	\$ 216.00
	6 months	\$ 360.00
<b>Family (max 5 people)</b>		
Drop-in fee - family	per visit	\$ 12.00
10 punch pass - family	10 visits	\$ 108.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Fitness Drop-In Rates

##### Senior (+55yrs)

Fitness Drop-In - senior (+55 yrs)	per visit	\$	5.25
10 punch fitness - senior (+55 yrs)	10 visits	\$	47.50
Monthly	1 month	\$	52.50
	3 months	\$	189.00
	6 months	\$	315.00
Fitness Drop-In - student	per visit	\$	7.00
10 punch fitness pass - student	10 visits	\$	63.00
Monthly	1 month	\$	70.00
	3 months	\$	252.00
	6 months	\$	420.00
Fitness Drop-In - adult	per visit	\$	8.50
10 punch fitness - adult	10 visits	\$	76.00
Monthly	1 month	\$	85.00
	3 months	\$	306.00
	6 months	\$	510.00

**SCHEDULE B**

**PART 7 – Recreation Fees and Charges (continued)**

**Arena Ice Surface Fees**

Arena Birthday Party Package	1hr on ice and 1 hr in rental room	\$	140.00
Arena Ice Surface - adult	hourly rate	\$	173.25
Arena Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$	1,559.25
Arena Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	2,945.25
Arena Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	3,638.25
Arena Ice Surface - youth	hourly	\$	103.95
Arena Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth	
Arena Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)		
Arena Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)		
Offseason Ice Surface - adult	hourly rate	\$	173.25
Offseason Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$	1,559.25
Offseason Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	2,945.25
Offseason Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	3,638.25
Offseason Ice Surface - local user groups	hourly rate	\$	87.00
Offseason Ice Surface - local user groups	based on 10+ hrs rental (free rental room included)	\$	780.00
Offseason Ice Surface - user group partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	1,473.00
Offseason Ice Surface - user group full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	1,819.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Arena Ice Surface Fees

Offseason Ice Surface – non-user group youth rental	hourly	\$ 104.95
Offseason Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Offseason Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Offseason Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	

\* Free room rental included in ice surface weekend rentals is for duration of the ice surface rental only.

\*\* Room to be included will be determined by type of rental, operational requirements and other possibly other bookings.

#### Ball Field Fees

Field Weekend Tournament - adult	per weekend per field	\$ 505.00
Field Hourly Rental- adult	hourly	\$ 75.00
Field Weekend Tournament - youth	per weekend per field	\$ 505.00
Field Hourly Rental- youth	hourly	\$ 75.00
League Fees - adult season	per team	\$ 660.00
League Fees - adult monthly	per team	\$ 360.00
League Fees - youth season	per team	\$ 325.00
League Fees - youth monthly	per team	\$ 175.00



## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Aquatics Centre Fees

Birthday Party Swim package (max 15 people)	2 hours (1 hr in pool 1 hr in tbd rental room)	\$	140.00
Pool rental - full facility	hourly	\$	234.00
Pool rental - full facility under Covid-19 restrictions	hourly	\$	140.00
Pool Lane Rental	hourly	\$	25.00
Swim Meet	per weekend	\$	163.75

#### Swimming lessons

8 swim lessons - preschool	8 x 30 minutes	\$	63.00
8 swim lessons - swimmer levels	8 x 45 minutes	\$	69.50
Private lessons (1 kid only)	30 minutes each	\$	32.00
Semi-private lessons (2-3 kids)	per session per kid	\$	25.00
Bronze Star	per course	\$	189.00
Bronze Medallion	per course	\$	252.00
Bronze Cross	per course	\$	252.00
Bronze Cross/Medallion	combo course	\$	378.00
First Aid Certification	per course	\$	252.00
National Lifesaving Society Certification	per course	\$	377.50
NLS Recertification	per course	\$	144.50
NLS Instructor Certification	per course	\$	377.00
Jr lifeguard club	9 lessons	\$	132.25
Jr lifeguard club	per week	\$	19.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Room Rental Fees

Multipurpose Room	daily	\$	605.00
Multipurpose Room	hourly	\$	132.00
Multipurpose Room - local user groups	daily	\$	247.50
Multipurpose Room- local user groups	hourly	\$	66.00
Doug Wietermann Room	daily	\$	605.00
Doug Wietermann Room	hourly	\$	132.00
Doug Wietermann Room - local user groups	daily	\$	247.50
Doug Wietermann Room - local user groups	hourly	\$	66.00
Community Hall	daily	\$	761.20
Community Hall	hourly	\$	192.50
Community Hall - local user groups	daily	\$	380.60
Community Hall - local user groups	hourly	\$	96.25
Summer Curling Rink	daily	\$	900.00
Summer Curling Rink	hourly	\$	154.00
Summer Curling Rink - local user groups	daily	\$	450.45
Summer Curling Rink - local user groups	hourly	\$	96.25
Rec Centre Parking Lot Rental	hourly rate	\$	87.00
Rec Centre Parking Lot - daily (10% reduction)	based on 10+ hrs rental	\$	780.00

**SCHEDULE B**

**PART 7 – Recreation Fees and Charges (continued)**

Rec Centre Parking Lot - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Rec Centre Parking Lot - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
Rental room user additional setup time	75% of hourly rate up to 5 hrs	as per space
Rental room user additional setup time	50% of hourly rate up to 10 hrs	as per space

Local user groups make regularly scheduled use of THR Recreation Facilities at applicable rates. Local user groups also participate in seasonal scheduling as per THR's Recreation Policy.

**Equipment Rentals**

Stageline SL75 Mobile Stage - daily (10% reduction)	based on 10+ hrs rental	\$ 780.00
Stageline SL75 Mobile Stage - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Stageline SL75 Mobile Stage - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
THR Small Modular Stage - daily		\$ 250.00
THR Small Modular Stage - partial wknd	based on 20+ hrs of ice + free DWHall	\$ 400.00
THR Small Modular Stage - full wknd	based on 30+ hrs of ice + free DWHall	\$ 500.00

Delivery within town limits with setup and takedown of stage included in rental fees.

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

Fundraising or non-profit table rental (offsite rental, no delivery)	daily	\$	20.00
Chairs (offsite rental, no delivery)	daily	\$	3.00
BBQ (no propane supplied) (\$50 deposit required)	daily	\$	150.00
Flip Chart (on site)	daily	\$	20.00
Projector (on site)	daily	\$	75.00
4 Piece Modular Glow Bar and Service Counter	daily	\$	150.00

#### Porritt Landing

Seasonal Slip	per season	\$	470.00
Seasonal Slip (3-year renewal)	3-year renewal	\$	1,410.00
Additional Seasonal Slip Sticker (2 max)	per vessel per season	\$	50.00
Short Term Docking Slip	daily	\$	30.00

#### Fishermen's Wharf Pavilion

##### Summer Season Rental (June-August)

hourly rate	per hour	\$	157.00
daily rate	per day	\$	900.00

##### Offseason Rental (September-May)

hourly rate	per hour	\$	187.00
daily rate	per day	\$	1,200.00

\* Rentals include electrical, picnic tables, garbage cans, 1 outhouse and access to booths on site.

\*\* Offseason premium rate based on propane use, installation of wall system, snow removal and other additional setup needs.

\*\*\* Additional stage, equipment and/or setup fees apply as per appropriate rate..

## SCHEDULE B

### PART 8 – Recreation Sponsorship or Advertising Opportunity

	<b>Rate structure</b>	<b>Rates</b>
<b>Aurora Ford Arena</b>		
Arena Dasher Board Signs (>70")	1-year term (renewable annually)	\$673.50
Arena Dasher Board Signs (<70")	1-year term (renewable annually)	\$335.75
Ice Surface Logo	6-month term (renewable annually)	\$378.00
Center Ice Logo	6-month term (renewable annually)	\$2,500.00
Zamboni Logos	3-year term (renewable)	\$2,340.00
Arena Sections	3-year renewable	\$5,000.00
Scorekeeper box	3-year renewable	\$5,000.00
Penalty Box #1	3-year renewable	\$4,000.00
Penalty Box #2	3-year renewable	\$4,000.00
Arena Players Box #1	3-year renewable	\$2,500.00
Arena Players Box #2	3-year renewable	\$2,500.00
Arena Penalty Box #1	3-year renewable	\$4,000.00
Arena Penalty Box #2	3-year renewable	\$4,000.00
Dressing room #1	3-year renewable	\$5,000.00
Dressing room #2	3-year renewable	\$5,000.00
Dressing room #3	3-year renewable	\$5,000.00
Dressing room #4	3-year renewable	\$5,000.00
Dressing room #5	3-year renewable	\$7,500.00
Dressing room #6	3-year renewable	\$7,500.00
Referee Dressing Room	3-year renewable	\$4,000.00
Arena Seats	life of building	\$250.00



**SCHEDULE B**

**PART 8 – Recreation Sponsorship or Advertising Opportunity**

<b>Sponsorship or Advertising Opportunity</b>	<b>Rate structure</b>	<b>Rates</b>
Pool Sauna	3-year renewable	\$5,000.00
Pool Hot Tub	3-year renewable	\$5,000.00
Pool Slide	3-year renewable	\$10,000.00
Children's tank	3-year renewable	\$5,000.00
Leisure Tank	3-year renewable	\$5,000.00
 <b>Sponsorship of Rental Rooms and other Community Centre Spaces</b>		
Community Hall	3-year renewable	\$30,000.00
Walking track	3-year renewable	\$15,000.00
Multipurpose Room	3-year renewable	\$10,000.00
Main Entrance Lobby and Aquatic Centre Viewing Area	3year renewable	\$5,000.00
Washrooms Main Floor	3year renewable	\$3,000.00
Walking Track Washrooms #1 (north end)	3year renewable	\$2,500.00
Walking Track Washrooms #2 (south end)	3year renewable	\$2,500.00
Community Centre Door Advertisements		
double door	3-year term (renewable)	\$2,500.00
single door	3-year term (renewable)	\$1,250.00
half door	3-year term (renewable)	\$673.50

**SCHEDULE B**

**PART 8 – Recreation Sponsorship or Advertising Opportunity (continued)**

**Other Sponsorship and Advertising Opportunities**

Stageline SL75 Mobile Stage	3-year term (renewable)	
Trail and greenspace sponsorship	5-year term (renewable)	\$1,200.00
Digital advertising (display on Aurora Ford Arena big screen)	per event	\$150.00
Digital advertising (display on Aurora Ford Arena big screen)	per season	\$400.00

## SCHEDULE B

### PART 9 – Solid Waste Facility Tipping Fees

1. That residents of the Town of Hay River will be allowed to deposit the weekly equivalent of four (4) thirty (30) gallon garbage cans of household waste. Anything over this amount shall be charged a minimum of Five (\$5.00) Dollars.
2. For waste originating within the Town of Hay River Municipal Boundaries:

<b>Truck Size</b>	<b>Charge</b>
½ ton and ¾ ton – Household Garbage	Free
½ Ton and ¾ Ton – All other Waste	\$5.00
1 Ton	\$10.00
Single Axle Dump Truck	\$20.00
Tandem Axle Body Job Dump Truck	\$50.00
Trailer End Dump Truck	\$75.00
Enclosed Trailer	\$200.00
Vehicle Body	\$50.00

3. For waste originating outside of the Town of Hay River Municipal Boundaries, or the Hay River Dene Reserve, prior permission from the Town of Hay River must be received, and the charge will be \$150.00 a ton, as per the Town of Hay River's weigh scale located in the Public Works yard.

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees**

**Section A: Public Piped Service (included in minimum monthly charge)**

All users of the Public Piped Service system shall be charged for both access and consumption.

Service	Fee (\$)				
	Effective June 1, 2021	Effective January 1, 2022	Effective January 1, 2023	Effective January 1, 2024	Effective January 1, 2025
Piped Water Access Fee - Residential	10	10	10	10	10
Piped Water Access Fee - Commercial, Industrial, Government	10	10	10	10	10

**Residential**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	55.38	57.20	59.08	61.05
"3/4	19	2000	55.38	57.20	59.08	61.05
1	25	3000	78.07	80.79	83.62	86.57
1 1/2	38	5000	123.45	127.99	132.71	137.62
2	50	7000	168.83	175.18	181.79	188.66
3	75	11000	259.59	269.57	279.96	290.75
4	100	15000	350.35	363.96	378.12	392.85
6	150	15000	350.35	363.96	378.12	392.85
8	200	20000	463.80	481.95	500.83	520.46

Consumption charge over Minimum billing per 1000 Imperial Gallons	22.69	23.60	24.54	25.52
---	-------	-------	-------	-------

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section A: Public Piped Service (included in minimum monthly charge)**

**Commercial, Industrial**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	56.30	58.15	60.08	62.08
"3/4	19	2000	56.30	58.15	60.08	62.08
1	25	3000	79.45	82.23	85.12	88.12
1 1/2	38	5000	125.75	130.38	135.20	140.20
2	50	7000	172.05	178.53	185.27	192.28
3	75	11000	264.65	274.84	285.43	296.45
4	100	15000	357.25	371.14	385.59	400.61
6	150	15000	357.25	371.14	385.59	400.61
8	200	20000	473.00	491.52	510.78	530.81

Consumption charge over Minimum billing per 1000 Imperial Gallons	23.15	24.08	25.04	26.04
---	-------	-------	-------	-------

**Government**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective Date			
			June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	65.12	67.32	69.62	72.00
3/4	19	2000	65.12	67.32	69.62	72.00
1	25	3000	92.68	95.99	99.43	103.00
1 1/2	38	5000	147.80	153.31	159.04	165.01
2	50	7000	202.92	210.64	218.66	227.01
3	75	11000	313.16	325.29	337.90	351.01
4	100	15000	423.40	439.94	457.13	475.02



**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section A: Public Piped Service (included in minimum monthly charge)**

**Government (continued)**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
			Effective Date			
Imperial	Metric	Monthly Minimum	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
6	150	15000	423.40	439.94	457.13	475.02
8	200	20000	561.20	583.25	606.18	630.03

Consumption charge over Minimum billing per 1000 Imperial Gallons	27.56	28.66	29.81	31.00
---	-------	-------	-------	-------

Consumption charge for users outside of the Municipal Boundary of the Town of Hay River per 1000 Imperial Gallons	53.58	55.73	57.96	60.27
---	-------	-------	-------	-------

For users of the piped water only service within the municipal boundary of the Town of Hay River, the charge for water only shall be 65% of the charge for piped water/sewer.

**Section B: Unmetered Users**

The following monthly rate shall be assessed, and charges based thereon shall be made respecting all single-family residential water users serviced from and connected to the Town's Public Piped Service and not otherwise provided for in this Bylaw:

Service		Fees (\$)			
		Effective Date			
Unmetered Users/Flat Rate (not otherwise addressed in this Part)	Gallons	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
Single Family Residential Water Users - A minimum charge based on an average consumption of 5,000 gallons (22,750 litres) shall be used.	5000	138.45	143.00	147.70	152.63

Any other water users connected to the Town's public piped service and are not metered shall be charged an amount which will be determined by the Senior Administrative Officer based on an estimated load, line size and estimated consumption.

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section C - Truck Water Delivery**

Service	Fee (\$)				
	Effective Date				
	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024	January 1, 2025
Trucked Water Access Fee-Vale Island and West Channel	10	10	10	10	10
Trucked Water Access Fee- Mile Five	10	10	10	10	10
Trucked Water Access Fee- Rural Reserve(Corridor)	10	10	10	10	10
Trucked Water Access Fee- TRC	10	10	10	10	10
Trucked Water Access Fee- Industrial, Commercial, Government	10	10	10	10	10

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Users in Residentially zoned areas with municipality: WestChannel and Vale island zone, Mile Five zone</b>					
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Users in Residentially zoned areas with municipality: Rural Reserve (Corridor) Zone</b>					
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section C - Truck Water Delivery (continued)**

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Commercial, Industrial (including caretaker units)</b>					
Monthly consumption for: first 4,500 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: 4,501 Gallon -7,000 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: Over 7000 Gallons	160.86	167.29	173.98	180.94	188.18

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Government</b>					
Monthly consumption for: first 4,500 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: 4,501 Gallon -7,000 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: Over 7000 Gallons	182.8	190.11	197.71	205.62	213.84

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Caretaker Unit Rate*</b>					
Monthly consumption for: first 2000 Gallons	86.1	89.54	93.12	96.84	100.72
Monthly consumption for: over 2001 Gallons	160.86	167.29	173.98	180.94	188.18

\*To qualify for the caretaker rate, trucked water customers on Commercially or Industrially zoned properties with a caretaker dwelling may apply (second account). The dwelling's water supply tank must be separate from the Commercial or Industrial water supply tank in accordance with Town of Hay River servicing standards.

	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Consumption charge for users outside of the municipal boundary of the Town of Hay River</b>	53.58	55.73	57.96	60.27	62.69

## SCHEDULE B

### PART 10 – Water and Sewer Services Fees (continued)

#### Section D - Flat Rate Billing

Where the Senior Administrative Officer is unable to obtain access for the purpose of meter reading, the consumption shall be based on:

- the average actual readings from the previous six (6) months, or
- in the event of inadequate readings, the consumption shall be calculated on the average gallonage.

If no basis for averaging exists, the consumption shall be calculated on a gallonage of Five Thousand (5,000) gallons or 22,750 litres.

#### Section E - High Volume Commercial Consumption (Truck Service)

A high-volume commercial consumption rate is available to commercial customers on the truck service by special arrangement with the Trucked Water Contractor and the Town.

To qualify for this rate, customers must meet all the following criteria:

- Accept full truckloads of water,
- Receive water in a container large enough to accommodate the entire load of water in one delivery,
- Receive a minimum of 50,000 Gallons of water per month. Consumption criteria will be reviewed based on a six-month average to ensure minimum monthly levels are maintained.

The rate charged will be Fifteen dollars and Ninety-Two cents (\$15.92) per One Thousand (1,000) gallons delivered, plus the cost of delivery charged to the Town by the Trucked Water contractor.

Partial truckloads will be charged at the regular rate as set out in Section “C”.

#### Section F - Meter Fees and Services

	Fee (\$)
Service	Effective June 1, 2021
Water Meter Fee - Residential	\$250
Water Meter Fee - Non-residential	100% Cost recovery basis
Utility Connection or Disconnection fee	\$40
Disconnection resulting from non-payment Paper	\$100
Invoice enviro fee	\$2.50/month



# REPORT TO COUNCIL

DEPARTMENT: LANDS

DATE: June 15, 2021

SUBJECT: PROPERTY ASSESSMENT & TAXATION ACT TAX SALE PROVISION

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER in accordance with the Property Assessment and Taxation Act sets the date of a public auction where taxable property will be offered for sale on August 12, 2021 at 9:00 am in Town Hall Council Chambers and through video conferencing with the minimum sale price of each taxable property as presented in the Report to Council.

## BACKGROUND:

The Property Assessment and Taxation Act R.S.N.W.T. 1988, c.P-10 (PATA) Part III Taxation, Section 97.6 provides for the recovery of tax arrears by sale at public auction.

The Property Assessment and Taxation Act – Tax Sales Regulations Section 3 establishes the minimum price of a taxable property.

Administration has provided notice pursuant to the legislation to all property owners that are in arrears for 2019 property taxes and that their properties may be sold for property tax arrears.

The properties listed below are subject to sale for arrears of property taxes.

Property Address	Lot	Block	Plan	Minimum Sale Price
3-102 STREET	2	H	40	\$27,550.00
48038 MacKENZIE HIGHWAY	2	XB	190	\$55,250.00
3 CAPITAL DRIVE	772-1-2		845	\$1,455,350.00
43044 MacKENZIE HIGHWAY	1926		4196	\$198,750.00

The auction will be held at 9:00 am on August 12, 2021 at the Town Hall Council Chambers in the Town of Hay River.

If prior to commencement of public auction, any person including the assessed owner pays the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears with respect to a taxable property, the property will not be offered for auction.

Any person who pays the arrears of property taxes and expenses prior to commencement of the public auction may obtain a lien on the taxable property for the amount paid if the person is other than the assessed owner and having an interest,



# REPORT TO COUNCIL

**DEPARTMENT: LANDS**

**DATE: June 15, 2021**

**SUBJECT: PROPERTY ASSESSMENT & TAXATION ACT TAX SALE PROVISION**

estate, encumbrance or claim registered or filed under the Land Titles Act in or against the taxable property or a transferee of such a person.

The assessed owners of any of the above taxable properties is entitled to redeem that taxable property within 30 days after the date of the public auction by paying the Town the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears. Where a taxable property that is sold at the public auction is redeemed by its assessed owner, the sale cannot be completed and all rights and interest of the purchaser in the taxable property cease.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Property Assessment and Taxation Act R.S.N.W.T. 1988, c.P-10 (PATA) Part III  
Taxation, Section 97.6

**FINANCIAL IMPLICATIONS:**

- Collection of arrears amount

**ALTERNATIVES TO RECOMMENDATIONS:**

- Postpone auction

**ATTACHMENTS:**

N/A

Prepared by:  
Susan Gallardo  
Lands  
Date: June 10, 2021

Reviewed by:  
Glenn Smith  
Senior Administrative Officer  
Date: June 10, 2021





# REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: JUNE 15<sup>th</sup>, 2021

SUBJECT: EXCUSED ABSENCE

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson from the Regular Meeting of Council, Tuesday, June 15<sup>th</sup>, 2021.

## BACKGROUND:

Mayor Jameson has asked to be excused from the Regular Meeting of Council, Tuesday, June 15<sup>th</sup>, 2021

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

N/A

**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: June 11<sup>th</sup>, 2021

**Reviewed by:**

**The Town of Hay River**  
**Northwest Territories**



**Bylaw No. 2431**

**Fees and Charges Bylaw**

TABLE OF CONTENTS

**TABLE OF CONTENTS**

**Fees and Charges Bylaw**

SHORT TITLE ..... 2

INTERPRETATION ..... 6

DEFINITIONS..... 6

APPLICATION..... 8

SEVERABILITY ..... 9

SCHEDULES ..... 10

EFFECT ..... 11

SCHEDULE “A” (Consequential Amendments or Repeals)..... 11

SCHEDULE “B” (Fees and Charges) ..... 11

## TOWN OF HAY RIVER BYLAW NO. 2431

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to consolidate and otherwise establish the fees and charges payable for the Town's products, programs, services, public utilities, infrastructure, and facilities.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it expedient and wishes to both consolidate and update the various fees and charges to be collected by the Town of Hay River;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

### SHORT TITLE

1. This Bylaw may be cited as the Fees and Charges Bylaw.

### INTERPRETATION

#### DEFINITIONS

2. In this bylaw:

"Town"	means the Municipal Corporation of the Town of Hay River in the Northwest Territories established pursuant to the <i>Cities, Towns and Villages Act</i> ;
"Cost of Service"	means the dollar value equivalent for the direct and indirect costs of providing a program or service as calculated by the <i>Senior Administrative Officer</i> ;
"Payment Plan"	means a plan for the payment of a fee or charge as set out in the Town's Financial Administration By- law;
"Person"	means an individual human being or a corporation and includes a partnership, society, and an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires; and

“Program and/or Service” in this bylaw with respect to fees or other charges includes fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the Town and for the use of property under the ownership, direction, management or control of the municipality.

3. In this Bylaw all other terms, phrases and their derivatives as set out in the attached schedules shall have the meanings given in the bylaw (including any amended or successor bylaw) referenced in the individual Part of the Schedule.
4. If or when the terms, phrases or their derivatives are not consistent with the context, words in the present tense shall include the future, words in the plural context include the singular, and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the *Interpretation Act*, R.S.N.W.T. 1988, c. I-8 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 and if not defined in either of these Acts, they are to be given their common and ordinary meaning.
5. The marginal notes and headings in this bylaw are for reference purposes only.
6. Any Act, Regulation or Bylaw that is referred to in this Bylaw shall be interpreted as including any successor Act, Regulation or Bylaw.

## **APPLICATION**

### FEES ESTABLISHED

7. Council hereby establishes the fees and charges as set out in Schedule “B” to this Bylaw. The Bylaws set out in Schedule “A” are hereby amended or repealed as described in that Schedule.

### FEES AND CHARGES IMPOSED

8. The Town may impose fees and charges for its *programs or services*:
  - a) at the time the transaction is initiated; or
  - b) upon receipt of the service; or
  - c) if subsection 8. (a) or (b) are not applicable, upon the due date specified in any invoice issued by the Town to any person in connection with a fee or charge imposed by this Bylaw.
9. The *Senior Administrative Officer* may prescribe terms and conditions for billing customers and payment plans that do not otherwise contradict the provisions of this Bylaw or the Financial Administration Bylaw.
10. Unless otherwise noted, the fees and charges imposed by this Bylaw do not include any federal or other taxes, which shall be added where applicable.

11. No request by any person for a *program or service* as described in Schedule “B” will be processed or provided unless and until the person requesting the *program or service* has paid the applicable fee or charge in the prescribed amount set out in Schedule “B”, or the *Senior Administrative Officer* has granted permission for the service or use of Town property to be provided in advance of an invoice being issued, or has waived the fee in whole or in part.

#### COLLECTION

12. The Town may actively and vigorously pursue the collection of outstanding receivables when the *Senior Administrative Officer* is satisfied that collection is reasonably assured and administration fees are reasonably warranted. The *Senior Administrative Officer* may limit collections if he or she believes that collection efforts are likely to cause or compound financial hardship.

#### PARAMOUNTCY

13. Where this Bylaw establishes a fee or charge for a fee or charge that has been established by Bylaw, resolution or other manner that predates the effective date of this Bylaw, the fee or charge in this Bylaw shall be the applicable fee or charge.

#### INTEREST

14. Unless otherwise prescribed by a payment plan, or directed by the Senior Administrative Officer, any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall accrue interest at the rate of 1.8% per month thereafter until such fee or charge is paid in full.

#### NON-PAYMENT OF FEES AND CHARGES

15. The fees and charges imposed pursuant to this Bylaw on a person constitute a debt of the person to the Town. Where there is statutory authority to do so, the *Senior Administrative Officer* may add the fees and charges imposed by this Bylaw to the tax roll for the property in the same manner as municipal taxes.

### **SEVERABILITY**

16. The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.

### **SCHEDULES**

17. The attached Schedules form part of this Bylaw.



**EFFECT**

18. This Bylaw shall come into effect upon receiving Third Reading and otherwise meeting the requirements of s. 75 of the *Cities, Towns & Villages Act* unless a later date is set out in Schedule "B".

READ A FIRST TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

READ A SECOND TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

READ A THIRD AND FINAL TIME this            day of            , 20 .

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, C.P-10.section 76 and the bylaws of the Municipal Corporation of the Town of Hay River this            day of            , 20 .

\_\_\_\_\_  
Senior Administrative Officer

**BYLAW NO. 2431**  
**Schedule "A"**

**Consequential Amendments or Repeals**

The following bylaws are hereby amended or repealed:

1. The **Ambulance Service Fees Bylaw No. 2352/PS/16** is amended as follows:

a. Subsection 5.a. is deleted, and the following is substituted:

"5.a. Fees for service provided by the Hay River Ambulance service shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

b. Schedule "A" is deleted in its entirety.

2. The **Animal Control Bylaw No. 1957** is amended as follows:

- Section 12 is deleted, and the following is substituted:

"12. The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog licence as set out in Schedule "B" and fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 23 is deleted, and the following is substituted:

"23. The owner of a dog licensed under this by-law may obtain a licence tag to replace a tag that has been lost upon payment of a fee in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 61 is deleted, and the following is substituted:

"61. Where any dog not wearing a current Town dog license tag, including any dog exempt from licensing, is impounded under the provisions of this bylaw, such dog may be recovered by the owner within forty-eight (48) hours after being impounded on payment of the fee prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time, for the impoundment and for feed and care for each day that the dog was impounded."

3. The **Business License Bylaw No. 1395 "B"** is amended as follows:

a. Section 6 is deleted, and the following is substituted:

"6. **FEES** (a) All persons applying for a license shall make application to the Town by completion of the form set out in Schedule "B" to this By-law. At the time of the submission of the application for a license, the applicant must pay the appropriate fee for the class of license being applied for in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

(b) The fees payable to the Town for a license issued on or after the 1st day of November in any licensing period shall be one half of the annual license fee set out in the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety;

4. The **Cemetery Bylaw No. 2186/GEN/16** is amended as follows:

a. Subsection 3.viii) is deleted, and the following is substituted:

“3.viii) Family plots of one or more graves may be reserved by submission of a Burial Plot Reservation Permit (see Schedule B) and upon payment in full of the fee prescribed in Fees and Charges Bylaw No. 2431, as amended or replaced from time to time. Reserved Plots shall not be subject to any increases in burial fees for ten years following the date of reservation and shall be marked as “RESERVED” on the cemetery map. Burial fees shall be the fee in effect at the time of reservation for a period of 10 years from the reservation date. Thereafter, burial fees will be charged at the rate prescribed by the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Subsection 4.ix) is deleted, and the following is substituted:

“4.ix) Interment and disinterment fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Schedule “B” is deleted in its entirety.

5. The **Chase the Ace Lottery Bylaw No. 2368** is amended as follows:

a. Section 14 is deleted, and the following is substituted:

“14. Fees for a CTA style lottery shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

6. The **Fees & Charges to Recover Reasonable Administrative Cost Bylaw 1715 “A”** is repealed in its entirety.

7. The **Fire Department Service Fees Bylaw No. 2233/PS/17** is amended as follows:

a. Section 3 is deleted, and the following is substituted:

“3. Fees for service provided by the Hay River Fire Department shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety.

8. The **Lottery Licensing Bylaw 2349** is amended as follows:

a. Section 24 is deleted, and the following is substituted:

“24. The fees payable to the Town with respect to lottery licenses issued pursuant to this Bylaw shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 25, is deleted, and the following is substituted:

“25. Initial licensing fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Section 26, is deleted, and the following is substituted:

“26. Applications shall be accompanied by an application fee and, if applicable, a late fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

d. Section 27, is deleted, and the following is substituted:

“27. The licensing fee for a Series License shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

e. Schedule “A” is deleted in its entirety.

9. The **Porritt Landing Bylaw 2386** is amended as follows:

a. Section 8 is deleted, and the following is substituted:

“8. Season Pass rates shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 20 is deleted, and the following is substituted:

“20 Short Term Docking fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

10. The **Recreation Rates and Fees Bylaw 2410** is repealed in its entirety.

11. The **Taxi Bylaw 2425** is amended as follows:

a. Subsection 5. (7) is deleted, and the following is substituted:

“5. (7) An application to transfer a Taxi License in Form "C" or "C1" attached to this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to

time.”

- b. Subsection 7. (2) is deleted, and the following is substituted:

“7. (2) An application to transfer a Taxi Brokerage License in Form "C3" of this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 11 (b) is deleted, and the following is substituted:

“11. (b) payment of the Chauffer’s Permit Fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- d. Subsection 19 (d) is deleted, and the following is substituted:

“19. (d) be accompanied by a fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- e. Schedule “A” is deleted in its entirety.

12. The **Tiping Fee Bylaw 1516 “A”** is repealed in its entirety.

13. The **Water and Sewer Services Bylaw 1786** is amended as follows:

The definitions are amended by adding the following definition in alphabetical order:

““Fees and Charges Bylaw” means Fee and Charges Bylaw No. 2431, as amended or replace from time to time.”

- a. Sections 303(1) and (2) are deleted, and the following is substituted:

“303 1) (a) As a condition of providing service, the customer shall pay a meter deposit in the amount prescribed by the Fees and Charges Bylaw.

b) The meter deposit shall be held in trust by the Town until the customer’s account is closed;

c) No interest will be payable on a meter deposit.

d) Any interest the Town earns on meter deposits while they are held in trust shall be credited to the Utility Fund.

2) a) As a condition of reconnecting services after discontinuance of service due to non-payment of a water sewer account, the Senior Administrative Officer may require a deposit from the applicant in an amount prescribed by the Fees and Charges Bylaw

b) subject to subsection (c). the deposit shall be refunded after it has been held for twelve consecutive months, during which all bills for service have been paid within the time limit allowed;

- c) the deposit, less the amount of any unpaid balance due to the Town. shall be refunded upon termination of service; and
  - d) no interest shall be paid on the deposit.
  - e) All interest earned on deposits will be credited to the Utility Fund.”
- b. Subsection 304 1) (c ) is deleted, and the following is substituted:
- “304 (1)
- c) pay the applicable service fees and any other fees, prescribed by the Fees and Charges Bylaw; and
- c. Subsection 305 3) is deleted, and the following is substituted:
- “305 3) The Town may continue to levy service charges until the Town terminates service.”
- d. Subsection 501 3) is deleted, and the following is substituted:
- “501 3) Every service pipe within a property shall be installed at the cost of the owner of the property to be served.
- e. Section 802 is deleted, and the following is substituted:
- “802 1) Subject to subsection (2), service charges shall be levied for various categories of customers and services at the rates prescribed by the Fees and Charges Bylaw.
- 2) Unless otherwise provided for in this By-Law or the Fees and Charges Bylaw, service charges shall be calculated:
- a) where an approved meter or truck meter is in use, according to the quantity of water indicated by such meter; or
  - b) where an approved meter or truck meter is not in use, in accordance with the appropriate type of premises, unit of measurement, and quantity of water use as determined by the Senior Administrative Officer.”

f. Section 803 is deleted, and the following is substituted:

“803 Where a property is zoned for other than a residential use, the Senior Administrative Officer shall assign the use of the property to one of the categories specified in the Fees and Charges Bylaw, and fees shall be charged and collected at the rates prescribed in the Fees and Charges Bylaw for that category of use.”

g. Subsection 804 1) is deleted, and the following is substituted:

“804 1) Bills for service charges, fees, and all other penalties and charges levied pursuant to this Bylaw or the Fees and Charges Bylaw, are due and payable no later than the end of the month following service.”

- h. Section 807 is deleted, and the following is substituted:

“807 Where any service charges or fees are prescribed by the month or for any other period. the amount payable for a partial period shall be calculated by the Senior Administrative Officer on a proportional basis, unless otherwise provided in the Fees and Charges Bylaw.”

- i. Subsection 901 2) is deleted, and the following is substituted:

“901 2) Service charges, fees and other charges specified in the Fees and Charges Bylaw for water supply or the use of the sewage system that have not been paid by the end of the fiscal year in which they have been levied, shall be a charge against the lands or premises in respect of which the charges were levied, subject to the same penalties and collectable in the same manner as arrears of property taxes.”

- j. Schedule “A” Tariffs is deleted in its entirety.

14. The **Zoning Bylaw No. 1812** is amended as follows:

- a. Subsection 3.6, is deleted, and the following is substituted:

“3.6. All applications for a Development Permit will be accompanied by non-refundable fees in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- b. Subsection 3.17 1), is deleted, and the following is substituted:

“3.17. 1) Any person applying to amend any part of this bylaw shall apply in writing to the Development Officer, furnishing reasons in support of the application, requesting that the Development Officer submit the application to Council. All applications to amend this bylaw shall require the completion of Form “D” and be accompanied by shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 3.17 2) is deleted, and the following is substituted:

“3.17. 2) All applications to amend any part of this bylaw, except those initiated by Council or the Development Officer, shall be accompanied by a non-refundable fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- d. Section 3.17 8), is deleted, and the following is substituted:

“3.17. 8) Upon receiving the advice of the Development Officer, the applicant shall advise the Development Officer if the applicant:

a) wishes the proposed amendment to proceed to Council, in which case he must prepay the advertising costs and any costs incurred by the Town to this point prior to the amendment proceeding to Council which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as



amended or replaced from time to time; or

b) does not wish to proceed to Council with the proposed amendment, in which case the application is considered abandoned.”

e. Schedule “3” is deleted in its entirety.

**SCHEDULE B INDEX**

**FEES AND CHARGES**

Administration Fees .....	PART 1
Ambulance Fees .....	PART 2
Cemetery Fees .....	PART 3
Development Fees .....	PART 4
Fire Department Fees .....	PART 5
Licensing Fees.....	PART 6
a) Animal Control	
b) Business License	
c) Lottery License	
d) Chase the Ace Lottery License	
e) Taxi License	
Recreation Fees.....	PART 7
Recreation Sponsorship and Advertising.....	PART 8
Tipping Fees .....	PART 9
Water and Sewer Services Fees.....	PART 10

Unless circumstances require otherwise, the fees and charges in Schedule B will be reviewed at least annually as part of the budget process.

## SCHEDULE B

### PART 1- Administration Fees

1. Research Fees	\$75.00 per hour or as approved by Director of Finance
2. Photocopying Fees	\$2.00 per page
3. Land Sales Title Registration Fees	Recover actual cost of registration with Land Titles Office
4. Preparation of Residency Letters Fee	\$10.00
5. Tax Certificate	\$30.00
6. Commissioner for Oaths	N/C for Town Documents.
7. Cheque returned "Non-sufficient Funds or 'NSF'"	\$40.00
8. Request for Tax or Utility Information	\$15.00 per instance

**SCHEDULE B**

**PART 2 – Ambulance Fees (Non-taxable)**

<b>Ambulance Service</b>	<b>Resident</b>	<b>Non-Resident</b>
In Town Service	\$500.00	\$700.00
Highway Service	\$600.00 Plus \$2.50/km	\$1,650.00 Plus \$2.50/km
Medevac Service	\$1,650.00 Plus \$75 per waiting hour after the first hour	\$1,650.00 Plus \$75 per waiting hour after the first hour

No charge to Hay River residents who are 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River

**SCHEDULE B**

**PART 3 – Cemetery Fees**

<b>Plots</b>	<b>HR Resident (\$)</b>	<b>Non-Resident (\$)</b>
Single Adult	640.00	1280.00
Under 16 Years	430.00	860.00
Plot Cremation	340.00	680.00
Plot Reservation (10 yr. Term)	280.00	550.00
Veteran	280.00	550.00
<b>Summer Services</b>	June 1 to November 30	
Internment/Summer - Adult	375.00	520.00
Internment/Summer – Cremation	145.00	190.00
Internment/Summer – Child (0 to 16)	0.00	0.00
<b>Winter Services</b>	December 1 to May 31	
Internment/Winter - Adult	670.00	830.00
Internment/Winter – Cremation	160.00	190.00
Internment/Winter – Child (0 to 16)	0.00	0.00
<b>Columbarium Niche</b>		
Columbarium Niche (12X12) at time of need	1720.00	2150.00
Columbarium Niche (12X12) reserved	1940.00	2420.00
<b>Other Charges</b>		
Disinter a Casket	680.00	840.00
Disinter an Urn	390.00	480.00
Additional Niche Name/Crest	270.00	330.00

Fees are non-refundable



**SCHEDULE B**

**PART 5 – Fire Department Service Fees**

**Fire and Rescue Response Within Town Limits**

First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

**Fire and Rescue Response Outside Town Limits**

Highway Response	\$1,650.00 plus \$2.50 per kilometre
First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

**False Alarm**

First two (2) responses to a false alarm at the same premises in a 12-month period.	No Charge
Third (3 <sup>rd</sup> ) and each subsequent response to a False Alarm at the same premises responded to during a 12-month period	\$1,000.00 per response



**SCHEDULE B**

**PART 5 – Fire Department Service Fees (continued)**

	<b>½ Day</b>	<b>Day</b>	<b>Hour</b>	<b>Unit</b>
<b>Facilities</b>				
Emergency Response Training Center (ERTC)	\$150.00	\$300.00		
Capacity 20 persons				
Includes coffee, water, water and sewer service				
Training Tower - Live Burns	\$750.00	\$1,500.00		
Require a minimum of one Firefighter on site				
Includes classroom, pumper, and consumables				
Plus, Firefighter to operate pumper			\$50.00	
Plus, Firefighter to act as Safety Officer			\$50.00	
Training Tower - No Live Burns	\$250.00	\$500.00		
Grounds only	\$250.00	\$250.00		
Firehall Meeting Room		\$605.00	\$132.00	
<b>Equipment</b>				
Pump with equipment	\$250.00	\$500.00		
Plus, Firefighter to operate device			\$50.00	
Portable Electric Generator	\$25.00	\$50.00		
Smoke Generator	\$37.50	\$75.00		
Propane Props (fixed)	\$250.00	\$500.00		
Portable Radio (Simplex - 6 EMO)	\$30.00	\$60.00		
BULLEX Extinguisher Training Device	\$100.00	\$200.00		
Plus, Firefighter to operate device			\$50.00	

**SCHEDULE B**

**PART 5 – Fire Department Service Fees (continued)**

	<b>½ Day</b>	<b>Day</b>	<b>Hour</b>	<b>Unit</b>
<b>Consumables</b>				
SCBA Air Fills (low pressure <221 psi)/cylinder				\$20.00
Smoke Generator Fluid/gallon				\$30.00
Refill Dry Chemical Extinguisher (non-certified)/lb.				\$2.50
Training purposes only				
Use of Roof Simulator - up to six sheets of plywood				\$300.00

Upon request weekly, monthly, and longer-term rates for facilities, equipment and consumables can be arranged and rates approved by Council

**SCHEDULE B**

**PART 6 – Licensing Fees**

**a) Animal Control**

**Dog (tag) License Fees (Annual)**

a) Un-neutered male or female dog	\$35.00
b) Spayed female dog	\$0.00
c) Neutered male dog	\$0.00

Any animal attaining the age of 3 months after June 30th or for a new resident application after June 30 pay 1/2 the appropriate annual fee.

**Kennel License Fees (Annual)**

a) Kennel Fee	\$95.00
---------------	---------

**Dog Teams (Annual)**

a) Kennel Fee	\$95.00
---------------	---------

The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog license and pay the annual fee of Thirty-Five Dollars (\$35.00).

The owner of a dog licensed under this bylaw may obtain a license tag to replace a tag that has been lost upon payment of a fee of Five Dollars (\$5.00).

**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**b) Business Licensing (Annual)**

<b>Class of License</b>	<b>Fee</b>
Commercial	\$150.00
Home Occupation	\$200.00
Student	\$10.00
Seasonal Tourist	\$100.00
Non-Conforming	\$200.00
Non- Resident	\$350.00
Salesperson Sub-License	\$25.00

- Resident applications after September 1<sup>st</sup> will cost one-half of regular price.

**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**c) Lottery License**

<b>Program or Service</b>	<b>Fee</b>
<b>License Application</b> (more than 7 days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
<b>Total Prize Amount</b>	
- Less than \$1,000	\$ 0.00
- Between \$1,000 and \$6,999	\$ 50.00
- Between \$7,000 and \$20,000	\$ 300.00
- More than \$20,000 and not more than \$50,000	\$1500.00
<b>Nevada 6-month Club Room License</b>	\$3750.00
<b>License Application</b> (7 or less days prior to the Lottery)	\$ 100.00 + application fee as determined by total prize amount
<b>License amendment more than 7 days prior to the Lottery</b>	\$ 50.00
<b>License amendment 7 or less days prior to the Lottery</b>	\$ 100.00
<b>Processing Fee for incorrect or incomplete documents</b>	\$ 25.00

---

**SCHEDULE B**

**PART 6 – Licensing Fees (continued)**

**d) Chase the Ace Lottery Licensing**

The following fee schedule shall apply for a CTA style lottery (note applications less than 7 days prior to the Lottery will not be accepted):

License Application (more than 7 days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
<b>Total Prize Amount</b>	
Less than \$1,000	\$ 0.00
- Between \$1,000 and \$6,999	\$ 50.00
Between \$7,000 and \$20,000	\$ 300.00
More than \$20,000	\$1500.00
License amendment more than 7 days prior to the Lottery	\$50.00
License amendment 7 or fewer days prior to the Lottery	\$100.00

**e) Taxi Licensing (Annual)**

<b>Item</b>	<b><u>Fee (annual unless otherwise specified)</u></b>
Appeal Fee (per event)	\$50.00
Taxi Permit	\$40.00
Taxi Brokerage license	\$75.00
Taxi License	\$40.00
Taxi License Transfer (per transfer)	\$35.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges

<b>Category</b>	<b>Rate structure</b>	<b>Fees</b>
<b>General Drop-in rates</b>		
<b>Child/Senior (under 12yrs or +55yrs)</b>		
Drop-in fee	per visit	\$ 2.75
10 punch pass	10 visits	\$ 24.50
Monthly	1 month	\$ 41.25
	3 months	\$ 99.00
	6 months	\$ 165.00
<b>Student (12-18 yrs)</b>		
Drop-in fee - student	per visit	\$ 4.00
10 punch pass - student	10 visits	\$ 34.50
Monthly	1 month	\$ 60.00
	3 months	\$ 144.00
	6 months	\$ 240.00
<b>Adult (19-54 yrs)</b>		
Drop-in fee - adult	per visit	\$ 6.00
10 punch pass - adult	10 visits	\$ 54.00
Monthly	1 month	\$ 90.00
	3 months	\$ 216.00
	6 months	\$ 360.00
<b>Family (max 5 people)</b>		
Drop-in fee - family	per visit	\$ 12.00
10 punch pass - family	10 visits	\$ 108.00



**SCHEDULE B**

**PART 7 – Recreation Fees and Charges (continued)**

**Fitness Drop-In Rates**

**Senior (+55yrs)**

Fitness Drop-In - senior (+55 yrs)	per visit	\$	5.25
10 punch fitness - senior (+55 yrs)	10 visits	\$	47.50
Monthly	1 month	\$	52.50
	3 months	\$	189.00
	6 months	\$	315.00
Fitness Drop-In - student	per visit	\$	7.00
10 punch fitness pass - student	10 visits	\$	63.00
Monthly	1 month	\$	70.00
	3 months	\$	252.00
	6 months	\$	420.00
Fitness Drop-In - adult	per visit	\$	8.50
10 punch fitness - adult	10 visits	\$	76.00
Monthly	1 month	\$	85.00
	3 months	\$	306.00
	6 months	\$	510.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Arena Ice Surface Fees

Arena Birthday Party Package	1hr on ice and 1 hr in rental room	\$	140.00
Arena Ice Surface - adult	hourly rate	\$	173.25
Arena Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$	1,559.25
Arena Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	2,945.25
Arena Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	3,638.25
Arena Ice Surface - youth	hourly	\$	103.95
Arena Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth	
Arena Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)		
Arena Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)		
Offseason Ice Surface - adult	hourly rate	\$	173.25
Offseason Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$	1,559.25
Offseason Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	2,945.25
Offseason Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	3,638.25
Offseason Ice Surface - local user groups	hourly rate	\$	87.00
Offseason Ice Surface - local user groups	based on 10+ hrs rental (free rental room included)	\$	780.00
Offseason Ice Surface - user group partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$	1,473.00
Offseason Ice Surface - user group full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$	1,819.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Arena Ice Surface Fees

Offseason Ice Surface – non-user group youth rental	hourly	\$ 104.95
Offseason Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Offseason Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Offseason Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	

\* Free room rental included in ice surface weekend rentals is for duration of the ice surface rental only.

\*\* Room to be included will be determined by type of rental, operational requirements and other possibly other bookings.

#### Ball Field Fees

Field Weekend Tournament - adult	per weekend per field	\$ 505.00
Field Hourly Rental- adult	hourly	\$ 75.00
Field Weekend Tournament - youth	per weekend per field	\$ 505.00
Field Hourly Rental- youth	hourly	\$ 75.00
League Fees - adult season	per team	\$ 660.00
League Fees - adult monthly	per team	\$ 360.00
League Fees - youth season	per team	\$ 325.00
League Fees - youth monthly	per team	\$ 175.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Aquatics Centre Fees

Birthday Party Swim package (max 15 people)	2 hours (1 hr in pool 1 hr in tbd rental room)	\$	140.00
Pool rental - full facility	hourly	\$	234.00
Pool rental - full facility under Covid-19 restrictions	hourly	\$	140.00
Pool Lane Rental	hourly	\$	25.00
Swim Meet	per weekend	\$	163.75

#### Swimming lessons

8 swim lessons - preschool	8 x 30 minutes	\$	63.00
8 swim lessons - swimmer levels	8 x 45 minutes	\$	69.50
Private lessons (1 kid only)	30 minutes each	\$	32.00
Semi-private lessons (2-3 kids)	per session per kid	\$	25.00
Bronze Star	per course	\$	189.00
Bronze Medallion	per course	\$	252.00
Bronze Cross	per course	\$	252.00
Bronze Cross/Medallion	combo course	\$	378.00
First Aid Certification	per course	\$	252.00
National Lifesaving Society Certification	per course	\$	377.50
NLS Recertification	per course	\$	144.50
NLS Instructor Certification	per course	\$	377.00
Jr lifeguard club	9 lessons	\$	132.25
Jr lifeguard club	per week	\$	19.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

#### Room Rental Fees

Multipurpose Room	daily	\$	605.00
Multipurpose Room	hourly	\$	132.00
Multipurpose Room - local user groups	daily	\$	247.50
Multipurpose Room- local user groups	hourly	\$	66.00
Doug Wietermann Room	daily	\$	605.00
Doug Wietermann Room	hourly	\$	132.00
Doug Wietermann Room - local user groups	daily	\$	247.50
Doug Wietermann Room - local user groups	hourly	\$	66.00
Community Hall	daily	\$	761.20
Community Hall	hourly	\$	192.50
Community Hall - local user groups	daily	\$	380.60
Community Hall - local user groups	hourly	\$	96.25
Summer Curling Rink	daily	\$	900.00
Summer Curling Rink	hourly	\$	154.00
Summer Curling Rink - local user groups	daily	\$	450.45
Summer Curling Rink - local user groups	hourly	\$	96.25
Rec Centre Parking Lot Rental	hourly rate	\$	87.00
Rec Centre Parking Lot - daily (10% reduction)	based on 10+ hrs rental	\$	780.00

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

Rec Centre Parking Lot - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Rec Centre Parking Lot - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
Rental room user additional setup time	75% of hourly rate up to 5 hrs	as per space
Rental room user additional setup time	50% of hourly rate up to 10 hrs	as per space

Local user groups make regularly scheduled use of THR Recreation Facilities at applicable rates. Local user groups also participate in seasonal scheduling as per THR's Recreation Policy.

#### Equipment Rentals

Stageline SL75 Mobile Stage - daily (10% reduction)	based on 10+ hrs rental	\$ 780.00
Stageline SL75 Mobile Stage - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Stageline SL75 Mobile Stage - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
THR Small Modular Stage - daily		\$ 250.00
THR Small Modular Stage - partial wknd	based on 20+ hrs of ice + free DWHall	\$ 400.00
THR Small Modular Stage - full wknd	based on 30+ hrs of ice + free DWHall	\$ 500.00

Delivery within town limits with setup and takedown of stage included in rental fees.

## SCHEDULE B

### PART 7 – Recreation Fees and Charges (continued)

Fundraising or non-profit table rental (offsite rental, no delivery)	daily	\$	20.00
Chairs (offsite rental, no delivery)	daily	\$	3.00
BBQ (no propane supplied) (\$50 deposit required)	daily	\$	150.00
Flip Chart (on site)	daily	\$	20.00
Projector (on site)	daily	\$	75.00
4 Piece Modular Glow Bar and Service Counter	daily	\$	150.00

#### Porritt Landing

Seasonal Slip	per season	\$	470.00
Seasonal Slip (3-year renewal)	3-year renewal	\$	1,410.00
Additional Seasonal Slip Sticker (2 max)	per vessel per season	\$	50.00
Short Term Docking Slip	daily	\$	30.00

#### Fishermen's Wharf Pavilion

##### Summer Season Rental (June-August)

hourly rate	per hour	\$	157.00
daily rate	per day	\$	900.00

##### Offseason Rental (September-May)

hourly rate	per hour	\$	187.00
daily rate	per day	\$	1,200.00

\* Rentals include electrical, picnic tables, garbage cans, 1 outhouse and access to booths on site.

\*\* Offseason premium rate based on propane use, installation of wall system, snow removal and other additional setup needs.

\*\*\* Additional stage, equipment and/or setup fees apply as per appropriate rate..



## SCHEDULE B

### PART 8 – Recreation Sponsorship or Advertising Opportunity

	<b>Rate structure</b>	<b>Rates</b>
<b>Aurora Ford Arena</b>		
Arena Dasher Board Signs (>70")	1-year term (renewable annually)	\$673.50
Arena Dasher Board Signs (<70")	1-year term (renewable annually)	\$335.75
Ice Surface Logo	6-month term (renewable annually)	\$378.00
Center Ice Logo	6-month term (renewable annually)	\$2,500.00
Zamboni Logos	3-year term (renewable)	\$2,340.00
Arena Sections	3-year renewable	\$5,000.00
Scorekeeper box	3-year renewable	\$5,000.00
Penalty Box #1	3-year renewable	\$4,000.00
Penalty Box #2	3-year renewable	\$4,000.00
Arena Players Box #1	3-year renewable	\$2,500.00
Arena Players Box #2	3-year renewable	\$2,500.00
Arena Penalty Box #1	3-year renewable	\$4,000.00
Arena Penalty Box #2	3-year renewable	\$4,000.00
Dressing room #1	3-year renewable	\$5,000.00
Dressing room #2	3-year renewable	\$5,000.00
Dressing room #3	3-year renewable	\$5,000.00
Dressing room #4	3-year renewable	\$5,000.00
Dressing room #5	3-year renewable	\$7,500.00
Dressing room #6	3-year renewable	\$7,500.00
Referee Dressing Room	3-year renewable	\$4,000.00
Arena Seats	life of building	\$250.00

**SCHEDULE B**

**PART 8 – Recreation Sponsorship or Advertising Opportunity**

<b>Sponsorship or Advertising Opportunity</b>	<b>Rate structure</b>	<b>Rates</b>
Pool Sauna	3-year renewable	\$5,000.00
Pool Hot Tub	3-year renewable	\$5,000.00
Pool Slide	3-year renewable	\$10,000.00
Children's tank	3-year renewable	\$5,000.00
Leisure Tank	3-year renewable	\$5,000.00
<b>Sponsorship of Rental Rooms and other Community Centre Spaces</b>		
Community Hall	3-year renewable	\$30,000.00
Walking track	3-year renewable	\$15,000.00
Multipurpose Room	3-year renewable	\$10,000.00
Main Entrance Lobby and Aquatic Centre Viewing Area	3year renewable	\$5,000.00
Washrooms Main Floor	3year renewable	\$3,000.00
Walking Track Washrooms #1 (north end)	3year renewable	\$2,500.00
Walking Track Washrooms #2 (south end)	3year renewable	\$2,500.00
Community Centre Door Advertisements		
double door	3-year term (renewable)	\$2,500.00
single door	3-year term (renewable)	\$1,250.00
half door	3-year term (renewable)	\$673.50

**SCHEDULE B**

**PART 8 – Recreation Sponsorship or Advertising Opportunity (continued)**

**Other Sponsorship and Advertising Opportunities**

Stageline SL75 Mobile Stage	3-year term (renewable)	
Trail and greenspace sponsorship	5-year term (renewable)	\$1,200.00
Digital advertising (display on Aurora Ford Arena big screen)	per event	\$150.00
Digital advertising (display on Aurora Ford Arena big screen)	per season	\$400.00

## SCHEDULE B

### PART 9 – Solid Waste Facility Tipping Fees

1. That residents of the Town of Hay River will be allowed to deposit the weekly equivalent of four (4) thirty (30) gallon garbage cans of household waste. Anything over this amount shall be charged a minimum of Five (\$5.00) Dollars.
2. For waste originating within the Town of Hay River Municipal Boundaries:

<b>Truck Size</b>	<b>Charge</b>
½ ton and ¾ ton – Household Garbage	Free
½ Ton and ¾ Ton – All other Waste	\$5.00
1 Ton	\$10.00
Single Axle Dump Truck	\$20.00
Tandem Axle Body Job Dump Truck	\$50.00
Trailer End Dump Truck	\$75.00
Enclosed Trailer	\$200.00
Vehicle Body	\$50.00

3. For waste originating outside of the Town of Hay River Municipal Boundaries, or the Hay River Dene Reserve, prior permission from the Town of Hay River must be received, and the charge will be \$150.00 a ton, as per the Town of Hay River's weigh scale located in the Public Works yard.

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees**

**Section A: Public Piped Service (included in minimum monthly charge)**

All users of the Public Piped Service system shall be charged for both access and consumption.

Service	Fee (\$)				
	Effective June 1, 2021	Effective January 1, 2022	Effective January 1, 2023	Effective January 1, 2024	Effective January 1, 2025
Piped Water Access Fee - Residential	10	10	10	10	10
Piped Water Access Fee - Commercial, Industrial, Government	10	10	10	10	10

**Residential**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial (inches)	Metric (mm)	Monthly Minimum (Imp. Gallons)	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
5/8	16	2000	55.38	57.20	59.08	61.05
"3/4	19	2000	55.38	57.20	59.08	61.05
1	25	3000	78.07	80.79	83.62	86.57
1 1/2	38	5000	123.45	127.99	132.71	137.62
2	50	7000	168.83	175.18	181.79	188.66
3	75	11000	259.59	269.57	279.96	290.75
4	100	15000	350.35	363.96	378.12	392.85
6	150	15000	350.35	363.96	378.12	392.85
8	200	20000	463.80	481.95	500.83	520.46
Consumption charge over Minimum billing per 1000 Imperial Gallons			22.69	23.60	24.54	25.52

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section A: Public Piped Service (included in minimum monthly charge)**

**Commercial, Industrial**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	56.30	58.15	60.08	62.08
"3/4	19	2000	56.30	58.15	60.08	62.08
1	25	3000	79.45	82.23	85.12	88.12
1 1/2	38	5000	125.75	130.38	135.20	140.20
2	50	7000	172.05	178.53	185.27	192.28
3	75	11000	264.65	274.84	285.43	296.45
4	100	15000	357.25	371.14	385.59	400.61
6	150	15000	357.25	371.14	385.59	400.61
8	200	20000	473.00	491.52	510.78	530.81

Consumption charge over Minimum billing per 1000 Imperial Gallons	23.15	24.08	25.04	26.04
---	-------	-------	-------	-------

**Government**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective Date			
			June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	65.12	67.32	69.62	72.00
3/4	19	2000	65.12	67.32	69.62	72.00
1	25	3000	92.68	95.99	99.43	103.00
1 1/2	38	5000	147.80	153.31	159.04	165.01
2	50	7000	202.92	210.64	218.66	227.01
3	75	11000	313.16	325.29	337.90	351.01
4	100	15000	423.40	439.94	457.13	475.02

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section A: Public Piped Service (included in minimum monthly charge)**

**Government (continued)**

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
			Effective Date			
Imperial	Metric	Monthly Minimum	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
6	150	15000	423.40	439.94	457.13	475.02
8	200	20000	561.20	583.25	606.18	630.03

Consumption charge over Minimum billing per 1000 Imperial Gallons	27.56	28.66	29.81	31.00
---	-------	-------	-------	-------

Consumption charge for users outside of the Municipal Boundary of the Town of Hay River per 1000 Imperial Gallons	53.58	55.73	57.96	60.27
---	-------	-------	-------	-------

For users of the piped water only service within the municipal boundary of the Town of Hay River, the charge for water only shall be 65% of the charge for piped water/sewer.

**Section B: Unmetered Users**

The following monthly rate shall be assessed, and charges based thereon shall be made respecting all single-family residential water users serviced from and connected to the Town's Public Piped Service and not otherwise provided for in this Bylaw:

Service		Fees (\$)			
		Effective Date			
Unmetered Users/Flat Rate (not otherwise addressed in this Part)	Gallons	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
Single Family Residential Water Users - A minimum charge based on an average consumption of 5,000 gallons (22,750 litres) shall be used.	5000	138.45	143.00	147.70	152.63

Any other water users connected to the Town's public piped service and are not metered shall be charged an amount which will be determined by the Senior Administrative Officer based on an estimated load, line size and estimated consumption.

**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section C - Truck Water Delivery**

	Fee (\$)				
Service	Effective Date				
	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024	January 1, 2025
Trucked Water Access Fee-Vale Island and West Channel	10	10	10	10	10
Trucked Water Access Fee- Mile Five	10	10	10	10	10
Trucked Water Access Fee- Rural Reserve(Corridor)	10	10	10	10	10
Trucked Water Access Fee- TRC	10	10	10	10	10
Trucked Water Access Fee- Industrial, Commercial, Government	10	10	10	10	10

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
Users in Residentially zoned areas with municipality: WestChannel and Vale island zone, Mile Five zone	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
Users in Residentially zoned areas with municipality: Rural Reserve (Corridor) Zone	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12



**SCHEDULE B**

**PART 10 – Water and Sewer Services Fees (continued)**

**Section C - Truck Water Delivery (continued)**

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Commercial, Industrial (including caretaker units)</b>					
Monthly consumption for: first 4,500 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: 4,501 Gallon -7,000 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: Over 7000 Gallons	160.86	167.29	173.98	180.94	188.18

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Government</b>					
Monthly consumption for: first 4,500 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: 4,501 Gallon -7,000 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: Over 7000 Gallons	182.8	190.11	197.71	205.62	213.84

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Caretaker Unit Rate*</b>					
Monthly consumption for: first 2000 Gallons	86.1	89.54	93.12	96.84	100.72
Monthly consumption for: over 2001 Gallons	160.86	167.29	173.98	180.94	188.18

\*To qualify for the caretaker rate, trucked water customers on Commercially or Industrially zoned properties with a caretaker dwelling may apply (second account). The dwelling's water supply tank must be separate from the Commercial or Industrial water supply tank in accordance with Town of Hay River servicing standards.

	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
<b>Consumption charge for users outside of the municipal boundary of the Town of Hay River</b>	53.58	55.73	57.96	60.27	62.69

## SCHEDULE B

### PART 10 – Water and Sewer Services Fees (continued)

#### Section D - Flat Rate Billing

Where the Senior Administrative Officer is unable to obtain access for the purpose of meter reading, the consumption shall be based on:

- the average actual readings from the previous six (6) months, or
- in the event of inadequate readings, the consumption shall be calculated on the average gallonage.

If no basis for averaging exists, the consumption shall be calculated on a gallonage of Five Thousand (5,000) gallons or 22,750 litres.

#### Section E - High Volume Commercial Consumption (Truck Service)

A high-volume commercial consumption rate is available to commercial customers on the truck service by special arrangement with the Trucked Water Contractor and the Town.

To qualify for this rate, customers must meet all the following criteria:

- Accept full truckloads of water,
- Receive water in a container large enough to accommodate the entire load of water in one delivery,
- Receive a minimum of 50,000 Gallons of water per month. Consumption criteria will be reviewed based on a six-month average to ensure minimum monthly levels are maintained.

The rate charged will be Fifteen dollars and Ninety-Two cents (\$15.92) per One Thousand (1,000) gallons delivered, plus the cost of delivery charged to the Town by the Trucked Water contractor.

Partial truckloads will be charged at the regular rate as set out in Section "C".

#### Section F - Meter Fees and Services

	Fee (\$)
Service	Effective June 1, 2021
Water Meter Fee - Residential	\$250
Water Meter Fee - Non-residential	100% Cost recovery basis
Utility Connection or Disconnection fee	\$40
Disconnection resulting from non-payment Paper	\$100
Invoice enviro fee	\$2.50/month



## **Bylaw No. 2427**

### **9. b) Land Disposal Bylaw**

**BYLAW NO. 2427LND/21**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

THIS BY-LAW READ a Second Time this 8<sup>th</sup> day of June, 2021 A.D.

\_\_\_\_\_  
Mayor

THIS BY-LAW READ a Third and Final Time this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this        day of        , 2021.

\_\_\_\_\_  
Senior Administrative Officer

**BYLAW NO. 2427LND/21  
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

Schedule "A"

Lot Price – Cameron Crescent

---

<b>Civic Address</b>	<b>Lot #</b>	<b>Plan #</b>	<b>Lot Price Not including GST</b>
15 Cameron Crescent	2147	4552	\$51,758.00
17 Cameron Crescent	2148	4552	\$51,298.00

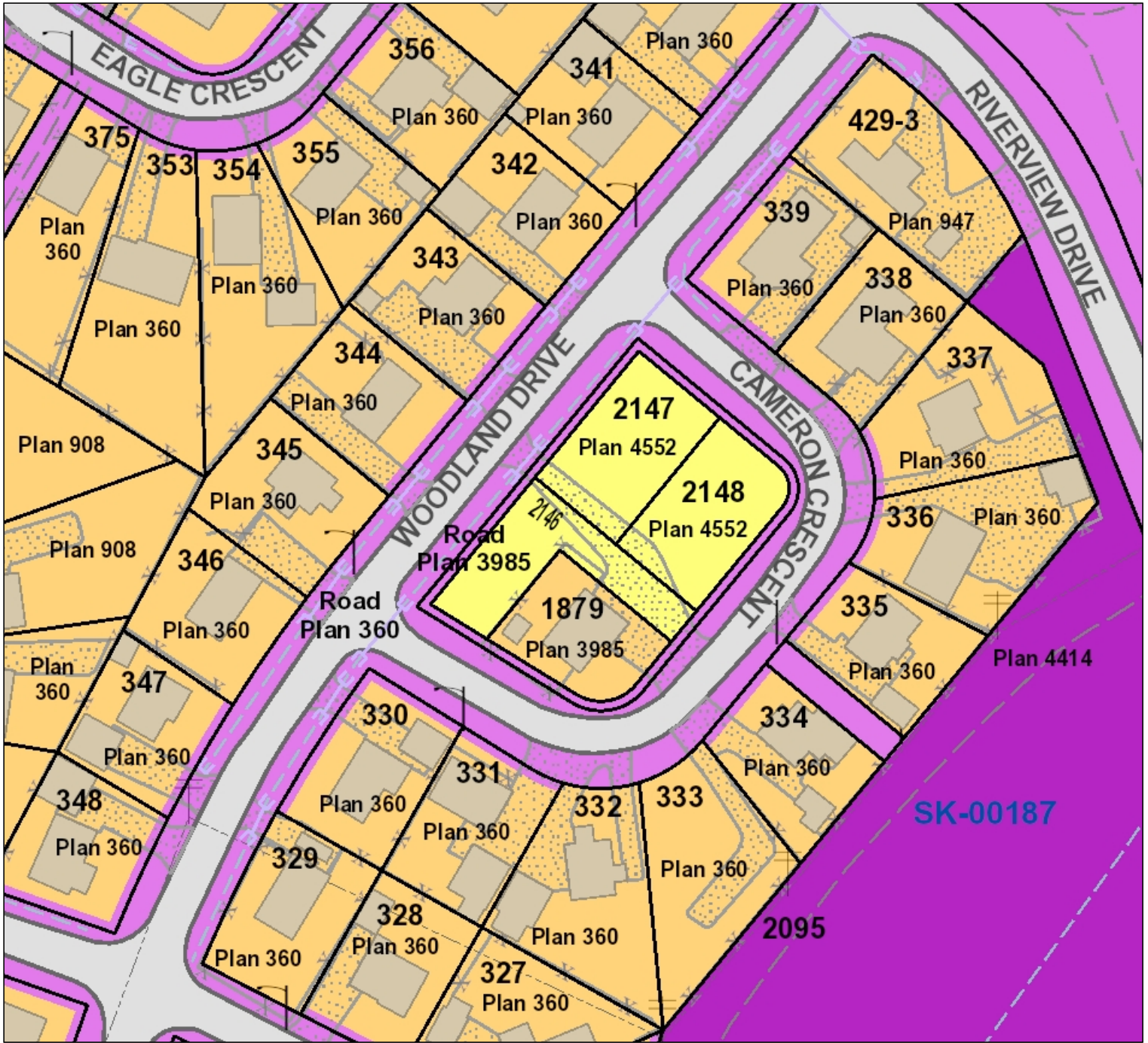


ATLAS

Government of  
Northwest Territories

# Cameron Crescent, Hay River NT

## Lot 2147 & Lot 2148



January 22, 2021

Legend

- Block Land Transfer Boundaries
- Development Areas
- Building Footprints
- Line Approximately 31m from O.H.W.M.
- Tenured Commissioner's Land
- Land Application
- Federal Land
- Commissioner's Land
- Territorial Protected Area
- Municipal Land
- Hay River Reserve
- Municipal Boundaries
- Surveyed Parcels
- Surveyed Easements
- Surface Land Withdrawal
- Land Application
- Tenured Territorial Land
- Indian Affairs Branch (IAB) Land
- Territorial Land
- Public Highway
- Private Land

Scale 1: 1,128

25 metres

UTM Zone: 11

COPYRIGHT Government of the Northwest Territories,  
Department of Lands.



**Bylaw No. 2430/LND/21**

**9. c) Land Acquisition Bylaw**

**BYLAW NO. 2430/LND/21**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ACQUISITION OF LAND.

---

**WHEREAS** pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 53 (1) which states:

53. (1) A municipal corporation may, for a municipal purpose,
- (a) acquire real property;
  - (b) use, hold or develop real property owned by the municipal corporation; and
  - (c) subdivide, in accordance with the Planning Act, real property owned by the municipal corporation.

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. The Municipal Corporation of the Town of Hay River acquire LOT One Ptn, (1 Ptn), BLOCK F, PLAN 39, Hay River from Commissioner of the Northwest Territories, in consideration of the sum of ONE DOLLAR (\$1.00);
2. The said land be acquired for Municipal purposes;
3. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute any documents to give effect to the bylaw;
4. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

THIS BY-LAW READ A SECOND TIME this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor



**BYLAW NO. 2430/LND/21**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

THIS BY-LAW READ a Third and Final Time this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this        day of        , 2021.

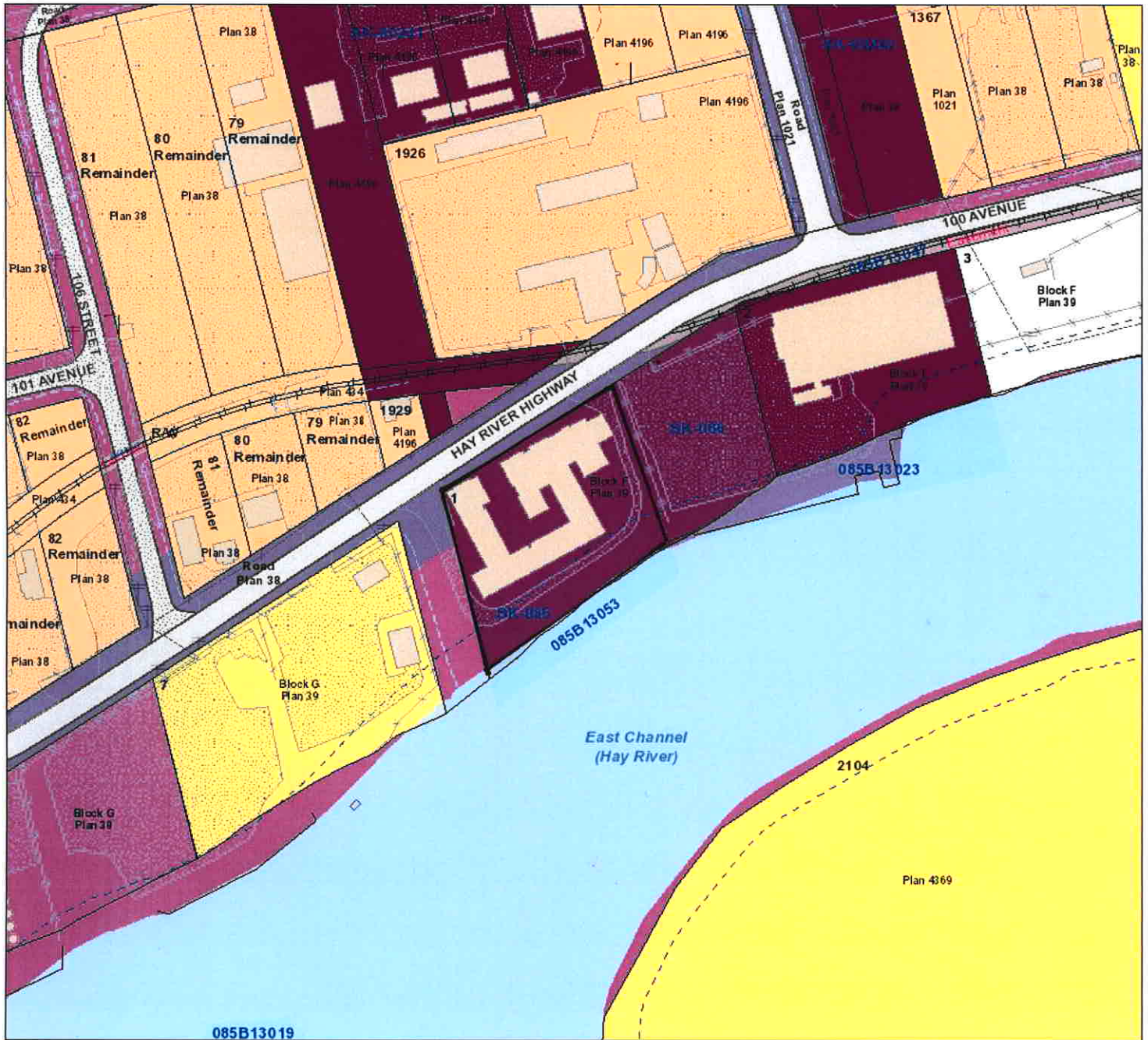
\_\_\_\_\_  
Senior Administrative Officer



**ATLAS**

Government of  
Northwest Territories

# Lot 1 Ptn., Block F Plan 39 (Formerly Hay River Hotel)



June 4, 2021

**Legend**

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| Block Land Transfer Boundaries       | Municipal Boundaries             |
| Development Areas                    | Surveyed Parcels                 |
| Building Footprints                  | Surveyed Easements               |
| Line Approximately 31m from O.H.W.M. | Surface Land Withdrawal          |
| Tenured Commissioner's Land          | Land Application                 |
| Land Application                     | Tenured Territorial Land         |
| Federal Land                         | Indian Affairs Branch (IAB) Land |
| Commissioner's Land                  | Territorial Land                 |
| Territorial Protected Area           | Public Highway                   |
| Municipal Land                       | Private Land                     |
| Hay River Reserve                    |                                  |

Scale 1: 2,257

50 metres

UTM Zone: 11

COPYRIGHT Government of the Northwest Territories,  
Department of Lands.