



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES

- a. Regular Meeting of Council – February 22nd, 2021 – page 2-33
- b. Special Meeting of Council – February 24th, 2021 – page 34

6. ADMINISTRATIVE ENQUIRIES

7. COMMITTEE REPORTS

- a. Tourism and Economic Development Report for February – page 35-41
- b. Emergency Services Monthly Report for February – page 42-45
- c. Municipal Enforcement Monthly Report for February – page 46-50
- d. Public Works Monthly Report for February – page 51-55
- e. Recreation Monthly Report for February – page 56-63
- f. Un-surveyed Commissioners Land Lease Application – page 64-65
- g. Excused Absence – page 66

8. NEW BUSINESS

- a. Excused Absence for Cllr Anderson – page 67

9. BYLAWS

- a. Bylaw 2423 – Traffic Bylaw – Third and Final Reading – page 68-88
- b. Bylaw 1811-18 “B” – Community Plan – Third and Final Reading – page 89-90

10. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003
- c. 22, Section 23. (3), (e)

11. ADJOURNMENT



REGULAR MEETING MINUTES February 22nd, 2021

The Regular Meeting of Council was held on Monday, February 22nd, 2021 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Chambers, Dohey, Duford, Groenewegen, and Willows

Staff: SAO – Glenn Smith, Director of Public Works – Mike Auge, Director of Finance - Sam Mugford, Stephane Millette – Director of Recreation & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#21-050

MOVED BY CLLR DUFORD

SECONDED BY: CLLR GROENEWEGEN

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Monday, February 22nd, 2021

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

There were no Announcements, Awards or Presentations for the Regular Meeting of Council, Monday, February 22nd, 2021

5. ADOPTION OF MINUTES

a. Public Consultation for Rezone – January 11th, 2021

#21-051

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

CARRIED

b. Regular Meeting of Council – January 25th, 2021

#21-052

MOVED BY: CLLR CHAMBERS

SECONDED BY: GROENEWEGEN

CARRIED

c. Regular Meeting of Council – February 1st, 2021

#21-053

MOVED BY: CLLR DOHEY

SECONDED BY: GROENEWEGEN

CARRIED



REGULAR MEETING MINUTES February 22nd, 2021

6. INFORMATION ONLY

Recreation Committee Minutes from December 10th, 2020

7. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Staff are working on the year end audit requests
- Making Utility Bylaw changes
- Board of Revision will be meeting on March 10th, Mill Rate will be set in April

Director of Recreation – Stephane Millette

- Intrusion alarm was updated - Community was closed on February 18th
- Maintenance crew have replaced the chlorine automatic system
- Investigating leaks in the aquatic centre lobby roof
- Swim lessons to resume, will update when in place
- Looking at having a lifeguard competition through Mackenzie Recreation Association in Hay River
- Increase in special events on weekends
- Communication with user groups for spring ice shut down – Date to be finalized
- Recreation Committee met twice last week including a special meeting regarding the purchase of exercise equipment
- Attending the golf club AGM, Repairs for the clubhouse are in the future
- Applying for various funding applications

Cllr Dohey – Thank you for all the recreation department does

Director of Public Works – Mike Auge

- Snow removal this week
- Capital projects tenders going out this week
- RFP for Zoning and Building bylaw to go out
- Water Intake Inspection company will be here for March 8th week

SAO – Glenn Smith

- Deadline for Director for Protective Service was today, line up interviews now
- Working on taxi bylaw updates
- Communication tower has gone to Stantec for approval and will be paid by insurance
- NWTAC AGM this week Thursday to Saturday through zoom
- Meet with the MLA's last week for a monthly update
- Submitting an amendment for bylaw 1811-18 to the minister for signature
- Working on a website refresher – long list of updates and enhancements
- Pavilion wrap and reporting this week

8. NEW BUSINESS



REGULAR MEETING MINUTES February 22nd, 2021

a. Tourism and Economic Development Report for January

RECOMMENDATION:

#21-054

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of January 2021.

CARRIED

BACKGROUND:

Tourism Activity:

- *Hay-Cation* marketing continues to the surrounding communities through social media. With COVID concerns and few events happening in town, numbers of visitors have been considerably down.
- THR T&ED Coordinator was interviewed for the Radio Canada *Eye on the Arctic* February blog regarding tourism during the pandemic. The Hay-Cation program, its successes and tourism plans moving forward were discussed.
- Seasonal itineraries and conference package information provided to contractor, Outcrop Communications, as part of the 2020 – 2021 SEED funding initiatives. Proofs are expected for itineraries and conference package this month.
- Local accommodation owners were contacted to provide photos for the Spectacular NWT *Places To Stay flat sheet*. Photos were taken for those who were unable to provide an adequate photo. This flat sheet should be ready for printing in February.
- *Hay-Cation* ad booked for *Up Here Magazine* for March/April issue. This issue will be in all home delivery and news stand issues of *The Globe & Mail* in Toronto, Calgary & Edmonton. The issue will also be delivered to all homes in the NWT, Nunavut & Yukon. Online advertising on the *Up Here* website will continue for free until April.
- January breakdown of visitor origin YK 4, Tulita 1, Fort Smith 2, BC 1 (all out of NWT visitors confirmed that they had self-isolated for 14 days before entering the community).

Economic Development Activity:

- FoodCycler pilot program has received feedback from ENR and has moved to a final review.
- Working with museum and PanArctic Consulting to provide ideas and information on CANNOR expression of interest for Bob McMeekin Chamber Park improvements.
- Submission of updated work plan to CANNOR for the *Expanding Community Tourism Platform* for approval and final agreement.

Other Activity:

- Local VICs have received final three flat sheets and digital copies promoting attractions and adventures in the South Slave Region.
- NWT Conference Bureau has created a 2-minute video to promote sport tourism in Hay River and Fort Smith for the upcoming virtual trade show. The final video has yet to be released for public consumption.
- Edited and updated tourism copy for the printed and online version of *The Milepost Travel Planner*.
- T&ED Coordinator met with the *Canadian Executive Service Association* mentor - assessed the value of email campaigns and blog creation.

2020-22 Tourism Marketing Plan Progress

A listing of initiatives and progress made to date on the Plan.



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Development of Promotional Materials:

Highway and wayfinding signage:

- Two billboard signs installed on the highway north of the Alberta border.
- Amenities sign installed at the turn-off from Enterprise.
- Fisherman's Wharf Pavilion sign is in the process of being installed.
- Fisherman's Wharf Pavilion and Museum signage being created for installation along the highway in town.

Development of Social Media Platforms:

- Implemented Hay-Cation marketing on THR social media platforms (Facebook, Twitter & Instagram).

Social Media Training:

- Ongoing assessment of various social media platforms relative to THR tourism marketing projects, with support of Canadian Executive Service Organization mentor.
- Application submitted for social media training sessions offered by Spectacular NWT.

Product Information Sheets (Tour, MCIT and Sports Tourism Packages), Development of Sample Itineraries (Self-Guided Tours of Hay River and Region) & Trade Show Collateral:

- Supported Spectacular NWT's creation of several South Slave themed flat sheets – *A Wild Ride Through the South Slave*, *Call of the South Slave* and *Hiking Trails* flat sheets have been created. Currently in production, *Places to Stay*, *Hay River Itineraries*, *Conference Package* and *Recreation Guide*. In development, *Day Trip Guide*, *Hay River Attractions*, and *Trail Guide*.

Advertising and Promotion:

- Hay-Cation Facebook ads boosted, radio advertising and newspaper ads.
- Quarter page ad in *Up Here Magazine* consistent through 2020 and will continue into 2021.
- *Spectacular NWT* advertorial in the January/February issue promoted winter activities, *Staycation* and *Hay-Cation* activities in the South Slave Region.
- Many events have been cancelled due to Covid-19, limiting advertising/promotion opportunities.

Activities Targeted to General Tourism:

- T&ED Coordinator participation in consumer shows cancelled due to Covid-19.
- Upcoming ad in *Travel Magazine* and creating ad for *The Milepost Travel Planner*.
- NWT RV app and contests and other promotions remain inactive while the borders are closed.

Activities Targeted to the MCIT, Sports Tourism & Aurora Viewing:

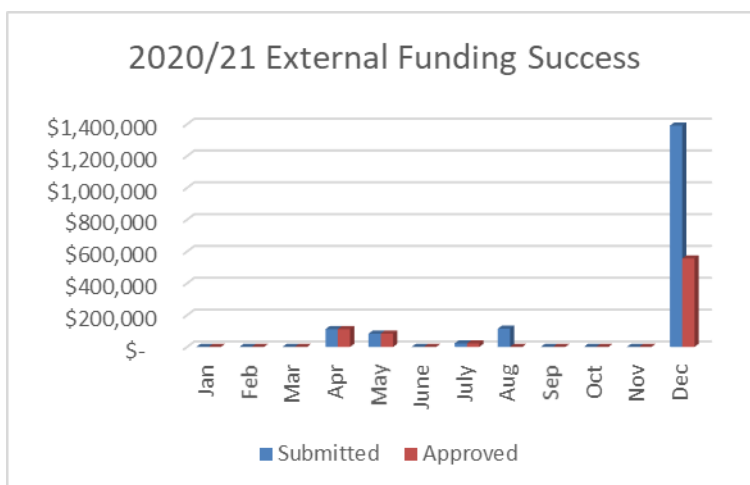
- All marketing for these initiatives stalled due to Covid-19.

Key Performance Indicators:



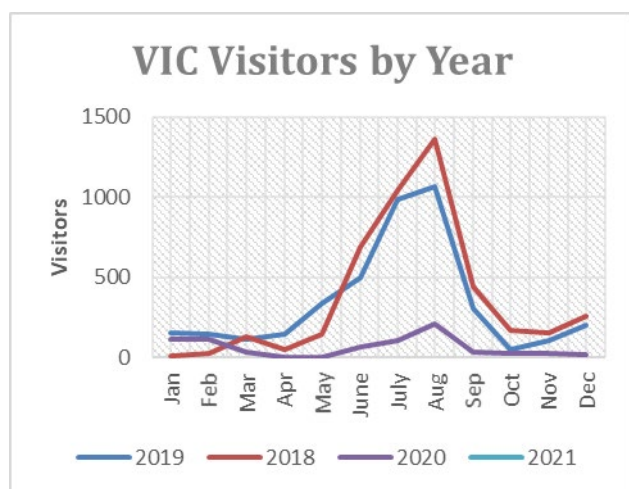
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External Funding Success



No new funding proposals were submitted in January 2021

Visitor Information Centre Visitation



- Due to COVID restrictions and the borders being closed there is no tire traffic that traditionally increases the number of visitors during the summer months. January 2021 saw only 8 unique visitors into the VIC, most were visiting from surrounding communities or professionals in town for work.

Gift Shop Sales

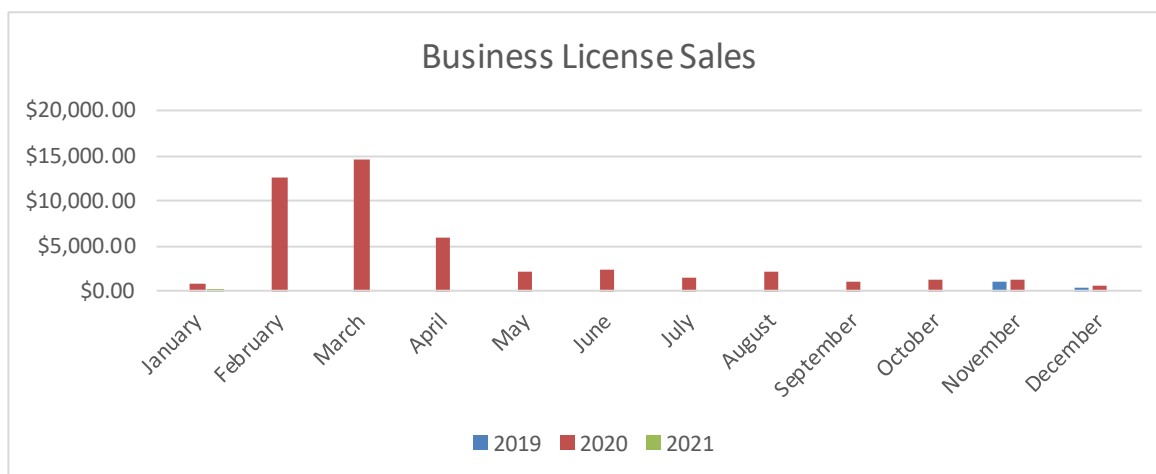
REGULAR MEETING MINUTES February 22nd, 2021

- January is traditionally a slower month for artisan sales. The lack of visitors into the community has added to the smaller number of sales this January.



Business License Sales, Type and Number

- Business licenses run from April 1 to March 31.
- January saw an increase of one Home Occupation business.



Inbound Marketing

- Promotion through social media remains the focus for marketing.
 - www.facebook.com/hayrivertourism analytics over the month of January:
 - Page views up 22%, page likes up 133%, post reach up 217%;
 - post engagement up 84% and page followers up 133%;
 - www.twitter.com/hayrivertourism
 - number of impressions grew to an average of 46 per day;
 - 195 unique followers and follow 462 accounts;
 - Hay-Cation* posts promoting fishing, Trans Canada Trail use, and aurora viewing received the most impressions, engagements and likes in January;
 - www.instagram.com/hayrivertourism
 - THR Tourism recently subscribed with goal to employ more effectively with mentor instruction;
 - Currently 248 unique followers and follow 235 accounts;



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Visitor Satisfaction Rating

- Second meeting with the NWT Tourism, NWT Parks and NWT VICs working group on creating structured visitor information data questionnaires with several stakeholders in the NWT tourism industry.
- Jan 2021's 8 unique visitors expressed satisfaction with information provided by the VIC staff.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Peter Magill
Tourism and Economic Development Coordinator
Date: February 4, 2021

Reviewed by:

Stephane Millette
Director of Recreation
Date: February 4, 2021

b. Emergency Services Monthly Report for January

RECOMMENDATION:

#21-055

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR GROENEWEGEN**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the Emergency Services Activity Report for January 2021 as presented.

CARRIED

BACKGROUND:

Summary:



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The Protective Services group had an extremely busy month particularly when it comes to Emergency Medical Services with a total of 65 responses. On the positive side only a very small proportion of them being our homeless, a vast improvement over the past few months. As far as fire response is concerned, we only had 2 false alarms.

This month, we are back to running another group of recruits through the NFPA 1001 Professional Structural Fire Fighter Certification. We have 6 students this year, and they are fully engaged in the training. So far, we have covered Firefighter Safety and PPE, two very important subjects which will help our Zero Harm philosophy when it comes to Safety.

The training accomplished for Medical Services included an in-service on our Auto Pulse which is a machine that performs CPR on a patient freeing up attendants to attend to any other complications when dealing with Cardiac incidents. Sadly, this training was used on a patient only a few days following the training.

The department's recruitment and retention strategies are still on track although we did lose a couple members from moving out of town. We have also moved a couple of members from Leave of Absence to being inactive. We presently have 3 new applications that are going through the interview process. If the 3 applicants are successful, we will be back up to 36 members.

Inspections have been started on our Day Care and Day Homes, 6 of which are now complete. These inspections give us the opportunity to enter the facilities to make sure all Fire Code issues are being dealt with. Some of the many benefits of doing these inspections is it gives us firsthand knowledge of the layout of the facility, the number of kids and care providers in the facility, and where the kids are expected to be found within the facility in the event of a fire or other emergency.

We were requested to do 2 Occupancy Permits this month, both of which were for Liquor Licencing. Doing the Occupancy inspections allows us to make sure all Fire Codes are being followed and gives us firsthand knowledge of when events are happening within the community. This gives us better ability to provide services to these events in the event of a Medical or Fire related emergency and the number of people that might be involved.

The Safety Manual for the Town of Hay River was also updated this month to meet WSCC regulations. The manuals have been issued to all departments, so they can be reviewed and included in safe work practices. We are presently replacing the policies; first aider lists and JOH&S Committee member lists on the Safety Boards.

The Emergency Plan had its update completed on December 8th and it has been circulated to the EMO Committee. We will be going through it again at the beginning of March to ensure it is up to date for the 2021 annual breakup.

The new Ambulance was due to arrive in Hay River in January, due to issues created at the Ford factory by the pandemic the chassis was late getting to the body manufacturer. The new delivery date is expected to be in April of 2021.

The new communications tower is still a work in progress. We are waiting for stamped drawings that we will send to Stantec to ensure that the tower will work with the Emergency Services Building. We

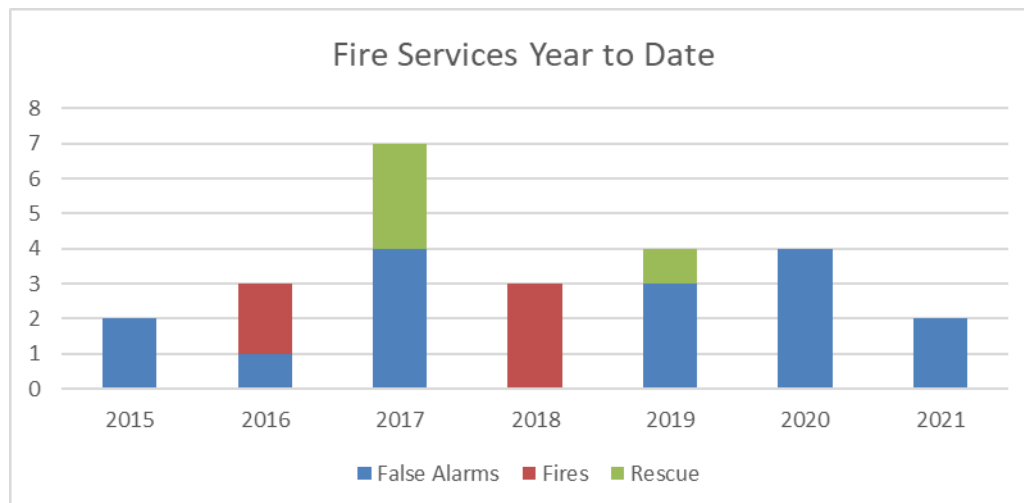
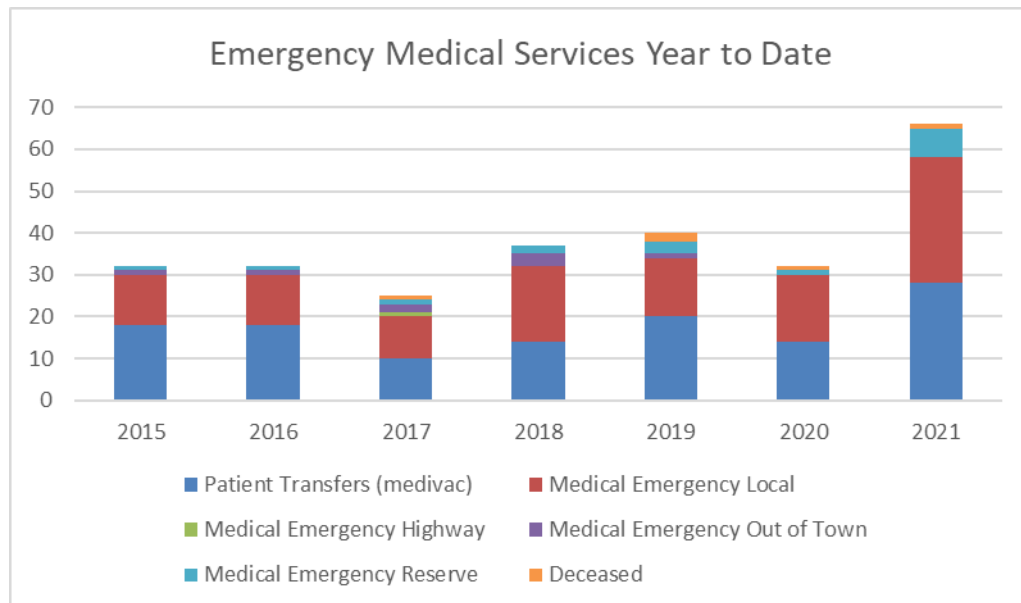


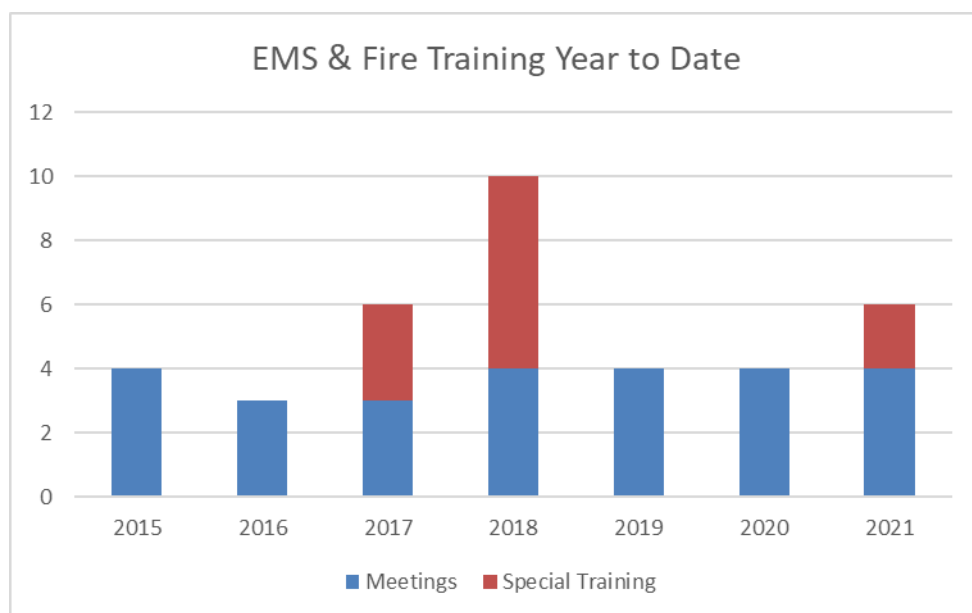
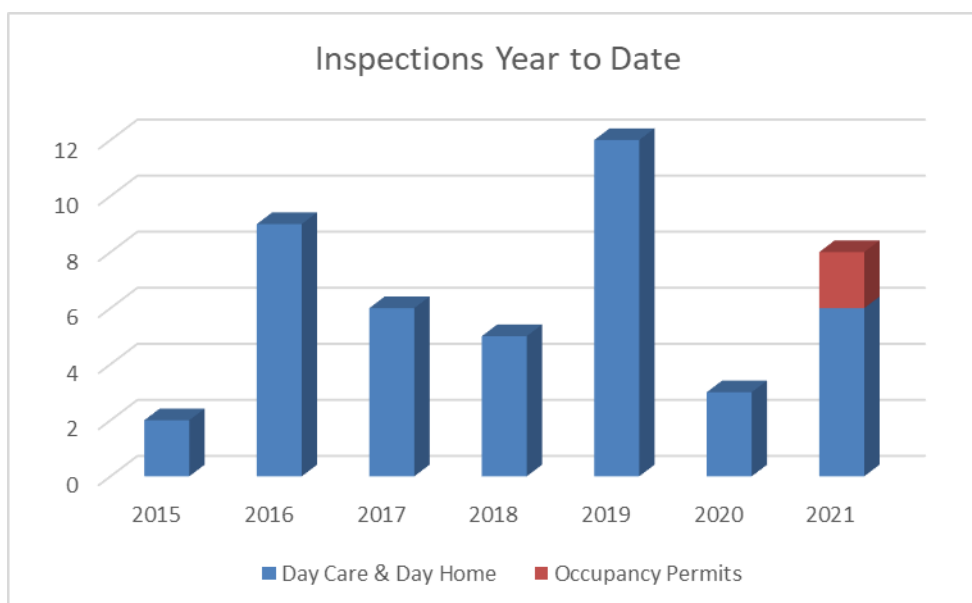
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expect to get the drawings and the answer from Stantec in early February. Once their approval has been given the tower can then be manufactured.

In January 448.5 hours were invested by the members of the Fire Department.

STATISTICS





MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.
2. Full service on Engine 2, and installation of manual drain valve on trash line.
3. Repair air seat on Tender for air leaks.
4. Full Service on Medic 1

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



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APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Ross Potter
Director Protective Services/Fire Chief
Date: February 1, 2021

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: February 2, 2021

c. Municipal Services Monthly Report for January

RECOMMENDATION:

#21-056

**MOVED BY: CLLR CHAMBERS
SECODED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for January 2021 as presented.

CARRIED

BACKGROUND



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OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	WARNINGS (VERBAL, LETTER OR VISUAL)	SHELTER	FINES	TOWED	RETURNED TO OWNER	OTHER ACTION
Animal Control Bylaw								
Animal Abuse	3	2						1
Barking Dogs	1		1					
Dog Attack	2	1			1			
Dog Bites	2		1		1			
Loose Cat								
Loose Dogs	13	3	4	2	1		3	
Sled Dog Complaints								
Business License								
No Business License	1	1						
Operating business not as permitted	1		1					
Traffic Bylaw								
Vehicle Parking	1				2	1		
Trailer Parking	1		1					
ATV								
Fail to Stop (Sign or Light)	2		1		1			
Distracted Driving	6	1			5			
No Seat Belt	1		1					
Fail to carry/Not valid driver's licence	2				2			
Suspended Driver's License								
Vehicle Unfit for Road								
Fail to carry/no Insurance	2		1		1			
Fail to carry/No registration	4		2		1			1
Unsecure Load	1	1						
Obstructed Windshield/Windows								
Fail to drive to road conditions								
Improper use of plate	1		1					
Drive w/o lights during low visibility	6		6					
No license plate	1		1					
Speeding	30		7		23			
Suspected Impaired Driver	1					1		1
Miscellaneous	7				3			4



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Unsightly Bylaw								
Overgrown Trees								
Long Grass & Weeds								
Miscellaneous								
Garbage								
Taxi Bylaw								
Taxi Not Available	3	2	1					
Smoking in Taxi								
Fail to carry/doesn't have Taxi Permit	2		1		1			
Noise Abatement Bylaw								
Noise Complaint	1		1					
Fire Prevention Bylaw								
Burning without permit								
Fireworks without supervision								
Improper Storage of Hazards								
Unsafe/Hazardous Behaviour								
Walking on railroad tracks	1		1					
ATV's on railroad tracks	1	1						
Intoxicated- Unable to care for self	8							8
Fighting in Public	2							2
Public Urination/Defecation	3		3					
Loitering	1		1					
Operate off-road vehicle w/o helmets	3	3						
Drinking in public	7	2	5					
Vehicle blocking roadway	1					1		
Snow Removal Bylaw								
Sidewalks not cleared	3		3					
Snowbanks causing hazard	5	1	4					
Snow being put on private property	1							1
TOTAL								
	131	18	48	2	42	1	3	18

Note there may be some inquiries where one (1) inquiry leads to two (2) or more different results.

School Zone Safety

The focus for January has been on school zone safety. There has been considerable concern with excessive speed and distracted driving in the school zones. There have been a few close calls involving children walking to and from school at all hours of the day, most specifically in the early morning rush to get kids to school. Fines have been issued for offenses within the school zones while maintaining a degree of discretion when issuing fines. Education is still continuously ongoing. Distracted driving is still being maintained as a zero-tolerance approach.

One person was observed driving in the school zone with their phone affixed to their dash watching movies/TV shows while driving. This person claimed that since they were not holding their phone, it was a legal activity and not considered distracted driving. Ultimately, this person was issued an offense notice under the NWT Motor Vehicles Act. for careless driving.

A few people have been failing to yield to youth crossing at the crosswalks with lights activated. In



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mid-January, a child who waited for traffic to stop after activating the caution lights was actively crossing the street and was almost struck by a driver who failed to stop. This driver was ultimately fined under Bylaw 2381 Section 76- Fail to Yield to Pedestrian in Crosswalk.

There has been lots of positive feedback from community members regarding seeing the Protective Services Specialist in the school zones curbing dangerous driving behaviors. Many members of the public have approached the Protective Services Specialist and have been thankful and appreciative for the presence.

New school zone signs are being placed soon to increase visibility and remind people to use caution and abide by these areas' speed limits. School/Playground Zone's are 30km/h 24 hours per day. Discretion is used when enforcing this limit especially outside of typical school hours.

Animal Complaints

There has been a significant decrease in animal complaints, specifically for dogs at large, compared to September and October of 2020, looking into November and December. Since there has been lots of education on the issue, it is believed that there is a correlation in the compliance of the Animal By-law. There has been an increase in animal-related offenses for January, mostly linked to the same two (2) to three (3) offenders.

A few complaints have been received in January regarding dogs at large that had bitten either other animals or people. In the two cases, one person was charged under Bylaw 1957/ADMIN/05 with Dog at Large and Nuisance Animal. The person charged has had quite a few previous incidents already involving their dog.

Community Activities and Partnerships

There has been participation with the RCMP to work closely with them in January to reduce impaired driving, distracted driving, and catching unlicensed or suspended drivers through check-stops and enforcement initiatives. There have been quite a few suspended and prohibited drivers removed from the roads as a collaborative effort.

The Protective Services Specialist (PSS) participates in after school activities at DJSS with students to engage in positive interaction in the community. The schools have also invited the PSS to participate in emergency drills such as lockdowns to provide some guidance and recommendations.

Emergency Vehicles

It has been reported time and time again and observed of drivers failing to yield to emergency vehicles with their lights and siren activated. Education has been posted on various internet platforms and sent out in the Town newsletter regarding a driver's duty to pull to the right and come to a complete stop. Most drivers we talked to about this dangerous behavior after stopped was entering an intersection from another roadway adjacent to the emergency vehicle as it was approaching. Education was provided to these drivers to remind them of their duty and the rules of the road.

Upcoming Goals



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The Protective Services Specialist is looking to partner with local businesses to create a "positive ticket" program. Those who are found to be engaging in safe and positive behavior that reflects what a role model citizen would be doing in the community to make Hay River a great place, such as crossing at crosswalks, youth wearing helmets while riding bikes, picking up litter, etc. and would be given a positive ticket to be used at a local business.

Once the nicer weather begins to arrive, the Protective Services Specialist plans to be spending more time conducting foot/bicycle patrols in the downtown area to be more approachable to residents. This will also assist with a faster response to complaints in the immediate downtown area and be a visible presence to deter any unwanted behaviors that may be dangerous or disruptive to local businesses.

The Protective Services Specialist is also interested in hosting an event where the community can meet to discuss any concerns or provide feedback on town services, specifically regarding the health, safety, and enjoyment of Hay River. Community members can also simply get to know their local Protective Services Specialist through this event. More information will come at a later date, pending the pandemic status at that time.

Speed Statistics for the Month

The fastest speeds recorded for this month per zone are as follows;

Porritt Landing 40km/h Zone- 73 km/h

Mackenzie Highway near Hospital- 60km/h Zone- 97 km/h

Woodland Drive in front of Harry Camsell/PA School during School Time 30km/h Zone- 74 km/h

Mackenzie Highway/104th Street residential area 40km/h- 113 km/h

COUNCIL POLICY / STRATEGY OR GOAL:

Strategy: Ongoing enforcement through education where applicable

Goal: To provide better education on the role and authorities of a Protective Services Specialist

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Travis Rosborough
Protective Services Specialist
Date February 1st, 2021

Reviewed By:

Ross Potter
Director, Protective Services
Date: February 1st, 2021



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d. Public Works Monthly Report for January

RECOMMENDATION:

#21-057

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for January 2021.

CARRIED

BACKGROUND:

Capital Projects 2021:

A list of 2021 Capital Projects (including carried over 2020 projects) along with a brief update of the status of these projects is included in the chart below. More details on those projects that received significant work this month follows the chart.

2021 Capital Projects	
Project	Update
New Town Hall	Applications for funding are being worked on, design activities will depend on funding available.
Old Town Hall Demolition (carry over from 2020)	Agreement with environmental contractor for building abatement established. Hazardous material abatement involves use of water during demolition, therefore work is being delayed until Q2.
Sewer Flusher (carry over from 2020)	Flusher expected to arrive in early February.
New Lift Station	Construction began in August and continued to mid-October 2020 when the project was shut down for the winter. Work will begin again during the 2021 construction season.
Fraser Place Development	Preliminary design has been developed and the process to rezone the area has started. Public consultation, financing options, and detailed design work scheduled for completion in early Q2.
Market Garden Road Extension	Options for this project being investigated.
Caribou Crescent Water Sewer and Drainage (carry over from 2020)	Underground infrastructure work completed and backfilled in 2020. Paving work to occur in 2021.
Beaver Crescent Water, Sewer, and Drainage	Detailed design being worked on, tender to follow in February.
Riverview Drive Upgrade	Detailed design being worked on, tender to follow in February.
Waste Diversion Project - Tire Recycling (carry over from 2020)	Discussions with the GNWT have occurred on options for diversion or reuse of tires. RFP for this work to be put out in February or March.
Hazardous Waste Removal Project	MACA led project that is contingent on new ICIP funding.



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Water Treatment Plant Intake Inspection (carry over from 2020)	Inspection scheduled for Q1.
Capital Drive Watermain	Design work planned for Q3 or Q4.
Paradise Road Realignment	Work to take place during summer months.
New Water Licence Requirements	New water licence in place as of January 31. See Water Licence section for more detail.
New Back Hoe	Tender to be completed in Q2.
Water Treatment Plant Feasibility Study and Preliminary Design	Application for funding submitted through ICIP funding stream. Project contingent on funding approval.
Flood Mitigation	Project work contingent on funding. Proposal for Climate Change funding to be submitted for March.
Subdivision - Sundog	Preliminary work on this project planned for later in 2021.

Fraser Place:

Administration received a finalized geotechnical report for the Fraser Place area this month. A preliminary design for the layout of the Fraser Place cul-de-sac was completed and presented to Council along with a Professional Planner's report on the project. The rezoning of this area also went to Council and received first reading. Administration intends to continue through the rezoning process, including another presentation to Council as well as public consultation sessions in the coming months.

Beaver Crescent and Riverview Drive:

These two projects are being combined into one project for the purposes of design and construction in order to reduce costs. Preliminary design for the projects has been completed and reviewed, and a consultant is working through detailed design for the project. The Tendering phase of this project is anticipated to begin in late February or early March in order to ensure that the construction is ready to commence this summer.

Water Intake Line Inspection:

The contractor for the Town has scheduled this work to occur during the week of March 8th. Administration is working with the contractor to finalize the details required for the work. In addition to the intake inspection, the contractor will also be conducting cleaning work at both water reservoirs and a video inspection of the roof of the main reservoir located in town. Combining these other projects in with the intake inspection will minimize the cost for all three projects.

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines



REGULAR MEETING MINUTES February 22nd, 2021

	Water & Sewer repairs as necessary (see further below) Meter replacements Month end water report
Water & Sewer Facilities	Daily rounds of facilities
Roads	Snow clearing Sanding of roads/intersections Sign repairs New sign installation
Other	Regular fleet maintenance & repairs Take down Christmas decorations Funerals

On Saturday, January 16th the Public Works department received notification of a major water line break on Gaetz Drive. This break was a significant break and resulted in a large quantity of water flowing into the ravine in the area. The break took several days' work from most of the PW staff to isolate and repair.

Solid Waste Facility Operations:

The Town's Solid Waste Facility continued regular operations and monitoring activities throughout the month. No significant issues to note with current landfill operations. The new water licence will likely lead to some minor changes in both operations and infrastructure at the Solid Waste Facility.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town's water licence.

The Town's new water licence (MV2019L3-0010) was signed off by the Minister of Environment and Natural Resources on January 14, 2021. The new water licence went into effect on January 31, 2021.

Administration is working with the project consultant to determine requirements of the new licence that need to be implemented along with plans and timelines for this implementation work.

Planning & Zoning:

3 Development Permits and 0 Building Permits have been approved for January 2021. In the month of January 2020, there were 10 Development Permits and 0 Building Permits signed out.

The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Jan 11/21	D21-001	8 Poplar Road	Manufacture Spirits
Jan 15/21	DH21-003	9 McBryan Drive	Northern Knit Knacks (Retail)
Jan 28/21	D21-004	42073 Mackenzie Highway	Office Accommodations to Poison Graphics Shop

In addition to Development and Building Permits, several other planning and zoning activities occurred this month. First reading, public hearings, and second reading of bylaws were completed for the rezoning of lots on Vale Island and Mile 5. The next steps for the rezoning of these lots will proceed as per the requirements of the bylaw and the Territorial Act.



REGULAR MEETING MINUTES February 22nd, 2021

A report regarding the rezoning of Fraser Place along with first reading of a bylaw to rezone this area were both approved by Council. A public hearing and further rezoning work will continue in February and March.

On January 21st, the Development Appeal Board heard an appeal regarding Development Permit D20-079. On January 29th, the Development Appeal Board released their decision, denying the appeal.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
February 3, 2021

Reviewed by: Glenn Smith
SAO
February 4, 2021

e. Recreation Monthly Report for January

RECOMMENDATION:

#21-258 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for January 2021 as presented.

CARRIED

BACKGROUND:



REGULAR MEETING MINUTES February 22nd, 2021

Recreational Programming

Operational Updates

No significant changes were made to Covid-19 guidelines in January. Department of Recreation staff remain in communication with GNWT Environmental Health officials and local recreation partners for all Covid-19 guidelines and allowances.

Fitness Programming

The new year has seen an increase in attendance in fitness programming. Spin and yoga continue to be the best attended classes. Boxing and kickboxing see lower registration and attendance numbers, but they are the most consistent. The same people register for boxing and kickboxing every session and their feedback indicate they are very pleased with the classes. THR Department of Recreation added an additional yoga instructor to its roster of contractors. She will begin teaching classes in February, targeting strength and balance in more advanced yoga sessions than the current offerings.

Youth Programming

THR's After-School Club only ran on Fridays this month but it had the highest registrations and daily attendance since the program started in 2020. Registration increased from 10 Friday participants in December to 19 for January. The program continues to be a great success and has good feedback from kids and parents. After-School Club offerings will increase in February, Friday afternoon activities with the return of Monday-Thursday programming also.

The focus of youth programming has been on regular and affordable after school programming.

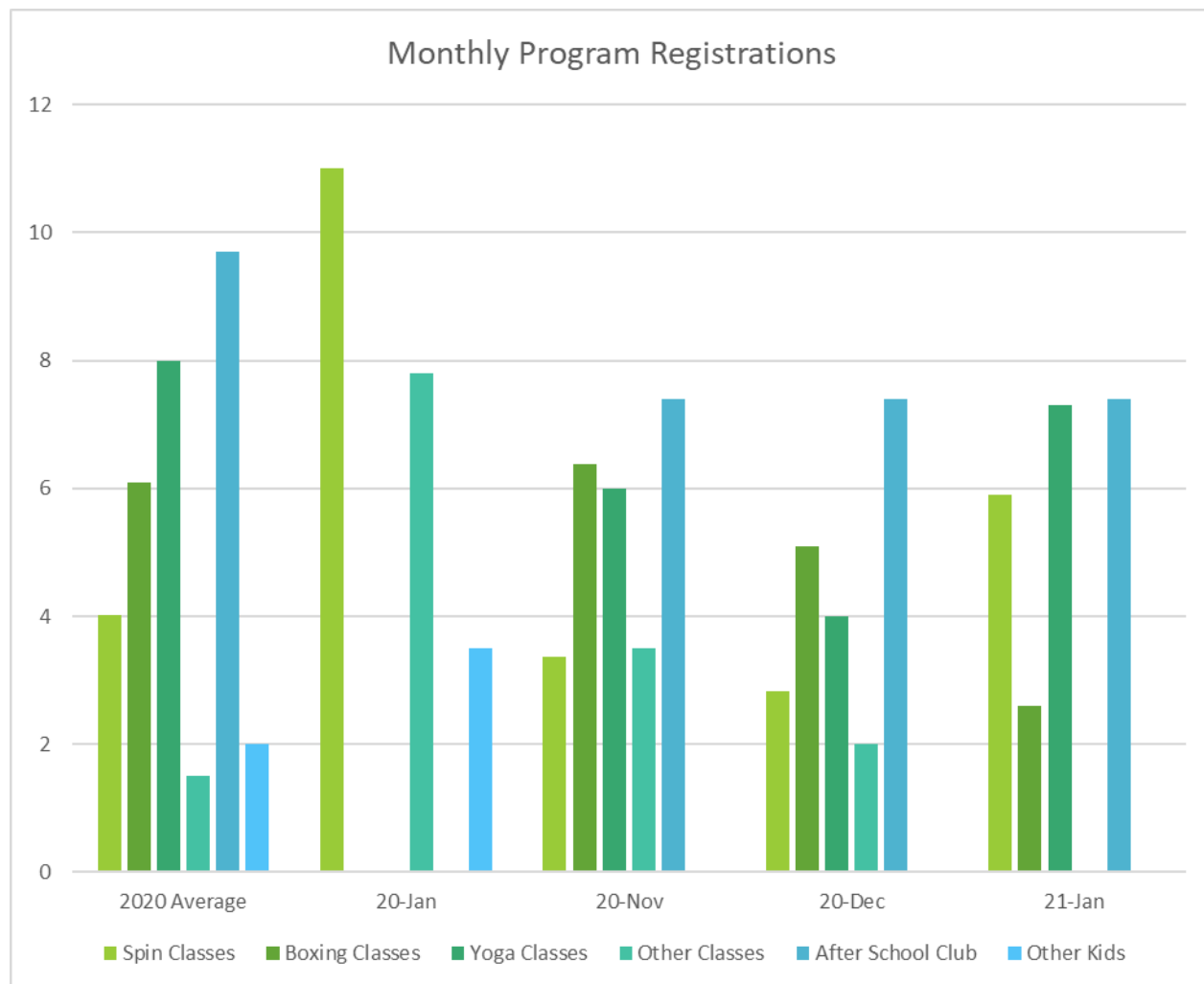
Community Programming

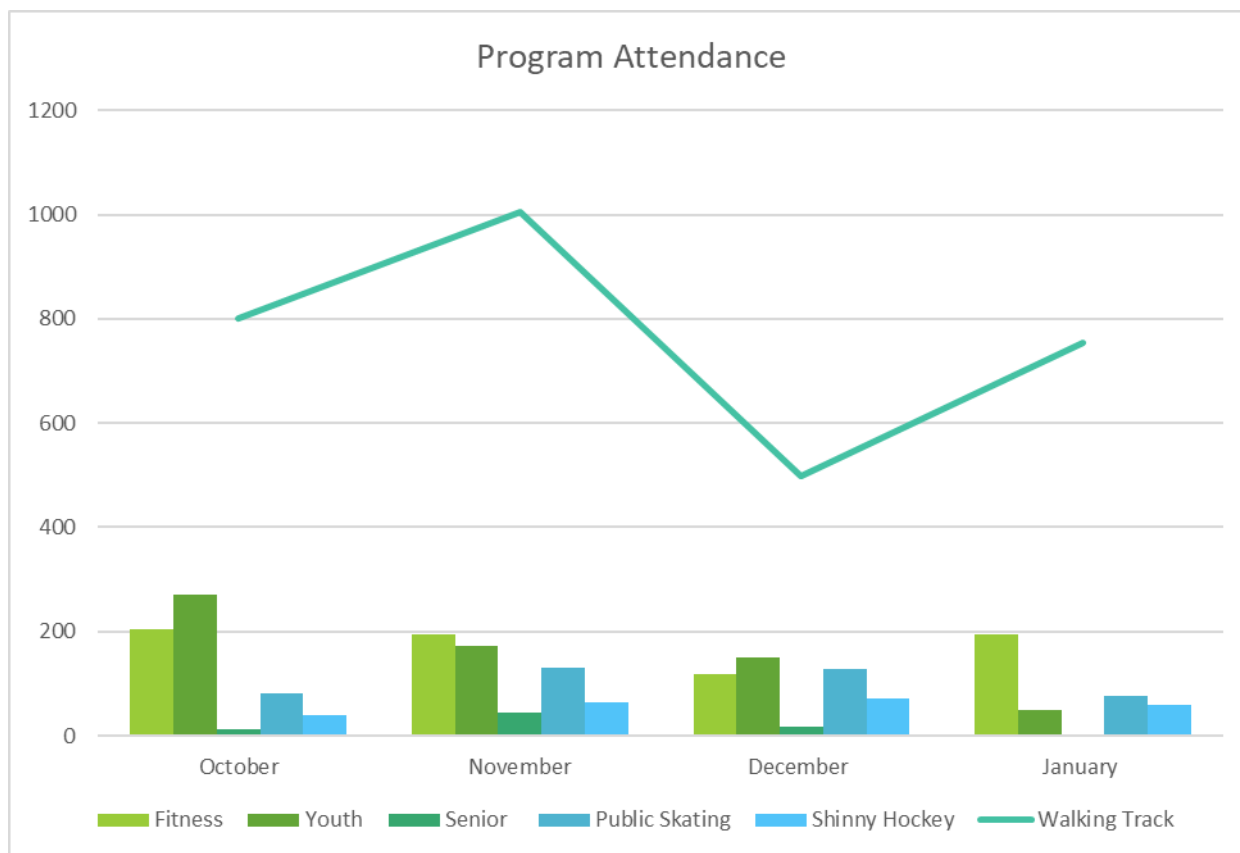
THR Department of Recreation partnered with the Hay River Ski Club for the return of monthly Full-Moon Snowshoe events. 13 people registered and 9 attended the first event on the evening of January 28th. Feedback from Ski Club representatives and participants was positive. The sky was clear and, though a bit cold, participants had a great time. The monthly event and partnership are weather dependent, but they are expected to continue for the next two months.



REGULAR MEETING MINUTES February 22nd, 2021

Recreation Programming Statistics





Rental hall usage:	CHall	MP Room	DWHall
<i>TOHR special events</i>	n/a	Fit/Yth programs: 27.5hrs	n/a
<i>TOHR meetings</i>	n/a	n/a	7hrs
<i>Corporate/private rentals</i>	n/a	13hrs	3hrs
<i>Non-profit organization</i>	n/a	n/a	12.5hrs
<i>Birthday celebrations</i>	n/a	2hrs	1hr



REGULAR MEETING MINUTES February 22nd, 2021

Aquatics

Attendance

Most swimmer statistics increased in January, with family swim times seeing steadily increasing over the past three months. Family swim times remain the most well attended swim blocks. Unfortunately, teen and morning lane/wading swim blocks are not well attended. Private rental times are gradually increasing but remain lower than expected. THR staff were expecting school and daycare groups to resume small group private rentals as per the current schedule. Unfortunately, these bookings remain very infrequent.

THR aquatic staff are preparing a pool use survey to better determine how to better serve the public and increase swimmer numbers. THR's Aquatic Supervisor has also reached out to the South Slave's Environmental Health to confirm scheduling and special event options that could increase numbers and/or better meet the needs of HR residents.

Swimming Lessons

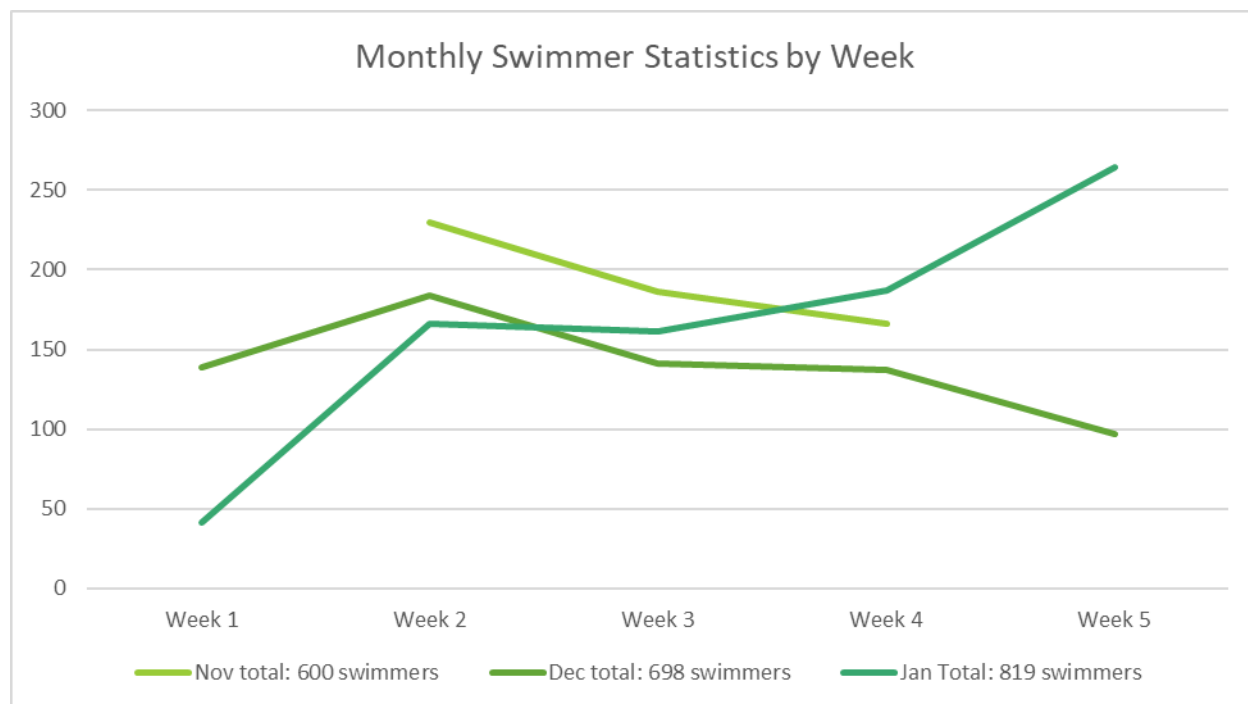
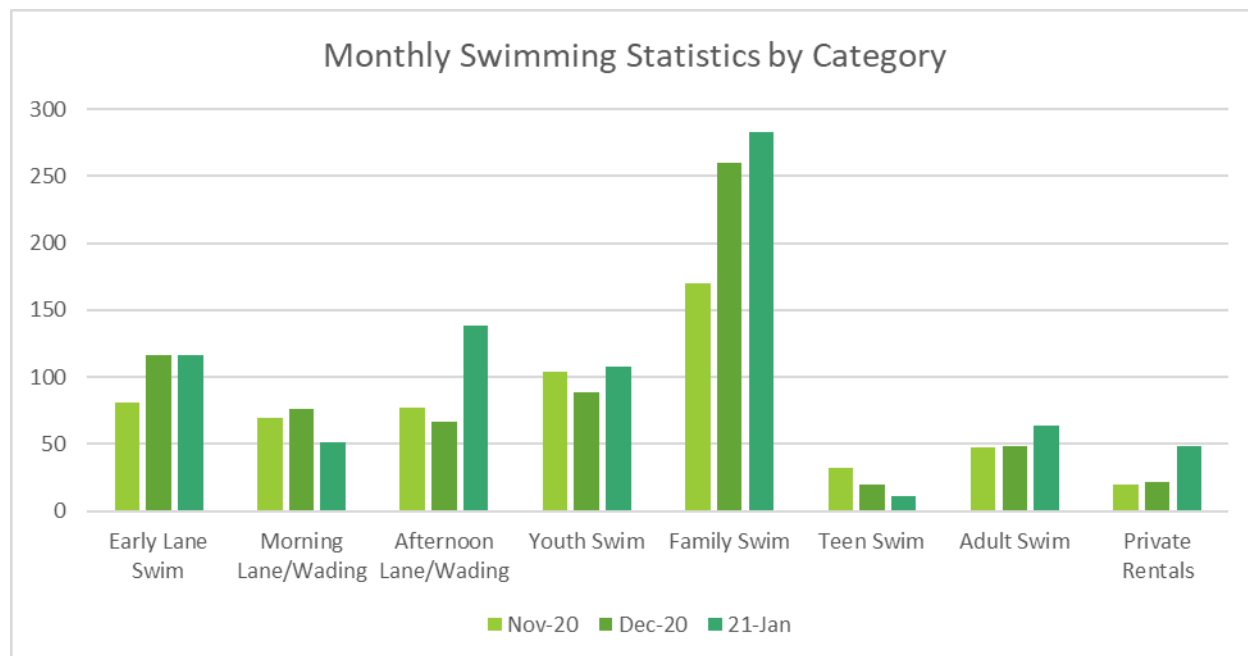
THR staff hopes to resume swimming lesson instruction in coming weeks. As indicated above THR's Aquatic Supervisor is in communication with the South Slave's Environmental Health.

Some aquatic staff have expressed interest in becoming swimming lesson instructors. THR's Aquatics Supervisor will determine how best to meet this need so that the aquatics team can be more flexible when offering lessons. There are currently only 3 staff members certified to teach swimming lessons.

Aquatics Staff and Training

THR's Aquatics division has maintained a complete staff roster since resuming operations in November. Staffing allows the aquatic centre to remain open 7 days per week with early bird and evening adult swims available Monday to Friday.

Aquatics Programming Statistics





REGULAR MEETING MINUTES February 22nd, 2021

Facilities and Maintenance

Recreation and Aquatic Centre:

- Maintenance:
 - Snow and frost causing issues with aquatic centre air handlers – regular checks and maintenance required in cold weather though significantly improved performance as compared to previous years;
 - Ice plant issues during unseasonably warm weather:
 - Temporary repair efficient for most of January;
 - Staff investigating with local contractor and CIMCO Refrigeration to determine best course of action;
 - Local contractor changed out space heater motor in aquatic centre hallway;
 - Staff and local contractor investigating cavitating pump and glycol levels in ice plant heat recovery loop – pump may require rebuild;
 - Janitorial contract ongoing with no concerns raised:
 - additional Covid-19 cleaning provided at curling facilities;
 - additional contractor fees at Hay River Curling Club's cost;
 - Weekly ice taps and ice edging performed as part of weekly ice maintenance;
 - Snow and ice clearing at Community Centre and VIC parking lots and sidewalks;
 - Further flooring deficiencies in main lobby of new building – communications ongoing with original contractor.
- Improvements:
 - Maintenance staff rotation schedule changed to 5-2 rotation due to significant delay in approval of overtime averaging agreement;
 - Community Hall counter-top and sink installed and functioning – minor changes required to accommodate electrical outlet;
 - Covid-19 appropriate plexiglass barrier installed at Community Hall CSC desk and Community Hall concession counter;
 - Received Strantrol automated chlorine feed systems to replace pool and hot tub current systems, which were installed during initial build;

Outdoor sport fields and assets:

- Garbage emptied regularly in downtown core – no other maintenance of greenspaces required in January;
- Maintenance: No maintenance required for sports fields in January;
- Outdoor rink maintenance increased given favourable weather conditions in January. Ice quality and clearing considerable better than most years;
- Occasional contractor support required for Old Town rink and/or heavy snowfalls.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REGULAR MEETING MINUTES February 22nd, 2021

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette
Director Recreation and Community Services
Date: February 4th, 2021

Reviewed by:

Glenn Smith
SAO
Date: February 4th, 2021

f. Letter of Support for Ice Wireless

RECOMMENDATION:

#21-059

**MOVED BY: CLLR DOHEY
SECONDED BY: CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting Ice Wireless's application to the Government of Canada for funding to provide 4G LTE mobile service to Hay River.

CARRIED

BACKGROUND:

Ice Wireless will be applying under the recently announced Universal Broadband Fund to provide 4G LTE to certain communities in the Northwest Territories. If approved, they plan to make these upgrades within two years of approval of our funding proposal.

This upgrade plan will only be possible if they receive a subsidy from Ottawa. The subsidy is needed to allow them to offer 4G LTE service at affordable prices.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REGULAR MEETING MINUTES February 22nd, 2021

ATTACHMENTS:

Letter of Request

Prepared by:
Stacey Barnes
Council Administrator
February 5, 2021

Reviewed by:
Glenn Smith
SAO
February 5, 2021

g. Board of Revision Appointments

RECOMMENDATION:

**#21-060 MOVED BY: CLLR DOHEY
 SECONEED BY: CLLR CHAMBERS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints as
Members to the 2021 Board of Revision the following:**

- Liam Dean
- Brian Lefebvre
- Vince McKay
- Alvin Pitre

CARRIED

BACKGROUND:

According to Section 30. (2) of the Property Assessment and Taxation Act, Council must appoint, by resolution, at least 3 members to the Board of Revision. Each Member holds office during pleasure, for not more than one year. However, a person may be reappointed as a Member of a Municipal Board of Revision.

The following Individuals are willing to be on the 2021 Board; and are in good standing with the Town of Hay River:

Liam Dean
Brian Lefebvre
Vince McKay
Alvin Pitre

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property Assessment and Taxation Act (PATA)

FINANCIAL IMPLICATIONS:

N/A



REGULAR MEETING MINUTES February 22nd, 2021

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Susan Gallardo
Lands
Date: 5 February 2021

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: 5 February 2021

9. NEW BUSINESS

a) Excused Absence

RECOMMENDATION:

#21-061 MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Anderson from the Regular Meeting of Council, Monday, February 22nd, 2021.

CARRIED

BACKGROUND:

Councillor Anderson have asked to be excused from the Regular Meeting of Council, Monday, February 22nd

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REGULAR MEETING MINUTES February 22nd, 2021

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes

Council Administrator

Date: February 18th, 2021

Reviewed by:

b) Bylaw 2423 Traffic Control Report to Council

RECOMMENDATION:

#21-062

MOVED BY: CLLR DUFORD

SECONDED BY: DEPUTY MAYOR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on Bylaw No. 2423 - Traffic Control as presented.

CARRIED

BACKGROUND:

On December 16, 2020 the Town of Hay River Policy and Bylaw Committee met to discuss potential changes to Bylaw 2423 – Traffic Control Bylaw. Through the discussion, an amendment to the bylaw is recommended by the Committee for approval by Council.

Two major changes are recommended through the amendment:

1. Addition of infractions currently listed in the Motor Vehicle Act;
2. Removal of the 50% early fine payment discount (majority of fines have been reduced by 20% or to a minimum fine of \$100)

The addition of infractions from the Motor Vehicle Act into bylaw allows for penalties to be directed to the Town of Hay River instead of the Government of the NWT when enforced by our Protective Services Department.

ALTERNATIVES TO RECOMMENDATIONS:

- Deletion of some infractions
- Maintain the 50% fine payment discount

ATTACHMENTS:

- Bylaw No. 2423 with Track Changes

Prepared by:

Glenn Smith

SAO

February 17, 2021



REGULAR MEETING MINUTES February 22nd, 2021

c) Tourism and Economic Development Committee Appointment

RECOMMENDATION:

#21-063

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER APPOINTS THE FOLLOWING INDIVIDUALS:

- Jessica Payeur
- Kristen Slade
- Pierre-Benoit Chalifoux

TO SERVE AS MEMBERS OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE FOR THE REMAINDER OF THE CURRENT TERM ENDING ON DECEMBER 31ST 2021.

CARRIED

BACKGROUND:

Pursuant to Council Procedures By-law No. 2285, Council may establish a special committee to investigate and consider any matter. In April 2019 Hay River Town Council established a Special Committee to be known as the “**Tourism and Economic Development Committee**” with the following terms of reference.

The purpose of the Tourism and Economic Development Committee is to assist the Town of Hay River in an advisory capacity by considering and making recommendations to Council on tourism and economic development strategies and opportunities.

The Tourism and Economic Development Committee shall consist of nine (9) to ten (10) members appointed at pleasure by Council and shall include the following:

- a. The Assistant Senior Administrative Officer or Administration delegate (non-voting);
- b. The Tourism and Economic Development Coordinator (non-voting);
- c. One (1) Member of Town Council (non-voting);
- d. ITI Ex-Officio (non-voting);
- e. Five (5) to (6) representatives from the Public at Large.

In May 2019, Council appointed 9 members to the Recreation Committee with a term ending on December 31st 2021. Three committee members resigned in 2019 and 2020 due to relocation or personal reasons.

Current committee members are Terry Rowe, Tara Schofield and Tom Makepeace. Emily Chambers is designated as Liaison to the Tourism and Economic Development Committee and Mike Maher is ITI’s Ex-Officio representative.

Following a *Call for Candidates* in December 2020, the Committee is recommending that the Council of the Town of Hay River appoints Jessica Payeur, Kristen Slade and Pierre-Benoit Chalifoux to serve as members of the Recreation Committee for the remainder of the current term ending on December 31st 2021.



REGULAR MEETING MINUTES February 22nd, 2021

No other candidacies were received from the December 2020 Call for Candidates.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Council Procedures By-law 2285
- Town of Hay River Tourism Development Plan
- Town of Hay River Tourism Marketing Plan
- Tourism and Economic Development Business Plan 2019

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stephane Millette
Director of Recreation and Community Services
February 18, 2021

Reviewed by:

Glenn Smith
Senior Administrative Office
February 18, 2021

10. BYLAWS

a) Bylaw 2423 – Traffic Bylaw – First Reading

#21-064

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

CARRIED

Bylaw 2423 – Traffic Bylaw – Second Reading

#21-065

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

CARRIED

b) Bylaw 2424 – Half Day Civic Holiday – First Reading

#21-066

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR BOUCHARD**

CARRIED



REGULAR MEETING MINUTES February 22nd, 2021

Bylaw 2424 – Half Day Civic Holiday – Second Reading

#21-067

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR GROENEWEGEN**

CARRIED

11. IN CAMERA

“Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?” Yes by all of Council

#21-068

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD**

That the Council of the Town of Hay River move to In Camera at 8:33pm.

CARRIED

#21-069

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR GROENEWEGEN**

That the Council of the Town of Hay River move out of In Camera At 8:32PM.

CARRIED

12. ADJOURNMENT

#21-070

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:33pm.

CARRIED

Certified Correct as Recorded on the 22ND Day of February 2021

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



SPECIAL MEETING MINUTES February 24th, 2021

The Special Meeting of Council was held on Wednesday, February 24th, 2021 at 6:31pm By Video Conference Call

Present: Mayor Kandis Jameson, Councilors Anderson, Chambers and Dohey

Staff: SAO – Glenn Smith

1. CALL TO ORDER:

This Meeting was called to order at 6:31pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#21-071

MOVED BY CLLR CHAMBERS

SECONDED BY: CLLR ANDERSON

3. DECLARATION OF INTEREST

There were no declarations of interest at the Special Meeting of Council on Wednesday, February 24th, 2021.

4. BYLAW

a. Bylaw 2424 – Half Day Civic Holiday – Third and Final Reading

#21-072

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR CHAMBERS

CARRIED

7. ADJOURNMENT

#21-073

MOVED BY: CLLR ANDERSON

That the Regular Meeting of Council be adjourned at 6:35pm.

CARRIED

Certified Correct as Recorded on the 24TH Day of February 2021

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of February 2021.

BACKGROUND:

Tourism Activity:

Tourism and Economic Development Committee:

- Committee met February 25th with three newly appointed members in attendance.
- Agenda items included:
 - THR's Greenspace Revitalization Plan;
 - Community Tourism Coordinator 2019-21 final report for ITI;
 - Community Tourism Coordinator application for 2021-23 ITI funding;
 - NWT Tourism promotional documents (drafts for input):
 - *Experience the Hub* itinerary
 - *Let's Meet in the Hub* conference packages
 - Progress report on 2020-21 communities from following planning documents:
 - THR Tourism Plan;
 - THR Marketing Plan;
 - THR Strategic Plan;

Facilities and attractions:

- Fisherman's Wharf Pavilion sign installed as part of GNWT Community Access Program funding.
- Fisherman's Wharf Pavilion rental and contract agreements revised for the new facility, with objective to encourage and diversify opportunities, outside of the traditional season and current weekly market format.



REPORT TO COMMITTEE

COMMITTEE: **STANDING COMMITTEE OF COUNCIL** **DATE:** March 8, 2021

DEPARTMENT: **RECREATION AND COMMUNITY SERVICES**

SUBJECT: **TOURISM AND ECONOMIC DEVELOPMENT REPORT**

- Highway wayfinding sign designs completed for Hay River Heritage Museum and Fisherman's Wharf Pavilion – installation expected in coming months.
- CanNor 2021-24 Expression of Interest application submitted for Bob McMeekin Chamber Park – 3-year revitalization project.

Marketing, Promotion and Networking:

- Hay River activities, adventures, attractions, daytrips, community information and business listings submitted to Spectacular NWT for staycation promotional emails and postings.
- T&ED Coordinator awarded a one-on-one consultation with the Culinary Tourism Alliance to assist in the creation of programming with interested local businesses.
- Ongoing cooperation with Fort Providence Recreation Coordinator and the Hamlet of Fort Resolution to support growing South Slave Region tourism.
- Radio Canada *Eye on the Arctic* February blog regarding tourism during the pandemic interview with the T&ED Coordinator <https://www.rcinet.ca/eye-on-the-arctic/2021/02/10/a-northern-town-tries-the-staycation-arctic-tourism-and-the-pandemic-ep-3/>.
- NWT Conference Bureau 2-minute video to promote sport tourism has been released and can be viewed at <https://youtu.be/izAMfhpOBd4>.

Economic Development Activity:

- ITI Tourism Product Diversification Marketing Program Expression of Interest received initial approval. Final application to be submitted for a wayfinding signage project in early March.
- T&ED Coordinator attended the NWT Chamber Osisko Webinar report on Pine Point Mine development and expected timelines for activation of the mine.
- T&ED Coordinator and SAO attended online Hay River Chamber of Commerce annual general meeting. THR's Greenspace Revitalization Plan was presented by the SAO.
- Economic development stakeholder consultation sessions being planned for March and June 2021 – as per THR Strategic Plan commitments for 2020/2021.

Other Activity:



REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

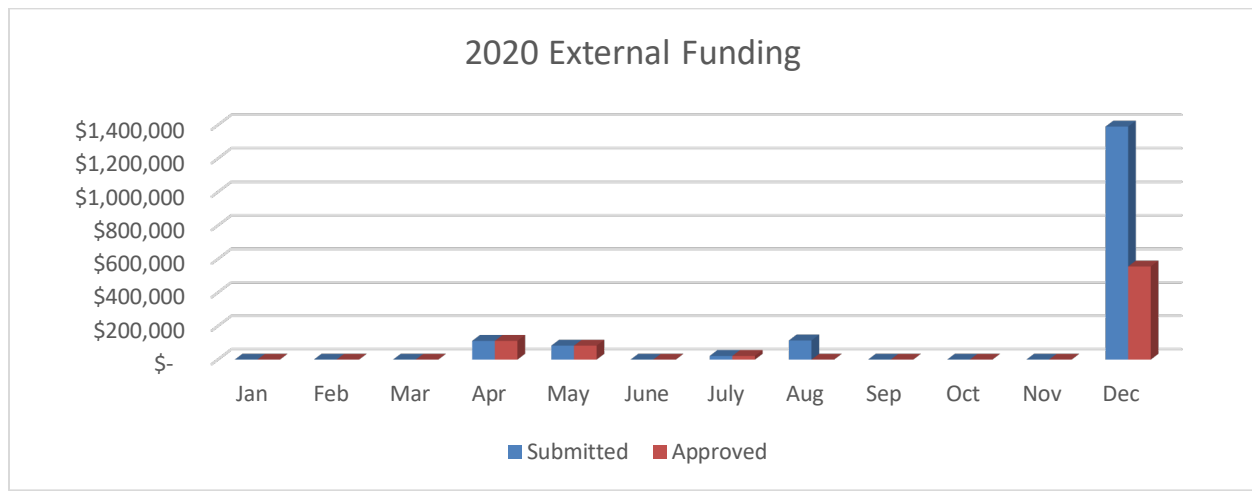
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

- THR awarded a tutorial session with the NWT Tourism Social Media Courses being taught by Outcrop Communications. Sessions offer three seats and will begin in March.
- FoodCycler funding from ENR approved. The pilot project partnership with the Senior Society expected to launch in March.
- THR's Greenspace Revitalization Plan and summary of progress toward Tourism Marketing Plan commitments made to the Hay River Heritage Museum board.
- Submitted final aquatics, recreation information and photographs for the creation of a recreation guide. The proof is expected in the first few weeks of March.

Key Performance Indicators:

External Funding Success

- 2020 chart included as some funding applications submitted have yet to be approved.





REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

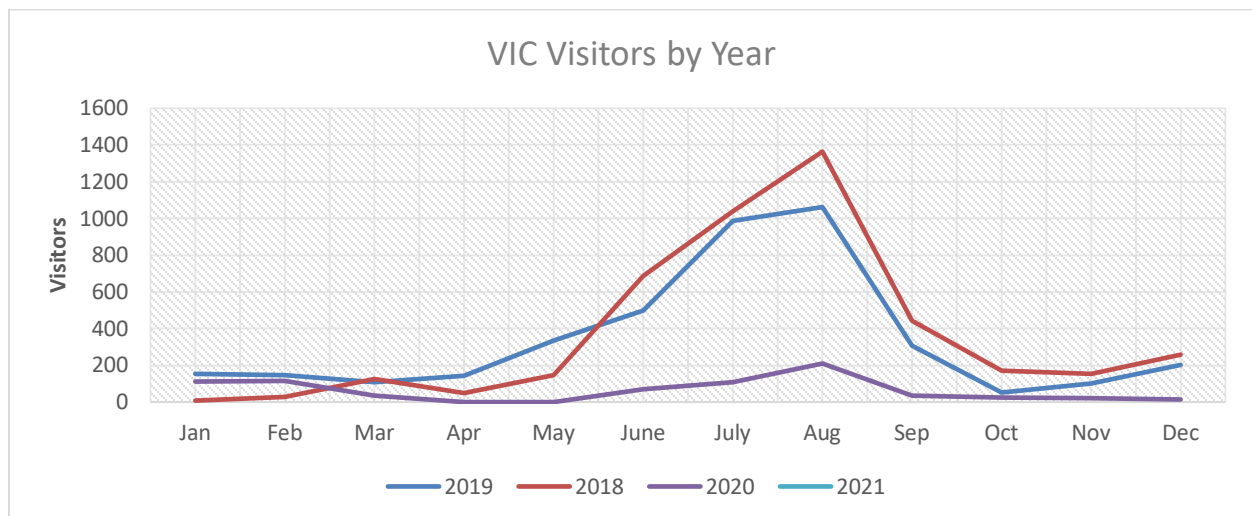
DEPARTMENT: RECREATION AND COMMUNITY SERVICES

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT



Visitor Information Centre Visitation

- Due to COVID restrictions and the borders closure, tourism based tire traffic is greatly reduced.
- February 2021 saw only 10 unique visitors into the VIC, most were visiting from surrounding communities or professionals in town for work.





REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT



- February breakdown of visitor origin YK 4, Fort Smith 2, BC 1, NU 1, QC 2 (all out of NWT visitors confirmed that they had self-isolated for 14 days before entering the community).

Gift Shop Sales

- February traditionally sees a slight increase in artisan sales. The lack of visitors into the community has added to the smaller number of sales this month.



REPORT TO COMMITTEE

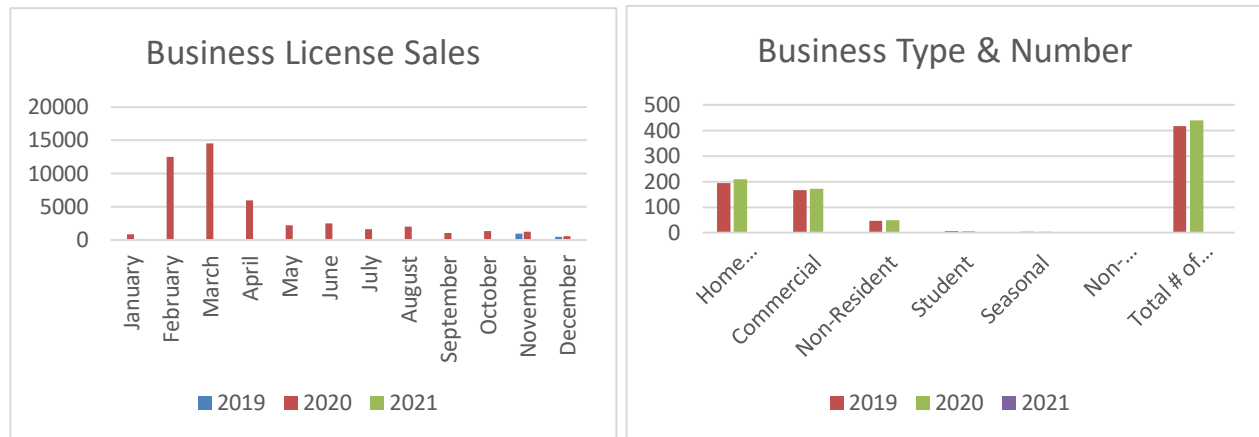
COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Business License Sales, Type and Number

- Business licenses run from March 31 to March 31. This overview is from January to December.
- This graph shows when business licenses are paid and not the number of new businesses
- February saw an increase of one *home occupation* and one *non-conforming* business.



Inbound & Outbound Marketing

- Promotion through social media remains the focus for marketing. With very few events happening in the community and T&ED Coordinator busy there has be a drop in engagement over the month of February compared with January
 - www.facebook.com/hayrivertourism analytics over the month of February:
 - Page views down 7%, page likes at 1,276,
 - post reach peak at 367 organic engagement, page followers increase to 1,309;
 - www.twitter.com/hayrivertourism
 - number of impressions grew to 1,645;
 - 197 unique followers and follow 497 accounts;
 - *Hay-Cation* posts promoting visiting Hay River and the South Slave Region, promoting events, K'amba Carnival and aurora viewing;
 - www.instagram.com/hayrivertourism
 - THR Tourism recently subscribed with goal to employ more effectively with mentor instruction;
 - Currently 256 unique followers and follow 236 accounts;
 - Accounts reached up 33% and Content Interactions up 190%
 - Marketing upcoming K'amba Carnival, Hay River Ski Club, Aurora viewing, NWT Snowboard Championships, and surrounding communities of Fort Smith, Fort Resolution and Fort Providence, and Wood Buffalo National Park.



REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** March 8, 2021

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Visitor Satisfaction Rating

- n/a

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Peter Magill
Tourism and Economic Development Coordinator
Date: March 2, 2021,

Reviewed by:

Stephane Millette
Director of Recreation
Date: March 3, 2021



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: MARCH 8, 2021

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approved the Emergency Services Activity Report for February 2021 as presented.

BACKGROUND:

Summary:

The Protective Services group had a slightly slower month than last with a total of 44 EMS Responses. At present our average ambulance response is running at 55 calls per month. On the positive side only a small proportion of them being our homeless. As far as fire response is concerned, we only had 2 minor fires with no property loss and 3 false alarms.

Work continues the NFPA 1001 standard training with our 6 students. We are running our 3 new recruits through the same training at our 1001 students with the understanding that they will only obtain Community Based Defensive certification this year. Topics covered this month included Self Contained Breathing Apparatus, Incident Command System and Communications. Our certified people continued with training in Technical Rescue (rope work).

The training accomplished for Medical Services focused on packaging of patients, scoop stretcher, chair stretcher, Kendrick extrication devise, SKED, and some cot work for the new members.

We were requested to do 1 Occupancy Permit this month which was for Liquor Licencing and we also did 2 Day Home inspections. We are now current with Day Home Inspections for this year.

All Safety Policies, JOH&S list and the First Aid lists have been updated at all pertinent Town of Hay River facilities.

The new communications tower is still a work in progress. We have now received the stamped drawings and a letter from Stantec certifying that the tower can be installed on the building with no issues. Construction of the tower is underway, and we are presently awaiting a delivery date for the completion of the project. All costs other than the deductible will be covered by our insurance company.



REPORT TO COMMITTEE

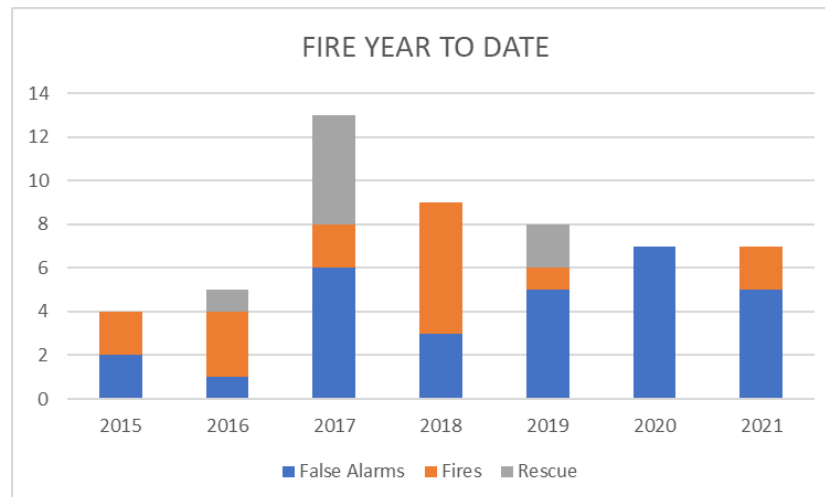
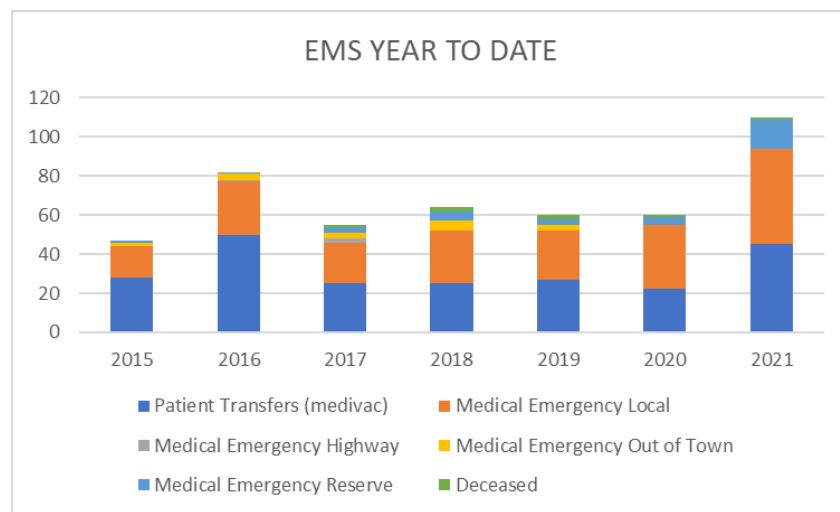
DEPARTMENT: PROTECTIVE SERVICES

DATE: MARCH 8, 2021

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

In February 382 hours were invested by the members of the Protective Services Department bringing us to the total of 825.5 hours YTD. These hours do not include the Town of Hay River Employees who responded during working hours.

STATISTICS



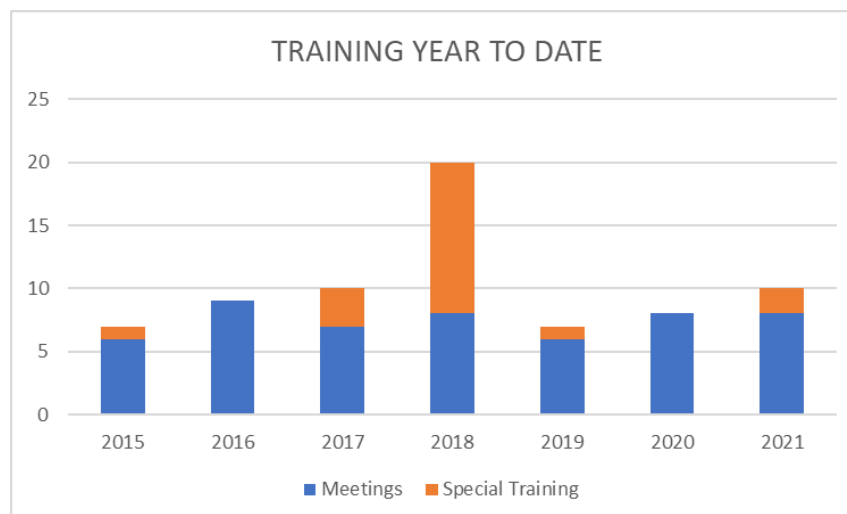
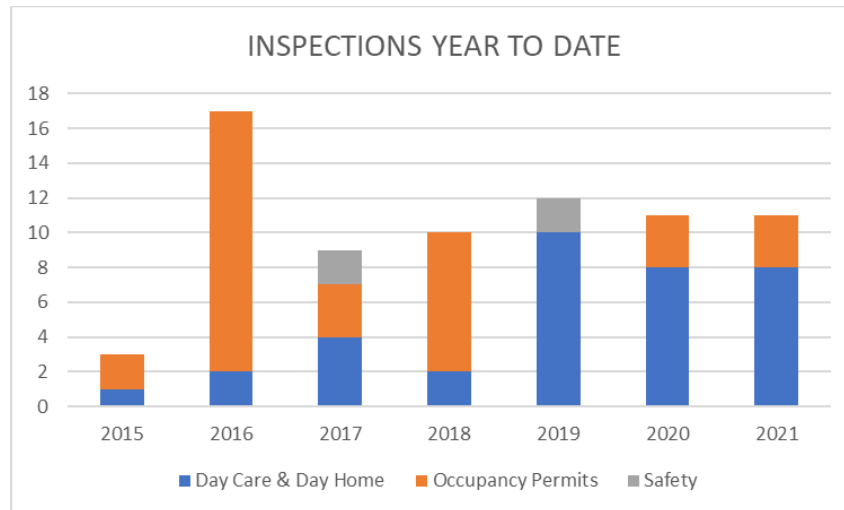


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: MARCH 8, 2021

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: MARCH 8, 2021

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter

Director Protective Services/Fire Chief

Date: March 1, 2021

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: March 3rd, 2021



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE DATE: MARCH 8th, 2021

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for February 2021 as presented.

BACKGROUND

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	WARNINGS (VERBAL, LETTER OR VISUAL)	SHELTER	FINES	TOWED	RETURNED TO OWNER	OTHER ACTION
Animal Control Bylaw								
Animal Abuse								
Barking Dogs	1		1					
Dog Attack								
Dog Bites								
Loose Cat								
Loose Dogs	6	3	3					
Sled Dog Complaints								
Business License								
No Business License								
Operating business not as permitted	1	1						
Traffic Bylaw								
Vehicle Parking	3	2	1					
Trailer Parking								
ATV	2		2					
Fail to Stop (Sign or Light)								
Distracted Driving	3				3			
No Seat Belt	2		1		1			
Fail to carry driver's licence								
Suspended Driver's License	2				1			1
Vehicle Unfit for Road								
Fail to carry/no insurance	5		4		1			
Fail to carry registration	2		2					
Vehicle not registered	8		3		3			2
Unsecure Load	1	1						



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** MARCH 8th, 2021

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Fail to drive to road conditions							
Improper use of plate							
Drive w/o lights during low visibility	2		2				
No license plate							
Speeding	35		14	20			1
Driving w/o valid driver's license	1						1
Suspected Impaired Driver	3	1					2
Miscellaneous	1						1
Unightly Bylaw							
Overgrown Trees							
Long Grass & Weeds							
Garbage	3		3				
Miscellaneous	1		1				
Taxi Bylaw							
Taxi Not Available							
Smoking in Taxi							
Operation w/o Taxi Permit	5	1	4				
Noise Abatement Bylaw							
Noise Complaint							
Fire Prevention Bylaw							
Burning without permit							
Fireworks without supervision							
Improper Storage of Hazards							
Unsafe/Hazardous Behaviour							
Walking on railroad tracks							
ATV's on railroad tracks							
Intoxicated- Unable to care for self	3						3
Fighting in Public							
Public Urination							
Public Defecation							
Loitering	1	1					
Operate off-road vehicle w/o helmets	1		1				
Drinking in public							
Vehicle blocking roadway	1				1		1
Miscellaneous							



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** MARCH 8th, 2021

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Snow Removal Bylaw								
Sidewalks not cleared								
Snowbanks causing hazard	3		3					
Snow being put on private property								
Snow being put on roadway/sidewalk	6		6					
TOTAL	107	10	56	0	29	1	0	12

School Safety

There has been a decrease in speeding in school zones compared to the previous month but a noticeable increase in cell phone use in the school zones. All violators caught on cell phones were immediately issued offence notices and educated on the possibility of a license suspension on a subsequent offence as per the Motor Vehicles Act.

The Protective Services Specialist participated in lockdown drills at both Harry Camsell and PA Schools to better understand the procedures taken to keep children safe during an emergency where a lockdown is required. This opportunity provided a better insight into the role a Protective Services Specialist might take during an event, such as keeping vehicle and pedestrian traffic away from the schools and ensuring children are ushered to a safe place as quickly as possible.

Discussions have occurred with school administrators about having the Protective Services Specialist come into the schools to provide safety presentations. This would also allow an opportunity to get feedback from teachers and youth who work and attend the schools to see what they think would make a safer school environment, including the school zones. This would involve working together to develop educational programming on various items, which could include bicycle safety or anti-bullying, to name a few.

Animal Complaints

There has been a steady amount of animal complaints being received for dogs at large and dogs being left out in the cold without proper shelter and food. Of the complaints received, many complainants refused to provide any contact information, which made it very difficult to follow up or reconnect to obtain more information to address their concerns fully.

Community Activities and Partnerships

The Protective Services Specialist continues to work closely with the RCMP in maintaining public safety. The RCMP has been an excellent resource providing guidance and assistance when dealing with Bylaw complaints and Territorial Acts.

Road Safety



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** MARCH 8th, 2021

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Speeding seems to be an ongoing issue, most concerning in some specific zones. The area between 104th Street and Porritt Landing on Mackenzie Highway has been a big concern for residents and people working in this area. There are industrial businesses along that stretch where workers frequently cross the roadway. Both commercial and passenger vehicles have been caught exceeding the speed limit by almost double in some cases. In 45 minutes, two (2) separate drivers were caught exceeding the speed limit by nearly double. One (1) driver was caught doing 75km/h and the other 78km/h in the 40km/h zone while workers were crossing the highway back and forth and large trucks carrying fuel proceeding in and out of the facilities. Education is still ongoing to remind people to slow down and pay attention to the road signs and speed limits.

During these traffic stops for speeding, a consequence that has occurred led to removing a few drivers from the road who had suspended driver's licenses for various reasons.

Upcoming Goals

The goal for the upcoming spring season is to invite and encourage youth in the community to participate in outdoor activities with a safety theme. The activities would involve getting the youth working together as a team to accomplish a common task while complying with current health orders at the time. This is an alternative to being able to provide safety education during the pandemic restrictions.

Speed Statistics for the Month

The fastest speeds recorded for this month per zone are as follows;

Porritt Landing/Industrial 40km/h Zone- **96km/h**
MacKenzie Highway near Hospital- 60km/h Zone- **109km/h**
Woodland Drive in front of Harry Camsell/PA School during School Time 30km/h Zone- **63km/h**
MacKenzie Highway/104th Street residential area 40km/h- **93km/h**

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:
Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** MARCH 8th, 2021

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:



Screengrab from the Protective Services Specialist body camera showing the speed of a driver caught on radar doing 96km/h in a posted 40km/ zone on Mackenzie Highway near Imperial Oil Petroleum and Poison Graphics.

Prepared by:

Travis Rosborough
Protective Services Specialist
Date: March 1st, 2021

Reviewed By:

Ross Potter
Director, Protective Services
Date: March 1st, 2021



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: March 8, 2021

SUBJECT: Public Works Monthly Report for February 2021

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for February 2021.

BACKGROUND:

Capital Projects 2021:

A list of 2021 Capital Projects along with a brief update of the status of these projects is included in the chart below. More details on those projects that received significant work this month follows the chart.

2021 Capital Projects	
Project	Update
New Town Hall	Applications for funding being worked on, design activities will depend on funding available.
Old Town Hall Demolition (carry over from 2020)	Consultant working on tender documents for hazardous material abatement and demolition.
Sewer Flusher (carry over from 2020)	Flusher arrived in early February and is now in use.
New Lift Station	Construction began in August and continued to mid-October when the project was shut down for the winter. Sheet piling has been installed and excavation work will begin in the spring.
Fraser Place Development	Detailed design has been initiated by consultant, expected to be ready to tender in early April. Public consultation on rezoning and design scheduled for March 17th.
Market Garden Road Extension	Options for this project being investigated.
Caribou Crescent Water Sewer and Drainage (carry over from 2020)	Underground infrastructure work completed and backfilled in 2020. Paving work to occur in 2021.
Beaver Crescent Water, Sewer, and Drainage	Project out for tender with closing date of March 31st.
Riverview Drive Upgrade	Project out for tender with closing date of March 31st.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: March 8, 2021

SUBJECT: Public Works Monthly Report for February 2021

Waste Diversion Project - Tire Recycling (carry over from 2020)	Discussions with the GNWT have occurred on options for diversion or reuse of tires. RFP for this work to be put out in March or April.
Hazardous Waste Removal Project	MACA led project that is contingent on new ICIP funding.
Water Treatment Plant Intake Inspection (carry over from 2020)	Inspection scheduled to take place the week of March 8th.
Capital Drive Watermain	Design work planned for Q3 or Q4.
Paradise Road Realignment	Work to take place during summer months.
New Water Licence Requirements	New water licence in place as of January 31. See Water Licence section for more detail.
New Back Hoe	Tender to be completed in Q2.
Water Treatment Plant Feasibility Study and Preliminary Design	Application for funding submitted through ICIP funding stream. Project contingent on funding approval.
Flood Mitigation	Funding approval received in later February for this work. Discussions on options, design and work to be done in 2021 expected to take place in early March.
Subdivision - Sundog	Preliminary work on this project planned for later in 2021.

Fraser Place:

Contract for detailed design and tendering signed with consultant. Public meeting scheduled for March 17th at 7:00pm to discuss rezoning and design for the project. Detailed design is ongoing, discussion arising from the public meeting will guide final design for the project. Rezoning expected to proceed to Council for second and third reading later in March or early April. Tender for the project is expected to go out in early April with construction to occur in the summer.

Sewer Flusher:

Flusher was received in early February and has been commissioned and put into use by the Public Works department. Project is now complete.

Beaver Crescent and Riverview Drive:

Detailed design for this project was completed and review by Public Works. Tender is currently out for competition with a closing date of March 31, 2021. Contract expected to be awarded in April with construction likely to begin in May or June.

Water Intake Line Inspection:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: March 8, 2021

SUBJECT: Public Works Monthly Report for February 2021

Contractor is expected to be in town the week of March 8th to complete this work. The workers and work plan for this project have been approved by Protect NWT. In addition to the intake inspection, the contractor will also be conducting cleaning work at both water reservoirs and a video inspection of the roof of the main reservoir located in town. Combining these other projects in with the intake inspection will minimize the cost for all three projects.

New Water Treatment Plant:

Application was submitted in late 2020 for ICIP funding for a new WTP feasibility study and preliminary design. Administration hopeful that funding will be approved and work to determine needs and options moving forward can take place later in 2021. According to 2020 report by MACA, a new Water Treatment Plant is expected to be needed within the next 5 years.

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines Water & Sewer repairs as necessary (see below) Meter replacements Month end water report
Water & Sewer Facilities	Daily rounds of facilities
Roads	Snow clearing Sanding of roads/intersections Sign repairs New sign installation
Other	Regular fleet maintenance & repairs Funerals

On Tuesday, February 2nd the Public Works department received notification of a major water line break on Riverview Drive near the schools. This break was a significant break which required



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: March 8, 2021

SUBJECT: Public Works Monthly Report for February 2021

shutting off water to the schools in order to complete the necessary repairs. The break resulted in a large quantity of water flowing into the ravine in the area. The break was isolated, and the flow controlled. Due to severe weather conditions and the decision to avoid affecting the water supply in the schools during school days, the repair work was delayed but did get completed on the weekend of February 13th.

Solid Waste Facility Operations:

The Town's Solid Waste Facility continued regular operations and monitoring activities throughout the month. No significant issues to note with current landfill operations. The new water licence will likely lead to some minor changes in both operations and infrastructure at the Solid Waste Facility.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town's water licence.

The Town's new water licence (MV2019L3-0010) was signed off by the Minister of Environment and Natural Resources on January 14, 2021. The new water licence went into effect on January 31, 2021.

Administration is working with the project consultant to determine which requirements of the new licence will be done in-house and which will be done through the consultant. Minor report edits expected to be completed in March/April with more significant work expected this summer.

Planning & Zoning:

0 Development Permits and 0 Building Permits have been approved for February 2021. In the month of February 2020, there were 5 Development Permits and 2 Building Permits signed out.

Inspections of current building projects were completed throughout the month as well as work on the ongoing rezoning applications.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: March 8, 2021

SUBJECT: Public Works Monthly Report for February 2021

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
March 3, 2021

Reviewed by: Glenn Smith
SAO
March 4, 2021



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for February 2021 as presented.

BACKGROUND:

Recreational Programming

Operational Updates

No significant changes were made to Covid-19 guidelines in February. Department of Recreation staff remain in communication with GNWT Environmental Health officials and local recreation partners for all Covid-19 guidelines and allowances.

Fitness Programming

Fitness programming continues to be well received and attended. Minimum registration numbers are maintained for all offerings and attendance to classes averages at approximately 5 people per class. A second certified yoga instructor was added to THR's team of fitness contractors and volunteers. *Yoga for Strength* classes are now included in the weekly schedule, with initial interest and feedback being positive. Spin classes remain the most popular and consistent fitness offering. While kickboxing isn't as popular, its participants are dedicated and new people are showing interest and trying out the classes.

Youth Programming

The focus of youth programming continues to be on regular and affordable after school programming. THR's After-School Club is a prime example and a resounding success. Additional casual employees staff have been hired for the program, given the consistent numbers and interest from local families. Full-day activities were offered during the last week of February, in order to offer a service to families during school professional development days.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Participants attended the program from 8:00 am – 5:30 pm every day with on site lunch supervisions also provided. Future youth programming calendars and offerings will be planned around school closures and vacations like spring break.

Community Programming

THR received confirmation of \$33 500 in funding from the United Way and GNWT to support after school and stay and play programming. Funding will help offset wages and administrative costs associated with the programs. Equipment will also be purchased to increase and diversify safe and low-cost physical activities that are available to local youth.

February's *Full-Moon Snowshoe* coincided with very cold weather and only 2 in attendance. The activity still went forward, despite low attendance numbers and the cold. Another full-moon snowshoe is scheduled for March, weather permitting.

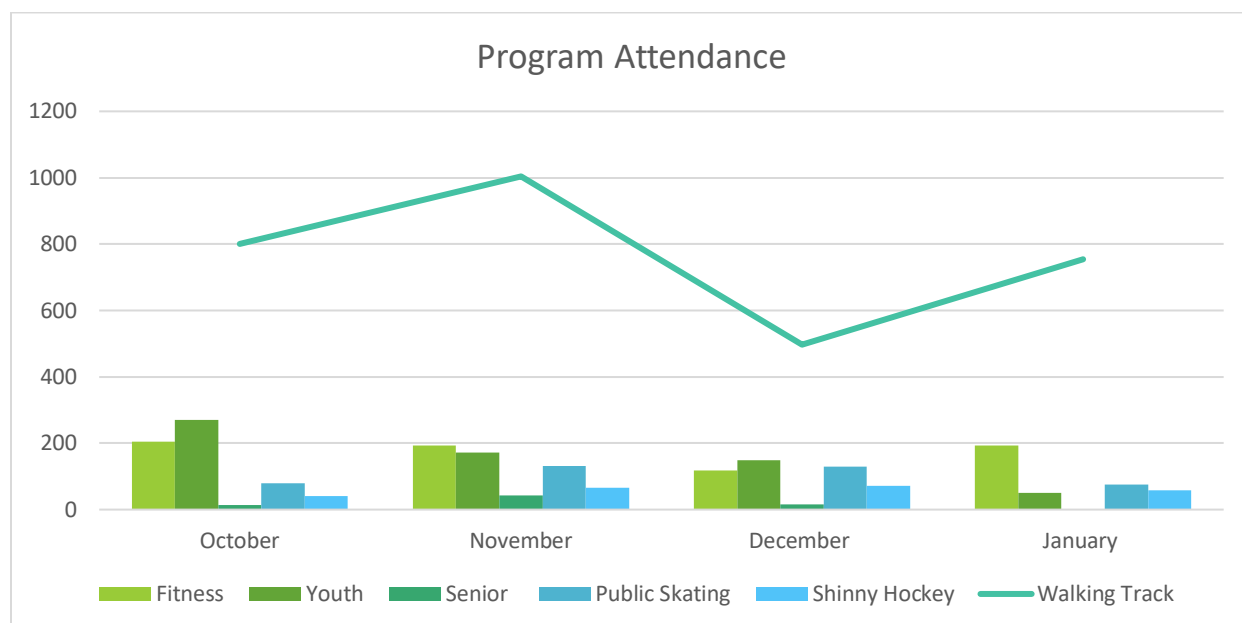
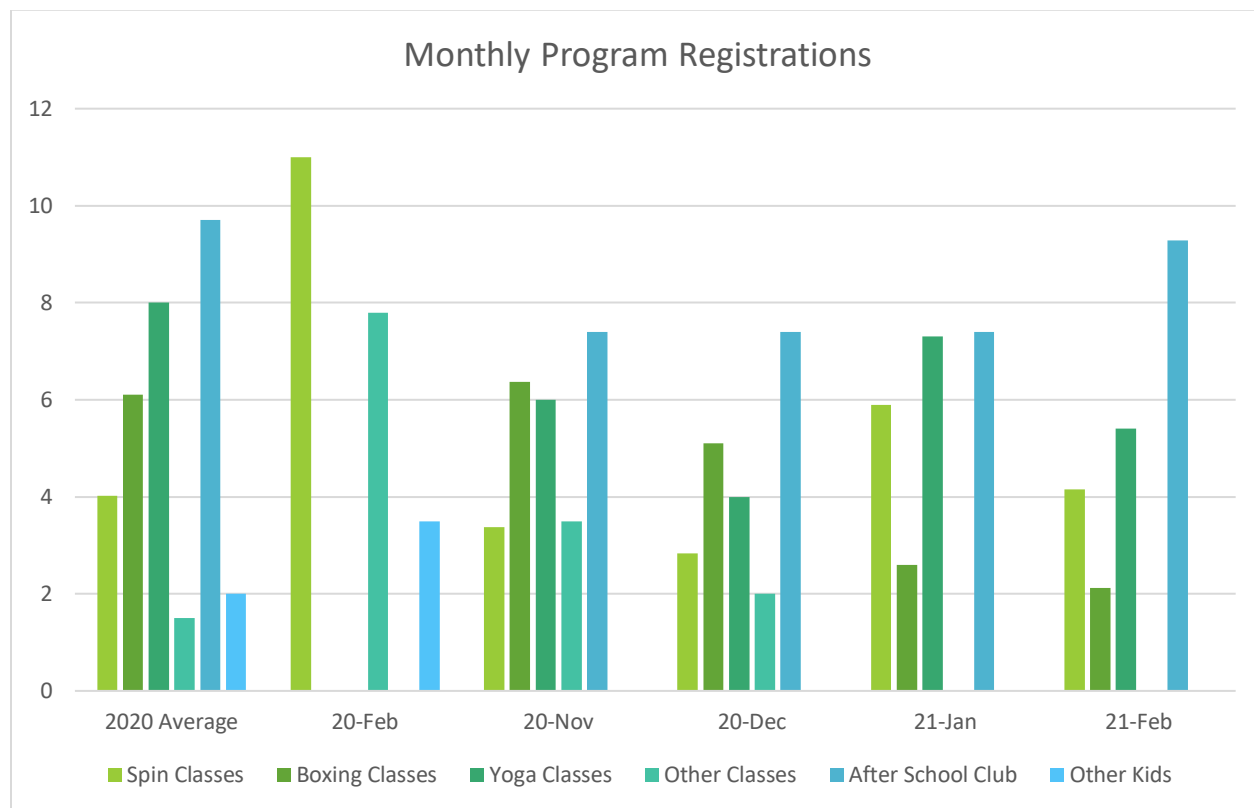
Recreation Programming Statistics



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

Attendance and Swimmer Statistics

Swimmer statistics increased for most categories in February, with family swim times remaining the most attended blocks. Lane, youth and private rental swim block statistics all increased to their highest monthly attendance since the pool reopened in November 2020. Family swim numbers were down compared to December and January but remain statistically comparable, especially when holiday season increases are considered. THR staff were expecting school and daycare bookings to increase in February, but Covid-19 restrictions and best practices continue to restrict activities for those groups.

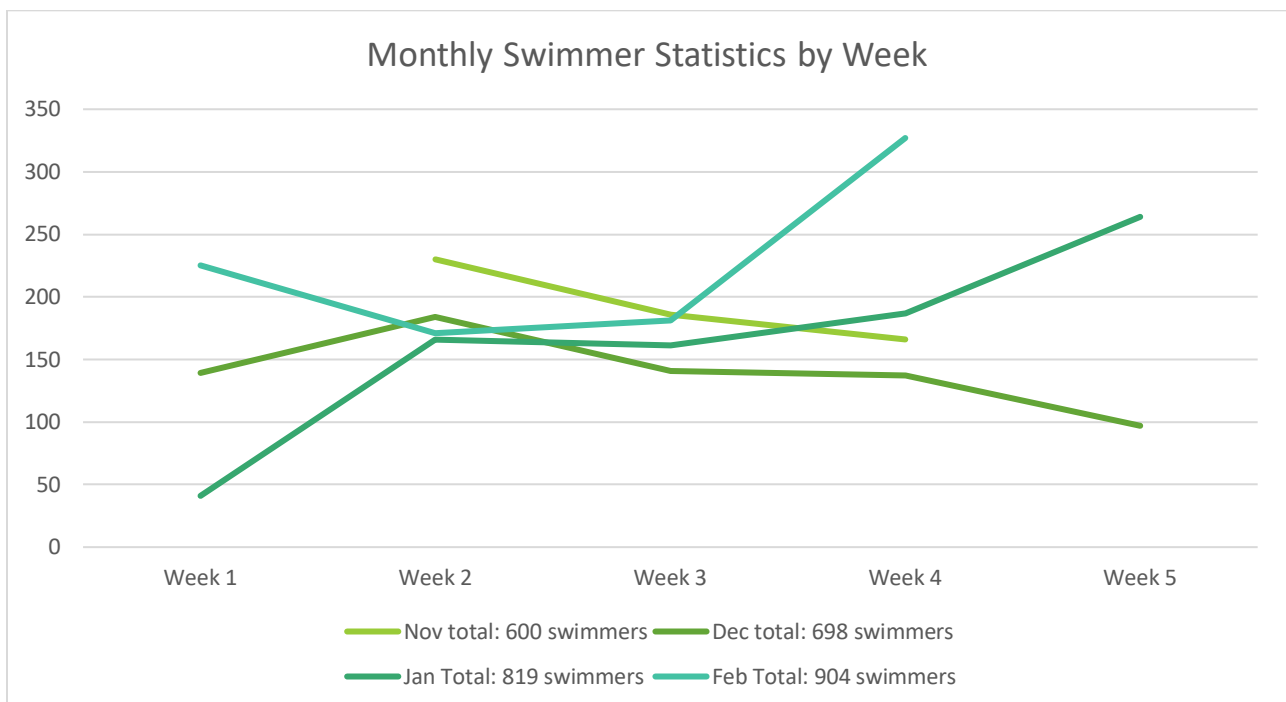
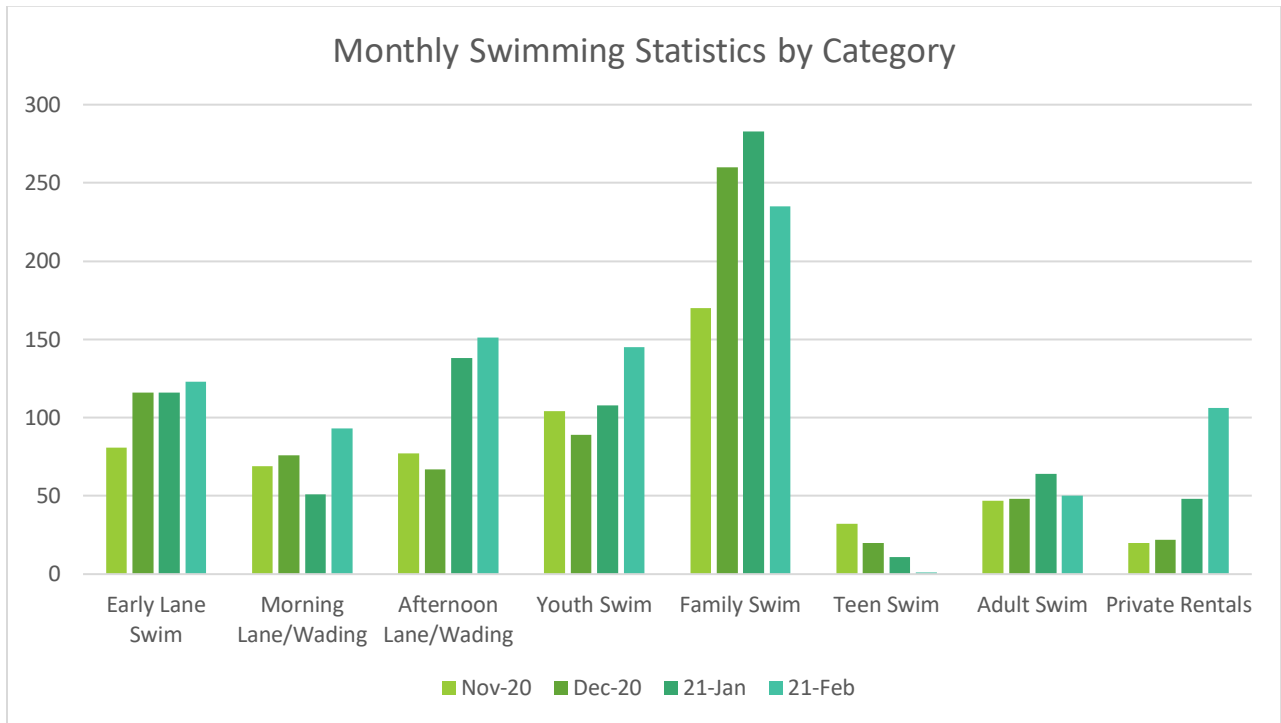
THR's Aquatic Supervisor has reached out to the South Slave's Environmental Health to confirm scheduling and special event options that could increase numbers and/or better meet the needs of HR residents. A pool use survey has also been prepared to help determine how programming and schedules should be adjusted to better meet community needs. The survey will be posted to THR's social media pages shortly. Paper copies will also be available at the customer service desk.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Swimming Lessons

The Department of Recreation received approval to resume swimming lessons from the Office of the Chief Public Health Officer. Lesson format and schedules will be communicated shortly, with instruction expected to resume in March. THR's Aquatic Supervisor is in communication with the South Slave's Environmental Health Officer to ensure compliance with Covid-19 guidelines and best practices.

Aquatics Staff and Training

THR's Aquatics division has maintained a complete staff roster since resuming operations in November 2020. Staffing allows the Don Stewart Aquatic Centre to remain open 7 days per week with early bird and evening adult swims available Monday to Friday.

Swimming lesson instructor training is being scheduled in April, with the goal of increasing the number of instructors on staff to offer more lessons. THR currently has 3 staff members certified to teach swimming lessons.

Facilities and Maintenance

Aurora Ford Arena and Don Stewart Aquatic Centre:

- Maintenance:
 - Air handler and ice plant cold weather issues resolved in February;
 - Cavitating pump and glycol levels in ice plant heat recovery loop remains unresolved – pump may require rebuild;
 - Intrusion alarm system trouble shooting via contractor services – system expected to be repaired and fully operational in early March;
 - Replacement heater motor installed in aquatic centre hallway;
 - Annual ice plant shutdown scheduled for April 5th, accommodating for Alberta contractor's Covid-19 travel and isolation requirements;
 - Snow removal required on aquatic centre lobby roof due to small leaks;



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Further investigation and repairs required in spring/summer 2021;
 - Department of Recreation tractor required new hydraulic pump and repairs;
 - Janitorial contract ongoing with additional Covid-19 cleaning and routines;
 - additional contractor fees at Hay River Curling Club's cost;
 - Weekly ice taps and ice edging performed as part of weekly ice maintenance;
 - Snow and ice clearing at Community Centre and VIC parking lots and sidewalks;
- Improvements:
 - Pool pumps conversion RFQ awarded to Stittco Utilities – 4 bids received;
 - Aquatic centre LED lighting conversion RFQ awarded to Mackenzie Elec. – 1 bid;
 - New automated chlorine feeding system installed for the hot tub, with pool system to be converted in early March;
 - \$35 000 in conferencing equipment ordered as part of CANNOR *Enhancing Community Tourism Opportunities* contribution agreement;
 - Community Hall counter-top and sink installed and functioning – minor changes required to accommodate electrical outlet;

Outdoor sport fields and assets:

- 2021 THR flower supply RFQ awarded to *Roots and Ruminants* of Fort Smith – 4 bids;
- Garbage emptied regularly in downtown core – no other maintenance of greenspaces required in February;
- Maintenance: No maintenance required for sports fields in February;
- Outdoor rink maintenance less frequent in February due to cold weather conditions.
- Occasional contractor support required for Old Town rink and/or heavy snowfalls.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** March 8th, 2021

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: March 3rd, 2021

Reviewed by:

Glenn Smith

SAO

Date: March 3rd, 2021



REPORT TO COMMITTEE

DEPARTMENT: Lands

DATE: March 8th, 2021

SUBJECT: Un-surveyed Commissioners Land Lease Application

RECOMMENDATION:

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER request Administration to apply to the Government of the Northwest Territories for a Headlease for the Un-surveyed parcel of land (as per attached sketch) located along MacKenzie Highway 2, between Market Gardens and NFTI, for the purpose of subleasing to Mark Benoit.

BACKGROUND:

The Town received an application from Marc Benoit to sublease an approximate 147.83 acres (59.83 hectares) parcel of Commissioners land, located along Mackenzie Highway 2, between Market Gardens and Northern Farm Training Institute (NFTI), as per attached sketch. The purpose of the sublease is to develop an agricultural land and other uses such as forage corps (hay), or grazing.

Further details of the propose use of the land are explained on the attached letter/development proposal from Mark Benoit, Operator/Owner of Benoit Farms.

Dept. of Lands, Fort Smith confirmed that the subject parcel of land can be applied for as per email that states:

“the parcel of land in question is untenured Commissioner’s Land and is not part of a land withdrawal, which indicates that the land could be applied for”.

This area is identified in the Town’s 2014 Agricultural Plan as a parcel “Oxbow” for agricultural development. Extract: “Out of the approximate 120 acres, only 56 acres appear to be Class 3 soil and therefore of primary interest for agriculture. As like NFTI, the upper regions may be more suitable for other uses”

COUNCIL POLICY / STRATEGY OR GOAL:

2014 Agricultural Plan



REPORT TO COMMITTEE

DEPARTMENT: Lands

DATE: March 8th, 2021

SUBJECT: Un-surveyed Commissioners Land Lease Application

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw
Certified Assessment Roll

FINANCIAL IMPLICATIONS:

- Town to pay GNWT for Annual Head Lease fee set by GNWT.
- Sub Tenant (M. Benoit) to pay to the Town annually the following:
 - 1). Lease Fees = 5,190.00* (est.)
Commissioner's land *"lease fees for agricultural land shall be five (5%) of the Assessed value per annum"* as per Land Administration Bylaw; and
 - 2). Property Tax = \$1455.79*
Based on 2020 Mill rate bylaw and property class as 11-Rural Agricultural

* Amounts are based on the estimated Land (only) Assessed Value of 103,800 provided by Department of Assessment, MACA, GNWT.

ALTERNATIVES TO RECOMMENDATIONS:

1. Do nothing
2. Town apply for title to land and subdivide for agricultural use.

ATTACHMENTS:

- Sketch of subject parcel of land
- Mark Benoit application and propose use of land

Prepared by:
Sam Mugford
Director of Finance & Administration
Date: 15 February 2021

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: 3 March 2021



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: MARCH 8th, 2021

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Anderson from the Standing Committee of Council, Monday, March 8th, 2021.

BACKGROUND:

Councillor Anderson have asked to be excused from the Standing Committee of Council, Monday, March 8th

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: March 8th, 2021

Reviewed by:



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MARCH 15th, 2021

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Anderson from the Regular Meeting of Council, Monday, March 15th, 2021.

BACKGROUND:

Councillor Anderson have asked to be excused from the Regular Meeting of Council, Monday, March 15th

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: March 11th, 2021

Reviewed by:

The Town of Hay River

Northwest Territories



Bylaw No. 2423

Traffic Control

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

PURSUANT to sections 70 and 72, *Cities, Towns And Villages Act*, SNWT 2003, c 22; the *Summary Conviction Procedures Act*, RSNWT 1988, c S-15; and the *Motor Vehicles Act*, RSNWT 1988, c M-16;

WHEREAS, the Council of the Municipal Corporation of the Town of Hay River deems it necessary to regulate, control, and manage motor vehicle traffic within the Town of Hay River's municipal boundaries.

AND WHEREAS the purpose of this bylaw is to regulate the parking and operation of motor vehicles within the municipal boundaries of the Town of Hay River.

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories in a session duly assembled enacts as follows:

SHORT TITLE

1. This bylaw shall be cited as the Traffic By-Law.

DEFINITIONS

2. In this bylaw:
 - a. **Bus** means a motor vehicle with a maximum seating capacity set by the manufacture of more than ten (10) persons, including the driver's seat;
 - b. **Centre Line** means the real or imaginary line that divides the lanes for traffic traveling in opposite directions on a two-way roadway;
 - c. **Council** means the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories;
 - d. **Crosswalk** means that part of a roadway marked as a pedestrian crossing by a traffic control device;
 - e. **Dangerous Goods** means substances or articles that pose a risk to people, property, or the environment, due to their chemical or physical properties.
 - f. **Driver** means a person who operates a vehicle or, where the vehicle is not in motion, the person who is in actual physical control of the vehicle;

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

g. **Emergency Vehicle** means:

- (i) a motor vehicle that is used for emergency purposes, carries rescue or first aid equipment and has markings on the outside of the vehicle indicating that it is used for emergency purposes; or
- (ii) a motor vehicle that is operated by a member of a fire department in the performance of his or her duties and has markings on the outside of the vehicle indicating that it is used by the fire department;

h. **Enforcement Vehicle** means a motor vehicle operated by a person authorized to enforce any of the laws of the Northwest Territories, the laws of Canada, or the bylaws of a municipal corporation;

i. **GVW** (Gross Vehicle Weight) means the combined weight of a motor vehicle and its maximum legal allowable load;

j. **Highway** means a road, place, bridge or structure, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage of motor vehicles, and includes:

- (i) a privately or publicly owned area that is designed and primarily used for the parking of motor vehicles, other than the driveway of a private dwelling;
- (ii) where a plan of survey or other instrument establishes a highway, the area between the boundary lines of the highway as shown on the plan of survey or instrument;
- (iii) a sidewalk, pathway, ditch or shoulder adjacent to and on either side of the traveled portion of the road or place and the area between the sidewalk, pathway, ditch or shoulder and the traveled portion of the road or place; and
- (iv) a road on a frozen body of water or watercourse or a road that can only be used for a portion of the year;

k. **Intersection** means the area closed by the imaginary extension and connection of the curbs or edges of roadways that intersect or join at an angle;

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

- l. **Large Vehicle** means any motor vehicle used for business purposes, loaded or unloaded, with a maximum GVW of 4,082 kilograms (9,000 pounds) or greater but does not include a bus;
- m. **Load, Loading, or Unloading** means parking or stopping any motor vehicle to allow freight to be taken on or off or passengers to enter, exit, or descend from the motor vehicle;
- n. **Motor Vehicle** means any vehicle designed to travel on land that is drawn, propelled, or driven by any power (including muscular power). It does not include a mechanically propelled wheelchair or a device designed to run exclusively on rails.
- o. **Municipality** means the Municipal Corporation of the Town of Hay River.
- p. **Obstruct** means to hinder willfully, delay, restrict, interfere, obstruct, prevent, molest, harass, provide false or misleading information, or fail to follow lawful direction from an Officer immediately;
- q. **Officer** means a By-law Officer or Constable appointed by Council and any member of the Royal Canadian Mounted Police;
- r. **Owner** means the person(s), company, corporation, organization, institution, or agency listed on the valid motor vehicle certificate of registration or the person(s), company, corporation, organization, institution, or agency listed on the most recent motor vehicle certificate of registration, where there is no valid motor vehicle certificate of registration in effect;
- s. **Park** means when the motor vehicle is stationary, whether occupied or unoccupied (except when the motor vehicle is stationary and occupied with a driver for the purpose of stopping as directed by a traffic control device, Officer, or the flow of traffic requires the motor vehicle to be stopped);
- t. **Pedestrian** means a person on foot or in a wheelchair and includes a child in a carriage or carried by a person on foot;
- u. **Prescribed** means subscribed by the Motor Vehicles Act or other territorial or federal legislation, including regulations made pursuant to such legislation.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

- v. **Restricted Electronic Device** has the meaning prescribed to it under the *Motor Vehicles Act*, RSNWT 1988, c M16, s 155.1(1), as amended from time to time;
 - w. **Roadway** means the part of a highway that is improved, designed, or ordinarily used for the passage of motor vehicles but does not include the shoulder of a highway;
 - x. **SAO** means the Senior Administrative Officer or Town Manager of the Town of Hay River;
 - y. **Service Vehicle** includes all motor vehicles owned by the Town of Hay River, or a private utility company, in which the motor vehicle is required and engaged in the work;
 - z. **Sidewalk** means the part of the highway beside or near a curb or edge of a roadway that is improved for the use of pedestrians;
 - aa. **Town** means the geographical boundaries of the Town of Hay River, Northwest Territories;
 - bb. **Town Hall** means the main building used for the administration of the Municipality from time to time;
 - cc. **Traffic** includes motor vehicles, ridden or herded animals, and bicycles;
 - dd. **Traffic Control Device** means a sign, signal, light, line, marking or device placed or erected under a bylaw for the purpose of regulating, warning, guiding pedestrians or traffic;
 - ee. **Trailer** means a contraption that is designed to be drawn on a highway by a motor vehicle, whether or not part of its weight or load rests on or is carried by that motor vehicle, but does not include a sidecar attached to a motorcycle;
3. Except as otherwise provided herein, the terms and expressions used in this bylaw have the same meaning as in the *Interpretation Act*, SNWT 2017, c. 19; the *Cities, Towns, and Villages Act*, SNWT 2003, c 22; and the *Motor Vehicles Act*, RSNWT 1988, c M-16.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

APPLICATION

4. The provisions of the *Motor Vehicles Act* apply within the Town except where this bylaw departs from such provisions, in which case the stricter provision shall be enforced.
5. Where any departure from the *Motor Vehicles Act* is indicated by means of a sign or traffic control device, every driver or pedestrian shall conform to the bylaw.
6. This bylaw does not apply to:
 - a. persons or to motor vehicles and other equipment actually engaged in highway construction or maintenance work on, under, or over the surface of a highway while at the site of the work if it is reasonably necessary for the purposes of the construction or work; and
 - b. all official Bylaw, Municipality, Municipal Enforcement, Animal Control, Fire, Ambulance, and Royal Canadian Mounted Police motor vehicles that are clearly identified on the exterior of the motor vehicle, regardless of whether the motor vehicle emergency equipment is activated or not.

TRAFFIC CONTROL

7. Where an Officer reasonably considers it necessary to ensure orderly movement of traffic, to prevent injury or damage to persons or property, or to permit proper action in an emergency, the Officer may direct traffic according to his or her direction, notwithstanding anything in this bylaw, and every person shall obey the Officer's directions.
8. No person shall erect or maintain upon, or in view of a highway, a device that purports to be, or resembles or interferes with the effectiveness of a traffic control device unless he or she is authorized to do so in writing by the SAO.
9. Council may by resolution, authorize the alteration, replacement, concealment or removal of any sign or device upon or near any highway within the Town which falsely purports to be or which might be mistaken for a traffic control device.
10. No person shall alter, damage, attempt to or remove a traffic control device, or any part thereof, without written authorization of the SAO.

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE
NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF
VEHICLES.**

DELEGATION OF AUTHORITY FOR TRAFFIC CONTROL DEVICES

11. Council hereby:
 - a. delegates to the SAO, the power to prescribe the location and placement and removal of traffic control devices; and
 - b. directs the SAO to keep a record of such locations, which record shall be open to public inspection during normal business hours at Town Hall.
12. Notwithstanding section 11, the Council may by resolution, authorize the design, construction, erection or placement, display, alteration, replacement, removal or concealment of traffic control devices.
13. Traffic control devices erected within the Town shall be deemed to have been erected by lawful authority.

PARKING

14. Where a motor vehicle or trailer has been parked in contravention of this bylaw, it shall be deemed to be illegally parked by or with the consent of the motor vehicle Owner.
15. Tickets issued for parking offences shall be issued to the motor vehicle's or trailer's Owner, unless otherwise indicated in this bylaw.
16. No Owner shall park their motor vehicle or trailer on a roadway as to obstruct the safe passage of other traffic on the roadway.
17. No Owner shall park their motor vehicle or trailer in front of, or on a roadway within three (3) metres of a public or private driveway.
18. No Owner shall park their motor vehicle or trailer on or over a sidewalk.
19. No Owner shall park their motor vehicle or trailer within a crosswalk or within six (6) metres of a crosswalk.
20. No Owner shall park their motor vehicle or trailer within an intersection.
21. No Owner shall park their motor vehicle or trailer on a roadway within three (3) metres of a fire hydrant.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

22. No Owner shall park their motor vehicle or trailer in a fire lane designated by a traffic control device.
23. No Owner shall park their motor vehicle or trailer in a location designated as no parking by a traffic control device.
24. No Owner shall park their motor vehicle or trailer contrary to a traffic control device.
25. No Owner shall park their motor vehicle or trailer outside of a single parking stall indicated by painted lines on the road surface or within any public parking lot.
26. No Owner shall park a motor vehicle or trailer, other than a bus, in a bus stop designated by a traffic control device
27. No Owner shall park their motor vehicle or trailer on a roadway within five (5) metres of a stop or yield sign.
28. No Owner shall park their motor vehicle or trailer on the left side of a centre line on a roadway, so that the motor vehicle is parked and facing the flow of oncoming traffic, regardless of whether or not there is oncoming traffic present at the time.
29. No Owner shall park their motor vehicle or trailer in a location designated for physically disabled persons, unless:
 - a. there is a valid disabled parking permit displayed inside the motor vehicle;
 - b. the permit is easily visible from the outside and front of the motor vehicle;
 - c. the permit number and expiry date are clearly visible from the outside and front of the motor vehicle;
 - d. the disabled parking permit has been issued by a Government Agency or other organization authorized by a Government Agency to issue disabled parking permits.
30. No Owner shall park a motor vehicle with a valid disabled parking permit, in a location designated for a physically disabled person, unless the person to whom the disabled parking permit was issued was a passenger in the motor vehicle when it was parked or will be a passenger in the motor vehicle when it resumes motion.
31. No Owner shall park their motor vehicle or trailer in a location in excess of the allotted time specified on a traffic control device.
32. No Owner shall park a Large Vehicle on any roadway, except:
 - a. during active loading or unloading of the Large Vehicle;
 - b. in accordance with approved by a traffic control device, or

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

- c. in accordance with any written authorization granted by the SAO or the SAO's designate.
- 33. No Owner shall idle a Large Vehicle for more than fifteen (15) minutes within one hundred (100) metres of any residential dwelling.
- 34. No Owner shall park their motor vehicle or trailer on any roadway or on Town land for a period greater than seventy-two (72) consecutive hours. After a seventy-two (72) hour consecutive period, the motor vehicle and/or trailer must be removed off the roadway or Town land for not less than eight (8) consecutive hours.
- 35. No Owner shall park their motor vehicle or trailer on private property, unless they have received authorization from the property Owner or lawful tenant.
- 36. Motor vehicles and trailers illegally parked on private property may be towed and stored at the Owner's expense, as authorized by an Officer.
- 37. No person shall place on any public sidewalk or roadway, any object which may be a hazard to any pedestrian or motor vehicle, except where written authorization has been granted by the SAO or the SAO's designate.
- 38. Any motor vehicle or trailer parked contrary to any section in this bylaw, may be removed at the risk and expense of the motor vehicle Owner, by an Officer or any person authorized to do so by an Officer.
- 39. Any motor vehicle or trailer removed under section 38 may be held at the risk and expense of the motor vehicle Owner, by an Officer or any person authorized to do so by an Officer, until the costs of removal and storage of the motor vehicle have been paid to the Officer or to such person who has incurred such expense.

YIELDING AND STOPPING

- 40. No driver shall fail to stop and remain stopped as directed by a traffic control device.
- 41. No driver shall fail to stop and remain stopped, as directed by a stopped school bus with its lights flashing.
- 42. No driver shall fail to stop at least 5 metres from a railway crossing where a stop sign is indicated at the crossing.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

43. A driver of a school bus carrying passengers shall, on approaching a railway crossing, stop the bus not less than 5 metres from the nearest rail of the crossing; and listen and look in both directions of the crossing for an approaching train.
44. No driver shall fail to obey direction from authorized traffic control person or school crossing guard.
45. No driver shall fail to obey direction from a warning device or flag operator indicating that a train is approaching, when stopping or directing traffic to allow the passage of the train.
46. No driver shall operate a motor vehicle to pass another motor vehicle travelling in the same direction contrary to traffic control device.
47. No driver shall pass on the right where is not a lane designated to do so.
48. No driver shall fail to yield, as directed by a traffic control device.
49. No driver shall fail to yield to another vehicle in or approaching an intersection.
50. No driver shall fail to yield to a pedestrian on a crosswalk.
51. No driver shall pass a vehicle stopped at a crosswalk to allow for a pedestrian to cross.
52. No pedestrian shall fail to yield to the right of way of traffic when crossing a roadway at a point other than within a crosswalk.
53. No pedestrian shall fail to use the left-hand side of the roadway or shoulder to walk or run when using a sidewalk is impractical.
54. No driver shall fail to yield for an approaching emergency or enforcement motor vehicle with activated emergency lights.
55. No driver shall fail to reduce motor vehicle speed to one-half (50%) of the posted speed limit within one-hundred twenty (120) metres of a stopped emergency or enforcement vehicle with its emergency lights activated.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

SPEED CONTROL

56. No driver shall operate a motor vehicle up to 20 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device that is not in a school or construction zone.
57. No driver shall operate a motor vehicle more than 20 but not exceeding 30 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device that is not in a school or construction zone.
58. No driver shall operate a motor vehicle more than 30 but not exceeding 40 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device that is not in a school or construction zone.
59. No driver shall operate a motor vehicle more than 40 but not exceeding 50 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device that is not in a school or construction zone.
60. No driver shall operate a motor vehicle more than 50 kilometres per hour in excess of maximum speed limit indicated on posted traffic control device that is not in a school or construction zone.
61. No driver shall operate a motor vehicle up to 20 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in a school or construction zone.
62. No driver shall operate a motor vehicle more than 20 but not exceeding 30 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in a school or construction zone.
63. No driver shall operate a motor vehicle more than 30 but not exceeding 40 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in a school or construction zone.
64. No driver shall operate a motor vehicle more than 40 but not exceeding 50 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in a school or construction zone.
65. No driver shall operate a motor vehicle more than 50 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in a school or construction zone.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

- 66. No driver shall operate a motor vehicle up to 20 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in an industrial zone where workers are actively present within 500 meters.
- 67. No driver shall operate a motor vehicle more than 20 but not exceeding 30 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in an industrial zone where workers are actively present within 500 meters.
- 68. No driver shall operate a motor vehicle more than 30 but not exceeding 40 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in an industrial zone where workers are actively present within 500 meters.
- 69. No driver shall operate a motor vehicle more than 40 but not exceeding 50 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in an industrial zone where workers are actively present within 500 meters.
- 70. No driver shall operate a motor vehicle more than 50 kilometres per hour in excess of maximum speed limit indicated on a posted traffic control device in an industrial zone where workers are actively present within 500 meters.
- 71. No driver shall operate motor vehicle unreasonably slow, as to obstruct traffic.

DISTRACTED DRIVING

- 72. No driver shall operate a motor vehicle while holding a Restricted Electronic Device while operating a motor vehicle that is not in a school or construction zone.
- 73. No driver shall operate a motor vehicle while holding a Restricted Electronic Device while operating a motor vehicle that is in a school or construction zone.
- 74. No driver shall operate a motor vehicle while holding a Restricted Electronic Device while operating a motor in an industrial zone where workers are actively present within 500 meters.
- 75. No driver shall operate motor vehicle without due care and attention. A driver will be considered to not be operating a motor vehicle with due care and attention when the driver's attention is fully or partly focused away from operating the motor vehicle in a reasonably safe manner.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

76. No driver shall operate motor vehicle with an animal located between the driver and the windshield or between the driver and the driver door of a moving motor vehicle.

OPERATION OF VEHICLE

77. No person shall cause a vehicle to move backwards on or onto a highway unless the movement can be made in safety.
78. No person shall operate a vehicle unless it has a floor that is in good condition and prevents the exhaust fumes from entering the vehicle; at least one exit from the passenger compartment on each side of the vehicle; a door latch on each door that has a primary and secondary latch unless otherwise designed by the manufacturer; and a lock on each door that locks or unlocks by hand from the inside and when locked, prevents the door from being opened from the outside except by key or combination lock.
79. No person shall operate a vehicle with a windshield that is cracked, broken or damaged to the extent that it interferes with the vision of the operator.
80. No person shall operate a vehicle with a windshield and/or windows obstructed from within the vehicle or on the exterior of the vehicle by debris, snow, ice or other materials that interferes or may interfere with the vision of the operator.
81. No person shall operate a motor vehicle where there is a coating of sunscreen or reflective material other than that applied by the vehicle manufacturer.
82. No person shall operate a vehicle if a portion of that vehicle or its contents extends in such a manner as to present a hazard.
83. No person shall operate a vehicle on a highway during the period 30 minutes after sunset and 30 minutes before sunrise or at any other time when conditions of poor visibility exist, unless the headlights and other prescribed lights are in use.
84. No person operating a motor vehicle with the high beam of the headlights in use shall fail to change the headlights to low beams within a distance of not less than 300 meters from a vehicle approaching from the opposite direction; when behind a vehicle at a distance no less than 60 meters; or when being overtaken by a vehicle proceeding in the same direction and shall keep the headlights on low beam until the other vehicle has proceeded a distance of not less than 60 meters.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

- 85. No person shall operate a vehicle while smoking with a minor present in the vehicle.
- 86. No person shall equip a motor vehicle with a device that is designed to detect or interfere with radar signals or equipment used for measuring the speed of vehicles.
- 87. No person operating a motor vehicle shall fail to wear a complete seat belt assembly in a properly adjusted and securely fastened manner.
- 88. No person shall operate a motor vehicle on a highway in which there is a passenger who is under the age of sixteen (16), unless the passenger is wearing a complete seat belt assembly in a properly adjusted and securely fastened manner.
- 89. No person shall operate a motor vehicle on a highway in which there is a passenger who is of the prescribed size or weight, unless that passenger is properly secured in a prescribed child restraint system.
- 90. No person shall ride, and no driver shall permit a person to ride on the outside of a motor vehicle or in the box of a truck.
- 91. No person shall occupy and no driver whose motor vehicle is pulling a trailer shall permit a person to occupy a trailer while it is being moved on a highway.

NOISE

- 92. No driver shall cause or permit any radio, stereo, stereophonic equipment or other apparatus for the production or amplification of sound to be operated in a motor vehicle, so that the sound is heard at a distance of twenty (20) feet or more from the motor vehicle emitting the sound. This section applies to all motor vehicles located on any highway and is in effect at all times of the day and night.
- 93. No driver shall cause or permit the use of a horn or bell attached to the motor vehicle as to make excessive noise.
- 94. No driver shall cause excessive noise from the contact of the motor vehicle tires with the highway surface.
- 95. No driver shall operate a motor vehicle emitting a noise from the engine or exhaust system that is excessively loud for the type of motor vehicle.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

GENERAL PROVISIONS

96. Every person having in his or her care or control or being the Owner of a motor vehicle upon which a load of garbage or other material is being carried upon a highway shall so secure or cover such load as to prevent the littering of the highway or any part thereof.
97. No person shall discard any garbage or refuse onto any highway, except into a designated container intended for the collection of garbage/refuse.
98. No driver shall operate a motor vehicle resulting in a pedestrian to be splashed by excess water, mud or slush from the road surface.
99. No Owner shall park any motor vehicle:
 - a. that is then being used to transport dangerous goods;
 - b. that is not then being used to carry dangerous good, but is normally used to transfer dangerous goods;within the Town of Hay River, unless:
 - c) the motor vehicle is then being loaded or unloaded;
 - d) a traffic control device specifically authorizes parking of motor vehicles carrying dangerous goods; or
 - e) the motor vehicle is parked in accordance with any written authorization granted by the Town's Fire Chief or his or her designate.
100. No person shall perform any type of maintenance or repairs to any motor vehicle or trailer, including anything on or within any motor vehicle or trailer, on any roadway (except for emergency repairs, thereby allowing the motor vehicle or trailer to be removed from the roadway).
101. No driver shall operate any motor vehicle or equipment on a highway, which may cause damage to the highway, unless written authorization has been granted by the SAO or their designate. Persons who cause damage to a highway will be responsible for all costs incurred by the Town of Hay River in repairing or replacing the damaged highway.
102. No person shall disturb, wipe off, or otherwise remove or conceal a chalk mark placed on the tire of a motor vehicle by an Officer, unless such removal of chalk is done by driving the motor vehicle.
103. No person shall obstruct an Officer in the performance of the Officer's lawful duties.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

104. Every person shall stop, remain stopped, and remain with the motor vehicle as directed by an Officer in the performance of the Officer's lawful duties.
105. Every person shall immediately provide adequate identification to an Officer, for the purpose of confirming the name, birthdate and current home address of a person under investigation for any provision within this bylaw.

GENERAL INTERPRETATION

106. For the purposes of enforcement of the parking provisions of this bylaw, an Officer may place an erasable chalk mark on the tire of any parked or stopped motor vehicle, for which the Town of Hay River and/or the Officer shall incur no liability.
107. Every person who contravenes this bylaw is guilty of an offence, punishable on summary conviction and is liable to:
 - a. a fine of not less than one hundred (\$100.00) dollars and not more than five thousand (\$5,000.00) dollars; and
 - b. in default of payment of a fine imposed, a period of imprisonment not exceeding six (6) months.
108. The invalidity of any section, sentence, or provision of this bylaw shall not affect the validity of any part of this bylaw that can be given effect without such invalid part or parts.
109. An Officer may:
 - a. issue a Summary Offence Ticket in the form prescribed by the *Summary Conviction Procedures Act* to any person who contravenes any provision of this bylaw;
 - b. issue a Municipal Parking Ticket and leave it on an offending motor vehicle for any offence related to parking of a motor vehicle or trailer and such person or the Owner of the motor vehicle or trailer may, in lieu of prosecution, pay the voluntary penalty for the offence as listed in Schedule A attached hereto and forming part of this bylaw, prior to the court date specified on the ticket.
110. Bylaw 2381 is hereby repealed and replaced by this bylaw.

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

Read a first time this ____ day of _____. 20_____.

Read a second time this ____ day of _____. 20_____.

Read a third time and finally passed this ____ day of _____. 20_____.

Mayor

Senior Administrative Officer

CERTIFIED that this bylaw has been made in accordance with the requirements of the *Cities, Towns And Villages Act*, SNWT 2003; and the *Motor Vehicles Act*, RSNWT 1988, c M-16; and the bylaws of the Municipality on this ____ day of _____. 20_____.

Senior Administrative Officer

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE
NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF
VEHICLES.**

**SCHEDULE A
Schedule of Fines**

<u>OFFENSE</u>	<u>SECTION</u>	<u>FINE</u>
Erect a device that interferes with traffic control device	8	\$ 200
Damage, alter or remove traffic control device	10	\$ 400
Parked to obstruct traffic	16	\$ 100
Parked in front of or within 3 metres of driveway	17	\$ 100
Parked on sidewalk	18	\$ 100
Parked within 6 metres of crosswalk	19	\$ 100
Parked within intersection	20	\$ 100
Parked in front of or within 3 metres of fire hydrant	21	\$ 250
Parked in a fire lane	22	\$ 250
Parked in a no parking area	23	\$ 100
Parked contrary to traffic control device	24	\$ 100
Parked outside single parking stall	25	\$ 100
Parked in bus stop	26	\$ 100
Parked within 5 metres in front of Stop / Yield sign	27	\$ 100
Parked on left side of roadway – facing traffic	28	\$ 100
Parked in disabled parking zone w/o valid permit	29	\$ 150
Misuse of disabled parking permit	30	\$ 150
Parked in excess of time limit indicated on sign	31	\$ 100
Large vehicle parked on roadway (GVW 4,082 kg)	32	\$ 150
Idle large vehicle over 15 min within 100 m of residence	33	\$ 250
Parked over 72 hours on roadway or public land	34	\$ 100
Parked on private property w/o permission	35	\$ 150
Place hazard object on public sidewalk or roadway	37	\$ 150
<u>YIELDING AND STOPPING</u>	<u>SECTION</u>	<u>FINE</u>
Fail to stop and remain stopped as indicated by traffic control device	40	\$ 150
Fail to stop and remain stopped for school bus	41	\$ 400
Fail to stop at railway crossing	42	\$ 150
School bus fail to stop at railway crossing when carrying passengers	43	\$ 250
Disobey traffic control person or school crossing guard	44	\$ 350
Disobey warning signal or flag operator at rail crossing	45	\$ 350

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

Pass motor vehicle contrary to traffic control device	46	\$ 150
Passing on right	47	\$ 150
Fail to yield to traffic control device	48	\$ 100
Failure to yield right of way of vehicle in or approaching an intersection	49	\$ 150
Fail to yield to pedestrian on crosswalk	50	\$ 150
Passing stopped vehicle at crosswalk	51	\$ 250
Pedestrian failure to yield right of way	52	\$ 100
Failure to walk on sidewalk on left hand side of roadway or shoulder	53	\$ 100
Fail to yield to emergency/enforcement vehicle	54	\$ 400
Fail to reduce speed to Emergency/Enforcement vehicle	55	\$ 400
<u>SPEED CONTROL</u>	<u>SECTION</u>	<u>FINE</u>
Speeding in excess (up to 20 km/h) that is not in a school or construction zone	56	\$ 200
Speeding in excess (more than 20 but not exceeding 30 km/h) that is not in a school or construction zone	57	\$ 300
Speeding in excess (more than 30 but not exceeding 40 km/h) that is not in a school or construction zone	58	\$ 400
Speeding in excess (more than 40 km but not exceeding 50 km/h) that is not in a school or construction zone	59	\$ 500
Speeding in excess (Greater than 50 km/hr) that is not in a school or construction zone	60	COURT
Speeding in excess (up to 20 km/h) in school or construction zone	61	\$ 400
Speeding in excess (more than 20 but not exceeding 30 km/h) in school or construction zone	62	\$ 600
Speeding in excess (more than 30 but not exceeding 40 km) in school or construction zone	63	\$ 800
Speeding in excess (more than 40 but not exceeding 50 km/h) in school or construction zone	64	\$ 1000
Speeding in excess (Greater than 50 km/h) in school or construction zone	65	COURT
Speeding in excess (up to 20 km/h) in an industrial zone where workers are present within 500 meters	66	\$ 400
Speeding in excess (more than 20 but not exceeding 30km/hr) in an industrial zone where workers are present within 500 meters	67	\$ 600

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

Speeding in excess (more than 30 but not exceeding 40 km/hr) in an industrial zone where workers are present within 500 meters	68	\$ 800
Speeding in excess (more than 40 but not exceeding 50 km/h) in an industrial zone where workers are present within 500 meters	69	\$ 1000
Speeding in excess (Greater than 50 km/h) in an industrial zone where workers are present within 500 meters	70	COURT
Drive unreasonably slow to obstruct traffic	71	\$ 100
<u>DISTRACTED DRIVING</u>	<u>SECTION</u>	<u>FINE</u>
Distracted Driving—hold restricted electronic device that is not in a school or construction zone	72	\$ 350
Distracted Driving – hold restricted electronic device in school or construction zone	73	\$ 650
Distracted Driving – hold restricted electronic device in industrial zone with workers present within 500 meters	74	\$ 650
Careless Driving- Drive without due care & attention	75	\$ 350
Drive with animal between driver & windshield or door	76	\$ 150
<u>OPERATION OF VEHICLE</u>	<u>SECTION</u>	<u>FINE</u>
Backing up unsafely	77	\$ 150
Operation of vehicle without adequate floor, doors, latches and lock	78	\$ 100
Operation of vehicle with damaged windshield that obstructs vision	79	\$ 100
Operation of vehicle with obstructed windshield and/or windows obstructed	80	\$ 100
Operation of vehicle with reflective coating on windshield and/or front driver and/or passenger windows	81	\$ 120
Operation of vehicle with thing extending causing hazard	82	\$ 100
Operation of motor vehicle at night or during poor visibility with lights not in use	83	\$ 150
Failure to dim lights	84	\$ 100
Smoking in vehicle while minor present in vehicle	85	\$ 200
Equipped with radar detection device when prohibited	86	\$ 150
Fail to wear seatbelt	87	\$ 200
Fail to ensure child wearing seatbelt	88	\$ 250
Fail to secure child in child restraint system	89	\$ 250
Riding in box of truck	90	\$ 150

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE THE SAFE PARKING AND OPERATION OF VEHICLES.

Riding in trailer	91	\$ 100
<u>NOISE</u>	<u>SECTION</u>	<u>FINE</u>
Excess radio volume – heard over 20 feet from motor vehicle	92	\$ 100
Excess noise from motor vehicle horn or bell	93	\$ 100
Excess noise from motor vehicle tires contact highway surface	94	\$ 100
Excess noise from motor vehicle engine or exhaust	95	\$ 100
<u>GENERAL PROVISIONS</u>	<u>SECTION</u>	<u>FINE</u>
Transport insecure load on motor vehicle	96	\$ 200
Deposit garbage/refuse on highway	97	\$ 150
Drive motor vehicle to splash pedestrian by water/mud/snow	98	\$ 150
Illegally park motor vehicle transport dangerous goods	99	\$ 400
Perform repairs on motor vehicle / trailer on roadway	100	\$ 150
Operate motor vehicle equipment causing damage to highway	101	\$ 400
Remove or disturb chalk mark on motor vehicle tire	102	\$ 250
Obstruct Officer	103	\$ 500
Fail to stop, remain stopped and stay with motor vehicle as directed by Officer	104	\$ 400
Fail to provide adequate ID to Officer	105	\$ 250

BY-LAW NO. 1811-18 "B"

MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, authorizing the Municipal Corporation of the Town Hay River to amend the Town of Hay River Community Plan Bylaw No. 1811-18.

PURSUANT TO

- a) Section 25 to 29 inclusive of the *Planning Act*, R.S.N.W.T., 1988, c. P-7;
- b) Due notice to the public, provision for inspection of this by-law and due opportunity for objections thereto to be heard, considered and determined;
- c) The approval of the Minister of Municipal and Community Affairs, certified hereunder.


WHEREAS the Municipal Corporation of the Town of Hay River has enacted Community Plan Bylaw No. 1811-18;

AND WHEREAS the Council of the Municipal Corporation of the Town of Hay River intends to amend the Community Plan Bylaw No. 1811-18;

NOW THEREFORE, The Council of the Municipal Corporation of the Town of Hay River, in a regular session duly assembled, hereby enacts as follows:

- 1. That Schedule "A" of this Bylaw is declared to form part of this Bylaw
- 2. That Community Plan Bylaw No. 1811-18 of the Municipal Corporation of the Town of Hay River, is hereby amended by:
 - (a) Amending the Town of Hay River Community Plan Land Use Concept-Figure 1 of General Plan Bylaw No. 1811-18 in accordance with Schedule "A" of this bylaw; amending Lot 1683, Plan 2830, from Commercial to Residential.
- 3. That this Bylaw shall come into effect upon receiving third and final reading.

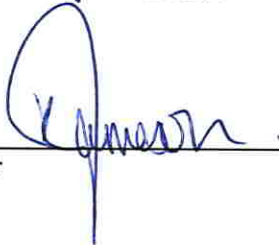
READ A FIRST TIME this 30th. day of November 2020.



Mayor

AFTER A PUBLIC HEARING HELD ON THE 11th day of January 2021.

READ A SECOND TIME this 1st day of February 2021.



Mayor

APPROVED BY THE MINISTER OF MUNICIPAL AND COMMUNITY AFFAIRS
OF THE NORTHWEST TERRITORIES this 3rd day March 2021.



Minister
Municipal and Community Affairs

READ A THIRD AND FINAL this day of 2021.

Mayor

Senior Administrative Officer