



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. MINUTES

- a. Special Meeting of Council –April 6th – page 2-11

6. INFORMATION ONLY

- a. Hay River RCMP Monthly Mayor Report for March 2020 – page 12-15

7. ADMINISTRATIVE ENQUIRIES

8. NEW BUSINESS

- a. Caribou Crescent Upgrade Project – page 16-18

9. BYLAWS

- a. Bylaw 2419 – Acquisition of Land – First and Second Reading – page 19-21

10. NOTICES OF MOTIONS

11. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

12. ADJOURNMENT



SPECIAL MEETING MINUTES April 6th, 2020

The Special Meeting of Council was held on Monday, April 6th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Dohey, Groenewegen and Willows

Staff: SAO Judy Goucher, ASAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

Delegation – Tom Colosimo (ITI)

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-067

MOVED BY CLLR CHAMBERS

SECONDED BY: DEPUTY MAYOR BOUCHARD

3. DECLARATION OF INTEREST

There were no declarations of interest at the Emergency Meeting of Council on Monday, April 6th, 2020.

4. SPECIAL MEETING OF COUNCIL MINUTES – MONDAY, MARCH 30th, 2020

#20-068

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

5. DELEGATION

- a. GNWT COVID Business Support Measures - Tom Colosimo, South Slave Regional Superintendent, Industry, Tourism and Investment

Mr. Tom Colosimo updated Council on the Covid-19 business support plan, also directing small business owners to Yellowknife Chamber of Commerce website. Tome stated there is a lot of funding through the Federal Government and should be utilized as they have programs with more funding than the Territorial Government. Business Development and Investment Corporation (BDIC) has loans to assist small businesses.

Food security is in the forefront. Working on a plan at the Ministers level. The Fish plant is to still go ahead in the fall.



SPECIAL MEETING MINUTES April 6th, 2020

6. COVID-19 COUNCILLOR LIAISON REPORTS

Cllr Duford – Seniors and Homelessness

Keep in regular contact with Tom Makepeace, there is nothing urgent as of right now. The issue of snow removal on the downstairs sidewalks is difficult for seniors to get around was raised and high-risk seniors that may not have access to wifi or phones.

Cllr Willows – Hay River Health and Social Services

There have been a few changes to operations that have been posted on social media. An operational surge update will be coming this week for HRHSS and NWTSS. Working on partnerships to have the ability to do testing in the north.

Deputy Mayor Bouchard – EMO

Meeting with Glenn Smith and Ross Potter regarding the upcoming spring breakup. In case of evacuation, what will we do? Vale Island residents will be receiving packages in the upcoming weeks along with phone calls. How will Covid mis with breakup activities?

7. NEW BUSINESS

a. COVID-19 Town of Hay River Operations Update – SAO Goucher

- Snow removal with a thaw created an ice layer that's harder on the equipment. There is warmer weather coming. The snow piles around town will be removed.
- The snow piles in old town will be cleaned up to help with drainage for the spring thaw
- EMO will have their first meeting on Thursday to go over the risk matrix including risk of flooding during breakup
- The postings for a bylaw officer closed with no successful candidates, so we will be bringing forward an interim bylaw appt. to help share the workload.

b. COVID-19 - Public Communications Update – ASAO Smith

- A lot of news and posting have been going out;
 - Anglican church food drive
 - New recreation facebook page
 - Councillor selfie campaign
 - THR now accepting credit cards
 - Zoom Council meetings
 - Emails to the senior's society
 - Emails to HR Chamber of Commerce
 - Bulletin board updates in the grocery stores
 - Community Announcement facebook page
 - Good social practices and mental health information
 - More frequent messaging from the Mayor



SPECIAL MEETING MINUTES April 6th, 2020

Tourism and Economic Development Monthly Report for March

RECOMMENDATION:

#20-069

MOVED BY: CLLR CHAMBERS

SECONDED BY: DEPUTY MAYOR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of March 2020.

CARRIED

BACKGROUND:

Tourism Activity:

- Two Community Engagement Sessions held as part of Tourism Marketing Plan development. Session was facilitated by Outcrop Communications. Ten participants representing private industry and government attended the two sessions.
- Held a familiarization tour with NWT Tourism in preparation for hosting the NWT Tourism AGM and Conference in November 2020.
- Meeting held with Robin Williams, Manager NWT Conference Bureau & Business Partnerships with NWT Tourism, to discuss opportunities for conference and meeting tourism in Hay River.
- Touch the Arctic Tours launched a tourism package that included Hay River called the Great Slave Getaway <https://www.touchthearctic.com/southslavegetaway>
- Finalized designs for Highway Tourism Signage and submitted application to the Department of Infrastructure for installation approval. Three highway signs will be erected that promote attractions and amenities in Hay River.
- Peter applied to sit on the Tourism Marketing Advisory Board for another 2-year term.
- 2020 Hay River Visitor Guides arrived and will be circulated through various Visitor Information Centres in NWT and Alberta. The guide expanded from 50 pages last year to 58 pages.

Economic Development Activity:

- Fisherman's Wharf Pavilion held a soft opening for the Polar Pond Hockey tournament. The building is now substantially completed. Some finishing construction is to be completed in Spring 2020.

Other Activity:

- Various trail interpretive signage designed and produced for installation on segments of The Great Trail.
- Entered into contribution funding agreement with Trans Canada Trail for Oxbow Trail signage.



SPECIAL MEETING MINUTES April 6th, 2020

Key Performance Indicators:

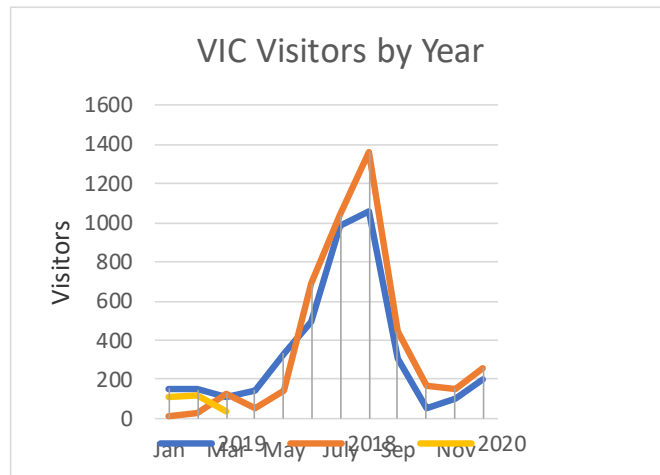
External Funding Success

- Healthy Choices funding application for \$70,000 to support Summer HEAT program was unsuccessful.
- CanNor Expression of Interest for \$775,000 for Expanding Hay River's Tourism Platform was accepted. We will submit a full application in April.
- Funding has been secured with Trans Canada Trail for the production and installation of five interpretive signs on the Oxbow Trail.



Visitor Information Centre Visitation

March VIC visitation numbers at 35 visitors were down from February's 115 visitors. Visitors were predominately from the NWT. VIC was closed to the public mid-March due to COVID-19 outbreak.





SPECIAL MEETING MINUTES April 6th, 2020

Gift Shop Sales

Gift shop sales for the month were \$435.50 down from last year (\$1,633.00).



Inbound Marketing

- Promotion through social media still remains the focus for marketing. Ad in Up Here Magazine.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved. Currently in discussion.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Peter Magill

Tourism and Economic Development Coordinator

Date: April 3rd, 2020

Reviewed by:

Glenn Smith

ASAO

Date: April 3rd, 2020



SPECIAL MEETING MINUTES April 6th, 2020

d. Emergency Services Monthly Report for March

RECOMMENDATION:

**#20-070 MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for March 2020 as presented.

CARRIED

BACKGROUND:

Summary:

Professional Firefighter training continued for the first couple of weeks of the month of March for our NFPA 1001 Students. This month we covered Portable Fire Extinguishers and Tools and Equipment. Our certified Firefighters continued Technical Rescue training. On March 18th we ended classroom and practical training so that we could ensure social distancing for our First Responders due to the COVID – 19 concerns. The only training that will be happening for the immediate future is our online class for NFPA 1001.

Medical crews attended the Polar Pond Hockey and provided both medical support and timekeeping for the event. There were only a couple of minor injuries that needed to be dealt with during the time we were there.

COVID – 19 has been the focus of the Protective Services Department since March 18th, 2020. Staffing levels are being monitored on a daily basis, there was a shortage of members at the beginning of the Pandemic due to Self-Isolation of some members. By the end of March 60% of the membership is now responsive. We expect those numbers to improve in early April.

Protective Services is part of a Committee preparing for spring break up under COVID-19 pandemic conditions. More information on the planning for breakup will be forthcoming in the next week.

Protective Services is monitoring the landfill to manage risk of fire at that site.

Meetings:

NWT Fire Chief's Association
Strathcona County Dispatch

During February 319, paid-on-call hours were served by the members of the HRFD for a year to date a total of 944 hours.



SPECIAL MEETING MINUTES April 6th, 2020

STATISTICS

FUNCTION	MARCH 2018	MARCH 2019	MARCH 2020	MARCH 2018 YTD	MARCH 2019 YTD	MARCH 2020 YTD
Patient Transfers	6	6	22	31	33	44
Medical Emergency Local	11	13	16	38	37	50
Medical Emergency Reserve	3	4	4	8	5	8
Medical Emergency Highway	3	0	2	3	0	3
Medical Emergency Out of Town Patients	4	0	1	9	3	1
Body Transfer	1	0	1	3	2	2
Fires & Rescues	2	0	1	8	5	1
False Alarms	3	0	2	6	5	9
Training	4	2	2	13	12	10
Special Training	0	0	0	12	1	0
Maintenance	4	2	2	11	9	9
Fire Permits	0	0	0	0	0	0
Fireworks Permits	2	0	0	2	0	0
Public Safety	0	0	2	2	2	6
Inspections	2	6	0	12	33	8



SPECIAL MEETING MINUTES April 6th, 2020

MAINTENANCE

All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter

Director Protective Services/Fire Chief

Date: April 3rd, 2020

Reviewed By:

Judy Goucher

Senior Administrative Officer

Date: April 3rd, 2020

8. BYLAWS

a) Bylaw 2411 – Appointment of Bylaw Officer – First Reading

#20-071

MOVED BY: CLLR DOHEY

SECONDED BY: DEPUTY MAYOR BOUCHARD

CARRIED

Bylaw 2411 – Appointment of Bylaw Officer – Second Reading

#20-072

MOVED BY: CLLR DOHEY

SECONDED BY: DEPUTY MAYOR BOUCHARD

CARRIED

Bylaw 2411 – Appointment of Bylaw Officer – Consent Reading

#20-073

MOVED BY: CLLR DOHEY

SECONDED BY: DEPUTY MAYOR BOUCHARD

CARRIED



SPECIAL MEETING MINUTES April 6th, 2020

Bylaw 2411 – Appointment of Bylaw Officer – Third Reading

#20-074

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

CARRIED

9. IN CAMERA

#20-075

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move to In Camera at 7:43pm.

CARRIED

#20-076

**MOVED BY: CLLR DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move out of In Camera At 9:26PM.

CARRIED

10. ADJOURNMENT

#20-077

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 9:27pm.

CARRIED

Certified Correct as Recorded on the 6th Day of April 2020

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



**MONTHLY
POLICING REPORT
March 2020
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police
Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 150 calls for service during the month of March 2020, within the town of Hay River Jurisdiction.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are;

- (1) Crime Prevention Strategies – Substance Abuse – Drug / Alcohol
- (2) Police Community Relations – Visibility of Police

1 - This month the detachment addressed Substance Abuse – Alcohol and Drugs by:

March 2020 our world changed. Our focus has shifted to ensuring that we are practicing good health habits here at the detachment. We are prepared and do have plans in place and have trained for these type of events, however COVID-19 has created additional challenges for all communities. Like the rest of Canada, Hay River Detachment is practicing social distancing, as such we have not participated in social events or held enforcement activities such as check stops. That said all Hay River RCMP employees are dedicated to serving and working with our communities to keep safe. I am pleased to report that calls for service decreased substantially from the same time frame of prior years.

2 - This month the detachment was involved with youth / Community Involvement by:

3 - This month the detachment was involved with Reducing Domestic Violence by:

Domestic Violence awareness is key to our society trying to eliminate these horrible offences. Victims of domestic violence often feel they are not able to remove themselves from the situation and come back to the circle of violence immediately during or after the honeymoon phase. Education is key in trying to help these victims of Domestic Violence. They impact not only the victims, but children, neighbors and entire communities. Domestic Violence calls continue to be a concern within the town of Hay River with members responding to 3 DV calls in the month of March.

Community Involvement: If you know anyone who is a victim of domestic violence, please act on their behalf and make the call. Sometimes these victims are alone and need help. The RCMP, Victim Services or other outreach programs can help them get through this. We all need to work together to help educate and curb these offences.

Notable Occurrences for the Month:

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	13	45	26	286
Sexual Offences	1	8	1	29
Break and Enters (Residence & Business)	1	8	6	38
Theft of Motor Vehicle	0	3	2	18
Theft Under \$ 5000.00	3	17	10	121
Theft Over \$ 5000.00	0	2	0	6
Drugs (Possession)	0	0	0	3
Drugs (Trafficking)	1	8	0	23
Liquor Act	5	26	37	303
Unlawful Sale (Bootlegging)	0	0	0	1
Causing a Disturbance / Mischief (total)	36	108	76	752
Causing a Disturbance	14	43	32	331
Mischief – damage to property	6	13	0	73
Mischief –obstruct enjoyment	16	52	0	113
Impaired Driving	3	20	14	123
Other Complaints	31	122	83	868
Total Violations	94	367	255	2571
Total Calls for service	150	521	278	3137

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	3	9	2	28
Victim Services Referral - Declined	17	52	28	306
Victim Services - Proactive Referral	0	0	1	8
Victim Services - Not Available	0	0	0	0
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0	0	3
Youth Diversion (Community Justice Referrals)	0	0	0	2
Adult Diversion (Community Justice Referrals)	0	0	0	2
Emergency Protection Orders (Detachment Initiated)	0	0	1	6
ODARA Reports	1	2	3	20
Prisoners Held	8	69	37	502
Prisoners Escorted	0	2	1	9
Prisoners Held non-PROS Agency	0	0	0	1
Liquor Destroyed Immediately	1	5	0	29
Drug Seizures	1	3	0	3
Firearm Seizures	0	0	0	0

The Hay River Detachment housed a total of 17 prisoners in the month of March, 2020 with a total of 84 prisoners for the 2020 Year which includes KFN, Hay River, Enterprise, Court and surrounding detachments.

Sgt. Brandon HUMBKE
 Detachment Commander, Hay River
 p. 867-874-1111
 f. 867-874-2820
 e. brandon.humbke@rcmp-grc.gc.ca



REPORT TO COUNCIL

COMMITTEE: REGULAR MEETING OF COUNCIL **DATE:** April 20, 2020
DEPARTMENT: PUBLIC WORKS
SUBJECT: AWARD OF CARIBOU CRESCENT UPGRADES TENDER

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER awards the tender for Caribou Crescent Upgrades to Rowe's Construction as they were the only bidders at a cost of \$2,212,000.00 (+GST).

BACKGROUND:

There was a tender that went out on March 19, 2020 for Caribou Crescent upgrades, which closed on April 9, 2020. Rowe's Construction was the only applicant that submitted a tender.

The tender submitted by Rowe's Construction was for \$2,212,000.00 (+GST) which includes a provisional amount of \$214,550.00 (+GST) to include sidewalks in the project.

This project is a two-year project which will include underground water, sewer, and road base work in 2020 followed by asphalt and concrete paving work in 2021.

The project is included in the capital budget at a total of \$2,492,522.00 in the 2020 and 2021 budgets which includes \$204,000.00 for the provisional sidewalk work as well as budget for engineering and consultant fees.

The decision on whether to move forward with the provisional sidewalks does not need to be made at this time. Administration will be bringing forward a report for discussion by Council at a later date on provisional sidewalk work for all of the upcoming projects in the area including Caribou Crescent, Beaver Crescent, and Riverview Drive.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A



REPORT TO COUNCIL

COMMITTEE: REGULAR MEETING OF COUNCIL **DATE:** April 20, 2020

DEPARTMENT: PUBLIC WORKS

SUBJECT: AWARD OF CARIBOU CRESCENT UPGRADES TENDER

FINANCIAL IMPLICATIONS:

Project is included in the 2020 approved capital budget with the paving portion included in the proposed 2021 capital budget. The tender value falls within the combined 2020 and 2021 budgets for this project.

ALTERNATIVES TO RECOMMENDATIONS:

ATTACHMENTS:

- Recommendation letter from Stantec

Prepared by:
Mike Auge
Director of Public Works
Date: April 15, 2020

Reviewed by:
Judy Goucher
SAO
Date: April 16, 2020

BYLAW NO. 2419/LND/20

MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ACQUISITION OF LAND.

WHEREAS pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 53 (1) which states:

53. (1) A municipal corporation may, for a municipal purpose,
- (a) acquire real property;
 - (b) use, hold or develop real property owned by the municipal corporation; and
 - (c) subdivide, in accordance with the Planning Act, real property owner by the municipal corporation.

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. The Municipal Corporation of the Town of Hay River acquire LOT Four Hundred Ninety Three (493), PLAN 360, Hay River from Ellison Watkins and Cynthia Watkins, in consideration of the sum of FIFTY THREE THOUSAND DOLLARS and NO CENTS (\$53,000.00);
2. The said land be acquired for municipal purposes;
3. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute any documents to give effect to the bylaw.
4. This bylaw will take force and effect upon its final reading.

READ A FIRST TIME this day of , 2020.

Mayor

READ A SECOND TIME this day of , 2020.

Mayor

READ A THIRD AND FINAL TIME this day of , 2020.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2020.

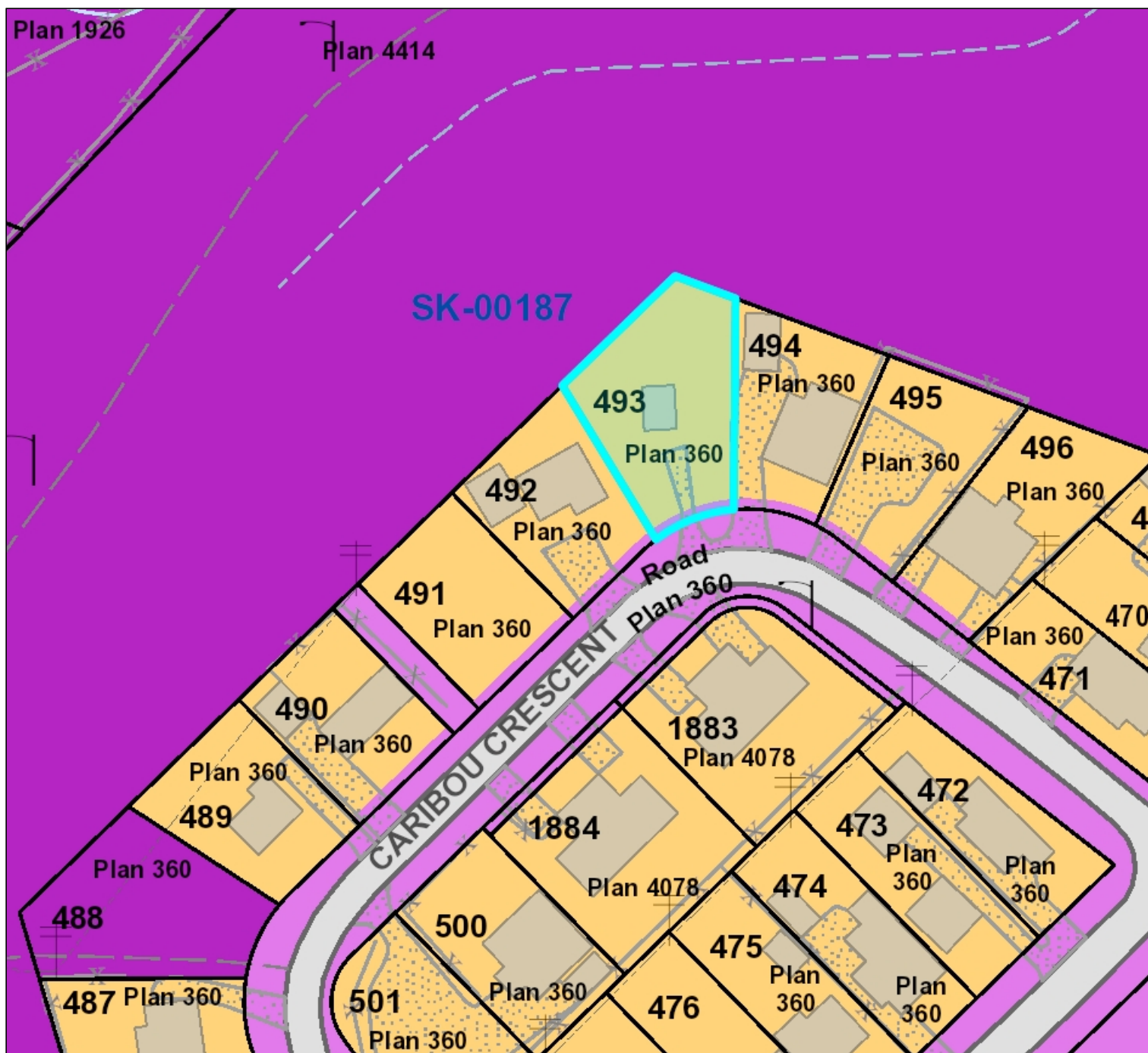
Senior Administrative Officer



ATLAS

Government of
Northwest Territories

LOT 493 PLAN 360 9 CARIBOU CRESCENT



April 14, 2020

Legend

- | | |
|--------------------------------------|----------------------------------|
| Block Land Transfer Boundaries | Municipal Boundaries |
| Development Areas | Surveyed Parcels |
| Building Footprints | Surveyed Easements |
| Line Approximately 31m from O.H.W.M. | Surface Land Withdrawal |
| Tenured Commissioner's Land | Land Application |
| Land Application | Tenured Territorial Land |
| Federal Land | Indian Affairs Branch (IAB) Land |
| Commissioner's Land | Territorial Land |
| Territorial Protected Area | Municipal Land |
| Private Land | Hay River Reserve |

Scale 1: 1,000

25 metres

UTM Zone: 11

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