



AGENDA

PUBLIC INPUT

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
- 5. ADMINISTRATIVE ENQUIRIES**
- 6. NEW BUSINESS**
 - a) Emergency Services Activity Report for June – page 2-5
 - b) Municipal Enforcement Activity Report for June – page 6-8
 - c) Recreation Activity Report for June – page 9-12
 - d) Excused Absence – page 13
- 7. ADJOURNMENT**



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES

DATE: AUGUST 14, 2018

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MONTHLY REPORT OF ACTIVITIES

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Protective Services Activity Report for July 2018 as presented.

BACKGROUND:

Summary:

Training this month included two streams of facilitation; one for experienced firefighters and one for the rookies. We will be taking this tact until F/F Safety, PPE, SCBA and basic training has been completed with new members. The NFPA 1001 program has been shut down this year due to timing issues. Our new members will receive Community Based training until the 1001 program opens back up in January. Topics of interest this month were: SCBA, Advanced Hose Training, Communications and Air Brake training. We had three members challenge and pass their Air Brake Certification.

Pump testing was completed this month, and all our pumps passed the test as they all pumped above capacity. Only minor repairs were required on valves and cabling.

Rescue 5 was taken in to be looked at for engine problems (poor starting, running rough) and diagnoses was performed on the unit including changing some sensors and many hours on diagnosis. The work completed so far has not revealed what the problem is, and the truck has been removed from service until further notice.

We held two Fire Extinguisher courses, a Home Alone Course with 13 students and a babysitter's course for 12 students. Due to the public interest on these programs, we will be doing more in August.

We attended a confined space course/demonstration at Aurora Manufacturing so that we are prepared to help them if something should go wrong. It looks like they have put together an excellent program for their staff and have invested in the proper equipment to take care of their employees.



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES

DATE: AUGUST 14, 2018

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MONTHLY REPORT OF ACTIVITIES

Meetings:

- PWS Committee Meeting
- Municipal Services Meeting
- Council Meeting
- Fire Meetings
- Management Meetings
- JOH&S Meeting
- Office of the Fire Marshal Meeting – High Rise
- NFPA 1001 Meeting
- Climate Change Meeting
- SAO Meeting

During the month of July 400 Volunteer hours were served by the members of the HRFD for a year to date total of 3,014 hours.

STATISTICS

	July 2016	July 2017	July 2018	2018 YTD
Patient Transfers	13	15	8	90
Medical Emergency Local	11	20	21	101
Medical Emergency Reserve	3	2	0	11
Medical Emergency Highway	0	0	0	6
Medical Emergency Out of Town Patients	2	3	0	11
Body Transfer	2	0	0	5
Fires & Rescues	8	3	1	15
False Alarms	1	0	5	18
Training	4	4	4	27
Special Training	0	0	0	16
Cleanup & Maintenance	4	2	5	26
Fire Permits	1	0	1	16
Fireworks Permits	1	1	0	3
Public Safety	1	4	7	20



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES

DATE: AUGUST 14, 2018

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MONTHLY REPORT OF ACTIVITIES

Inspections	16	7	8	47

MAINTENANCE

Ambulance 1	Weekly Checks
Medic 1	Weekly Checks
Pump 1	Weekly Checks, Pump Test
Pump 2	Weekly Checks, Pump Test
Pump 3	Weekly Checks, Pump Test
Tanker 1	Weekly Checks, Pump Test
Rescue 1	Weekly Checks
Rescue 2	Weekly Checks
Rescue 5	Weekly Checks, Fuel System Problems, Truck is down

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES

DATE: AUGUST 14, 2018

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MONTHLY REPORT OF ACTIVITIES

Prepared by:

Ross Potter
Director Protective Services/Fire Chief

Date: August 14, 2018

Reviewed By:

Glenn Smith
Assistant Senior Administrative Officer

Date: August 14, 2018



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14, 2018
DEPARTMENT: PROTECTIVE SERVICES
SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report July 2018 as presented.

BACKGROUND:

NWT Offences	Complaints Received	Warnings Issued	Tickets Issued
Motor Vehicle Act	0	0	0
"ATV" Act	N/A	N/A	N/A

02/07/2018		Abandoned Vehicle on Taylor Place	Working with RCMP to figure out ownership as Bylaw doesn't have access on Drives
05/07/2018	15:00	Dog bit another dog	Xxxx called to let me know his dog attacked xxxx dog when she was providing care for it. Went looking for both xxxx dog and xxxx dog and was unable to find either one.
05/07/2018	18:18	Dog captured	Contacted xxxx to pick up dog. Warning that dog is to be quarantined for minimum 10 days no contact with other animals. Report to me July 16 or before if any ill signs. xxxx injured dog still not found.
10/07/2018	9:30	Barking Dog complaint	Called owner of house and he is going to ensure the dog is kept quiet



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14, 2018

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

11/07/2018	19:30	Mean loose dog running loose	Found dog tied up at 1A Park Place. The dog once belonged to a neighbor but had been given to the people at 1A. Dog very nice natured not an issue did ask that they pick up a dog licence as soon as possible.
12/07/2018	10:00	Abandoned Vehicle on Taylor Place	Called Carters to remove and store vehicle. Letter being sent to owner (address on registration likely no good)
16/07/2018	10:40	Barking Dog complaint	Emailed to find out address of offending dog
16/07/2018	15:00	Abandoned Vehicle on Taylor Place	Letter sent to vehicle owner
17/07/2018	11:44	Noise Complaint	Warning Letter
17/07/2018	13:20	Barking Dog complaint	Warning Letter
17/07/2018	13:20	Barking Dog complaint	Warning Letter
18/07/2018	20:00	Loose Dog Attack 10 YO	Verbal Warning and owner told to keep dog quarantined for 10 days
22/07/2018		Barking Dog complaint	Written warning
23/07/2018	17:00	Possible Loose Dog	Dog was tied up
24/07/2018	11:30	Dogs barking and person afraid of dog	Talked to owner of dog and the dogs were in their own yard and on a lead when complainant walked through the property.

Dog Attack Complaints Received	1
Cat Attack Complaints Received	0

Number of Dogs Caught	0
Number of Cats Caught	0



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14, 2018
DEPARTMENT: PROTECTIVE SERVICES
SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Unsightly Properties: 1

When time permits patrols were implemented in areas where there have been complaints of barking and loose dogs. The timing of these patrols varies from day to day to keep from setting a pattern which enables us to provide better service to the affected areas.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director of Protective Services

Reviewed By:
Glenn Smith
Assistant Senior Administrative Officer

Date: August 14, 2018

Date: August 14, 2018



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14th, 2018

DEPARTMENT: RECREATION & COMMUNITY SERVICES

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for July 2018 as presented

BACKGROUND:

The month of July was a busy and productive month for Recreation and Community Services. Summer Students have become much more comfortable with their roles and are working more independently. In addition, we successfully recruited the Lead Hand - Facility Maintenance position who will provide strong leadership and team support. Parks and greenspaces saw improvements in maintenance quality throughout the month. The popular Summer Heat program kicked off with youth attendance around 35 per day and will run through August. An ice user group meeting was held as well as a planning meeting for ice making in August. The Visitor Information Centre has reached peak visitor numbers for the summer which have been higher than recent years.

The Porritt Landing improvement project continued through June. A bylaw to support day use and seasonal slip rentals was put into place and 14 of the available 15 slips have been purchased – major milestones for the development of Hay River's marina.

Recreational Programming

Recreation programming included outdoor events such as social paddle (each week has been full), Table Tennis, Rotating Parks program, Summer Heat, special events such as Canada Day Celebrations and Family Beach Day. As well as a successful Archery Clinic was held.

Canada Day Celebrations were very successful with over 800 participants attending despite a quick change in location from the Chamber Park to the Curling Rink Ice Surface.

Summer Heat is now in full swing. We had a successful first month of programming sitting at approximately 35 campers daily out of 45 registered.

Daily bookings of the Recreation Centre facilities are in effect with usage from various user groups for meetings and programming. Discussions and planning are under way toward an early ice season in August.

Recreation Programming Statistics



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14th, 2018

DEPARTMENT: RECREATION & COMMUNITY SERVICES

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Regular Programs:

- Walking Track: 163 uses
- Table Tennis Drop-in: 3 participants / day

Special Programming and Events:

- Table Tennis Drop-in: 3 participants / day
- Rotating Parks Program: 12-20 participants / day
- Social Paddle: 10 participants / day
- Summer Heat: 30-35 / day
- Canada Day: 800 participants
- Family Beach Day: 25 participants
- Archery Clinic (2 dates): 14 participants; 20 participants

Visitors Information Centre (VIC)

July was a strong month for both visitors and gift shop sales at the VIC. Visitors and sales numbers were double the recorded values from the previous July (2017). An article appeared in the Hub on July 25th discussing the increase in numbers. It was reprinted in the News North issue the following week. The articles provided good exposure for the VIC, Hay River and our tourism industry.

Work continued throughout the month on preparation for installation of the 8-sided information sign to be erected outside the VIC. West End Enterprises was awarded the installation contract and the removal of the old signage that will be donated to the Museum. Content for the new signage was drafted and will be approved in early August. Other site improvement work at the VIC is being completed alongside the 8-sided sign.

Peter attended a China Tourist seminar and workshop presented by Spectacular NWT and ITI. A wealth of knowledge was presented about Chinese tourists and how to prepare for their arrival and make their stay memorable. Spectacular NWT did a presentation about market ready, business ready and trade ready businesses and how to get there as a business. There was much discussion about the lack of tourists and lack of outfitters and how to untangle the 'catch 22' that surrounds these problems.

VIC Statistics



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14th, 2018

DEPARTMENT: RECREATION & COMMUNITY SERVICES

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

VIC Visitors:

1040 approximately (86% - Canada; 4% - US; 8% - Europe; 2% - Other)

Previous Month: 690 approximately

Gift Shop Sales:

Total Sales: \$4120

Previous Month: \$3250

Total Artists/Retailers: 24

Previous Month: 24

Aquatic Centre

July was a busy month for the Aquatic Centre with the start of various summer camps. National Drowning Prevention Week was recognized through free information programming to help inform swimmers of safe practices when playing, working and living in and around water. Approximately 50 people participated in the events. An article on the event was featured in The Hub.

Staffing reductions are anticipated in August with the departure of four regular staff including one senior lifeguard. It is anticipated that this will have an impact on operating hours for the Aquatic Centre in August. A Lifeguard Training program was offered at the end of the month and into early August in part to help with identifying prospective employees. Other recruitment activities are planned for August.

Department Statistics

** Statistics not available for July by report deadline **

Facilities and Parks

Many gains were made with respect to the quality of maintenance within Town parks and greenspaces in July. We have been able to increase the number of sites and type of maintenance work completed throughout the month. Our workforce was strengthened as summer students increased their comfort and understanding of responsibilities, and through the successful recruitment of the Lead Hand – Facility Maintainer.



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14th, 2018

DEPARTMENT: RECREATION & COMMUNITY SERVICES

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Porritt Landing project made great strides through the introduction of a bylaw that supports day use, season slip rentals and penalties assigned to site infractions. A lottery was ran in July to allocate the 15 seasonal pass slips. 14 of the 15 slips have been purchased. Improvements to site including installation of playground equipment is planned through August.

Parks and Maintenance staff supported several large recreational events through July that included Canada Day activities, Hay Days, and two softball tournaments.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Glenn Smith
Acting Director Recreation and Community
Services
Date: 9 August 2018

Reviewed by:



REPORT TO COMMITTEE

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** August 14th, 2018

DEPARTMENT: ADMINISTRATION

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Deputy Mayor Jungkind from the Regular Meeting of Council on Tuesday, August 28th.

BACKGROUND:

Deputy Mayor Jungkind has asked to be excused from the Regular Meeting of Council on Tuesday, August 14th, 2018.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Executive Assistant
Date: August 10th, 2018