

The Special Meeting of Council was held on Tuesday, May 16th, 2017 at 12noon in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Anderson, Dohey & Jameson

Staff: Judy Goucher – Senior Administrative Officer, Ruth Boden – Director of Finance & Stacey Barnes – Council Administrator & Recording Secretary

1. CALL TO ORDER:

This Meeting was called to order at 12:03pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

#17-136

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR JAMESON**

CARRIED

3. DECLARATION OF INTEREST

There are no Declarations of Interest for the Special Meeting of Council, Tuesday, May 16th, 2017.

4. NEW BUSINESS

a) Short Term Borrowing Report

RECOMMENDATION:

#17-137

**MOVED BY: CLLR ANDERSON
SECONDED: CLLR JAMESON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on establishing a bylaw for construction financing for the new recreation facility project.

CARRIED

BACKGROUND:

In accordance with *Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, subsection 108. (2)* Short term borrowing is to be approved by bylaw.

As part of the planning process for the construction of the new recreation facility, interim construction financing was discussed in the amount of \$12,941,000. This financing mechanism will allow the project to continue with prompt progress claim payments while not placing undue stress on cash flows for day to day operations.

Once construction is complete and the facility is handed over to the Town, our long term financing mechanism will replace this short term financing needed during construction. There will be no further incremental financing.

This construction financing will replace the operating line of credit increase which is due to be repealed May 31st.

COUNCIL POLICY / STRATEGY OR GOAL:

To ensure sufficient funds to complete capital projects and maintain operations.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, subsection 108. (2)

FINANCIAL IMPLICATIONS:

Borrowing up to \$12,941,000.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Bylaw 2365/BORR/17

Prepared by:
Ruth Boden
Director of Finance & Administration

Approved by:
Judy Goucher
Senior Administrative Officer

b) Tax and Mill Rate Report

RECOMMENDATION:

#17-138 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on establishing the 2017 Mill Rate for information purposes.

CARRIED

BACKGROUND:

In accordance with *Property Assessment and Taxation Act, R.S.N.W.T. 1988, C. p-10* and the plebiscite that was approved October 19, 2015, Administration is presenting the 2017 property tax mill rates for approval.

The following steps were taken to arrive at final mill rates:

1. Determine the total assessed value of property from all sources.

2. Confirm the budgeted revenue requirement from property tax for 2017 in accordance with the 2017 budget which was approved by Council on December 12, 2016.
3. Deduct the revenue from corridor assessed values (with mill rates adjusted to reflect that corridor residents receive 90% of services).
4. Confirm the total revenue from non-corridor residential/commercial property with a 5% increase in accordance with the allowed increase under the plebiscite.
5. Calculate the rate increase required for industrial and institutional rate classes based on the residual revenue required (8% increase).

Once the bylaw to enact these mill rates receives third and final reading, the following steps take place:

- May 26th – taxes are levied
- May 30th – Notice of Assessment are mailed
- June 30th – Property tax Discount date
- July 31st – Property taxes Due date
- Aug 1st – Penalties and interest begin
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Please refer to agenda item 5b for the Bylaw to approve the 2017 mill rates.

COUNCIL POLICY / STRATEGY OR GOAL:

Establish the annual mill rate to provide for operating and maintenance service levels for 2017.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property Assessment and Taxation Act, R.S.N.W.T. 1988, C. p-10

FINANCIAL IMPLICATIONS:

Municipal Taxation revenues of \$5,681,277 for the provision of municipal services.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Bylaw 2366/TAX/17

Prepared by:
Ruth Boden
Director of Finance & Administration

Approved by:
Judy Goucher
Senior Administrative Officer

5. BYLAWS

a) Bylaw 2365/BORR/17 Short term borrowing Bylaw – First and Second Reading

#17-139

MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON

CARRIED

#17-140

MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON

CARRIED

b) Bylaw 2366/TAX/17 Taxation Bylaw – First and Second Reading

#17-141

MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR MCKAY

CARRIED

#17-142

MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR MCKAY

CARRIED

6. ADJOURNMENT

#17-143

MOVED BY: CLLR ANDERSON

CARRIED

That the Special meeting of Council be adjourned at 12:11pm.

Certified Correct as Recorded on the 16th Day of May, 2017

These minutes were accepted by motion # #17-152.

Mayor



Senior Administrative Officer